

17 September 2019

**PLEASE NOTE START TIME OF MEETING**

**TO THE CHARITY TRUSTEES – MID SUSSEX DISTRICT COUNCIL,**

You are hereby summoned to attend a meeting of the **CHARITY TRUSTEES – MID SUSSEX DISTRICT COUNCIL** to be held in the **COUNCIL CHAMBER** at these offices on **WEDNESDAY, 25TH SEPTEMBER, 2019 at 6.45 pm** to transact the following business.

**A G E N D A**

	<b>Pages</b>
1. Election of Chairman.	
2. Appointment of Vice-Chairman.	
3. To confirm as a correct record the Minutes of the Meeting held on 25 July 2018.	<b>3 - 6</b>
4. To receive Declarations of Interest from Members in respect of any matter on the agenda.	
5. To consider any items that the Chairman of the Charity Trustees agrees to take as urgent business.	
6. Council Charitable Land - Annual Operational Report 2019.	<b>7 - 54</b>

KATHRYN HALL

Chief Executive

To: **Members of Charity Trustees:** Councillors G Allen, J Ash-Edwards, R Bates, J Belsey, M Belsey, A Bennett, L Bennett, A Boutrup, P Bradbury, P Brown, H Brunson, P Budgen, R Cartwright, P Chapman, R Clarke, E Coe-Gunnell White, P Coote, M Cornish, R Cromie, J Dabell, R de Mierre, B Dempsey, R Eggleston, S Ellis, A Eves, L Gibbs, I Gibson, S Hatton, J Henwood, S Hicks, S Hillier, T Hussain, R Jackson, J Knight, C Laband, Andrew Lea, Anthea Lea, J Llewellyn-Burke, A MacNaughton, G Marsh, J Mockford, A Peacock, C Phillips, M Pulfer, R Salisbury, S Smith, A Sparasci, L Stockwell, D Sweatman, C Trumble, N Walker, R Webb, N Webster and R Whittaker

*Working together for a better Mid Sussex*





## Minutes of a Meeting of Mid Sussex District Council Charity Trustees held on 25 July 2018 from 6.45 pm to 6.59 pm.

### Present:

Councillor Bruce Forbes (Chairman)  
Councillor Colin Trumble (Vice-Chairman)

Jonathan Ash-Edwards	Steven Hansford*	Kirsty Page
Andrew Barrett-Miles*	Sue Hatton*	Geoff Rawlinson*
Edward Belsey	Ginny Heard	Peter Reed
John Belsey	Chris Hersey	Robert Salisbury*
Margaret Belsey	Margaret Hersey	Linda Stockwell*
Liz Bennett	Colin Holden	Dick Sweatman
Michelle Binks	Anne Jones MBE	Mandy Thomas-Atkin
Anne Boutrup*	Jim Knight	Neville Walker
Pete Bradbury*	Jacqui Landriani*	Garry Wall
Heidi Brunsdon*	Andrew Lea*	Anthony Watts Williams*
Cherry Catharine	Anthea Lea	Norman Webster
Richard Cherry	Judy Llewellyn-Burke	Rex Whittaker
Rod Clarke	Andrew MacNaughton	John Wilkinson*
Phillip Coote	Gordon Marples	Peter Wyan
Ruth de Mierre	Gary Marsh	
Tony Dorey*	Edward Matthews	
David Dorking	Norman Mockford*	
Sandy Ellis	Pru Moore	
Claire Fussell	Howard Muddin	

\*Absent

### 1. MINUTES

The Minutes of the meeting held on 20 June 2018 were agreed as a correct record and signed by the Chairman.

### 2. DECLARATIONS OF INTEREST

None.

### 3. URGENT BUSINESS

None.

### 4. BEECH HURST GARDENS CHARITABLE TRUST, HAYWARDS HEATH, WEST SUSSEX (CHARITY NUMBER 305202) – WORKS TO BEECH HURST COTTAGES

The Solicitor to the Council introduced the report which seeks the Trustees approval to complete general works and to refurbish No. 4 Beech Hurst Cottage and to complete the refurbishment of No. 5 Beech Hurst Cottage with the inclusion of a new bathroom.

The Chairman took the Trustees to the recommendations which were unanimously agreed.

## **RESOLVED**

That the Charity Trustees:

- (i) authorised the use of the Trust's funds to complete general works and refurbish No. 4 Beech Hurst Cottages, and to fit a new bathroom at No. 5 Beech Hurst Cottages, as per Appendix 1 of the report.

### **5. ST JOHN'S PARK CHARITABLE TRUST, BURGESS HILL, WEST SUSSEX – (CHARITY NO. 305189) – PROPOSED LEASE DISPOSAL**

The Solicitor to the Council introduced the report concerning the lease of parts of the Cricket Pavilion, (as shown in red in Appendix A) and the grant of ancillary rights to maintain and use the wicket area (as shown in blue in Appendix A). He confirmed that the terms have now been agreed and signed off by the Club and an independent surveyor has approved it on the basis of value for money.

In response to a Member's query, he confirmed that there is no increase in the rent, and that a 10 year lease was the timeframe agreed with the Club.

The Chairman took the Trustees to the recommendations which were unanimously agreed.

## **RESOLVED**

That the Charity Trustees:

- (i) Noted the absence of any responses to the statutory advertisements placed in the Mid Sussex Times on 27<sup>th</sup> July and 3<sup>rd</sup> August 2017 giving notice of the Charity Trustees' intention to grant the proposed lease; and;
- (ii) subject to the Club agreeing to pay costs including the costs incurred in complying with the Charity Trustees' statutory obligations, authorised the Charity Trustees' Solicitor to grant the lease on the terms set out in this report.

### **6. COUNCIL CHARITABLE LAND - ANNUAL OPERATIONAL REPORT**

The Solicitor to the Council introduced the report, noting that the most significant expenditure relates to Beech Hurst, as this also generates the most income. He drew Members attention to p.61 of the report, detailing £72,500 landscaping proposals planned for Beech Hurst Gardens over the next 12 months. Regarding the other Charitable Trusts, he noted that the Council sponsors them, even if the expenditure is greater than the income.

A Member sought clarification on a number of figures in the report, particularly relating to Beech Hurst Gardens, the Richard Worsley (Cuckfield) Recreation Ground, and expenditure at St John's Park. He requested that future reports provide detail to explain particular changes. It was agreed that the Head of Finance would provide details in writing outside of the meeting.

A Member highlighted that the Kiosk at Beech Hurst could potentially provide a better income if their requests for hard standing and a canopy could be addressed. The Solicitor to the Council confirmed that their requests were being considered.

## RESOLVED

That the Charity Trustees:

- (i) noted and agreed the contents of the report and approved the Charities' Accounts for 2017/2018;
- (ii) Considered the requests and approved the proposals set out in the report in respect of the following specific charities:
  - (a) Beech Hurst Gardens:
    - (i) To resurface the willow area near the playground at a cost of up to £7,500.
    - (ii) To create a new footpath around the petanque and re-landscape to improve accessibility, at a cost of up to £10,000.
    - (iii) To replace the wooden barriers and handrails with new wrought iron barriers which will be less costly in maintenance and less prone to vandalism, and to approve a spend of up to £15,000.
    - (iv) To complete a new circular path around Lower Meadow and to widen the footpath between the kiosk and the bowls at a cost of up to £40,000.
    - (v) Report back to a future meeting of the trustees on specific detailed terms about the proposed art trail at Beech Hurst.
    - (vi) To release the £6,000 previously allocated for grading the bank from the picnic lawn to the adjacent amenity area at Beech Hurst as a means of unifying both locations to increase casual recreation; and report back to a future meeting of the trustees on revised proposals and costs.
    - (vii) To note progress and expenditure on the project to create a mini arboretum; and to agree to the remaining allocated funding of £11,500 to be used to further progress the project during 2018/19.

(b) West Common

Report back to a future meeting of the trustees on specific detailed terms for the development of a "bee friendly" wild flower area to be established in spring 2019.

Chairman.

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## **COUNCIL CHARITABLE LAND – ANNUAL OPERATIONAL REPORT 1st April 2018 to 31st March 2019**

### **INTRODUCTION**

- 1.1 The Council being a trust corporation, by virtue of the Local Government Acts, is the Trustee of the Charities mentioned in Section 2 of this report.
- 1.2 The trustees of all registered charities in England and Wales are required to prepare an annual report regarding the activities of the charity in the preceding financial year.
- 1.3 The Council as Trustee comprises all the Members of the Council, who are the managing trustees of the Charities mentioned in Section 2 of this report. The names of Members of the Council who have served as a charity trustee during the period of this report (1 April 2018 to 31 March 2019) are set out in the table below:

Bruce Forbes (Chairman)  
Colin Trumble (Vice-Chairman)

Jonathan Ash-Edwards	Phillip Coote	Jim Knight	Geoff Rawlinson
Andrew Barrett-Miles	Ruth de Mierre	Jacqui Landriani	Peter Reed
Edward Belsey	Tony Dorey	Andrew Lea	Robert Salisbury
John Belsey	David Dorking	Anthea Lea	Linda Stockwell
Margaret Belsey	Sandy Ellis	Judy Llewellyn-Burke	Dick Sweatman
Liz Bennett	Claire Fussell	Andrew MacNaughton	Mandy Thomas-Atkin
Michelle Binks	Steven Hansford	Gordon Marples	Neville Walker
Anne Boutrup	Sue Hatton	Gary Marsh	Garry Wall
Pete Bradbury	Ginny Heard	Edward Matthews	Anthony Watts Williams
Heidi Brunsdon	Chris Hersey	Norman Mockford	Norman Webster
Cherry Catharine	Margaret Hersey	Pru Moore	Rex Whittaker
Richard Cherry	Colin Holden	Howard Mundin	John Wilkinson
Rod Clarke	Anne Jones MBE	Kirsty Page	Peter Wyan

- 1.4 At the meeting on 25th September 2019 Members of the Council will sit as the Charity Trustees and consider this report.
- 1.5 All of the Charities mentioned in Section 2 of this report are unincorporated associations and their principal office is Mid Sussex District Council, Oaklands, Oaklands Road, Haywards Heath, West Sussex RH16 1SS. The Council's Chief Executive, Kathryn Hall, was the Chief Executive of the Charities mentioned in Section 2 of this report for the year 2018/19. Any major operational management decisions that might affect the interests of the Charities are made by the Charity Trustees.
- 1.6 The Charities' solicitor is the Solicitor and Head of Regulatory Services, Tom Clark, their bankers are the Lloyds Bank and Mr Hugh Barron (CPFA) independently examines all their Accounts.
- 1.7 This report provides a review of the operational activities of the Charities, and a statement of each charity's financial affairs for the period 1st April 2018 to 31st March 2019. It updates the trustees on current operational issues and seeks authority for

some planned changes. A copy of the Accounts for each charity is annexed to this report and together they comprise the Charity's Annual Report and Accounts.

## **2.0 CHARITIES OPERATIONAL REPORT**

### **2.1 General**

2.1.1 The objective here is to maintain the quality of the facilities whilst securing their income generating capacity to offset the costs of providing these publicly accessible open spaces and facilities.

### **2.2 Beech Hurst Gardens, Haywards Heath – Charity No: 305202**

2.2.1 The Charity was constituted when the Gardens were gifted to the Council's predecessor, the Urban District Council of Cuckfield, by the trustees of the late William Johnson Yapp to be administered by the Council upon charitable trust.

2.2.2 The object of the Charity is the provision of a public park and recreation ground for the benefit of the inhabitants of Haywards Heath. The Trustees' powers of management are very restrictive.

2.2.3 These gardens represent a major park for the town of Haywards Heath, while attracting visitors from outside the district. Regular maintenance has provided a high quality facility. A Steering Group for the gardens has been in existence for many years. The site continues to hold a 'Green Flag' award. It was formally judged again in June 2019, and once again received Green Flag status.

### Finances

2.2.4 The fourteenth year's trading figures for the Family Restaurant produced a turnover rent of £18,067 that was received in addition to the £51,645 base rent.

2.2.5 The income generated and expenditure incurred at this site is split between restricted and unrestricted funds; the former relates to the cottages, and restaurant facility, with the sporting facilities being unrestricted funds. Total income generated from petanque, events, tennis, rent from the cottages, leases, and licences (including the restaurant and income in 2.2.4 above), on the site totalled £127k. Overall running costs excluding depreciation amounted to £146k of which £142k related to buildings and ground maintenance costs, with the rest being utilities expenditure. Thus a deficit has been carried forward for this Charity of £19k and gives a revised amount of £155K, see Appendix 1.

2.2.6 At the meeting of the Charity Trustees held on 20th June 2018, the Charity Trustees considered a report on the terms of the proposed catering concession at Beech Hurst Kiosk and authorised the Charity's Solicitor to grant a 5 year lease to the current tenant, at a reduced rental of £2,400 p.a. The new lease completed on 26 March 2019.

### Attractions

2.2.7 At the meeting of the Charity Trustees held on 22nd July 2015 approval was given for Officers to explore, with the Sussex Miniature Locomotive Society (the Society), the



feasibility of a visitors/education centre. The Society has submitted its proposal to establish a Beech Hurst Learning Centre, to encourage young people to get involved with science and technology through active and interactive displays of miniature steam locomotives. In May 2018 The Branch Line was registered with the Charity Commission and has since been given Heads of Terms by the Council for a ground lease to build the learning centre. In addition to the funding from MSDC referred to in 2.2.8 below The Branch Line has applied for Heritage Lottery Funding and are awaiting the outcome of their application before proceeding further.

- 2.2.8 Planning permission was granted to the Society for the erection of a dedicated learning centre called 'The Branch Line' in Beech Hurst Gardens Park and associated with the miniature railway. The building will be single storey and attached at the side to the Society's Club house. Negotiations for a new lease will commence in future once the Society has had confirmation of its various funding sources, and a report to will be brought to the Trustees for consideration.

In February 2019, the Cabinet Grant Panel awarded the Branch Line (CIO) a Facility Grant of £50,868 toward the capital costs on the condition that a lease agreement is drawn up, the project can be fully funded within 12 months and completed by February 2021.

- 2.2.9 The discussions regarding installing a new access path on the Trust land to ensure it complies with acceptable standards for a path in the public domain has been put on hold pending further details from Sussex Miniature Locomotive Society on their new facility.
- 2.2.10 The proposals for an art trail in the gardens, which were originally proposed in 2015, have been put on hold and are not being progressed at present due to the current focus on other infrastructure improvements and site developments.

### Beech Hurst Cottages

- 2.2.11 No. 3 Beech Hurst Cottages was re-let during the year 2018-2019 with a void period of 73 days during major refurbishment. It then came up for re-letting from 16/03/2019 and was void for a further period of 98 days. Minor refurbishment of No. 3 was required prior to reletting. All 5 cottages are currently generating a total rental income of £58,500 per annum. All the cottages have had external decorations carried out including repainting of exterior surfaces and replacement windows.

### Soft Landscaping Works

- 2.2.12 The proposal to import soil to grade the bank from the picnic lawn to the adjacent amenity area was found to be prohibitively expensive, and has been put on hold for the time being.
- 2.2.13 The creation of the mini arboretum has made good progress, with a number of interesting and unusual trees being planted in the autumn of 2017 and further planting taking place in 2018. Officers have now completed work on some site interpretation material so park visitors can learn more about where plants come from.

### Water tank for Beech Hurst Bowling Club

2.2.14 At the meeting of the Charity Trustees held on 27th September 2017 the Charity Trustees approved the recommendation to expend £8,000 to upgrade the Irrigation Tank at Beech Hurst Bowls Club to make it compliant with the Legionella Code of Practice, and this was completed. Further investigations revealed that the irrigation system and trench protectors required renewal, and on 20th June 2018, the Charity Trustees approved the recommendation to spend a further £8,000 to replace the water irrigation system and trench protectors and this has been completed.

2.2.15 The meeting on 20th June 2018 also approved the expenditure of £25K to resurface the car park at Beech Hurst Cottages, which has been completed

### Hard Landscaping

2.2.16 At the meeting of 25 July 2018 the Charity Trustees were asked to note the proposals detailed below which were planned for the following 12 months to deliver accessibility improvements within Beech Hurst Gardens. An update on progress on these projects is provided below:

- a) Resurface Willow area- The area in the playground, used as a refuge for young children which is bordered by willow saplings, plus an area around a tree and crocodile are very popular, however when wet these areas were unusable. The proposal was to lay a bonded rubber mulch surface down in a green colour, and £7,500 was allocated towards this project. It was completed in August 2018 at a cost of £5022
- b) Path around petanque- The area to the east of the petanque was a 'dead area' and it was proposed to re-landscape the area. This will require the removal of footpaths and part of the wall to the north and will need investment going forward.
- c) Wrought Iron barriers- Two areas of wooden barriers are to be replaced with sympathetic wrought iron hand rails in 2019/20, to reduce maintenance costs and improve appearance.
- d) New path on Lower Meadow and Widen footpath between kiosk and bowls-  
The path that runs alongside the railway line from the kiosk to the bowls club was very narrow in sections and made it difficult for wheelchair users and prams/buggies. The plan was to widen the path enabling another disabled access route to the bowls, club, petanque pitch and railway kiosk. A sum of £40,000 was allocated to this project. This work was completed in the early spring of 2019, at a total cost of £37,515

### **2.3. Ashurst Wood Recreation Ground, East Grinstead – Charity No: 305162**

2.3.1 The object of this Charity is the provision of the open space for the recreation of adults and as a playground for the children and young people of the village of Ashurst Wood as public open space. The Council's powers of management are restricted to using the property for charitable purposes.

2.3.2 All the facilities are well used and regularly maintained.

2.3.3 £2K income was received for football pitch and pavilion hire. The income contributed towards expenditure of £9k for grounds and general upkeep of the Recreation Ground as outlined in the paragraph above. Also see Appendix 1.

## **2.4 Richard Worsley Recreation Ground, Cuckfield (known as Cuckfield Recreation Ground) – Charity No: 206789**

2.4.1 The object of this Charity is the provision of a Public Recreation Ground for the use and benefit of the inhabitants of the former Urban District of Cuckfield and the Parish of Cuckfield Rural. The Council's powers of management are restricted to using the property for charitable purposes. By virtue of a Scheme made by the Charity Commissioners on 15th May 2000, the Council now has limited power, subject to complying with charity law and the prior written consent of the Charity Commissioners, to let part of the Charity's property provided that this will not unduly interfere with the objects of the Charity.

2.4.2 The grounds to this popular and well used venue have been regularly maintained. In total income of £3k was generated in 2018/19, mainly from pitch and event hiring, the tennis courts and ground rental for the tennis pavilion. The income generated contributed to the grounds maintenance and upkeep of the tennis courts, pavilion, playgrounds and paddling pool expenditure of £45k. See Appendix 1.

## **2.5 St. Johns Park, Burgess Hill - Charity No: 305189**

2.5.1 The Charity's property comprises only the eastern half of the park. The Charity was constituted by a Conveyance dated 24th April 1891 when the Park was gifted to the Council's predecessors, the Burgess Hill Local Board, upon charitable trust.

2.5.2 The object of the Charity is the provision of a Public Park and Pleasure Ground for the benefit of the inhabitants and visitors to St John's Common. The Park is included in the Council's Parks Improvement programme and will attract funding accordingly

2.5.3 Income of £11K was generated in 2018/19 mainly from the cricket pitch, event and pavilion hire. This contributed towards the expenditure of £44K for grounds and general upkeep of the facilities. See Appendix 1.

2.5.4 The refreshment kiosk within the pavilion was also operated again during the summer and generated £194 income over this period. This figure is included in the income in paragraph 2.5.3 above.

2.5.5 Council officers are working with Burgess Hill Cricket Club and other users to agree internal improvements to the pavilion to improve its utility, and some flood mitigation measures to prevent the increasingly frequent flooding of the building and equipment. We are also committed to ensuring that the foul and rainwater drainage systems are working properly within the building.

2.5.6 The site was put forward for a 'Green Flag' award for the first time in 2018. It was formally judged in June 2018 and received Green Flag status. As is required of all Green Flag parks, a flag pole was installed in December 2018 in a prominent location adjacent to the skate park, from which the green flag now flies. Confirmation was recently received that the park has retained this status for a second consecutive year in 2019.

2.5.7 Officers carried out work to refurbish the flower and shrub beds at the entrance from London Road in the autumn of 2018, replacing the previous annual bedding schemes with more sustainable planting.

## **2.6 Fairfield Recreation Ground, Burgess Hill – Charity No: 305187**

2.6.1 The Charity's property comprises the eastern end of the recreation ground.

2.6.2 The object of the Charity is the provision of a place of exercise and recreation for the benefit of the inhabitants of the Parish of Clayton (now part of the Parish of Hassocks) and the neighbourhood.

2.6.3 There has been no change to the charity section of the site. The grounds have been regularly maintained.

2.6.4 The property comprises a popular public recreation ground including a drained football pitch. Regular maintenance by the Council has provided a high quality facility. This continues to be used regularly by sports clubs generating income of £3k, with expenditure of £11k for sports pitch maintenance and associated facility running costs. See Appendix 1.

## **2.7 Public Open Spaces, Lucastes Avenue Haywards Heath – Charity No: 233890**

2.7.1 The land was gifted to the Council's predecessor, the Urban District Council of Haywards Heath, for use as public open space in perpetuity by a Conveyance dated 9th January 1932.

2.7.2 The object of the Charity is the provision of public open space for the enjoyment of the inhabitants of Haywards Heath.

2.7.3 The land comprises mainly roadside grass verges and woodland belts at the eastern end of Lucastes Avenue, which are regularly maintained by the Council, at a cost of £353. It has no income generating potential. See Appendix 1.

## **2.8 Public Walk and Pleasure Ground, Lindfield (known as West Common) - Charity No: 305324**

2.8.1 The land was acquired by the Council's predecessor, the Urban District Council of Cuckfield pursuant to section 164 of the Public Health Act 1875 and constitutes public open space.

2.8.2 The object of the Charity is the provision of a Public Walk and Pleasure Ground pursuant to section 164 of the Public Health Act 1875 for the benefit of the local inhabitants of Lindfield.

2.8.3 This land forms a linear open space surrounded by busy public highways with little income generating potential. The site continues to be regularly maintained, at a cost of £826. See Appendix 1.

2.8.4 A plan for bee friendly wild flower area on this site was proposed; and adjacent residents have been consulted and are generally in favour. Plans are now in place, and quotations received, to carry out this work in spring 2020.

## **2.9 Brooklands Park Eastern End (Unregistered charity)**

- 2.9.1 The Charity's property comprises only the eastern half of the park. The object of the Charity is the provision of a Public Park and Recreation Ground for the benefit of the inhabitants East Grinstead, the neighbourhood and the public generally.
- 2.9.2 The grounds of this popular park for East Grinstead were regularly maintained, at a cost of £6k. See Appendix 1.

## **2.10 John Pears Recreation Ground (Unregistered charity)**

- 2.10.1 John Pears Recreation Ground was gifted to the Council by the Pears family in 1974, upon the death of Mr John Pears, a long standing resident of Ashurst Wood.
- 2.10.2 The object of the Charity is the provision of a Public Park and Recreation Ground for the benefit of the inhabitants East Grinstead, the neighbourhood and the public generally.
- 2.10.3 The grounds were regularly maintained at a cost of £20k and provide an income of £5K. See Appendix 1. The playground at this recreation ground will be refurbished in 2020, subject to Cabinet approval of spending, circa £80,000.
- 2.10.4 Outdoor Services are currently working with the Lawn Tennis Association (LTA) to implement and trial a new online booking and digital access gate system. This will allow greater flexibility in booking for club members and to increase public use of the courts.

## **3.0 CHARITIES' ACCOUNTS**

- 3.1 The Charity Trustees are obliged to complete annual returns for each of the managed Charities under its control. The accounts are attached as Appendix 1 to this report. They set out the details of income and expenditure for each Trust Site for the financial year commencing on 1st April 2018 and ending on 31st March 2019.
- 3.2 The returns to the Charity Commission will be completed on the basis of these figures. In line with recommended practice the Trust Fund Assets are no longer consolidated within the balance sheet in the Council's Statement of Accounts.
- 3.3 Trustees should note that in the case of any charity where the charity's expenditure exceeds its income, the shortfall is met from the Council's own resources.

## **4 FINANCIAL IMPLICATIONS**

- 4.1 All income and expenditure shown in the 2018/19 Charity Accounts were accommodated within the 2018/19 Revenue Budget.

## **5. RISK ANALYSIS**

- 5.1 By compiling detailed annual operational and financial reports the Trustees are minimising their risks of not complying with current legislation and Charity Commission requirements. This report will form part of the Annual Returns for each Charity referred to in the report.

## **6.0 CONCLUSION**

- 6.1 The trust property has been held and maintained satisfactorily during the period 1st April 2018 to 31st March 2019. However, further consideration is required for income generation at all sites to help aid sustainability and raise quality.

## **7.0 RECOMMENDATIONS**

**The Charity Trustees are recommended:**

- 1. To note and agree the contents of this report and approve the Charities' Accounts for 2018/2019;**
- 2. To consider the requests and approve the proposals set out in the report in respect of Beech Hurst and St. Johns Park**

### **BACKGROUND PAPERS:**

Leisure and Sustainability, Property, legal and finance files

### **ENVIRONMENTAL IMPLICATIONS STATEMENT:**

This report raised no environmental implications.

### **LIAISON WITH LOCAL COUNCILS:**

No Town or Parish consultation has taken place for the purposes of this report; however consultation takes place for all major works and new initiatives.

### **COMPLIANCE WITH CODE OF PRACTICE ON COMMITMENTS:**

All costs and income relating to charitable land were accommodated within the 2018/19 Revenue Budget.

### **APPENDIX 1 (attached)**

#### **Charity Accounts 2018/2019**

#### **Mid Sussex District Council as Charity Trustees of:**

Beech Hurst Gardens

Ashurst Wood Recreation Ground

Richard Worsley Recreation Ground

St John's Park

Fairfield Road Recreation Ground

Lucastes Avenue Open Space

West Common Public Walk and Pleasure Ground

Brooklands Park

John Pears Recreation Ground

# Charity Accounts for the Year Ended 31st March 2019

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**Beech Hurst Gardens - Registration Number 305202**  
**Statement of Financial Activities for the year ended 31<sup>st</sup> March 2019**

	Unrestricted Funds	Restricted Income Funds	Endowment Funds	2018/19	2017/18
	£	£	£	£	£
<b>Incoming Resources</b>					
Incoming Resources from Donors (MSDC)	0	0	0	0	0
Income from Charitable Trading	(127,145)		0	(127,145)	(136,607)
<b>Total incoming resources</b>	<b>(127,145)</b>	<b>0</b>	<b>0</b>	<b>(127,145)</b>	<b>(136,607)</b>
Less cost of generating funds	0	0	0	0	0
<b>Net incoming resources available for charitable application</b>	<b>(127,145)</b>	<b>0</b>	<b>0</b>	<b>(127,145)</b>	<b>(136,607)</b>
<b>Expenditure</b>					
Charitable Expenditure:					
Maintenance and Insurance		142,951		142,951	91,920
Utilities	1,465			1,465	889
Council Tax	504			504	838
Management and Administration:					
Audit Fees	550			550	454
Depreciation charge for year			22,922	22,922	20,953
Provision for Bad Debt	735			735	520
<b>Total expenditure</b>	<b>3,254</b>	<b>142,951</b>	<b>22,922</b>	<b>169,127</b>	<b>115,574</b>
Transfer Between Funds	123,891	(123,891)	0	0	0
<b>Net (Incoming)/Outgoing Resource</b>	<b>0</b>	<b>19,060</b>	<b>22,922</b>	<b>41,982</b>	<b>(21,033)</b>
<b>Unrealised (Gains)/Losses on Tangible Fixed Assets:</b>					
Assets Revalued	0	0		0	(445,367)
Write Back of Depreciation on Revaluation	0	0		0	(10,069)
Additions	0	0	(47,438)	(47,438)	(10,157)
<b>Net Movement in Funds</b>	<b>0</b>	<b>19,060</b>	<b>(24,516)</b>	<b>(5,456)</b>	<b>(486,625)</b>
<b>Fund Balances Brought Forward</b>	<b>0</b>	<b>(174,361)</b>	<b>(1,982,139)</b>	<b>(2,156,500)</b>	<b>(1,669,875)</b>
<b>Fund Balances Carried Forward</b>	<b>0</b>	<b>(155,301)</b>	<b>(2,006,655)</b>	<b>(2,161,956)</b>	<b>(2,156,500)</b>



**Beech Hurst Gardens - Registration Number 305202**  
**Balance Sheet as at 31<sup>st</sup> March 2019**

	Notes	2018/19 £	2017/18 £
<b>Fixed Assets</b>			
Tangible Assets		2,006,655	1,982,139
<b>Total Fixed Assets</b>	3	<b>2,006,655</b>	1,982,139
<b>Current Assets</b>			
Debtors	4	155,301	174,361
Creditors Prepayment (receipts in advance)	5	5,765	7,623
<b>Total Current Asset</b>		<b>161,066</b>	181,984
Short Term Creditors	5	(5,765)	(7,623)
<b>Net Current Assets/(Liabilities)</b>		<b>155,301</b>	174,361
<b>Total Assets Less Current Liabilities</b>		<b>2,161,956</b>	2,156,500
<b>Endowment Funds</b>		<b>(2,006,655)</b>	(1,982,139)
<b>Restricted Income Funds</b>		<b>(155,301)</b>	(174,361)
<b>Unrestricted Income Funds</b>		<b>0</b>	0
<b>Total Funds</b>		<b>(2,161,956)</b>	<b>(2,156,500)</b>

## Beech Hurst Gardens - Registration Number 305202

### Notes to the Accounts

#### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

#### 2. Endowment and Restricted Funds

The land and buildings of the Charity represent the permanent endowment of the Charity. The deeds of the Charity state that the income from the rents of the properties are to be used for maintenance and insurance, therefore this has been treated as a restricted fund.

#### 3. Details of Movements on Assets

	£	£
<b>Asset Cost or Valuation</b>		
Balance brought forward	2,049,168	1,593,645
Additions	47,438	10,157
Revaluations		445,366
Disposals	0	0
Balance carried forward	<b>2,096,606</b>	2,049,168
<b>Accumulated Depreciation</b>		
Balance brought forward	(67,029)	(56,145)
Disposals	0	0
Revaluation		10,069
Charge for year	(22,922)	(20,953)
Balance carried forward	<b>(89,951)</b>	(67,029)
<b>Net Book Value Brought forward</b>	<b>2,426,778</b>	1,537,500
<b>Net Book Value Carried forward</b>	<b>2,006,655</b>	2,426,778

- Depreciation basis is straight line for Buildings.
- Depreciation rate is 48 years for the Restaurant and Quadrangle, 46 years for Beech Hurst Cottages, 39 years for Cafe, Bowls Pavilion, Miniature Railway Pavilion, 37 years for Tennis Shelter and 5 years for the Playground Equipment.
- The asset revaluation, as at 1 April 2017 was carried out by Wilks Head Eve LLP. The Restaurant Site and Quadrangle were given a combined valuation of £903,400.
- The asset revaluation as at 1 April 2015 was carried out by Wilks Head Eve LLP. The five Cottages were given a combined valuation of £830,503.

## Beech Hurst Gardens - Registration Number 305202

### Notes to the Accounts

#### 4. Debtors and Prepayments

<b>Analysis of Debtors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Trade Debtors	0	45
Amounts due to subsidiary and associated undertakings		
Other Debtors	155,301	174,316
Prepayments (receipts in advance)	5,765	7,623
Accrued Income		
<b>Total</b>	<b>161,066</b>	<b>181,984</b>

- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.
- Trade Debtors includes debtors of £1,324 less provision for bad debt of £1,324.
- Other Debtors show the surplus of trading income in year held by MSDC.

#### 5. Creditors and Accruals

<b>Analysis of Creditors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Loans and overdrafts		
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors		
Accruals	(5,765)	(7,623)
Receipt in advance		
<b>Total</b>	<b>(5,765)</b>	<b>(7,623)</b>

#### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

**Ashurst Wood Recreation Ground - Registration Number 305162**  
**Statement of Financial Activities for the year ended 31<sup>st</sup> March 2019**

	Unrestricted Funds £	Endowment Funds £	2018/19 £	2017/18 £
<b>Incoming Resources</b>				
Incoming Resources from Donors (MSDC)	(6,574)		<b>(6,574)</b>	(10,461)
Income from Charitable Trading	(2,465)		<b>(2,465)</b>	(3,104)
<b>Total incoming resources</b>	<b>(9,039)</b>	<b>0</b>	<b>(9,039)</b>	(13,565)
<b>Expenditure</b>				
Charitable Expenditure:				
Maintenance and Insurance	6,805		<b>6,805</b>	12,545
Utilities	2,113		<b>2,113</b>	935
Management and Administration:				
Audit Fees	90		<b>90</b>	85
Depreciation charge for year		1,496	<b>1,496</b>	1,496
Provision for Bad Debt	31		<b>31</b>	0
<b>Total expenditure</b>	<b>9,039</b>	<b>1,496</b>	<b>10,535</b>	15,061
Transfer Between Funds	0	0	<b>0</b>	0
<b>Net (Incoming)/Outgoing Resources</b>	<b>0</b>	<b>1,496</b>	<b>1,496</b>	1,496
<b>Unrealised (Gains)/Losses on Tangible Fixed Assets:</b>				
Assets Revalued			<b>0</b>	0
Additions			<b>0</b>	(29,866)
<b>Net Movement in Funds</b>	<b>0</b>	<b>1,496</b>	<b>1,496</b>	(28,370)
<b>Fund Balances Brought Forward</b>	<b>0</b>	<b>(145,561)</b>	<b>(145,561)</b>	(117,191)
<b>Fund Balances Carried Forward</b>	<b>0</b>	<b>(144,065)</b>	<b>(144,065)</b>	(145,561)

**Ashurst Wood Recreation Ground - Registration Number 305162**  
**Balance Sheet as at 31<sup>st</sup> March 2019**

	Notes	2018/19 £	2017/18 £
<b>Fixed Assets</b>			
Tangible Assets		144,065	145,561
<b>Total Fixed Assets</b>	3	<b>144,065</b>	145,561
<b>Current Assets</b>			
Debtors	4	0	0
Creditors Prepayments (receipts in advance)	5	343	60
<b>Total Current Asset</b>		<b>343</b>	60
Short Term Creditors	5	(343)	(60)
<b>Net Current Assets/(Liabilities)</b>		<b>0</b>	0
<b>Total Assets Less Current Liabilities</b>		<b>144,065</b>	145,561
<b>Endowment Funds</b>		<b>(144,065)</b>	(145,561)
<b>Unrestricted Income Funds</b>		<b>0</b>	0
<b>Total Funds</b>		<b>(144,065)</b>	(145,561)

## Ashurst Wood Recreation Ground - Registration Number 305162

### Notes to the Accounts

#### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

#### 2. Endowment Fund

The land and buildings of the Charity represent the permanent endowment of the Charity.

#### 3. Details of Movements on Assets

	Freehold Land & Buildings 2018/19 £	Freehold Land & Buildings 2017/18 £
<b>Asset Cost or Valuation</b>		
Balance brought forward	147,767	117,901
Additions		29,866
Revaluations		0
Disposals		0
Balance carried forward	<u>147,767</u>	<u>147,767</u>
<b>Accumulated Depreciation</b>		
Balance brought forward	(2,206)	(710)
Disposals		0
Revaluation		0
Charge for year	(1,496)	(1,496)
Balance carried forward	<u>(3,702)</u>	<u>(2,206)</u>
<b>Net Book Value Brought forward</b>	<u>145,561</u>	117,191
<b>Net Book Value Carried forward</b>	<u>144,065</u>	<u>145,561</u>

- Depreciation basis is straight line for buildings.
- Depreciation rate is 39 years for the pavilion.

## Ashurst Wood Recreation Ground - Registration Number 305162

### Notes to the Accounts

#### 4. Debtors and Prepayments

Analysis of Debtors	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
	Trade Debtors	0
Amounts due to subsidiary and associated undertakings		
Other Debtors		
Prepayments (receipts in advance)	343	60
Accrued Income		
<b>Total</b>	<b>343</b>	<b>60</b>

- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

#### 5. Creditors and Accruals

Analysis of Creditors	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
	Loans and overdrafts	
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors		
Accruals	(343)	(60)
Deferred Income		
<b>Total</b>	<b>(343)</b>	<b>(60)</b>

#### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

**Richard Worsley (Cuckfield) Recreation Ground - Registration  
Number 206789**

**Statement of Financial Activities for the year ended 31<sup>st</sup> March 2019**

	Unrestricted Funds £	Endowment Funds £	2018/19 £	2017/18 £
<b>Incoming Resources</b>				
Incoming Resources from Donors (MSDC)	(41,566)	0	(41,566)	(36,561)
Income from Charitable Trading	(3,274)	0	(3,274)	(3,821)
<b>Total incoming resources</b>	<b>(44,840)</b>	<b>0</b>	<b>(44,840)</b>	<b>(40,382)</b>
Less cost of generating funds	0	0	0	0
<b>Net incoming resources available for charitable application</b>	<b>(44,840)</b>	<b>0</b>	<b>(44,840)</b>	<b>(40,382)</b>
<b>Expenditure</b>				
Charitable Expenditure:				
Maintenance and Insurance	35,615		35,615	29,897
Utilities	8,950		8,950	10,348
Management and Administration:				
Agency Management Fees			0	0
Audit Fees	275		275	254
Depreciation charge for year		7,663	7,663	9,076
Provision for Bad Debt			0	(78)
<b>Total expenditure</b>	<b>44,840</b>	<b>7,663</b>	<b>52,503</b>	<b>49,497</b>
Transfer Between Funds	0	0	0	0
<b>Net (Incoming)/Outgoing Resources</b>	<b>0</b>	<b>7,663</b>	<b>7,663</b>	<b>9,115</b>
<b>Unrealised (Gains)/Losses on Tangible Fixed Assets:</b>				
Assets Revalued	0	(21,620)	(21,620)	0
Write Back of Depreciation on Revaluation	0	0	0	0
Addition	0	0	0	0
<b>Net Movement in Funds</b>	<b>0</b>	<b>(13,957)</b>	<b>(13,957)</b>	<b>9,115</b>
<b>Fund Balances Brought Forward</b>	<b>0</b>	<b>(149,885)</b>	<b>(149,885)</b>	<b>(159,000)</b>
<b>Fund Balances Carried Forward</b>	<b>0</b>	<b>(163,842)</b>	<b>(163,842)</b>	<b>(149,885)</b>



**Richard Worsley (Cuckfield) Recreation Ground - Registration  
Number 206789  
Balance Sheet as at 31<sup>st</sup> March 2019**

	Notes	2018/19 £	2017/18 £
<b>Fixed Assets</b>			
Tangible Assets		<b>163,842</b>	149,885
<b>Total Fixed Assets</b>	3	<b>163,842</b>	149,885
<b>Current Assets</b>			
Debtors	4	<b>0</b>	0
Creditors Prepayment (receipts in advance)	5	<b>5,679</b>	1,622
<b>Total Current Asset</b>		<b>5,679</b>	1,622
Short Term Creditors	5	<b>(5,679)</b>	(1,622)
<b>Net Current Assets/(Liabilities)</b>		<b>0</b>	0
<b>Total Assets Less Current Liabilities</b>		<b>163,842</b>	<b>149,885</b>
<b>Endowment Funds</b>		<b>(163,842)</b>	(149,885)
<b>Unrestricted Income Funds</b>			
<b>Total Funds</b>		<b>(163,842)</b>	<b>(149,885)</b>

**Richard Worsley (Cuckfield) Recreation Ground - Registration  
Number 206789  
Notes to the Accounts**

**1. Basis of Accounting**

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

**2. Endowment**

The land and buildings of the Charity represent the permanent endowment of the Charity.

**3. Details of Movements on Assets**

	Freehold Land & Buildings and Equipment 2018/19 £	Freehold Land & Buildings and Equipment 2017/18 £
<b>Asset Cost or Valuation</b>		
Balance brought forward	185,158	185,158
Additions	0	0
Revaluations	21,620	0
Disposals	0	0
Balance carried forward	<b>206,778</b>	185,158
<b>Accumulated Depreciation</b>		
Balance brought forward	(35,273)	(26,197)
Disposals	0	0
Revaluation	0	0
Charge for year	(7,663)	(9,076)
Balance carried forward	<b>(42,936)</b>	(35,273)
<b>Net Book Value Brought forward</b>	<b>149,885</b>	149,885
<b>Net Book Value Carried forward</b>	<b>163,842</b>	149,885

- Depreciation basis is straight line for Buildings
- Depreciation rate is 49 years for Public Conveniences, 51 years for the Pavilion and 5 years for Playground Equipment
- The asset revaluation for 1<sup>st</sup> April 2018 was carried out by Chartered Surveyors at Wilks Head Eve LLP

## Richard Worsley (Cuckfield) Recreation Ground - Registration Number 206789

### Notes to the Accounts

#### 4. Debtors and Prepayments

<b>Analysis of Debtors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Trade Debtors		
Amounts due to subsidiary and associated undertakings		
Other Debtors		
Prepayments (receipts in advance)	5,679	1,622
Accrued Income		
<b>Total</b>	<b>5,679</b>	<b>1,622</b>

- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

#### 5. Creditors and Accruals

<b>Analysis of Creditors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Loans and overdrafts		
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors		
Accruals	(5,679)	(1,622)
Deferred Income		
<b>Total</b>	<b>(5,679)</b>	<b>(1,622)</b>

#### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

**St John's Park - Registration Number 305189**  
**Statement of Financial Activities for the year ended 31<sup>st</sup> March 2019**

	Unrestricted Funds £	Endowment Funds £	2018/19 £	2017/18 £
<b>Incoming Resources</b>				
Incoming Resources from Donors (MSDC)	(32,348)	0	<b>(32,348)</b>	(52,483)
Income from Charitable Trading	(11,057)	0	<b>(11,057)</b>	(13,143)
<b>Total incoming resources</b>	<b>(43,405)</b>	<b>0</b>	<b>(43,405)</b>	(65,626)
Cost of generating funds	<b>0</b>	<b>0</b>	<b>0</b>	0
<b>Net incoming resources available for charitable application</b>	<b>(43,405)</b>	<b>0</b>	<b>(43,405)</b>	(65,626)
<b>Expenditure</b>				
Charitable Expenditure:				
Maintenance and Insurance	37,356		<b>37,356</b>	60,269
Utilities	6,043		<b>6,043</b>	4,854
Management and Administration Expenditure:				
Audit Fees	275		<b>275</b>	0
Depreciation charge for year		8,028	<b>8,028</b>	8,028
Provision for Bad Debt			<b>0</b>	(20)
<b>Total expenditure</b>	<b>43,674</b>	<b>8,028</b>	<b>51,702</b>	73,385
Transfer Between Funds	0	0	<b>0</b>	0
<b>Net (Incoming)/Outgoing Resources</b>	<b>269</b>	<b>8,028</b>	<b>8,297</b>	<b>7,759</b>
<b>Unrealised (Gains)/Losses on Tangible Fixed Assets:</b>				
Assets Revalued	0	0	<b>0</b>	0
Write back of depreciation on revaluation	0	0	<b>0</b>	0
<b>Net Movement in Funds</b>	<b>269</b>	<b>8,028</b>	<b>8,297</b>	<b>7,759</b>
<b>Fund Balances Brought Forward</b>	<b>(269)</b>	<b>(378,406)</b>	<b>(378,675)</b>	(386,434)
<b>Fund Balances Carried Forward</b>	<b>0</b>	<b>(370,378)</b>	<b>(370,378)</b>	(378,675)

**St John's Park - Registration Number 305189**  
**Balance Sheet as at 31<sup>st</sup> March 2019**

	Notes	2018/19 £	2017/18 £
<b>Fixed Assets</b>			
Tangible Assets		<b>370,378</b>	378,406
<b>Total Fixed Assets</b>	3	<b>370,378</b>	378,406
<b>Current Assets</b>			
Debtors	4	<b>0</b>	269
Creditors Prepayment (receipts in advance)	4	<b>2,029</b>	477
<b>Total Current Asset</b>		<b>2,029</b>	746
Short Term Creditors	5	<b>(2,029)</b>	(477)
<b>Net Current Assets/(Liabilities)</b>		<b>0</b>	269
<b>Total Assets Less Current Liabilities</b>		<b>370,378</b>	378,675
<b>Endowment Funds</b>		<b>(370,378)</b>	(378,406)
<b>Unrestricted Income Funds</b>			(269)
<b>Total Funds</b>		<b>(370,378)</b>	<b>(378,675)</b>

## St John's Park - Registration Number 305189

### Notes to the Accounts

#### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

#### 2. Endowment Funds

The land and buildings of the Charity represent the permanent endowment of the Charity.

#### 3. Details of Movements on Assets

	Freehold Land & Buildings 2018/19 £	Freehold Land & Buildings 2017/18 £
<b>Asset Cost or Valuation</b>		
Balance brought forward	411,919	411,919
Additions	0	0
Revaluations	0	0
Disposals	0	0
Balance carried forward	<u>411,919</u>	<u>411,919</u>
<b>Accumulated Depreciation</b>		
Balance brought forward	(33,513)	(25,485)
Disposals	0	0
Revaluation	0	0
Charge for year	(8,028)	(8,028)
Balance carried forward	<u>(41,541)</u>	<u>(33,513)</u>
<b>Net Book Value Brought forward</b>	<u>378,406</u>	386,434
<b>Net Book Value Carried forward</b>	<u><u>370,378</u></u>	<u><u>378,406</u></u>

- Depreciation basis is straight line for Buildings.
- Depreciation rate is 38 years for the Pavilion.

## St John's Park - Registration Number 305189

### Notes to the Accounts

#### 4. Debtors and Prepayments

<b>Analysis of Debtors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Trade Debtors	0	269
Amounts due to subsidiary and associated undertakings		
Other Debtors		
Prepayments (Receipts in Advance)	2,029	477
Accrued Income		
<b>Total</b>	<b>2,029</b>	<b>746</b>

- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

#### 5. Creditors and Accruals

<b>Analysis of Creditors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Loans and overdrafts		
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors		
Accruals	(2,029)	(477)
Deferred Income		
<b>Total</b>	<b>(2,029)</b>	<b>(477)</b>

#### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

**Fairfield Road Recreation Ground - Registration Number 305187**  
**Statement of Financial Activities for the year ended 31<sup>st</sup> March 2019**

	Unrestricted Funds £	Endowment Funds £	2018/19 £	2017/18 £
<b>Incoming Resources</b>				
Incoming Resources from Donors (MSDC)	(8,571)	0	(8,571)	(9,229)
Income from Charitable Trading	(2,916)	0	(2,916)	(2,803)
<b>Total incoming resources</b>	<b>(11,487)</b>	<b>0</b>	<b>(11,487)</b>	<b>(12,032)</b>
<b>Expenditure</b>				
Charitable Expenditure:				
Maintenance and Insurance	11,212		11,212	11,804
Utilities			0	320
Audit Fees	275		275	254
Depreciation charge for year		1,727	1,727	24
Provision for Bad Debt			0	(346)
<b>Total expenditure</b>	<b>11,487</b>	<b>1,727</b>	<b>13,214</b>	<b>12,056</b>
Transfer Between Funds	0	0	0	0
<b>Net (Incoming)/Outgoing Resources</b>	<b>0</b>	<b>1,727</b>	<b>1,727</b>	<b>24</b>
<b>Unrealised (Gains)/Losses on Tangible Fixed Assets:</b>				
Additions	0		0	(64,850)
Disposals	0		0	1,853
Assets Revalued	0		0	(27,250)
Write back of depreciation on revaluation	0		0	(171)
<b>Net Movement in Funds</b>	<b>0</b>	<b>1,727</b>	<b>1,727</b>	<b>(90,394)</b>
<b>Fund Balances Brought Forward</b>	<b>0</b>	<b>(152,100)</b>	<b>(152,100)</b>	<b>(61,706)</b>
<b>Fund Balances Carried Forward</b>	<b>0</b>	<b>(150,373)</b>	<b>(150,373)</b>	<b>(152,100)</b>



**Fairfield Road Recreation Ground - Registration Number 305187**  
**Balance Sheet as at 31<sup>st</sup> March 2019**

	Notes	2018/19 £	2017/18 £
<b>Fixed Assets</b>			
Tangible Assets		<b>150,373</b>	152,100
<b>Total Fixed Assets</b>	3	<b>150,373</b>	152,100
<b>Current Assets</b>			
Debtors	4	<b>0</b>	0
Creditors Prepayment (receipts in advance)	4	<b>469</b>	50
<b>Total Current Asset</b>		<b>469</b>	50
Short Term Creditors	5	<b>(469)</b>	(50)
<b>Net Current Assets/(Liabilities)</b>		<b>0</b>	0
<b>Total Assets Less Current Liabilities</b>		<b>150,373</b>	152,100
<b>Endowment Funds</b>		<b>(150,373)</b>	(152,100)
<b>Unrestricted Income Funds</b>		<b>0</b>	0
<b>Total Funds</b>		<b>(150,373)</b>	(152,100)

## Fairfield Road Recreation Ground - Registration Number 305187 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment Funds

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

	Freehold Land & Buildings 2018/19 £	Freehold Land & Buildings 2017/18 £
<b>Asset Cost or Valuation</b>		
Balance brought forward	152,100	61,853
Additions		64,850
Revaluations		27,250
Disposals		(1,853)
Balance carried forward	152,100	152,100
<b>Accumulated Depreciation</b>		
Balance brought forward	0	(147)
Disposals		171
Revaluation		0
Charge for year	(1,727)	(24)
Balance carried forward	(1,727)	0
<b>Net Book Value Brought forward</b>	<b>152,100</b>	<b>61,706</b>
<b>Net Book Value Carried forward</b>	<b>150,373</b>	<b>152,100</b>

- Depreciation basis is straight line for Buildings.
- Depreciation rate is 41 years for the Pavilion.
- The asset revaluation for 31st March 2018 was carried out by Chartered Surveyors at Wilks Head Eve LLP

## Fairfield Road Recreation Ground - Registration Number 305187

### Notes to the Accounts

#### 4. Debtors and Prepayments

<b>Analysis of Debtors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Trade Debtors	0	0
Amounts due to subsidiary and associated undertakings		
Other Debtors		
Prepayments (receipts in advance)	469	50
Accrued Income		
<b>Total</b>	<b>469</b>	<b>50</b>

- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

#### 5. Creditors and Accruals

<b>Analysis of Creditors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Loans and overdrafts		
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors		
Accruals	(469)	(50)
Deferred Income		
<b>Total</b>	<b>(469)</b>	<b>(50)</b>

#### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

**Lucastes Avenue Open Space - Registration Number 233890**  
**Statement of Financial Activities for the year ended 31<sup>st</sup> March 2019**

	Unrestricted Funds £	Endowment Funds £	2018/19 £	2017/18 £
<b>Incoming Resources</b>				
Incoming Resources from Donors (MSDC)	(353)	0	(353)	(351)
<b>Total incoming resources</b>	<b>(353)</b>	<b>0</b>	<b>(353)</b>	(351)
<b>Expenditure</b>				
Charitable Expenditure: Maintenance	353	0	353	351
<b>Total expenditure</b>	<b>353</b>	<b>0</b>	<b>353</b>	351
Transfer Between Funds	0	0	0	0
<b>Net (Incoming)/Outgoing Resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	0
<b>Unrealised (Gains)/Losses on Tangible Fixed Assets:</b>				
Assets Revalued	0	0	0	0
<b>Net Movement in Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	0
<b>Fund Balances Brought Forward</b>	<b>0</b>	<b>(2)</b>	<b>(2)</b>	(2)
<b>Fund Balances Carried Forward</b>	<b>0</b>	<b>(2)</b>	<b>(2)</b>	(2)

**Lucastes Avenue Open Space - Registration Number 233890**  
**Balance Sheet as at 31<sup>st</sup> March 2019**

	Notes	2018/19 £	2017/18 £
<b>Fixed Assets</b>			
Tangible Assets		2	2
<b>Total Fixed Assets</b>	3	2	2
<b>Current Assets</b>			
Debtors	4	0	0
Creditors Prepayment (receipts in advance)	4	0	0
<b>Total Current Asset</b>		0	0
Short Term Creditors	5	0	0
<b>Net Current Assets/(Liabilities)</b>		0	0
<b>Total Assets Less Current Liabilities</b>		2	2
<b>Endowment Funds</b>		(2)	(2)
<b>Unrestricted Income Funds</b>		0	0
<b>Total Funds</b>		(2)	(2)

## Lucastes Avenue Open Space - Registration Number 233890

### Notes to the Accounts

#### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

#### 2. Endowment

The land and buildings of the Charity represent the permanent endowment of the Charity.

#### 3. Details of Movements on Assets

	Freehold Land & Buildings 2018/19 £	Freehold Land & Buildings 2017/18 £
<b>Asset Cost or Valuation</b>		
Balance brought forward	2	2
Additions	0	0
Revaluations	0	0
Disposals	0	0
Balance carried forward	2	2
<b>Accumulated Depreciation</b>		
Balance brought forward	0	0
Disposals	0	0
Revaluation	0	0
Charge for year	0	0
Balance carried forward	0	0
<b>Net Book Value Brought forward</b>	2	2
<b>Net Book Value Carried forward</b>	2	2

- Depreciation is not applicable.

## Lucastes Avenue Open Space - Registration Number 233890

### Notes to the Accounts

#### 4. Debtors and Prepayments

<b>Analysis of Debtors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Trade Debtors	0	0
Amounts due to subsidiary and associated undertakings		
Other Debtors		
Prepayments (receipts in advance)	29	0
Accrued Income		
<b>Total</b>	<b>29</b>	<b>0</b>

MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

#### 5. Creditors and Accruals

<b>Analysis of Creditors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Loans and overdrafts		
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors		
Accruals	(29)	0
Deferred Income		
<b>Total</b>	<b>(29)</b>	<b>0</b>

#### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.

**West Common Public Walk and Pleasure Ground - Registration  
Number 305324**

**Statement of Financial Activities for the year ended 31<sup>st</sup> March 2019**

	Unrestricted Funds £	Endowment Funds £	2018/19 £	2017/18 £
<b>Incoming Resources</b>				
Incoming Resources from Donors:	(826)	0	(826)	(822)
<b>Total incoming resources</b>	<b>(826)</b>	<b>0</b>	<b>(826)</b>	<b>(822)</b>
<b>Expenditure</b>				
Direct Charitable Expenditure:				
Maintenance	826	0	826	822
Audit Fee	0	0	0	0
<b>Total expenditure</b>	<b>826</b>	<b>0</b>	<b>826</b>	<b>822</b>
Transfer Between Funds			0	0
<b>Net (Incoming)/Outgoing Resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Unrealised (Gains)/Losses on Tangible Fixed Assets:</b>				
Assets Revalued	0	0	0	0
<b>Net Movement in Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund Balances Brought Forward</b>	<b>0</b>	<b>(1)</b>	<b>(1)</b>	<b>(1)</b>
<b>Fund Balances Carried Forward</b>	<b>0</b>	<b>(1)</b>	<b>(1)</b>	<b>(1)</b>



**West Common Public Walk and Pleasure Ground - Registration  
Number 305324  
Balance Sheet as at 31<sup>st</sup> March 2019**

	Notes	2018/19 £	2017/18 £
<b>Fixed Assets</b>			
Tangible Assets		1	1
<b>Total Fixed Assets</b>	3	1	1
<b>Current Assets</b>			
Debtors	4	0	0
Creditors prepayment (receipts in advance)	4	69	0
<b>Total Current Asset</b>		69	0
Short Term Creditors	5	(69)	0
<b>Net Current Assets/(Liabilities)</b>		0	0
<b>Total Assets Less Current Liabilities</b>		1	1
<b>Endowment Funds</b>		(1)	(1)
<b>Unrestricted Income Funds</b>		0	0
<b>Total Funds</b>		(1)	(1)

**West Common Public Walk and Pleasure Ground - Registration  
Number 305324  
Notes to the Accounts**

**1. Basis of Accounting**

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

**2. Endowment Funds**

The land and buildings of the Charity represent the permanent endowment of the Charity.

**3. Details of Movements on Assets**

	Freehold Land & Buildings 2018/19 £	Freehold Land & Buildings 2017/18 £
<b>Asset Cost or Valuation</b>		
Balance brought forward	1	1
Additions	0	0
Revaluations	0	0
Disposals	0	0
Balance carried forward	1	1
<b>Accumulated Depreciation</b>		
Balance brought forward	0	0
Disposals	0	0
Revaluation	0	0
Charge for year	0	0
Balance carried forward	0	0
<b>Net Book Value Brought forward</b>	1	1
<b>Net Book Value Carried forward</b>	1	1

- Depreciation is not applicable.

**West Common Public Walk and Pleasure Ground - Registration  
Number 305324  
Notes to the Accounts**

#### 4. Debtors and Prepayment

<b>Analysis of Debtors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Trade Debtors	0	0
Amounts due to subsidiary and associated undertakings		
Other Debtors		
Prepayments (receipts in advance)	69	50
Accrued Income		
<b>Total</b>	<b>69</b>	<b>50</b>

- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

#### 5. Creditors and Accruals

<b>Analysis of Creditors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Loans and overdrafts		
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors		
Accruals	(69)	0
Deferred Income		
<b>Total</b>	<b>(69)</b>	<b>0</b>

#### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal

**Brooklands Park - Registration Number – not yet registered**  
**Statement of Financial Activities for the year ended 31<sup>st</sup> March 2019**

	Unrestricted Funds £	Endowment Funds £	2018/19 £	2017/18 £
<b>Incoming Resources</b>				
Incoming Resources from Donors:	(6,403)	0	(6,403)	(6,376)
<b>Total incoming resources</b>	<b>(6,403)</b>	<b>0</b>	<b>(6,403)</b>	(6,376)
<b>Expenditure</b>				
Direct Charitable Expenditure:				
Maintenance	6,403	0	6,403	6,376
Audit Fee	0	0	0	0
<b>Total expenditure</b>	<b>6,403</b>	<b>0</b>	<b>6,403</b>	6,376
Transfer Between Funds			0	0
<b>Net (Incoming)/Outgoing Resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Unrealised (Gains)/Losses on Tangible Fixed Assets:</b>				
Additions	0	0	0	0
<b>Net Movement in Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	0
<b>Fund Balances Brought Forward</b>	<b>0</b>	<b>(1)</b>	<b>(1)</b>	(1)
<b>Fund Balances Carried Forward</b>	<b>0</b>	<b>(1)</b>	<b>(1)</b>	(1)

**Brooklands Park - Registration Number – not yet registered**  
**Balance Sheet as at 31<sup>st</sup> March 2019**

	Notes	2018/19 £	2017/18 £
<b>Fixed Assets</b>			
Tangible Assets		1	1
<b>Total Fixed Assets</b>	3	<b>1</b>	<b>1</b>
<b>Current Assets</b>			
Debtors	4	0	0
Creditors prepayment (receipts in advance)	4	0	0
<b>Total Current Asset</b>		<b>0</b>	<b>0</b>
Short Term Creditors	5	0	0
<b>Net Current Assets/(Liabilities)</b>		<b>0</b>	<b>0</b>
<b>Total Assets Less Current Liabilities</b>		<b>1</b>	<b>1</b>
<b>Endowment Funds</b>		<b>(1)</b>	<b>(1)</b>
<b>Unrestricted Income Funds</b>		<b>0</b>	<b>0</b>
<b>Total Funds</b>		<b>(1)</b>	<b>(1)</b>

## Brooklands Park - Registration Number- not yet registered Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment Funds

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

	Freehold Land & Buildings 2018/19 £	Freehold Land & Buildings 2017/18 £
<b>Asset Cost or Valuation</b>		
Balance brought forward	1	1
Additions	0	0
Revaluations	0	0
Disposals	0	0
Balance carried forward	1	1
<b>Accumulated Depreciation</b>		
Balance brought forward	0	0
Disposals	0	0
Revaluation	0	0
Charge for year	0	0
Balance carried forward	0	0
<b>Net Book Value Brought forward</b>	1	1
<b>Net Book Value Carried forward</b>	1	1

- Depreciation is not applicable.

## Brooklands Park - Registration Number – not yet registered

### Notes to the Accounts

#### 4. Debtors and Prepayments

Analysis of Debtors	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
	Trade Debtors	0
Amounts due to subsidiary and associated undertakings		
Other Debtors		
Prepayments (receipts in advance)	471	0
Accrued Income		
<b>Total</b>	<b>471</b>	<b>0</b>

- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

#### 5. Creditors and Accruals

Analysis of Creditors	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
	Loans and overdrafts	
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors		
Accruals	(471)	0
Deferred Income		
<b>Total</b>	<b>(471)</b>	<b>0</b>

#### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal

not yet registered

**John Pears Recreation Ground - Registration Number**  
**Statement of Financial Activities for the year ended 31<sup>st</sup> March 2019**

	Unrestricted Funds £	Endowment Funds £	2018/19 £	2017/18 £
<b>Incoming Resources</b>				
Incoming Resources from Donors (MSDC)	(15,047)	0	(15,047)	(9,410)
Income from Charitable Trading	(4,829)	0	(4,829)	(4,758)
<b>Total incoming resources</b>	<b>(19,876)</b>	<b>0</b>	<b>(19,876)</b>	<b>(14,168)</b>
Less cost of generating funds	0	0	0	0
<b>Net incoming resources available for charitable application</b>	<b>(19,876)</b>	<b>0</b>	<b>(19,876)</b>	<b>(14,168)</b>
<b>Expenditure</b>				
Charitable Expenditure:				
Maintenance	11,421		11,421	10,804
Utilities	5,499		5,499	900
Management and Administration:				
Agency Management Fees	2,866		2,866	2,379
Audit Fees	90		90	85
Depreciation charge for year		583	583	582
Provision for Bad Debt			0	0
<b>Total expenditure</b>	<b>19,876</b>	<b>583</b>	<b>20,459</b>	<b>14,750</b>
Transfer Between Funds	0	0	0	0
<b>Net (Incoming)/Outgoing Resources</b>	<b>0</b>	<b>583</b>	<b>583</b>	<b>582</b>
<b>Unrealised (Gains)/Losses on Tangible Fixed Assets:</b>				
Assets Revalued	0		0	0
Write Back of Depreciation on Revaluation	0		0	0
Addition	0	0	0	0
<b>Net Movement in Funds</b>	<b>0</b>	<b>583</b>	<b>583</b>	<b>582</b>
<b>Fund Balances Brought Forward</b>	<b>0</b>	<b>(164,152)</b>	<b>(164,152)</b>	<b>(164,734)</b>
<b>Fund Balances Carried Forward</b>	<b>0</b>	<b>(163,569)</b>	<b>(163,569)</b>	<b>(164,152)</b>



**John Pears Recreation Ground - Registration Number not yet registered**  
**Balance Sheet as at 31<sup>st</sup> March 2019**

	Notes	2018/19 £	2017/18 £
<b>Fixed Assets</b>			
Tangible Assets		163,569	164,152
<b>Total Fixed Assets</b>	3	<b>163,569</b>	164,152
<b>Current Assets</b>			
Debtors	4		
Creditors Prepayment (receipts in advance)	5	1,522	349
<b>Total Current Asset</b>		<b>1,522</b>	349
Short Term Creditors	5	<b>(1,522)</b>	(349)
<b>Net Current Assets/(Liabilities)</b>		<b>0</b>	0
<b>Total Assets Less Current Liabilities</b>		<b>163,569</b>	<b>164,152</b>
<b>Endowment Funds</b>		<b>(163,569)</b>	(164,152)
<b>Unrestricted Income Funds</b>		<b>0</b>	0
<b>Total Funds</b>		<b>(163,569)</b>	<b>(164,152)</b>

**John Pears Recreation Ground - Registration Number** not yet registered  
**Notes to the Accounts**

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

	Freehold Land & Buildings 2018/19 £	Freehold Land & Buildings 2017/18 £
<b>Asset Cost or Valuation</b>		
Balance brought forward	165,900	165,900
Additions		
Revaluations		
Disposals	0	0
Balance carried forward	165,900	165,900
<b>Accumulated Depreciation</b>		
Balance brought forward	(1,748)	(1,166)
Disposals	0	0
Revaluation	0	0
Charge for year	(583)	(582)
Balance carried forward	(2,331)	(1,748)
<b>Net Book Value Brought forward</b>	164,152	164,734
<b>Net Book Value Carried forward</b>	163,569	164,152

- Depreciation basis is straight line for Buildings
- Depreciation rate is 45 years for the Pavilion.
- The asset revaluation as at 1<sup>st</sup> April 2015 which was carried out by Wilks Head Eve LLP.

## John Pears Recreation Ground - Registration Number not yet registered Notes to the Accounts

### 4. Debtors and Prepayments

<b>Analysis of Debtors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Trade Debtors	0	0
Amounts due to subsidiary and associated undertakings		
Other Debtors		
Prepayments (receipts in advance)	1,522	349
Accrued Income		
<b>Total</b>	<b>1,522</b>	<b>349</b>

- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

### 5. Creditors and Accruals

<b>Analysis of Creditors</b>	Amounts falling due within one year 2018/19 £	Amounts falling due within one year 2017/18 £
Loans and overdrafts		
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors		
Accruals	(1,522)	(349)
Deferred Income		
<b>Total</b>	<b>(1,522)</b>	<b>(349)</b>

### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

The Council maintains the quality and income generating capacity of the facilities and the objective of the Charity is not subject to volatile external markets, therefore, the risk that the Council would not be able to meet any future losses is minimal.



## Independent Examiner's Report on the Accounts

### Report to:

The trustees/members of Beech Hurst Gardens, Ashurst Wood Recreation Ground, Richard Worsley (Cuckfield) Recreation Ground, St John's Park, Fairfield Recreation Ground, Lucastes Avenue Open Space, West Common Public Walk and Pleasure Ground, Brooklands Park and John Pears Recreation Ground.

On accounts for the year ended 31<sup>st</sup> March 2019

Set out on pages 2 – 37.

### Respective Responsibilities of Trustees and Examiner

The charities' trustees are responsible for the preparation of the accounts. The charities' trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention.

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met;
- or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Hugh Barron PFA**  
**10 Downside**  
**Westdene**  
**Brighton**  
**BN1 5EQ**

7<sup>th</sup> June 2019

**Minutes of a meeting of Charity Trustees  
held on Wednesday, 25th September, 2019  
from 6.45 pm - 6.51 pm**

**Present:**

G Allen	R de Mierre	A MacNaughton
J Ash-Edwards	R Eggleston	G Marsh
R Bates	S Ellis	J Mockford
M Belsey	A Eves	C Phillips
A Bennett	L Gibbs	M Pulfer
L Bennett	I Gibson	R Salisbury
P Bradbury	S Hatton	S Smith
P Brown	J Henwood	L Stockwell
P Budgen	S Hicks	D Sweatman
P Chapman	S Hillier	C Trumble
R Clarke	R Jackson	N Walker
E Coe-	J Knight	R Webb
Gunnell White	C Laband	N Webster
P Coote	Andrew Lea	R Whittaker
M Cornish	Anthea Lea	
R Cromie	J Llewellyn-Burke	
J Dabell		

**Absent:** Councillors J Belsey, A Boutrup, H Brunsdon, R Cartwright, B Dempsey, T Hussain, A Peacock and A Sparasci

**1. ELECTION OF CHAIRMAN.**

Councillor Sweatman proposed that Councillor Trumble be elected as Chairman of the Charity Trustees for 2019/20. This was seconded by Councillor Stockwell and with no further nominations put forward, this was agreed.

**RESOLVED**

That Councillor Trumble be elected as Chairman of the Charity Trustees for the 2019/2020 Council year.

**2. APPOINTMENT OF VICE-CHAIRMAN.**

Councillor Trumble proposed that Councillor Margaret Belsey be appointed as Vice Chairman of the Charity Trustees for 2019/20. This was seconded by Councillor Bradbury and with no further nominations put forward, this was agreed.

**RESOLVED**

That Councillor Margaret Belsey be appointed as Vice Chairman of the Charity Trustees for the 2019/2020 Council year.

**3. TO CONFIRM AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 25 JULY 2018.**

The Minutes of the meeting held on 25 July were agreed as a correct record by those Members who were present at the meeting, and signed by the Chairman.

**4. TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS IN RESPECT OF ANY MATTER ON THE AGENDA.**

None.

**5. TO CONSIDER ANY ITEMS THAT THE CHAIRMAN OF THE CHARITY TRUSTEES AGREES TO TAKE AS URGENT BUSINESS.**

None.

**6. COUNCIL CHARITABLE LAND - ANNUAL OPERATIONAL REPORT 2019.**

The Solicitor to the Council introduced the report and highlighted two specific items that the Trustees were being asked to approve in relation to iron railings at Beech Hurst Gardens, and improvements at the cricket club at St John's Park, Burgess Hill. He clarified that work has begun and is ongoing at the cricket club, with the completion date depending on further discussions with the club.

Peter Stuart, Head of Corporate Resources clarified the depreciation policy, as set out on p.26 in response to a Member's question around the impact of vandalism at the Richard Worsley Recreation Ground.

The Chairman took the Trustees to the recommendations which were unanimously agreed.

**RESOLVED**

That the Charity Trustees:

1. Noted and agreed the contents of this report and approve the Charities' Accounts for 2018/2019;
2. Considered the requests and approved the proposals set out in the report in respect of Beech Hurst and St. Johns Park

The meeting finished at 6.51 pm

Chairman



**Minutes of a meeting of Charity Trustees  
held on Wednesday, 25th September, 2019  
from 6.45 pm - 6.51 pm**

**Present:**

G Allen	R de Mierre	A MacNaughton
J Ash-Edwards	R Eggleston	G Marsh
R Bates	S Ellis	J Mockford
M Belsey	A Eves	C Phillips
A Bennett	L Gibbs	M Pulfer
L Bennett	I Gibson	R Salisbury
P Bradbury	S Hatton	S Smith
P Brown	J Henwood	L Stockwell
P Budgen	S Hicks	D Sweatman
P Chapman	S Hillier	C Trumble
R Clarke	R Jackson	N Walker
E Coe-	J Knight	R Webb
Gunnell White	C Laband	N Webster
P Coote	Andrew Lea	R Whittaker
M Cornish	Anthea Lea	
R Cromie	J Llewellyn-Burke	
J Dabell		

**Absent:** Councillors J Belsey, A Boutrup, H Brunsdon, R Cartwright, B Dempsey, T Hussain, A Peacock and A Sparasci

**1. ELECTION OF CHAIRMAN.**

Councillor Sweatman proposed that Councillor Trumble be elected as Chairman of the Charity Trustees for 2019/20. This was seconded by Councillor Stockwell and with no further nominations put forward, this was agreed.

**RESOLVED**

That Councillor Trumble be elected as Chairman of the Charity Trustees for the 2019/2020 Council year.

**2. APPOINTMENT OF VICE-CHAIRMAN.**

Councillor Trumble proposed that Councillor Margaret Belsey be appointed as Vice Chairman of the Charity Trustees for 2019/20. This was seconded by Councillor Bradbury and with no further nominations put forward, this was agreed.

**RESOLVED**

That Councillor Margaret Belsey be appointed as Vice Chairman of the Charity Trustees for the 2019/2020 Council year.

**3. TO CONFIRM AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 25 JULY 2018.**

The Minutes of the meeting held on 25 July were agreed as a correct record by those Members who were present at the meeting, and signed by the Chairman.

**4. TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS IN RESPECT OF ANY MATTER ON THE AGENDA.**

None.

**5. TO CONSIDER ANY ITEMS THAT THE CHAIRMAN OF THE CHARITY TRUSTEES AGREES TO TAKE AS URGENT BUSINESS.**

None.

**6. COUNCIL CHARITABLE LAND - ANNUAL OPERATIONAL REPORT 2019.**

The Solicitor to the Council introduced the report and highlighted two specific items that the Trustees were being asked to approve in relation to iron railings at Beech Hurst Gardens, and improvements at the cricket club at St John's Park, Burgess Hill. He clarified that work has begun and is ongoing at the cricket club, with the completion date depending on further discussions with the club.

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The Chairman took the Trustees to the recommendations which were unanimously agreed.

**RESOLVED**

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1. Noted and agreed the contents of this report and approve the Charities' Accounts for 2018/2019;
2. Considered the requests and approved the proposals set out in the report in respect of Beech Hurst and St. Johns Park

The meeting finished at 6.51 pm

Chairman