

CHARITY REGISTRATION NUMBER: 230888

**THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON
TYNE**

Financial Statements

31st December 2016

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Financial Statements

Year ended 31st December 2016

	Pages
Trustees' annual report	1 to 6
Independent auditor's report to the members	7 to 8
Statement of financial activities (including income and expenditure account)	9
Statement of financial position	10
Notes to the financial statements	11 to 22
The following pages do not form part of the financial statements	
Detailed statement of financial activities (including income and expenditure account)	24 to 25
Notes to the detailed statement of financial activities (including income and expenditure account)	26 to 27

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Trustees' Annual Report

Year ended 31st December 2016

The trustees present their report and the financial statements of the charity for the year ended 31st December 2016.

Reference and administrative details

Registered charity name	The Society of Antiquaries of Newcastle Upon Tyne
Charity registration number	230888
Principal office	Great North Museum: Hancock Barras Bridge Newcastle Upon Tyne NE2 4PT

The Trustees

L. Allason-Jones
Councillor P. Allen
Professor R. N. Bailey
A. J. Beale
K. M. Bibby-Wilson
Professor D. J. Breeze
D. B. Charlton
Dr. R. Collins
D. Cutts
R. W. Fern
J. F. Griffiths
W. B. Griffiths
Professor I. P. Haynes
D. H. Heslop
Dr N. Hodgson
G. McCombie
Professor N. McCord
S. D. Pallett
Dr. R. Pears
D. Peel
R. B. Serdiville
F. Thompson
S. Ward
H. G. Welfare
G. N. Woodward
H. N. Cleeve
F. C. McIntosh
G. C. Stobbs

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Trustees' Annual Report *(continued)*

Year ended 31st December 2016

J. Proctor	(Appointed 27th January 2016)
S. Bird	(Resigned 27th January 2016)
D. W. Hide	(Resigned 27th January 2016)

Since the year end there has been a change in Trustees as follows:

H. G. Welfare	(Resigned 25th January 2017)
His Honour C. Walton	(Appointed 25th January 2017)

Holding Trustees

L. Allason-Jones
Professor R. N. Bailey
Dr. E. Cambridge
S. T. L. Harbottle
D. W. Hide

Auditor

Tait Walker LLP
Chartered Accountants & statutory auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

Bankers

Lloyds Bank plc
102 Grey Street
Newcastle upon Tyne
NE99 1SL

Solicitors

Watson Burton LLP
1 St James' Gate
Newcastle upon Tyne
NE1 4AD

Structure, governance and management

Key Management Personnel

The Council do not consider that there are any Key Management Personnel, other than the trustees themselves.

Governing Document

The Society of Antiquaries (a registered charity, number 230888) is constituted under the Statutes of the Society, originally dated 1813, as subsequently amended, most recently in 2005.

Recruitment and Appointment of Trustees

The Charity Trustees are the Members of the Council, who are appointed by election at the Anniversary Meeting in January each year. They are "the persons having the general control and management of the administration of the Charity."

The Holding Trustees are the persons in whose favour any lease, conveyance etc. regarding property to be used by the Society should be made. They are appointed by the Charity Trustees and must act in accordance with their lawful directions. They do not have power or discretion to act without the authority of the Charity Trustees. The Holding Trustees who served the Society during the year are listed above.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Trustees' Annual Report *(continued)*

Year ended 31st December 2016

Structure, governance and management *(continued)*

Policies

The Trustees have a policy on Conflicts of Interest and set up a Register of Interests. The Trustees also have a Risk Management Policy and have established a Risk Register, which is subject to annual review by the Trustees.

Objectives and activities

The objects of the Society are the study, investigation, description and presentation of antiquities and historical records in general and those in Northumberland, Durham and Newcastle upon Tyne in particular. The Society pursues its objects through:

- its collection of antiquities in the Great North Museum and other museums, where they are available to the public;
- acquiring appropriate items for its collection;
- the publication of its refereed journal *Archaeologia Aeliana* which makes a significant contribution to scholarship;
- other publications, especially its definitive Handbook to the Roman Wall;
- its Library in the Great North Museum, which is open on a reference basis to students and members of the public;
- its archive which is held with the Northumberland County Archives at Woodhorn;
- making material of historical interest available on its website for all to use;
- making small grants for research purposes;
- running a monthly lecture series for members and guests;
- running other events such as concerts and research days; and
- offering walks and visits to members.

PUBLIC BENEFIT STATEMENT

The Trustees have referred to the guidance on public benefit issued by the Charity Commission and designed the programme of activities so as to ensure a substantial public benefit. A number of students are offered bursaries giving them free membership of the Society and students in general are offered a concessionary membership rate.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Trustees' Annual Report *(continued)*

Year ended 31st December 2016

Achievements and performance

During the year the Society has run its normal programme of lectures, country meetings and country walks and published the annual volume of *Archaeologia Aeliana*. Work on making *Archaeologia Aeliana* available on-line is near completion and it is hoped that in the near future it will be publicly available on-line. Other documents of interest such as the Poll Book of 1784 and the Flood Book of 1771 have been made available on-line so that they can be used by interested parties everywhere. The Society's collection of antiquities continues to be on public display in the Great North Museum while its collections of historical items are on loan to other public museums in the region and elsewhere in Britain. Its extensive archive collections are housed at Woodhorn Museum and Northumberland Archives, where they are publically accessible.

Financial review

Efforts continue to ensure that the Society runs in a cost-effective way and greater use has been made of digital technology in communications with those members who agree to receive communications in this way.

For the second year in succession the Society generated a modest operating surplus on unrestricted funds. Going forward the Society is now on a sounder financial basis and able to finance activities from annual income.

The Trustees' policy is that the Society should seek to live within its annual income from activities, subscriptions and its investments in the Capital Fund. Its policy is to maintain the real value of the Capital Fund in the medium term and only to spend income and capital in a way which is compatible with this. The Capital Fund is a designated fund, so it remains available to deal with emergencies, and is included in Unrestricted Funds in the annual accounts.

The investments in the Capital Fund are professionally managed in line with the Society's instructions with a view to achieving capital growth so as to maintain its real value and generating an increasing annual income. The investments are overseen by the Investment Committee which meets annually with the Society's fund managers.

In the view of the Trustees there are no uncertainties about the Society's ability to continue as a going concern. In 2016 an operating surplus on unrestricted funds of £6,994 was generated, although after taking account of changes in the value of the Society's investments this was increased to a surplus of £77,429. There were also substantial reserves of £718,146 in the Capital Fund, which is an unrestricted fund.

Pay Policy for Key Management Personnel

The Council consider that there are no Key Management Personnel.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Trustees' Annual Report *(continued)*

Year ended 31st December 2016

Plans for future periods

The Society's Council plans to continue its present activities, but will make past editions of *Archaeologia Aeliana* available on-line in the near future, as work to scan past editions not already available in digital format has now been completed. The Council also plans to make further archival material available on-line, as had already been done for the Poll Book and the Flood Book, using volunteer members to carry out the work, whilst seeking grant aid to subsidise the costs of publishing. A Heritage Lottery Fund grant of £6,500 has been secured to digitise documents in its care which relate to the Great Flood of 1771. Volunteers will be trained in palaeography to decipher and transcribe the documents, a teacher resource pack will be produced, schools workshops will be held, a leaflet produced and public talks and exhibitions will be held. The Society also intends to add to its collections as and when suitable artefacts relevant to the history of the North East of England become available.

Trustees responsibilities statement

The Society's trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. Under the law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Society and the income and expenditure of the Society for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Society's transactions and disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITOR

A resolution to re-appoint Tait Walker LLP as accountants for the ensuing year will be proposed at the annual general meeting.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Trustees' Annual Report *(continued)*

Year ended 31st December 2016

The trustees' annual report was approved on 29th March 2017 and signed on behalf of the board of trustees by:



S. D. Pallett
Trustee

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Independent Auditor's Report to the Members of The Society of Antiquaries of Newcastle Upon Tyne

Year ended 31st December 2016

We have audited the financial statements of The Society of Antiquaries of Newcastle Upon Tyne for the year ended 31st December 2016 which comprise the statement of financial activities (including income and expenditure account), statement of financial position and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st December 2016 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Independent Auditor's Report to the Members of The Society of Antiquaries of Newcastle Upon Tyne *(continued)*

Year ended 31st December 2016

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the trustees' annual report.

A handwritten signature in black ink, appearing to read 'Simon Brown', followed by the date '3.4.17'.

Simon Brown ACA (Senior Statutory Auditor)

For and on behalf of
Tait Walker LLP
Chartered Accountants & statutory auditor
Bulman House
Regent Centre
Gosforth
Newcastle upon Tyne
NE3 3LS

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Statement of Financial Activities (Including Income and Expenditure Account)

31st December 2016

		2016		2015	
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Subscriptions, donations and grants	4	31,175	9,709	40,884	40,326
Charitable activities	5	298	4,091	4,389	1,944
Other trading activities	6	4,711	–	4,711	1,452
Investment income	7	25,069	–	25,069	22,926
Other income	8	646	–	646	499
Total income		<u>61,899</u>	<u>13,800</u>	<u>75,699</u>	<u>67,147</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	9	(4,950)	–	(4,950)	(1,986)
Investment management costs	10	(6,373)	–	(6,373)	(6,660)
Expenditure on charitable activities	11,12	(43,582)	(10,860)	(54,442)	(60,790)
Total expenditure		<u>(54,905)</u>	<u>(10,860)</u>	<u>(65,765)</u>	<u>(69,436)</u>
Net gains/(losses) on investments	15	70,435	–	70,435	(4,653)
Net income/(expenditure)		<u>77,429</u>	<u>2,940</u>	<u>80,369</u>	<u>(6,942)</u>
Other recognised gains and losses					
Net movement in funds		<u>77,429</u>	<u>2,940</u>	<u>80,369</u>	<u>(6,942)</u>
Reconciliation of funds					
Total funds brought forward		640,717	30,716	671,433	678,375
Total funds carried forward		<u>718,146</u>	<u>33,656</u>	<u>751,802</u>	<u>671,433</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 11 to 22 form part of these financial statements.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Statement of Financial Position

31st December 2016

		2016		2015	
		£	£	£	£
Fixed assets					
Tangible fixed assets	20		–		340
Investments	21		<u>679,678</u>		<u>623,004</u>
			679,678		623,344
Current assets					
Debtors	22	<u>4,570</u>		5,164	
Cash at bank and in hand		<u>85,169</u>		<u>65,419</u>	
		89,739		70,583	
Creditors: amounts falling due within one year	23	<u>17,615</u>		<u>22,494</u>	
Net current assets			72,124		48,089
Total assets less current liabilities			<u>751,802</u>		<u>671,433</u>
Net assets			<u>751,802</u>		<u>671,433</u>
Funds of the charity					
Restricted funds			<u>33,656</u>		<u>30,716</u>
Unrestricted funds			<u>718,146</u>		<u>640,717</u>
Total unrestricted funds		718,146		640,717	
Total charity funds	25		<u>751,802</u>		<u>671,433</u>

These financial statements were approved by the board of trustees and authorised for issue on 29th March 2017, and are signed on behalf of the board by:

S. D. Pallett
Trustee

Dr. R. Pears
Trustee

The notes on pages 11 to 22 form part of these financial statements.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements

Year ended 31st December 2016

1. General information

The charity is registered charity in England and Wales and is unincorporated. The address of the principal office is Great North Museum: Hancock, Barras Bridge, Newcastle Upon Tyne, NE2 4PT.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value.

Preparation of the accounts on a going concern basis

The trustees have prepared budgets and a forecast which gives them adequate comfort that the charity is a going concern. Therefore the trustees are of the view that the charity has sufficient resources for at least the next 12 months (from the date of approving the financial statements). As a result the charity's financial statements have been prepared on a going concern basis.

Collections of the society

These are historic assets. These assets are irreplaceable originals to which no reliable cost or value can be attributed and accordingly these have not been capitalised in the financial statements.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Significant judgements

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements are as follows:

Assessing indicators of impairment: In assessing whether there have been any indicators of impairment of assets, the directors have considered both external and internal sources of information such as market conditions, counterparty credit ratings and experience of recoverability. There have been no indicators of impairments identified during the current financial year.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

3. Accounting policies *(continued)*

Judgements and key sources of estimation uncertainty *(continued)*

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

Depreciation

The company has made an estimate of the useful lives of the tangible fixed assets. The estimation requires the company to consider how long the asset is likely to be useful and charge the cost of the tangible fixed asset over this life to the Profit and Loss account. This charge for the current year was £340 (2015 - £270).

Fund accounting

Restricted funds are maintained in accordance with the restrictions placed upon monies received from the donor.

Unrestricted funds are the free funds of the Charity to use at the discretion of the trustees in the furtherance of the charity's objectives. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

The Capital Fund (formerly known as Endowment Fund) was designated in 1981 out of the proceeds of the sale of items from the Society's collections which were not of local importance in order to further the general aims of the Society. Income arising on the Capital Fund is used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on investments form part of the Capital Fund.

Income

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

3. Accounting policies *(continued)*

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. Refer to the Support Costs note for further information on the basis for allocation.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants payable

Grants payable are payments made to third parties in the furtherance of the charitable objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one year or multi-year grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled conditions attaching to that grant are outside the control of the charity.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

Allocation of support and governance costs

Support costs have been differentiated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to the statutory audit and other costs with an apportionment of overhead and support costs.

Governance costs and support costs relating to charitable activities have been apportioned as set out in the Support Costs note.

Tangible assets

All fixed assets are initially recorded at cost.

The carrying values of tangible fixed assets are reviewed for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

3. Accounting policies *(continued)*

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provision are normally recognised at their settlement amount after allowing for any trade discounts due.

Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures & fittings - 25% to 33% straight line

Fixed asset investments

Investments are initially recognised at their transaction value and subsequently measured at their market value as at the balance sheet date using closing quoted market price. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The charity does not acquire or use put options, derivatives or other complex financial instruments.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment. Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Subscriptions, donations and grants

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Donations			
Members Subscriptions	27,303	–	27,303
Gift Aid	3,872	–	3,872
General Donations	–	–	–
Donations for collection	–	84	84
Grants			
Grant to cover Keep expenses	–	–	–
Grants for publications	–	3,125	3,125
Grant for Archive Conservation	–	–	–
Grants from Heritage Lottery Fund	–	6,500	6,500
	<u>31,175</u>	<u>9,709</u>	<u>40,884</u>

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

4. Subscriptions, donations and grants *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Donations			
Members Subscriptions	27,616	–	27,616
Gift Aid	3,828	–	3,828
General Donations	27	–	27
Donations for collection	–	–	–
Grants			
Grant to cover Keep expenses	143	–	143
Grants for publications	–	3,542	3,542
Grant for Archive Conservation	–	5,170	5,170
Grants from Heritage Lottery Fund	–	–	–
	<u>31,614</u>	<u>8,712</u>	<u>40,326</u>

5. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Publications	298	230	528
Handbook to the Roman Wall	–	3,667	3,667
Publications licence	–	194	194
	<u>298</u>	<u>4,091</u>	<u>4,389</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Publications	387	226	613
Handbook to the Roman Wall	–	983	983
Publications licence	–	348	348
	<u>387</u>	<u>1,557</u>	<u>1,944</u>

6. Other trading activities

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Social Activities	<u>4,711</u>	<u>4,711</u>	<u>1,452</u>	<u>1,452</u>

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

7. Investment income

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Commercial property	1,108	1,108	1,051	1,051
UK fixed interest	4,448	4,448	4,100	4,100
Dividends from UK equities	14,151	14,151	13,237	13,237
Overseas equities	4,692	4,692	3,661	3,661
Commodities	670	670	877	877
	<u>25,069</u>	<u>25,069</u>	<u>22,926</u>	<u>22,926</u>

8. Other income

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Other incoming resources	<u>646</u>	<u>646</u>	<u>499</u>	<u>499</u>

9. Costs of other trading activities

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Costs of goods sold and other costs	<u>4,950</u>	<u>4,950</u>	<u>1,986</u>	<u>1,986</u>

10. Investment management costs

	Unrestricted Funds	Total Funds 2016	Unrestricted Funds	Total Funds 2015
	£	£	£	£
Portfolio management	<u>6,373</u>	<u>6,373</u>	<u>6,660</u>	<u>6,660</u>

11. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2016
	£	£	£
Charitable Activities	25,561	10,860	36,421
Support costs	18,021	—	18,021
	<u>43,582</u>	<u>10,860</u>	<u>54,442</u>
	Unrestricted Funds	Restricted Funds	Total Funds 2015
	£	£	£
Charitable Activities	26,493	16,058	42,551
Support costs	18,239	—	18,239
	<u>44,732</u>	<u>16,058</u>	<u>60,790</u>

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

12. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Grant funding of activities £	Support costs £	Total funds 2016 £	Total fund 2015 £
Charitable Activities	27,930	8,491	13,347	49,768	56,510
Governance costs	—	—	4,674	4,674	4,280
	<u>27,930</u>	<u>8,491</u>	<u>18,021</u>	<u>54,442</u>	<u>60,790</u>

13. Analysis of support costs

	Charitable Activities £	Governance Costs £	Total 2016 £	Total 2015 £
Staff costs	6,853	765	7,618	8,586
General office	306	34	340	207
Support costs: Monthly meeting costs	1,475	—	1,475	1,362
Support costs: Phone, stationery & postage	3,276	364	3,640	2,855
Support costs: Bank charges	129	14	143	100
Support costs: Insurance	1,308	145	1,453	1,344
Support costs: Sundries	—	412	412	904
Support costs: Audit fees	—	2,940	2,940	2,880
	<u>13,347</u>	<u>4,674</u>	<u>18,021</u>	<u>18,238</u>

Analysis of Governance & Support Costs

The charity allocates costs direct to activities as far as possible, then identifies the remaining costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between the key charitable activities undertaken in the year. The basis for apportionment and the analysis of support and governance costs is set out as follows:

Direct to governance: Audit Fees, payroll administration fees and sundries. Direct to charitable activities: Monthly meeting costs. Other expenses have been apportioned using a 90:10 split, which approximately equates to staff time spent on governance activities.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

14. Analysis of grants

	2016 £	2015 £
Grants to institutions		
Great North Museum	5,000	5,000
Association of Northumberland Local History Societies	–	500
Woodhorn Museum	1,000	–
Newcastle University	1,491	–
Birlinn Ltd	1,000	–
	<u>8,491</u>	<u>5,500</u>
Total grants	<u>8,491</u>	<u>5,500</u>

15. Net gains/(losses) on investments

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Gains/(losses) on investment assets	<u>(70,435)</u>	<u>(70,435)</u>	<u>4,653</u>	<u>4,653</u>

16. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2016 £	2015 £
Depreciation of tangible fixed assets	<u>340</u>	<u>207</u>

17. Auditors remuneration

	2016 £	2015 £
Fees payable for the audit of the financial statements	<u>2,940</u>	<u>2,880</u>

18. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2016 £	2015 £
Wages and salaries	7,227	8,320
Social security costs	99	266
Employer contributions to pension plans	289	–
	<u>7,615</u>	<u>8,586</u>

The average head count of employees during the year was 1 (2015: 1).

No employee received employee benefits of more than £60,000 during the year (2015: Nil).

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

18. Staff costs *(continued)*

Key Management Personnel

The Council do not consider that there are any Key Management Personnel.

19. Trustee remuneration and expenses

Expenses have been paid to 9 trustees totalling £775 (2015 - £1,050 reimbursed to 9 trustees) for expenses incurred on behalf of the charity.

20. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 Jan 2016 and 31 Dec 2016	6,032
Depreciation	
At 1st January 2016	5,692
Charge for the year	340
At 31st December 2016	<u>6,032</u>
Carrying amount	
At 31st December 2016	-
At 31st December 2015	<u>340</u>

21. Investments

	Other investments £
Cost or valuation	
At 1st January 2016	623,004
Additions	35,399
Disposals	(49,160)
Other movements	70,435
At 31st December 2016	<u>679,678</u>
Impairment	
At 1st January 2016 and 31st December 2016	-
Carrying amount	
At 31st December 2016	<u>679,678</u>
At 31st December 2015	<u>623,004</u>

All investments shown above are held at valuation.

At the year end, there were no investments which represented more than 5% of the value of the investment portfolio.

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

22. Debtors

	2016	2015
	£	£
Prepayments and accrued income	<u>4,570</u>	<u>5,164</u>

23. Creditors: amounts falling due within one year

	2016	2015
	£	£
Accruals and deferred income	<u>17,615</u>	<u>22,494</u>

24. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £(289) (2015: £Nil).

25. Analysis of charitable funds

Unrestricted funds

	At 1st January 2016 £	Income £	Expenditure £	Gains and losses £	At 31st December 2016 £
General funds	–	36,830	(34,905)	–	<u>1,925</u>
Capital Fund	<u>640,717</u>	<u>25,069</u>	<u>(20,000)</u>	<u>70,435</u>	<u>716,221</u>
	<u>640,717</u>	<u>61,899</u>	<u>(54,905)</u>	<u>70,435</u>	<u>718,146</u>

The Capital Fund (formerly known as Endowment Fund) was designated in 1981 out of the proceeds of the sale of items from the Society's collections which were not of local importance in order to further the general aims of the Society. Income arising on the Capital Fund is used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on investments form part of the Capital Fund.

Unrestricted funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds, where the trustees, at their discretion, have created a fund for a specific purpose.

The basis for calculating 'free reserves' are after allowing for all designated funds, fixed assets and other non-current assets and liabilities.

Restricted funds

	At 1st January 2016 £	Income £	Expenditure £	Gains and losses £	At 31st December 2016 £
	<u>30,716</u>	<u>13,800</u>	<u>(10,860)</u>	<u>–</u>	<u>33,656</u>

THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE

Notes to the Financial Statements *(continued)*

Year ended 31st December 2016

25. Analysis of charitable funds *(continued)*

	At 1 January 2016	Income	Expenditure	Transfers	At 31 December 2016
	£	£	£	£	£
Publications	19,482	4,091	(1,819)	–	21,754
AA Digitisation	2,988	2,875	(5,863)	–	–
Publications Grant	6,742	250	(250)	–	6,742
Collections	1,504	84	(1,450)	–	138
Heritage Lottery	–	6,500	(1,478)	–	5,022
	<u>30,716</u>	<u>13,800</u>	<u>(10,860)</u>	<u>–</u>	<u>33,656</u>

Publications Fund

In the past the Society received grants for publications made on the condition that any proceeds received were put into future publications. Therefore all income from publications other than Archaeologia Aeliana is paid into this fund, from which expenditure on future publications other than Archaeologia Aeliana will be drawn.

AA Digitisation Fund

The AA Digitisation Fund consists of grants the Society has raised to make past editions of Archaeologia Aeliana available on-line.

Publication Grant Fund

The Publication Grants Fund consists of grants made to the Society to support the publication of specific articles in Archaeologia Aeliana.

Collections

The Collections Fund consists of grants and donations made to support the purchase of items for the Society's collection to put on public display.

Heritage Lottery

The Heritage Lottery Fund consists of grants made to the Society to support the digitisation of documents in its care which relate to the Great Flood of 1771.

26. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2016
	£	£	£
Investments	679,678	–	679,678
Current assets	43,465	46,274	89,739
Creditors less than 1 year	(4,997)	(12,618)	(17,615)
Net assets	<u>718,146</u>	<u>33,656</u>	<u>751,802</u>

27. Related parties

During the year a grant of £1,000 was made by the charity to publisher Birlinn Ltd for the publication of Hadrian's Wall, which was authored by David Breeze (Trustee). No amounts were outstanding at the year end.

203rd ANNUAL REPORT
OF THE COUNCIL OF
THE SOCIETY OF ANTIQUARIES
OF NEWCASTLE UPON TYNE



NEWCASTLE UPON TYNE, MARCH 2017

The Society of Antiquaries of Newcastle upon Tyne

<http://www.newcastle-antiquaries.org.uk/>

Charity Number: 230888

Registered Office of the Charity:

Great North Museum : Hancock, Barras Bridge, Newcastle upon Tyne,
NE2 4PT.

e-mail: admin@newcastle-antiquaries.org.uk

THE TWO HUNDRED AND THIRD ANNUAL REPORT OF COUNCIL, BEING FOR THE YEAR ENDED 31 DECEMBER 2016

At the end of 2016 the Society of Antiquaries of Newcastle upon Tyne had 612 individual members, including 32 people elected this year, 91 institutional subscribers, and exchanged its journal with 41 other institutions.

Members enjoyed a varied programme of activities throughout 2016, which reflected the wide breadth of interests among members. The monthly meetings were well-attended, and several lectures drew attention to the anniversaries occurring in 2016, including the Jarrow March, the Spanish Civil War and the tercentenary of the birth of Lancelot ‘Capability’ Brown. Walks and country meeting featured Roman, medieval, Georgian and industrial themes.

Neither insular nor exclusive, the Society continued its deep involvement in the cultural life of the region and beyond. The Northumbrian Minstrelsy Concert at The Sage in June drew public attention to our extensive musical heritage. The new Eighteenth Century Study Group, working with Explore, continued their digitisation and transcription of the Poll Book and the Northumberland 1771 Flood Book. After a successful application to the Heritage Lottery Fund, work will begin shortly on a new project *Unlocking the Archives*, which will enable Society members and the wider public to get involved in exploring the Society’s precious archives. An eighteenth-century study day in October strengthened the Society’s growing interests in this period.

The Society’s collections and activities continue to attract scholars and inform the public through displays at the Great North Museum: Hancock, loans to national museums and to exhibitions. Our extensive library supports the work of Newcastle University researchers and students, as well as members. The cataloguing of our archive collections at Woodhorn has revealed many new sources to researchers.

As usual, much selfless work has gone into the latest volume of *Archaeologia Aeliana*, under the stewardship of a new Editor and the Production Editor, publishing new high quality research. Work continues to prepare the *Proceedings* of the Society and earlier volumes of *Archaeologia Aeliana* for online access.

Within the region the Society is active in many developments, including the Newcastle Intellectual Heritage Group, Tyne and Wear Archives and Museums, Woodhorn, and the Heart of the City Partnership, which has taken over management of Newcastle Castle and Black Gate. Members have contributed their expertise to conferences, planning bodies and many community organisations.

The range of work and activities undertaken by the Society requires careful planning and co-ordination not only by the elected officers and council but more especially by many dedicated volunteers on its committees and by individual members who contribute in many ways. Anyone who can contribute time, ideas or expertise, for example helping in the office at busy times, the library, with publicity, organising activities or representing

the Society at events, is welcome to get in touch, via the office or through contact with any committee or Council member.

Deaths notified:

The Society learned with great sadness of the death of the following members in 2016 (date of election in brackets):

Mr John Thornborrow	(27/01/60)
Mr Geoffrey Briggs	(25/01/61)
Mr Jack Slade	(09/10/69)
Frank Whitehead	(24/02/65)
Mr John Almond	(26/01/77)
Miss Stella Clark	(30/11/83)
Mr Steve Speak	(30/08/89)
Mrs Ann White	(30/11/96)

THE LIBRARY

Nothing out of the ordinary has happened during the year. Visits by Society members, though not formally recorded, seem to have reduced, but use of the library by others, especially students and postgraduates, has increased. In addition a number of visits arranged by Ian Bower, GNM librarian, have been well attended. We also had a small party of American visitors in September arranged by an American member and I have seen a number of non-members by appointment. Consultation of the Society's books, in particular *Archaeologia Aeliana* and books on architecture and on the Roman Wall has been frequent, and there is a growing interest in our "tracts" which include booklets, pamphlets, newspaper cuttings and general ephemera.

Borrowing of books by members, a few special requests and interlibrary loans amounted to 367 items, 170 periodicals and 197 monographs, slightly down on previous years.

54 new books have been added, 25 of which were by donation from the following: I. Bower, M.E. Braithwaite, D. Breeze, G. Briggs (bequest), M.N Coates, P. Coppack, Cumberland and Westmorland Antiquarian and Archaeological Society, J. Dickson, C.A. Ellwood, A. Fowler, B. Gubbins, A. Parkin, D. Peel, J. Proctor, L. Turnbull, C. Waddington. In addition we received 33 books and some issues of journals by bequest

from Stephen Speak. There was also a bequest from Dr G. Briggs of his slides which include many dated views of buildings from the 1960s onwards. These are presently being listed and digital copies made. A list of all these books will be found on the website.

Extra space in the library has been created by the transfer of Scandinavian journals pre-2000 to the library stores. I wish to thank the following members for their assistance in the library – Mike Barke, Howard Cleeves, Ann Craven, Peter Nicol, Eric Waites and in particular our professional librarian Ian Bower. The library remains open 10am to 4pm term time and 1pm to 4pm during vacations.

Denis Peel, Honorary Librarian

THE COLLECTIONS

This year has largely been spent in tidying up administrative matters. A new Collections Policy has been prepared for the bagpipe collection in advance of museum accreditation renewal whilst a new Acquisition and Disposals Policy has been approved for the archaeological collections and an Archaeological Archive Deposition Policy is being drafted.

Approval has been given for a clock wheel-cutting machine to be loaned to an exhibition in Northallerton, in summer 2017, of clocks made in the Vale of York and northern Yorkshire dales. This fascinating item was donated to the Society by William Cocks in 1931 and first loaned to Bowes Museum before being transferred to our collection at Beamish Museum in 1970.

Acquisitions this year have been few but all of great interest. 2016.1 is one of the new plastic £5 notes along with an explanatory leaflet issued by the National Westminster Bank. The acquisition of these items reminds us that the Society's Coin Collection is not static but strives to continue to represent the coinage of the realm throughout history. 2016.2 is a medieval gold finger ring, dating to 1300-1500, with an inset crystal, found at East Ord. 2016.3 is a silver annular brooch from Hartburn which was made from a Long Cross penny of Henry III, struck in the 1250s. The brooch was made by removing the central portrait of the coin whilst retaining the outer ring that bears the inscription. The obverse inscription reads: hENRICVS REX III; the reverse inscription reads: WIL/LEM/ON C/ANT. 2016.4 is a medieval silver livery badge from Ford. Dating to AD 1200-1400, the badge takes the shape of the *bouge* (a heraldic symbol of a yoke used for the carrying of water by pack horses). This was a symbol used by the Roos family, of Helmsley, during the 13th century, as well as the Lokey family. These three donations were all found by metal detectorists and subject to Treasure Trove; the gold finger ring was purchased by the Society whilst the two silver objects were both donated to the museum.

Lindsay Allason-Jones

REPORT ON THE SOCIETY'S COLLECTION FROM WOODHORN MUSEUM AND NORTHUMBERLAND ARCHIVES 2016

Accessions

We have been pleased to add the following to our collections of archives at Woodhorn:
 NRO 11074 Proceedings series 4, volume 10, parts 7, 8 and 10
 NRO 11159 Transparencies of archaeological sites Northumberland which have come to us from the estate of the late Colin Burgess.
 NRO 11199 six rolled maps, also from the estate of the late Colin Burgess
 NRO 11303 Records of the Society's Research Committee

Research

246 items belonging to the Society were used by researchers whilst permission was given for the reproduction in publications of 20 items.

RESEARCH

The Society remains committed to funding high quality archaeological and historical research in the region. Although the sums available for research grants are small, they can often be useful as pump-primers to access larger sums. Members are asked to spread the word that sums up to £1000 are available annually; applications should be sent to the Secretary by 30 November.

Lindsay Allason-Jones

ACTIVITIES

During 2016 the members of the Activities Committee were, as in previous years, diligently working away behind the scenes to provide the membership of this Society a multifarious programme of: indoor meetings (listed below); country meetings; summer and country walks; the Anniversary Meeting Social event (in the Wood Memorial Hall, upstairs in the Mining Institute); and the annual President's Evening.

The indoor meetings were, yet again, well attended with the lecture theatre at the Mining Institute often filled to capacity for the well-received talks. These reflected the wide range of members' interests, being archaeological, historical or architectural (and sometimes all three at the same time) and covering periods from prehistory to the early 20th century.

Our two country meetings – to Temple Newsam House and Gardens in May, and to the medieval moated manor of Markenfield Hall, near Ripon – were very well attended and enjoyed by all who came along, as were the various summer walks and country walks.

The Anniversary Meeting Social event continued to be well supported after the January meeting. It offers the opportunity to catch up and chat with old friends and colleagues, but it is also a chance for new members to meet us ‘old hands’ and to introduce themselves (and we to them). Please continue to make them welcome.

The Committee was without a Social Secretary in 2016 due to the ill-health of Marion Whyte, who has subsequently left the Society and we wish her all the best for the future. The President’s Evening was therefore organised by the author of this report and aided by other Committee and Society members, the latter more especially in respect of promoting the event. Thus, despite what felt like hasty organisation on my part, a select group of members attended St Mary’s Heritage Centre, Oakwellgate (in that place once described as ‘a dirty back lane leading to Newcastle’ – Gateshead) in June. Volunteer guide (and Society member) Lawrence Bryson provided us with an excellent history and outline tour of this superb Grade 1 listed building (a heritage centre since 2008). Indeed, the author of this report can remember excavating within the ruins of this church in the early 1990s. Its subsequent transformation from ruin to auction house, and then to the current visitor facility, is a credit to Gateshead and a prime example of what can be done with redundant structures. Whilst there was a low turn-out overall it was still an enjoyable evening, and I was reminded by a long-serving member that this event was primarily for the membership to socialise and not just an opportunity to visit a venue not previously seen before. Thus with this in mind this annual gathering has been re-named the Summer Social Event.

Due to managerial staff change at the GNM: Hancock, the Society’s Family Picnic was not held in 2016. We will be reviewing the viability of this event for the future and something similar but different may return in coming years.

Towards the end of the year it was suggested that the Membership Committee merge with Activities and this came to be, after agreement by Council. Thus we welcomed the members of that committee to ours in October. And, finally, as Chair I would like to thank all of the Committee for their continuing hard work and also the other Society members who helped out in 2016 as well.

Graeme Stobbs

INDOOR MEETINGS IN 2016

27 January Anniversary meeting

Matt Perry: "Commemorating the Jarrow Crusade: why the Crusade remains relevant today"

24 February

Roz Southey: "A good night's entertainment: music in 18th century Newcastle"

30 March

Jonathan Bush: "Hidden Gems: The Manuscripts and Rare Books in Ushaw College Library"

27 April AGM

Andrew Fletcher: "The Cosmos, Kant and Thomas Wright of Durham"

25 May

Greg Finch: "Owners and agents; Managing a large lead business in the 18th century Northeast"

29 June

Philippa Walton: "Gifts to the Gods: interpreting the Romano-British finds assemblage from the River Tees at Piercebridge"

27 July

David McGlade: "Hadrian's Wall Path and the Roman Wall; your heritage in our hands"

31 August

Paul Gething: "Bradford Kaims, a prehistoric landscape"

28 September

Lewis Mates: "From Tyneside to Fratricide: north-easterners in the Spanish civil war"

26 October Public Lecture

Nick Owen: "Kirkharle, Rothley and Alnwick - The three Northumberland landscapes of Capability Brown"

30 November

Eric Cambridge: " 'Worthy of the true genius of architecture': John Dobson's Design for Newcastle Central Station"

PUBLICATIONS

Archaeologia Aeliana

The 2016 volume has a wide range of papers, carefully edited for the press by Jenny Proctor, who has succeeded Humphrey Welfare as Editor. Working closely with the production editor Roger Fern, Jenny has applied the same rigorous standards for *Archaeologia Aeliana*, and between them they will have produced an outstanding volume for which the Society is most grateful. The 2017 volume is in an advanced state of preparation.

Internet publishing

Copies of the entire run of *Proceedings* have almost all been digitised and we look forward to seeing them when ADS put them on their website. Digitisation of *Archaeologia Aeliana* 5th series continues apace and Roger Fern will soon have preliminary files of most volumes of the journal ready to go online.

During the course of 2015, the committee decided to set up a working party to develop a strategy for online publications. That has become a new committee which is now ready to begin its deliberations.

News Bulletin

Of the 510 members for whom we have email addresses, three hundred are now receiving the News Bulletin digitally, including a number of overseas subscribers. Coincidentally 272 get the regular e-circular but they are mostly local, since it covers events in the North East Region. The News Bulletin has been redesigned to make it more readable in its digital version, and pictures are now in full colour rather than black and white.

Website

The digitisation and transcription of the 1771 Flood Papers and the 1780/84 Poll Book, two important documents from our archives, has been a major project undertaken in co-operation with Explore Lifelong Learning programme. The digitised images of both and the full transcriptions are on our website are now there, along with explanatory notes. Work is now continuing in two directions. Volunteers have assisted with a project at the University of Newcastle to digitise and transcribe two earlier Poll Books, as a pilot for a much larger database. A grant from the Heritage Lottery Fund is also being used to digitise three more volumes from our archives, and the plan is that they and their transcriptions will go on our website in due course

The committee wishes to record its thanks to Sue Ward who has invested considerable effort and applied creative thought to both the Bulletin and website, and to the group of volunteers who have worked with her.

Roman Wall Handbook

The Handbook is now available from Archaeology Plus (full details on the website). As the Handbook is now 10 years old, the committee will keep this item on its agenda with a view to future updating.

Small publications

The small publication on Newcastle Blackfriars is still on hold for the time being. A guided walk through Newcastle's classical orders of architecture is still awaiting completion.

Finally, thanks to members of the committee for all their efforts and continued support.

T

Alan Beale

REPRESENTATIVES ON OUTSIDE BODIES

The Archive Consultative Committee of Northumberland Archives

The Committee met three times in 2016. The committee discussed the composition of the committee and a list of potential new members is being prepared. Concern was expressed that the Woodhorn Trustees had at present no regular contact with the committee and it was suggested that when the new Woodhorn director is in post he/she should attend meetings and report back to the Trustees. It was also suggested that the ACC meet quarterly with meetings to fit the Trustees timetable.

The archives are continuing with project work; The Stannington Project has finished successfully with a play being broadcast on Radio 4 in October. The Manorial documents register is progressing well. A Heritage Lottery bid to research flood papers relating to the Durham side of the River Tyne, Hexham bridge and Hexhamshire wills has been successful. The archives used in the Society's 200th anniversary exhibition have led to the formation of a successful Eighteenth Century Study Group and a greater awareness of the historical importance of the Society's archive collection. Berwick Record Office is operating out of the library in Walkergate but plans are in train to create a heritage hub in the Barracks.

Sally Bird

**THE SOCIETY OF ANTIQUARIES OF NEWCASTLE UPON TYNE
OFFICERS AND COUNCIL FOR 2016**

PRESIDENT:

R. M. Pears, BA, PhD, DMS, DipILM, FHEA, FSA

PAST-PRESIDENTS:

Professor N. McCord, BA, PhD, DUniv, FRHistS

Professor R. N. Bailey, OBE, MA, PhD, FSA

Mrs. D. B. Charlton, BA, FSA

Mrs. G. McCombie, BA, FSA

Professor D. J. Breeze, OBE, BA, PhD, Hon DLitt, FRSE, FSA, Hon FSAScot, Hon MCifA

Miss L. Allason-Jones, OBE, BA, MLitt, FSA, FMA, FRSA

D. Cutts, BA

VICE-PRESIDENTS:

N. Hodgson, MA, PhD, FSA

Ms S. Ward, MA

W. B. Griffiths, BA, FSA

Ms R. B. Serdiville, BA

SECRETARY:

N. Hodgson, MA, PhD, FSA

TREASURER:

S. D. Pallett, MA, ACA

EDITOR:

Ms J. Proctor, MA, MCifA

LIBRARIAN:

D. Peel, BSc

KEEPER OF COLLECTIONS:

Miss L. Allason-Jones, OBE, BA, MLitt, FSA, FMA, FRSA

COUNCIL:

Ms P. Allen, JP, MA

A. J. Beale, BA

Mrs. K. M. Bibby-Wilson, BA, FNLS

H. N. Cleeve, BSc, MEd

R. Collins, MA, PhD, FSA

R. W. Fern, BA

J. F. Griffiths, MA

Professor I. P. Haynes, BA, DPhil, FSA, FSAScot

D. H. Heslop, BA, FSA

Ms F. C. McIntosh, BA, MLitt, PhD

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Mrs. F. Thompson

H. Welfare, BA, MPhil, FSA, MCIfA

G. N. Woodward, MA, MA

HOLDING TRUSTEES:

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AUDITOR:

Tait Walker