

Sussex East & Hastings Branch

Charity No: 206314



Annual Report & Accounts 2015



Welcome

Welcome to the Annual Report & Accounts 2015 for the Sussex East & Hastings Branch of the RSPCA.

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Chairman's Report

Dear Member,

It seems that RSPCA Branches, all of whom have to raise the money they spend, are struggling to cope with the increasing demands for help and 2015 was no exception. So many changes in personal circumstances, loss of homes and jobs and supporting our overworked Inspectors has put a great strain on the Branch's finance. We owe Ann Craske, our Dog Re-Homing Co-ordinator our thanks for the time she gives voluntarily, she manages to cope with the constant phone calls requesting help calmly and effectively. There is doubt the lack of kennel space adds to the problem but the number of dogs she has re-homed in 2015 is a credit to her. The high standards maintained in the cattery is due to the hard work and effective management of our Cattery Manager, Myra Grove and the staff all of whom are dedicated to providing the best care possible for the cats. Our shop in Western Road, Bexhill is managed by Karen Paynter and plays a vital part in raising much needed money as well as displaying the cats and dogs needing homes. Branch events and information may also be found there. The constant new legislation, requests for statistics and of course financial accountability has all been very efficiently dealt with by Maria Standen on behalf of the Trustees who value the work she does so well. This Branch is fortunate in having Trustees who give their time voluntarily, work well as a team and strive to ensure the Branch thrives for the sake of all the cats and dogs who need us. To all volunteers who support us at events, work in the cattery or the shop and bake for us thank you all. Our future plans involve replacing the Cattery Manager's office and extending the isolation area at the Cattery, both will require a long term fundraising campaign and help from the supporters.

Mary R Bristow
Chairman

Inspector's Report

It gives me great pleasure to present to you the annual report for the Sussex Inspectorate for 2015.

The most noteworthy change to the group is the promotion of DCI Pritchard to Chief Inspector for Procedure and Compliance for the Inspectorate. The promotion was well overdue and we wish Tony success in his new role.

My sincere thanks go to the entire group for their resilience and commitment during the busy times and the extra pressures and workloads they have coped with due to rostering and staff shortages, who, as always came up trumps and took it all in their stride I would like to put on record the Sussex Group's thanks and appreciation to all the RSPCA and non RSPCA establishments and personnel who have helped us throughout the past year with their expertise and assistance.

Sussex and Kent Police for their invaluable assistance in exercising their powers of entry, search, seizure and occasionally arrest of people who mistreat their animals.

To East Sussex, West Sussex and Kent Fire and Rescue Service for the many occasions they have helped with rescues of animals that have got themselves trapped or in difficulty and we have needed their equipment and man power to resolve the situation.

To David Buck, Chancellors and Brachers Solicitor teams for their excellent presentation of evidence in our cases at court.

To the RSPCA animal centres that take in our animals, care for them and eventually re-home them.

To the Branch catteries and kennels that board, care for and rehome our animals, usually at very short notice and at the most inopportune times.

To the experts who care for our sick and injured wildlife until they have been rehabilitated and are able to be re-released back into the wild.

To: RPO Katya Mira who has publicised our court cases and appeals for information.

Lastly, but by no means least, Patrick Bully our Regional Intelligence Officer, who with the use of state of the art technology and his skills is able to trace some of the ne'er-do-well that think by running off to other parts of the country they escape the consequences of their cruel or neglectful actions. They had better think again!

Finally thank you from the Sussex group and myself to all the Sussex and Kent Branches, members and volunteers for making us so welcome at your meetings and for all the hard and invaluable work you have all done in 2012. Without you and your time and efforts we would not be able to achieve all that we do.

I apologise for the sparse attendance from the Inspectorate at your meetings, however am sure you will understand that, with staff shortages and the current roster we are short on the ground, indeed there are days when I have no Inspector available at all and on many occasions we have been en route to a meeting when we have had to be diverted to an urgent or emergency complaint or collection, which, I am sure you will all agree, would take priority.

In 2014 the Inspectors and AWO's of the Sussex Group received 13441 complaints and collection in the group area of those were 5861 complaints.

The group submitted 49 cases to HQ with a view to prosecution.

This resulted in 13 convictions for cruelty and 11 adult Written Cautions being issued.

9 cases are ongoing into 2015.

The NCC, the group officers dealt with over 7500 collections.

Here are just a few of the things that we dealt with in the past year that you may find of interest and it may give you a taste of what we do.

Hastings and East Sussex Branch

A Staffordshire bull terrier called Sulin, was found with severe skin condition that covered all of her body and chronic ear irritation, she also had overgrown nails and discharge from both eyes. Sulin suffered from November 2013 until our involvement in February 2015. The owners did try to do treatments from pet shops but they did not work. Sulin was signed over to the Society and after lengthy treatment, she made a full recovery. The owners accepted an Adult Written Caution.

We were called to a property in Hastings where we were confronted with a house full of cats, birds, bearded dragons, a snake, and tarantulas. The woman found herself living in squalid conditions. The house was unfit for humans let alone animals. Working with the local authority, Adult Social Services and Bluebell Ridge, the animals were removed and arrangements were made for the woman to get the support she needed.

The long and on-going saga of the woman we prosecuted in 2013 for keeping owls in an appalling condition in Hastings. She was finally tracked down in Cumbria where she appeared in front of magistrates' court and was sentenced.

Chief Inspector P Hamby

Cattery Report

The cattery unfortunately started the year with an outbreak of cats being physically sick. We were consequently advised by our vet to close particularly as it was air borne and a bit of a mystery infection. We barrier nursed every cat that had symptoms and remained closed for nearly a month. Once the centre had been deep cleaned and re-opened we became busy with prospective adopters and consequently had some wonderful reserves on cats especially our long stay ones.

In February the Centre had its 5-year license inspection from RSPCA Head Quarters and we were licensed for yet another 5 years.

Our first Open Day in May was a great success and raised £1370 and started a trend. It was good to see so many people attend especially those with young families. This highlighted that we needed to do more activities on our next Open Day to keep the younger children amused. The cats of course always take centre stage and we had a good number reserved. Our open days held three times a year are crucial to the cattery as not only do they raise money for the branch but highlight to people the importance of the work that we do locally for the ever growing cat population.

The inspectorate kept us busy as usual over the year with a good number of kittens, pregnant mums, abandoned and stray cats. If only there was a law made the same as for dogs that all cats have to be microchipped. It would then save so much heartache and make our job a lot easier. I am sure that a large percentage of cats that are bought into the centre have owners and sadly there is no way of telling unless they are identified with a microchip. We still continued to push the word out there how important microchipping is and offer a service of £10 per cat.

Most importantly neutering is high on our list. It is widely noticed that effective neutering is the principal answer to the cat population control but despite the best efforts of rescue centres the cat population has spiralled out of control. A good percentage of people acquire a kitten from a friend or family member and 50% are less likely to neuter in these circumstances. The one litter myth "it's good for her to have a litter". Applying human emotions to their cats encourages even more unwanted litters. We strive to educate the public.

As part of their continued development the staff were invited by the inspectorate to individually go out with an inspector for the day. They really enjoyed observing how the inspectors work on a day to day basis and also getting involved. They were surprised at how busy the inspectorate is, and the large areas that they are



expected to cover, normally by themselves and never knowing just what they are about to see or be called out to. Other courses the staff attended were Conflict Training, and Communication.

Nikki Hawes joined us one day a week in November as Income Generation and Marketing Assistant. Nikki has great experience in marketing and amongst other projects she has worked on resurrecting a Fundraising Team which was desperately needed to help us raise much needed funds and to promote the Branch. Her poster designs, marketing and networking has helped the Branch immensely.

At the end of the year, news of the people in the house on site leaving created a large problem, as to how we would manage the cover and the best way to do it. Any RSPCA centre that has animals has to be covered 24 hours with people on site. I am pleased to say that we didn't have to wait long before suitable candidates applied and everything is currently running well.

Overall it has again been a very busy year. We have had some very good support from the public who have been so kind with their generations, either by sending money, sponsoring a cat pod, donating cat and dog food, items to sell and supporting our events. It is such a comforting thought that we have so many people wanting to help their local rehoming centre and I thank you all very much.

Finally, I would like to say a big THANK YOU to our dedicated staff who bring their own skills to work every day and work so hard. Our volunteers who help us care for the cats and are so kind to give up their valuable time in a 'busy world'. To the people behind the scenes Mary Bristow our Chair, The Trustees, Maria Standen Branch Administrator, Becky Blackmore Branch Support Specialist for her RSPCA knowledge.

Myra Grove
Cattery Manager



You can sponsor a cat pen at the RSPCA Bluebell Ridge cat re-homing centre and help give our cats the chance of a brighter future.

We will reward your kindness by: Displaying your name in the cattery, sending you a regular supporters' newsletter and giving you a special Safe Haven certificate.

If you would like to help please contact
RSPCA Bluebell Ridge Cat Re-homing Centre, Chowns Hill, Hastings. Tel: 01424 752121

Dog Rehoming Report

The past year has seen only 48 dogs rehomed and this has been because I have not had kennels or foster carers to help.

In my 14 years in this work the number per year has always been in three figures so I am somewhat disappointed this year.

Private boarding kennels are loathed to take in rescue dogs and any that may help are expensive from a charity point of view.

Foster carers are very difficult to find and those that do apply tend to want certain size dogs or dogs that will go with their children, pets or fit in with lifestyle. All understandable but not helpful to me as I need fosterers who have time and no other dogs and ideally no children. I am constantly advertising but no one has come forward.

The Food Bank I run is well used and I'm also able to help our local inspectors on occasions with their clients.

As a branch we help the local community when possible and in an emergency with vet bills. Always paying the expensive consultation fees and occasionally with bigger bills where life is at risk and this can be purely because the dog will be put down if the medical bill cannot be paid.

Our staffie neutering programme continues for people on benefits and of course this also includes microchipping.

All dogs I rehome are vaccinated and microchipped by the previous owners but on the rare occasion this is not done, I advise that I will check in 2 weeks and request the microchip number so that I am able to complete the adoption paperwork and have the number should the dog go missing. If the vaccinations are not done, rarely happens, we will pay for the first vaccination and the booster is paid by the owner.



If a dog needs neutering, we give a voucher towards the cost and I have a discount arrangement with two vets for our adopters so the cost is reduced substantially.

Vets in our area give very little discount to us and locally there is very little help to dog owners, except for ourselves and this problem has occupied me the most through 2015 and shows no sign of improving.

We ended the year on a high note. Our Christmas Fayre in the village of Fairlight reached over £800.

Anne Craske
Dog Rehoming Co-Ordinator



You can help give dogs a second chance by donating monthly for as much as you can afford. Your support will go towards helping all of the dogs in our care.

We will reward your kindness by: Displaying your name at Bluebell Ridge, Sending you a regular supporters' newsletter, and giving you a special Canine Friend certificate.

If you would like to help please contact:
Maria Standen, Swallow Barn, Netherfield, Battle, TN33 9QH

Fundraising Report

Our three Open Day's throughout 2015 raised £3,660.59 and were all well supported.

Our cat and dog collection box in the Asda Supermarket in St Leonards raised a total of £1,493 throughout 2015.

We were unable to hold Battle Flag Day in May due to a lack of available volunteers.

We had an Open Garden at Ellerslie Lane, Bexhill in June, which raised £372.25 a good result as the rain cleared by opening time.

Our Summer Fayre at Fairlight Village Hall in July was very well supported and raised nearly £700, a very enjoyable day was had by all.

In October, our usual collection and tombola at Langney Shopping Centre was quieter than usual, nevertheless, a total of £200 was made.

December saw us again at Fairlight Village Hall for our Grand Christmas Fayre. Many people attended and we made a wonderful total of £854.75 – our best amount yet.

Acromax Gymnastics had a Christmas Party Night in December and raised £500 for the branch.

Our Christmas raffle raised £710. We would like to thank the kind businesses' that donated such great prizes.

Supporter, Abi raised £185 after running the Bexhill to Hastings Link Road in September and in December. Supporter Alison had her hair shaved off to raise funds for local animal charities and gave the branch £200.

We thank all the willing volunteers who help at our events, which are vital for the Branch. We also thank our supporters for their kind generosity.

Mary R Bristow
Chairman



Forthcoming Events

Monday 29 August – **Stand at the Motor Show, Bexhill-on-Sea**
Monday 29 August – **The Cat Walk, Hastings & St Leonards Seafront**
Sunday 25 September – **Open Day, Bluebell Ridge Cattery**
Tuesday 27 September – **Quiz Night, Walkers, Hastings**
Saturday 17 October – **Langney Shopping Centre Collection, Eastbourne**
Saturday 29 October – **Halloween Fun, Bluebell Ridge Cattery**
Saturday 10 December – **Christmas Fayre, Fairlight**

Please contact Myra on 01424 752121 if you can offer an hour or more of your time. There will be other events – check local newspapers and notice boards in Cattery and Shop. Please come and support us. We desperately need more funds in order to continue our work at the cattery and our dog re-homing service. Thank you in anticipation.

RSPCA SHOP

16 Western Road, Bexhill-on-Sea
Telephone: **01424 734562**

Opening Hours: Monday to Saturday
10am – 4pm

We take old mobile phones, stamps,
coins, bric-a-brac, books, good clothing,
DVD's and tapes.

Please come and have a look around.

Bexhill Shop Report



A busy year, donations have continued to be generously given including many personal collections of ornaments, plates, books and DVD's, the following are just a few we have received. China dogs, birds, sets of flower plates, sets of books and DVD's.

The RSPCA cards have to be frequently replaced due to their popularity which is very encouraging.

Small pieces of furniture are very popular and sell well. Unfortunately, we do not have the space for larger items.

The donations of cat and dog food really helps us to feed the number of cats and dogs we care for. Pictures of those needing homes are displayed in the window.

Information regarding the Branch, our events and specific news is also displayed.

We are fortunate in having hard working volunteers without whom the shop would not function, thank you all for your support, we value all you do.

The shop plays a vital part in raising much needed money in support of the work the Branch does.

Karen Paynter
Shop Manager

Treasurer's Report

An Independent Examiner's Report, rather than an Audit Report, is appropriate for the year ended 31 December 2015. Comprehensive notes to the Accounts are included by way of explanation and these form an important part of my report. It should be noted that "Restricted" funds are those held for a specific purpose e.g. Cat Re-homing Centre, and "Unrestricted" means funds available for general use with the objects of the Charity.

The Trustees have again worked extremely hard during 2015 to raise the profile of the Branch and cattery and thus much needed funds. Their dedication and commitment ensures that the Branch can continue with animal welfare in the local area. Unfortunately, the cattery is in desperate need of more funds just to cover the necessary running costs.

Maria Standen
Branch Administrator



Charity Number 206314

**ROYAL SOCIETY FOR THE PREVENTION
OF CRUELTY TO ANIMALS
SUSSEX EAST AND HASTINGS BRANCH**

**STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

RAYMOND & CO

Chartered Accountants
67 London Road
St Leonards on Sea
East Sussex

ADDRESS

Bluebell Ridge
Chowns Hill
Hastings
East Sussex
TN35 4PA

TRUSTEES

Miss M R Bristow - Chairman
Mr J Hutchinson
Mrs Janet Fox
Mrs J Barkley
Morag Martyn
Iris Zebrak
Andy Nash (co-opted)

INDEPENDENT EXAMINER

A R Raymond & Co Limited
67 London Road
St Leonards on Sea
East Sussex
TN37 6AR

BANKERS

CAF
Kings Hill
West Malling
Kent
ME19 4TA

**RSPCA SUSSEX EAST AND HASTINGS BRANCH
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015**

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The Royal Society for the Prevention of Cruelty to Animals was incorporated by Special Act of Parliament, the Sussex East and Hastings Branch was registered as a separate charity in 1962.

TRUSTEES

The Trustees are listed on page 1.

OBJECTS

The objects of the charity are to promote kindness and to prevent or suppress cruelty to animals and to do all such lawful acts as the charity may consider to be conducive or incidental to the attainment of these objects.

The Branch's animal welfare work, although local in nature, benefits society at large and also aims to help people in need with the care of their animals. The next sections of this report highlight the Branch's main activities and demonstrate the benefit provided to the public. All our charitable activities, as described in more detail below, focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year to ensure they remain focused on our charitable aims and continue to deliver benefits to the public. We have complied with the duty under the Charities Act to have due regard to public benefit guidance published by the Charity Commission.

The charity is organised so that the trustees meet regularly to manage its affairs. There are two part time employees who manage the Bexhill shop and three full time employees and four part time employees who run Bluebell Ridge Cat Rehoming Centre. All other activities are organised by volunteers.

INVESTMENT POWERS

The Trust Deed authorises the Trustees to make and hold investments using the general funds the charity.

DEVELOPMENT, ACTIVITIES AND ACHIEVEMENTS

The main activities of the Branch are the Bluebell Ridge Cat Rehoming Centre, Bexhill-on-Sea Charity Shop and the Dog Rescue/Rehoming Scheme. The Bluebell Ridge Centre was opened in June 2000 after years of planning and hard work, with the aid of finance from Mid-Sussex and Eastbourne Branch and RSPCA HQ/South East Region. In 2015 the Centre rehomed 188 cats (2014: 193). The Bexhill Shop trades profitably but the Dog Rescue Scheme is always in deficit, 45 dogs (2014: 70) were rescued during the year. The hard work of staff and volunteers at these Establishments and elsewhere within the Branch is much appreciated and paramount to continued operations.

Animals in our care receive veterinary treatment, vaccination, neutering, micro-chipping and are assessed for rehoming. This work helps to control the incidence and spread of disease and suffering. It also assists in controlling cat/dog populations through neutering. 130 animals (2014: 152) were micro-chipped and 180 animals (2014: 184) were neutered during the year.

We rehome animals in need at low cost to people willing and able to have a companion animal. Our policy to charge a reasonable adoption fee for animals aims to highlight the ongoing personal and financial commitment of pet ownership.

FINANCIAL REVIEW

The statement of financial activities is set out on page 5 and shows a surplus for the year due to an increase in legacies received. The Bexhill shop made a profit for the year of £26451 (2014: £16046).

The charity is grateful for the legacies, subscriptions and donations made to it during the year. The charity is grateful to the Friends of Bluebell Ridge which was formed to support the Cat Rehoming Centre's expenses.

The Cat Rehoming Centre runs at a deficit each year and £60000 (2014: £88000) has been transferred from the General Fund to the Restricted Fund.

USE OF VOLUNTEERS

We provide volunteering opportunities for those who wish to support our work, including trusteeship, fostering and fundraising. This benefits local people by providing the possibility of doing work which is compassionate and rewarding.

FUTURE DEVELOPMENTS AND RISK MANAGEMENT

The Trustees actively review the major risks which the charity faces on a regular basis. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks, including the loss of key staff for the Cat Rehoming Centre. The Trustees are exploring various ways of increasing income and reducing expenses for the Cat Rehoming Centre and maintaining the level of support for unwanted dogs. Mid Sussex and Eastbourne Branch have loaned the charity £50000 which is repayable only when the Cat Rehoming Centre is sold. The available funds will finance activities for a further twelve months and arrangements are being made to raise further finance.

RESERVES POLICY

It is the policy of the charity to maintain unrestricted funds at a level which equates to approximately twelve months' unrestricted expenditure. This provides sufficient funds to cover management and administration costs and is reviewed on a quarterly basis.

The trustees have designated £170000 of the assets held by the Branch as one year's running costs and redundancy.

INVESTMENT POLICY

All cash balances are held in interest bearing accounts. The Royal Dutch Shell plc shares are retained as a long term investment. The trustees review investments annually.

**RSPCA SUSSEX EAST AND HASTINGS BRANCH
ANNUAL REPORT AND FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 DECEMBER 2015**

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RESPONSIBILITIES OF THE TRUSTEES

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view; the trustees should follow best practice and:

- i. select suitable accounting policies and apply them consistently
- ii. make judgments and estimates which are reasonable and prudent
- iii. state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements
- iv. prepare the financial statements on a going concern basis unless it is inappropriate to presume the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 23rd May 2016 and signed on its behalf.



**M R BRISTOW
CHAIRMAN**

**RSPCA SUSSEX EAST AND HASTINGS BRANCH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2015**

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SUMMARY INCOME AND EXPENDITURE ACCOUNT

	Notes	Restricted	Unrestricted	Total 2015	Total 2014
INCOMING RESOURCES					
Incoming resources from generated funds					
<i>Voluntary Income</i>					
Donations and Grants	2	17067	41978	59045	175430
<i>Activities for generating funds</i>					
Fundraising Income	4	9479	76836	86315	68500
Investment Income	5	918	1191	2109	1484
Incoming resources from charitable activities					
Grants and contracts		-	-	-	-
Cat Rehousing Centre	6	50132	-	50132	55369
Dog Rescue		-	2810	2810	4320
Total Incoming Resources		<u>£ 77596</u>	<u>£ 122815</u>	<u>£ 200411</u>	<u>£ 305103</u>
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising costs	7	923	28321	29244	26764
Charitable Activities	8/9	141665	10349	152014	152993
Governance Costs	11	-	6780	6780	6650
Total resources expended		<u>£ 142588</u>	<u>£ 45450</u>	<u>£ 188038</u>	<u>£ 186407</u>
Net (Outgoing)/Incoming resources before other recognised gains					
		(64992)	77365	12373	118700
Transfer from general fund					
		60000	(60000)	-	-
Other recognised gains					
(Loss)/Gain on revaluation of investment	14	-	(1018)	(1018)	(519)
Net Movement in Funds		<u>(4992)</u>	<u>16347</u>	<u>11355</u>	<u>118181</u>
Reconciliation of Funds					
Total Funds brought forward		253648	452062	705710	£ 587529
Total Funds carried forward	21	<u>£ 248656</u>	<u>£ 468409</u>	<u>£ 717065</u>	<u>£ 705710</u>

The statement of financial activities includes all gains and losses for the year.

All incoming resources and expended resources derive from continuing activities.

**RSPCA SUSSEX EAST AND HASTINGS BRANCH
BALANCE SHEET
AS AT 31 DECEMBER 2015**

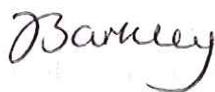
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	Notes	2015	2014
FIXED ASSETS			
Freehold Property	12	265731	272416
Other Tangible Assets	13	346	407
Investments	14	<u>20316</u>	<u>21334</u>
		286393	294157
CURRENT ASSETS			
Stock	15	641	897
Debtors	16	36265	9780
Cash at Bank and in Hand		<u>448038</u>	<u>454485</u>
		484944	465162
CREDITORS: amounts falling due within one year			
Sundry Creditors and Accruals		<u>4272</u>	<u>3609</u>
NET CURRENT ASSETS		480672	461553
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>767065</u>	<u>755710</u>
CREDITORS: amounts falling due after more than one year			
Loans	18	<u>50000</u>	<u>50000</u>
		£ <u>717065</u>	£ <u>705710</u>
FUNDS			
Unrestricted		468409	452062
Restricted		<u>248656</u>	<u>253648</u>
		£ <u>717065</u>	£ <u>705710</u>

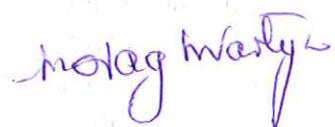
Approved by the Trustees on



**M R Bristow
CHAIRMAN**



**J Barkley
TRUSTEE**



**M Martyn
TRUSTEE**

1 ACCOUNTING POLICIES

a Basis of Preparation of Financial Statements

The financial statements have been prepared under the historical cost convention with the exception that investments are valued at market value. The financial statements are in accordance with applicable accounting standards, the Charities Statement of Recommended Practice 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts and Reports) Regulations 2005 issued under the Charities Act 2011.

b Fund Accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

c Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Clothing and other items donated for resale through the charity's shops are included as incoming resources within activities for generating funds when they are sold.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

d Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

d Resources Expended (continued)

- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include bookkeeping and independent examination fees.

e Depreciation

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives at the following rates:

Cat Rehoming Centre Equipment	15% reducing balance
Shop Equipment and Fittings	25% reducing balance
Other Equipment	25% reducing balance

The freehold property is depreciated on a straight line basis over 40 years.

f Stock

Stock is valued at the lower of cost and net realisable value.

2 DONATIONS, SUBSCRIPTIONS AND LEGACIES

	Restricted	Unrestricted	Total 2015	Total 2014
Legacies	6000	31521	37521	147700
Cat Rehoming Centre Donations	8187	-	8187	6161
Kennel Sponsorship	-	1113	1113	762
General Donations	-	2453	2453	2674
Subscriptions	-	373	373	386
Collection Boxes	-	3325	3325	5072
Friends of Bluebell Ridge	1228	-	1228	2186
Sundry Commission and Rebates	-	182	182	436
Gift Aid Tax	1652	261	1913	1789
Grants	-	2750	2750	8264
	<u>£ 17067</u>	<u>£ 41978</u>	<u>£ 59045</u>	<u>£ 175430</u>

Included in Donations is £1043 (2014: £575) received through the Bexhill shop.

3 SHOP SALES

The shop at Bexhill sold donated items and RSPCA logo goods. The value of the donated items is not material.

4 FUND-RAISING INCOME

	Restricted	Unrestricted	Total 2014	Total 2014
Bexhill Shop Sales	-	54428	54428	42282
Fundraising for Cat Rehoming Centre	5271	-	5271	3104
General Fundraising	-	1926	1926	2076
RSPCA Door to Door Scheme	-	20482	20482	17102
Sale of Goods - Cat Rehoming Centre	4208	-	4208	3936
	<u>£ 9479</u>	<u>£ 76836</u>	<u>£ 86315</u>	<u>£ 68500</u>

RSPCA SUSSEX EAST AND HASTINGS BRANCH
NOTES TO THE ACCOUNTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2015

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	Restricted	Unrestricted	Total 2015	Total 2014
5 INVESTMENT INCOME				
Deposit Account Interest	918	-	918	387
Dividends received	-	1191	1191	1097
	<u>£ 918</u>	<u>£ 1191</u>	<u>£ 2109</u>	<u>£ 1484</u>
6 CAT REHOMING CENTRE INCOME				
Cat Pen Sponsorship	10642	-	10642	11369
Adoption Fees	13170	-	13170	12570
Cat Neutering	-	-	-	4327
Recycling and Fees Commission	224	-	224	-
Fees from other branches	26096	-	26096	27103
	<u>£ 50132</u>	<u>£ -</u>	<u>£ 50132</u>	<u>£ 55369</u>
7 FUND-RAISING EXPENSES				
Bexhill Shop Expenses (Note 10)	-	27977	27977	26236
Other	-	88	88	380
Purchase of Logo Goods	923	256	1179	148
	<u>£ 923</u>	<u>£ 28321</u>	<u>£ 29244</u>	<u>£ 26764</u>
8 NON CAT REHOMING CENTRE EXPENSES - all unrestricted				
Veterinary Fees			6793	6977
Dog/Cat Rescue and Board Costs			619	1515
Branch Contribution to Headquarters			300	300
Printing, Postage and Stationery			765	845
Repairs and renewals			-	12
Sundry			109	73
Bank Charges			-	322
Travel, Meeting and Trustee Staff Expenses			104	101
Volunteer Expenses			1659	1566
			<u>£ 10349</u>	<u>£ 11711</u>

**RSPCA SUSSEX EAST AND HASTINGS BRANCH
NOTES TO THE ACCOUNTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2015**

	2015	2014
9 CAT REHOMING CENTRE EXPENSES		
(All restricted expenses)		
Salaries	81067	81939
Staff Costs	383	409
Rates and Water	2342	2815
Insurance	-	984
Repairs & Renewals	15267	11783
Light and Heat	4364	3890
Telephone and Fax	788	697
Stationery and computer requirements	969	2131
Purchase of Supplies for Cats	13881	10914
Sundry	52	389
Depreciation and loss on disposal of Equipment	61	72
Depreciation of Freehold Property	6685	6685
Bank Charges	-	33
Waste Disposal and Pest Control	1335	1299
Veterinary Fees	13561	15751
Legal fees	-	813
Trustee Expenses	722	398
Volunteer Expenses	188	280
	<u>£ 141665</u>	<u>£ 141282</u>
10 BEXHILL SHOP EXPENSES (All unrestricted expenses)		
Purchases	289	773
Rent	10000	10000
Rates	290	1046
Water Supply	192	65
Insurance	231	230
Salary and Employer's National Insurance	15008	12003
Light and Heat	710	742
Stationery and Post	41	79
Repairs and Renewals	575	549
Cleaning and Sundry	381	512
Telephone	260	237
	<u>£ 27977</u>	<u>£ 26236</u>
11 GOVERNANCE COSTS (All unrestricted expenses)		
Accountancy and Independent Examination	1380	1380
Bookkeeping and Administration	5400	5270
	<u>£ 6780</u>	<u>£ 6650</u>

12 TANGIBLE ASSETS

Freehold Property

Cat Rehoming Centre, Bluebell Ridge, Chowns Hill, Hastings

Cost

At 1 January 2015 £ 377394

Depreciation

At 1 January 2015 104978

Charge for the year 6685

At 31 December 2015 £ 111663

Net Book Value

At 31 December 2015 £ 265731

At 31 December 2014 £ 272416

There is a legal charge on the property for the loan from Mid Sussex and Eastbourne Branch RSPCA (see note 18).

13 OTHER TANGIBLE ASSETS

	Equipment Cat Rehoming Centre	Equipment	Bexhill Shop Fixtures & Fittings	Total
Cost				
At 1 January 2015	5351	680	1376	7407
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 December 2015	£ <u>5351</u>	£ <u>680</u>	£ <u>1376</u>	£ <u>7407</u>
Depreciation				
At 1 January 2015	4944	680	1376	7000
Charge for the year	61	-	-	61
Disposals	-	-	-	-
At 31 December 2015	£ <u>5005</u>	£ <u>680</u>	£ <u>1376</u>	£ <u>7061</u>
Net Book Value				
At 31 December 2015	£ <u>346</u>	£ <u>-</u>	£ <u>-</u>	£ <u>346</u>
At 31 December 2014	£ <u>407</u>	£ <u>-</u>	£ <u>-</u>	£ <u>407</u>

14 INVESTMENTS

	2015		2014	
	Cost	Market Value	Cost	Market Value
Listed securities	£ <u>-</u>	£ <u>20316</u>	£ <u>-</u>	£ <u>21334</u>

The listed securities are 961 Class B Ordinary shares in Royal Dutch Shell plc which were acquired in 1969.

**RSPCA SUSSEX EAST AND HASTINGS BRANCH
NOTES TO THE ACCOUNTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2015**

Page 12

	2015	2014
15 STOCK		
Goods for resale	£ <u>641</u>	£ <u>897</u>
16 DEBTORS		
Gift Aid tax refunds	2017	1788
Legacies	25500	-
Sundry Debtors	3748	2992
Rent Deposit	5000	5000
	£ <u>36265</u>	£ <u>9780</u>

17 STAFF COSTS

The staff costs were £96075 (2014: £93942). The Cat Rehoming Centre employed three full time staff and four part time staff. The Bexhill shop has two part time employees who also work in the shop on a voluntary basis.

18 LOAN FROM MID-SUSSEX AND EASTBOURNE BRANCH RSPCA

Mid-Sussex and Eastbourne Branch have loaned the charity £50000.

The loan is secured by a charge on the freehold property. No interest is payable unless the Cat Rehoming Centre is sold, at which time Eastbourne branch would require 2% interest per year.

19 TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

Expenses amounting to £826 (2014: £500) were reimbursed to members of the management committee.

20 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted	Restricted	Total
Fixed Assets	20316	266077	286393
Current Assets	450782	34162	484944
Current Liabilities	(2689)	(1583)	(4272)
Long Term Loan	-	(50000)	(50000)
	£ <u>468409</u>	£ <u>248656</u>	£ <u>717065</u>

**RSPCA SUSSEX EAST AND HASTINGS BRANCH
 NOTES TO THE ACCOUNTS (Continued)
 FOR THE YEAR ENDED 31 DECEMBER 2015**

21 STATEMENT OF FUNDS

	Balance at 01.01.15	Income	Expenditure	Transfers/ other gains and losses	Balance at 31.12.15
Unrestricted Funds					
General Fund	282062	122815	45450	(61018)	298409
Designated twelve months running costs and redundancy costs	<u>170000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>170000</u>
	£ <u>452062</u>	<u>122815</u>	<u>45450</u>	<u>(61018)</u>	<u>468409</u>
Restricted Funds					
Cat Rehousing Centre (Bluebell Ridge)	£ <u>253648</u>	<u>77596</u>	<u>142588</u>	<u>60000</u>	<u>248656</u>
Total Funds	£ <u><u>705710</u></u>	<u><u>200411</u></u>	<u><u>188038</u></u>	<u><u>(1018)</u></u>	£ <u><u>717065</u></u>

**REPORT OF THE INDEPENDENT EXAMINER
TO THE TRUSTEES
OF RSPCA SUSSEX EAST AND HASTINGS BRANCH**

Appendix

I report on the accounts of the Trust for the year ended 31 December 2015, which are set out on pages 5 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that an independent examination is needed.

It is my responsibility: (i) to examine the accounts under section 145 of the 2011 Act, (ii) to follow the procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and (iii) to state whether particular matters have come to my attention.

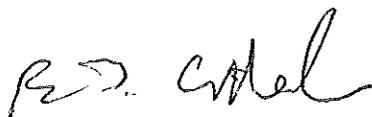
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



E J CRUTTENDEN FCA
A R RAYMOND & CO LIMITED
Chartered Accountants
67 London Road
St Leonards on Sea
East Sussex

16 June 2016