

1st SIDVALE SCOUT GROUP

FINANCIAL YEAR 2016-2017

Notes

- 1 19/08/2016 Ottery St Mary Scout Group made cheque to Brian Manwaring. Brian banked cheque and wrote another for the Group
- 2 30/08/2016 Cash taken from money to be banked and cheque written for the Group. This also includes the excess from the float for the opening (£131.84)
- 3 16/11/2016 General Fund Raising amounts banked on 16,17 and 18 November. GSL found money in shed and cannot remember exactly what the proceeds were from.
- 4 17/03/2017 Difficulties were experienced in March in paying the outstanding Bradfords invoice. £30.32 was not paid. An additional payment was made but due to a clerical error £300.32 was paid. Bradfords agreed to refund but the amount due was greater than the expected £270 due to part of the account being settled by other than the Treasurer.
- 5 05/04/2016
27/03/2017 There are two Capitation figures shown - one for 2016/17 and a second for 2017/18. Under normally circumstances the payment for 2017/18 would not be paid until after April 1st but due to absence of Treasurer and the desire to meet requirements for the rebate it was paid early.
- 6 09/06/2016 Cash withdrawn from ATM (no receipts) for these items



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	04	2016		31	03	2017

Section A Reference and administration details

Charity name 1st Sid Vale (Sidmouth) Scout Group

Other names charity is known by Sid Vale Scout Group

Registered charity number (if any) 301076

Charity's principal address

Regis Lodge
Griggs Lane
Sidmouth
Postcode EX10 9QF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gareth Hughes	Chair		
2	Nancy Craven	Group Scout Leader		
3	Mike Cook	Treasurer		
4	Sally Stephens	Secretary		
5	Brian Manwaring	Facilities		
6	Chris Stone	Events		
7	Barry Morton	Events		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's/District's/Area's/County's (delete as appropriate) governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group/District/Area/County (delete as appropriate) is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Committee consists of 6 independent representatives, Chair, Treasurer, Secretary, Facilities Manager, 2 x Events Coordinators together with the Group Scout Leader, individual section leaders (if opted to take on the responsibility), parent's representation and other members nominated by the GSL and meets every 3-4 months. Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development,empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:- enjoy what they are doing and have fun- take part in activities indoors and outdoors- learn by doing- share in spiritual reflection- take responsibility and make choices- undertake new and challenging activities- make and live by their Promise.

The Scout Group run activities for young people. The Trustees ensure that the Group run these activities in accordance with Scout Association Policies and ensure that there are sufficient facilities and funds to do so.

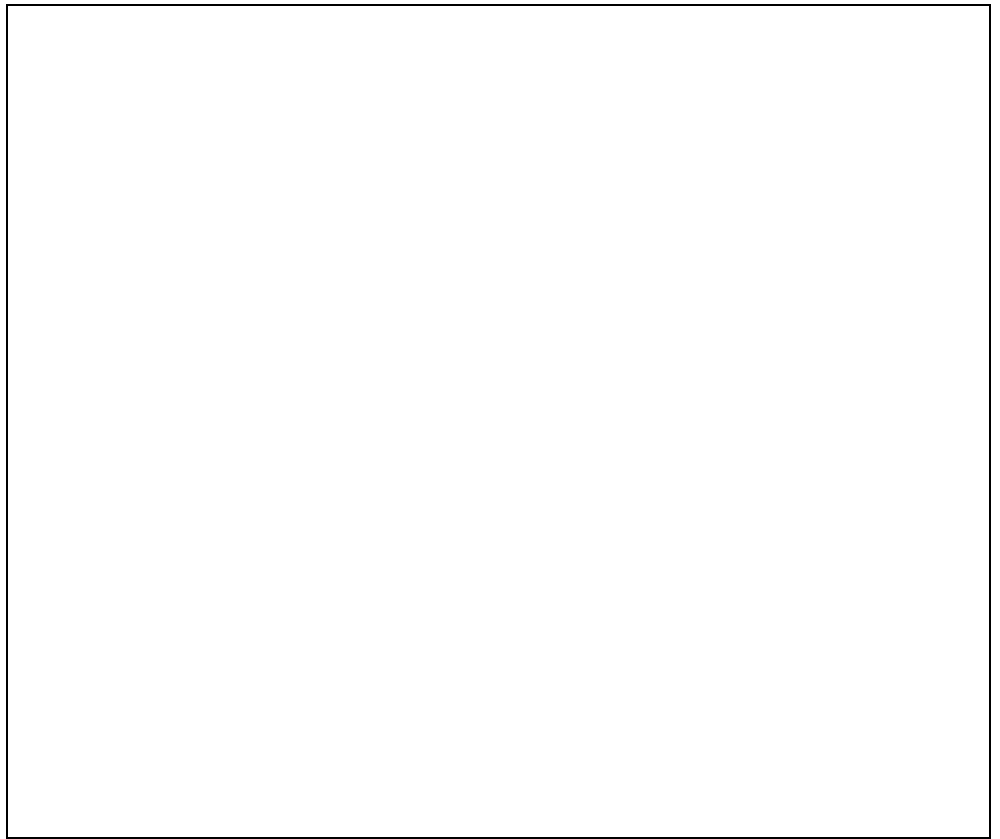
The Scout Group trustees are aware of the guidance issued by the Charity Commission on public benefit and confirm that the charities activities are of benefit to the young people for whom we run activities and that we operate an open access policy.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

Completed building of new Sid Vale Scout Centre – opened on 20 August 2016 by Jeremy Vine

Continued to offer weekly activities to over 100 youngsters as well as weekend activity days, camps and other offsite activities.

We have 4 sections that continue to grow and flourish

1 x Beaver Colony

2 x Cubs Packs

1 x Scout troop supported by 7 Young Leaders

Our leader numbers are growing and our committee is supported by a growing number of group supporters. We now have nearly 50 volunteers in the Group.

Working to create a financial model that helps us better understand our income and expenditure as we use our new Centre in it s first year. Will use this to predict future fundraising requirements as we better understand our costs.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group. This means holding a sum in reserve that will cover both our ongoing running costs and allow us to build up a fund for larger maintenance and renewal costs. This is more than we have held in reserve in previous years because of the increased cost of running and maintain our new Scout Centre.

At the time of this return we have set the level of reserve at £40k and will review this next year once we have a better understanding of the details of our running costs.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Gareth Hughes

Full name(s) Gareth Hughes

Position (eg Secretary, Chair, etc) Chair

Date 23. 01.2018