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**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

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**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

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**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

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**CONTENTS**

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	Page
<b>Reference and Administrative Details of the Charity, its Trustees and Advisers</b>	<b>1</b>
<b>Trustees' Report</b>	<b>2 - 6</b>
<b>Independent Examiner's Report</b>	<b>7 - 8</b>
<b>Statement of Financial Activities</b>	<b>9</b>
<b>Balance Sheet</b>	<b>10</b>
<b>Notes to the Financial Statements</b>	<b>11 - 19</b>

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## BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2017

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#### Trustees

Mr D Byrne, Trustee  
Mr A Kent, Trustee (appointed 18 May 2017)  
Mr T Ind, Trustee (resigned 18 May 2017)  
Mr T Carpenter, Trustee (resigned 18 May 2017)  
Mr M Whittaker, Trustee  
Mr S Umraniyar, Trustee  
Dr K Arambage, Trustee  
Mr J Clark, Trustee  
Mr J McLaren, Trustee (appointed 18 May 2017)  
Mr S Khazali, Trustee  
Mr C Guyer, Trustee  
Mr F Shakir, Trustee  
Miss E Ball, Trustee (resigned 18 May 2017)  
Mrs G Smith, Trustee (resigned 18 May 2017)  
Ms W R Mitchell, Trustee (appointed 18 May 2017)  
Dr N Waters, Trustee  
Mr A Vashisht, Trustee (appointed 18 May 2017)  
Mr S Vyas, Trustee  
Miss D Ghosh, Trustee

#### Council Officers

Mr D Byrne, President  
Mr S Vyas, President elect  
Mr A Kent, Honorary Treasurer  
Mr M Whittaker, Honorary Secretary

#### Charity registered number

1077892

#### Principal office

BSGE, c/o Royal College of Obstetricians & Gynaecologists, 27 Sussex Place, London, NW1 4RG

#### Accountants

Haslers, Old Station Road, Loughton, Essex, IG10 4PL

#### Bankers

Lloyds TSB Bank plc, Hampstead, London, NW3 1NL

Scottish Widows Bank Plc, PO Box 12757, 67 Morrison Street, Edinburgh, EH3 8JY

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## **BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

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### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2017**

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The Trustees present their annual report together with the financial statements of for the year 1 January 2017 to 31 December 2017. The Trustees confirm that the Annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

#### **Objectives and Activities**

##### **a. Policies and objectives**

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance on the advancement of education.

##### **b. Activities for achieving objectives**

The main activities undertaken to achieve the charity's objectives are the organisation of courses and training classes on the advancement of gynaecological endoscopy. These courses are available to the general public.

##### **c. Grant making policies**

Grants are provided to individuals who are seeking funding for the opportunity to study and learn firsthand the gynaecological endoscopy techniques used in the UK and abroad.

#### **Achievements and performance**

##### **a. Review of activities**

This has been another good year for the Society, with membership remaining stable

The Charitable aims of BSGE continue to be reflected in the significant developments of the past year as follows:

1. Extending the scope of our educational bursaries and fellowships, with a robust and transparent system of assessing applications, the responsibility of our Awards Sub Committee. The annual sum set aside for bursaries and fellowships has been increased by 50% to £30,000. Apart from the Alan Gordon Fellowship which is still only available once a year, there are now three rounds of applications for fellowships and bursaries throughout the year in order to make them more accessible to the membership. These are available across the 3 membership categories: Consultants/SAS, Trainees and Nurses.

The following are available to BSGE members:

- Alan Gordon Travelling Fellowship once a year (April round) Consultants/SAS
- BSGE Travelling Fellowship Consultants/SAS, Trainees and Nurses
- Medical Bursaries Consultants/SAS, Trainees and Nurses

2. The website helps fulfil one of our charitable aims by increasing access for educational purposes to our members and the public at large. The site gives details of upcoming courses and conferences. In addition, the site contains links to related noteworthy articles, jobs, and the society's newsletter. In particular the Society has a new platform "Registrars in Gynaecological Surgery" (RIGS) developed and run by the Trainees for Trainees, to provide training and support in Endoscopy.

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## BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

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### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2017

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3. A video library exists and has been expanded as an additional educational resource for the members. Videos are an essential learning resource for endoscopic surgeons and to encourage submission to this library, a prize is awarded annually for the best submission

4. The Society organises a number of academic and educational meetings. These have included:

- Annual Scientific Meeting (Hull 2017)
- Advanced Laparoscopic Gynaecology Training Programme for senior Trainees (jointly with Ethicon and Olympus)
- A course in Acute Gynaecology Laparoscopy and the Art of Suturing (jointly with Storz)
- A meeting on Benign Gynaecological Surgery (jointly with the RCOG)
- A Hysteroscopy course (jointly with the RCOG)
- A Cadaveric Anatomy Course
- A meeting on Endometriosis (jointly with BSGI)

Next year we are commencing GESEA training and accreditation courses based on the ESGE Curriculum as part of our collaboration (see below)

5. The Society has close relationships with other similar academic Societies including the European Society for Gynaecological Endoscopy (ESGE) and the American Association of Gynaecological Laparoscopists (AAGL). As corporate members of ESGE we have sent representatives to their annual conference and collaborated in guidelines. Through the ESGE we have provided our members with the journal 'Gynaecological Surgery'. As associate members of the AAGL every other year we have sent our president to their Annual Meeting and our members have electronic access to their journal and receive their electronic exchange forum if they wish.

6. The Society acts as the professional body in the UK providing guidance and peer opinion on matters relating to gynaecological endoscopy and endoscopic surgery. The Society has worked closely with the Royal College of Obstetricians and Gynaecologists (RCOG) where its offices are based. The BSGE has helped with a number of RCOG guideline documents assisting with the setting of standards within the profession.

7. Endometriosis. A successful joint endometriosis meeting was held with the BSGI in November. A reaccreditation process is in place for the endometriosis centres. Analysis of the data collected will be published in BMJ Online.

8. Hysterectomy. The LapHyst project Pilot has completed with a number of surgeons being preceptored by BSGE Trainers. It is hoped to extend this programme in the future.

9. This year our Annual Scientific meeting was held in Hull. Prior to this meeting a number of additional preconference courses were held including a repetition of the Hands On Training (HOT) course. The meeting was a success academically and financially leaving the society in good standing leading up to our conference next year that is due to be held in Edinburgh.

10. A further investment in equipment has been made to ensure that we can run the HOT sessions and the GESEA Endoscopic Practical Skills Course on a more regular basis in the future. These were used in Hull and again during further HOT sessions at the Benign Abdominal Surgery Course at the RCOG. The inaugural GESEA Level 1 examinations will be held in Edinburgh in 2018.

The Society's finances are sound, and the annual financial report is attached.

There was a surplus of £186,164. The income received by the charity has been used to advance the education and knowledge of gynaecological endoscopy.

During the year, the total income has decreased by £39,640.

BSGE Council Meetings take place 3 times a year and Officers meetings by teleconference on a more regular basis.

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## BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

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### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2017

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Costs in organising and providing literature for the events have remained consistent with the prior year. Additional costs include the development of a website to enable the Society to further develop their identity and further their objectives to an increased audience.

Membership income has remained stable and the ASM in Hull was profitable for the Society. This income stream has continued to pay for the running costs of the Society which have continued to increase and need for increasing administrative support. This move has enabled the Society to become involved in the further development, monitoring and implementation of endoscopic courses and training programmes in the UK.

#### Financial review

##### a. Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

##### b. Reserves policy

The charity holds no assets, thus all funds held by the Society are available as cash at short notice.

At the year end the charity had restricted reserves totalling £39,231 (2016: £39,981) relating to the BSGE National LapHyst project sponsorship income.

The remaining reserves are all unrestricted and will be used to ensure that the charity can meet its growing training and course commitments in the future.

##### c. Principal funding

The charity receives most of its funding from annual membership fees and conference course income. This income has been used to facilitate the organisation of the courses and cover in the administration costs of the society.

#### Structure, governance and management

##### a. Constitution

The principal objective of the charity is to improve standards, promote training and encourage the exchange of information in minimal access techniques in gynaecological endoscopy.

The charity is constituted under Trust Deeds dated May 1999 which were supplemented in September 1999 and amended in December 2007 and April 2010.

##### b. Method of appointment or election of Trustees

The BSGE Council acts as the Trustees of the charity. The elected members of the Council are trustees of the BSGE. Elections to the BSGE Council are reviewed on a regular basis and elected representatives should serve no more than three years unless elected as an Officer of the Society.

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## BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

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### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2017

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Elected Council membership is open to all members of the society with fully paid current subscriptions, with candidates for election to the Council being proposed by two sponsors.

Until 2011 a postal election was carried out prior to the AGM with a single transferable vote being available to every annual member and honorary fellow. From 2011 onwards the elections have been carried out online, via the Society website.

Elected Council members take office at the Council meeting following the AGM.

#### **c. Policies adopted for the induction and training of Trustees**

Newly appointed trustees/Council members are provided with copies of the charity's Trust Deeds and the previous year's "Trustees Report and Financial Statements". There is an oral induction dealing with the history and objectives of the charity.

Newly appointed trustees are inducted into their responsibilities and duties under Charity Commission regulations on the basis of Charity Commission publications.

Ongoing trustee development takes place at each meeting of the BSGE Council and Board of Trustees.

#### **d. Organisational structure and decision making**

The main organs of the society are the BSGE Council and the Annual General Meeting.

The BSGE Council are responsible for the day to day management of the affairs of the charity.

This includes establishing the annual budget and determining the best use of available funds. It shall also determine the renting of premises and other needs suitable for the requirements of the society.

All agendas and minutes of the Council are sent to the Trustees/Council members for review.

#### **Trustees' responsibilities statement**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

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**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

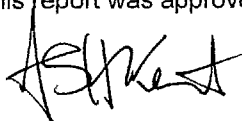
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**TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2017**

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The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on 22 February 2018 and signed on their behalf by:



**Mr A Kent, Trustee**  
Honorary Treasurer



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## BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

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### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2017

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#### Independent Examiner's Report to the Trustees of British Society for Gynaecological Endoscopy Trust (the 'charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2017.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

#### Responsibilities and Basis of Report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent Examiner's Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

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**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

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**INDEPENDENT EXAMINER'S REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2017**

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated: 22 February 2018

Laura A Ambrose ACA

Haslers  
Old Station Road  
Loughton  
Essex  
IG10 4PL

**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2017**

	Note	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
<b>Income from:</b>					
Charitable activities	2	6,000	407,209	413,209	452,849
<b>Total income</b>		<u>6,000</u>	<u>407,209</u>	<u>413,209</u>	<u>452,849</u>
<b>Expenditure on:</b>					
Charitable activities		<u>6,750</u>	<u>220,295</u>	<u>227,045</u>	<u>323,515</u>
<b>Total expenditure</b>		<u>6,750</u>	<u>220,295</u>	<u>227,045</u>	<u>323,515</u>
<b>Net income / (expenditure) before other recognised gains and losses</b>		(750)	186,914	186,164	129,334
<b>Net movement in funds</b>		(750)	186,914	186,164	129,334
<b>Reconciliation of funds:</b>					
Total funds brought forward		<u>39,981</u>	<u>415,718</u>	<u>455,699</u>	<u>326,365</u>
<b>Total funds carried forward</b>		<u><u>39,231</u></u>	<u><u>602,632</u></u>	<u><u>641,863</u></u>	<u><u>455,699</u></u>

The notes on pages 11 to 19 form part of these financial statements.

**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

**BALANCE SHEET  
AS AT 31 DECEMBER 2017**

	Note	£	2017 £	£	2016 £
<b>Current assets</b>					
Debtors	7	38,945		7,799	
Cash at bank and in hand		689,806		524,863	
		<u>728,751</u>		<u>532,662</u>	
<b>Creditors:</b> amounts falling due within one year	8	(86,888)		(76,963)	
<b>Net current assets</b>			<u>641,863</u>		<u>455,699</u>
<b>Net assets</b>			<u>641,863</u>		<u>455,699</u>
<b>Charity Funds</b>					
Restricted funds	9		39,231		39,981
Unrestricted funds	9		602,632		415,718
<b>Total funds</b>			<u>641,863</u>		<u>455,699</u>

The financial statements were approved by the Trustees on 22 February 2018 and signed on their behalf, by:

**Mr A Kent, Trustee**



The notes on pages 11 to 19 form part of these financial statements.

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## BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

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#### 1. Accounting Policies

##### 1.1 Basis of preparation of financial statements

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

British Society for Gynaecological Endoscopy Trust constitutes a public benefit entity as defined by FRS 102.

##### 1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

##### 1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters.

Charitable activities and Governance costs are costs incurred on the charity's educational operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

##### 1.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

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## BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

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#### 1. Accounting Policies (continued)

##### 1.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### 1.6 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### 1.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

##### 1.8 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

##### 1.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

**2. Income from charitable activities**

	<b>Restricted funds 2017 £</b>	<b>Unrestricted funds 2017 £</b>	<b>Total funds 2017 £</b>	<b>Total funds 2016 £</b>
Income from courses and workshops	-	229,135	229,135	254,905
Profits from joint meetings with RCOG	-	30,422	30,422	13,077
Membership subscriptions	-	134,666	134,666	124,097
Interest Received	-	286	286	770
BSGE National LapHyst project - Sponsorship	(1,000)	-	(1,000)	60,000
BSGE Oxford workshop 2017 - Sponsorship	7,000	12,700	19,700	-
	<u>6,000</u>	<u>407,209</u>	<u>413,209</u>	<u>452,849</u>
<i>Total 2016</i>	<u>60,000</u>	<u>392,849</u>	<u>452,849</u>	

A detailed analysis of the BSGE ASM income from courses and workshops is included below.

**BSGE ASM Income from courses and workshops**

	<b>2017 £</b>	<b>2016 £</b>
BSGE Oxford Workshop 2016	-	19,256
BSGE Silver Jubilee Meeting 2015 - Sponsorship	-	15,000
BSGE Silver Jubilee Meeting 2015 - Misc	-	100
BSGE ASM 2016 - Sponsorship	75	142,000
BSGE ASM 2016 - Registration Fees	-	63,315
BSGE/RCN Endo Course 2015	-	2,479
BSGE ASM 2016 - BBQ	-	2,780
BSGE ASM 2016 - Gala Dinner	-	5,800
BSGE Pre Congress Course 2016	-	4,175
BSGE ASM 2017 - Sponsorship	140,600	-
BSGE ASM 2017 - Registration Fees	75,501	-
BSGE Pre Congress Course 2017	2,825	-
BSGE ASM 2017 - Gala Dinner	5,520	-
BSGE ASM 2017 - Misc	616	-
BSGE RIGS 2017	3,998	-
<b>Total</b>	<u><u>229,135</u></u>	<u><u>254,905</u></u>

**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

**3. Direct costs**

	<b>Course fee income £</b>	<b>Total 2017 £</b>	<b>Total 2016 £</b>
BSGE Awards and bursaries	16,958	16,958	7,663
BSGE Endocentres database	8,888	8,888	4,622
BSGE National LapHyst Project	(250)	(250)	20,019
BSGE Meetings expenses	9,489	9,489	3,080
BSGE Website and communications expenses	11,132	11,132	27,144
Journal Costs	216	216	24,503
BSGE ASM 2016	-	-	96,424
BSGE Oxford Workshop 2016	147	147	15,437
BSGE ASM 2017	55,228	55,228	-
BSGE Away Day Expenses	2,003	2,003	1,551
BSGE Meetings expenses	-	-	488
BSGE Pre Congress Courses 2017	2,085	2,085	1,154
BSGE Oxford Workshop 2017	8,589	8,589	-
BSGE RIGS 2017	381	381	-
	<b>114,866</b>	<b>114,866</b>	<b>202,085</b>
<i>At 31 December 2016</i>	<i>202,085</i>	<i>202,085</i>	

**4. Support costs**

	<b>Course fee income £</b>	<b>Total 2017 £</b>	<b>Total 2016 £</b>
Corporate membership fee	16,761	16,761	17,004
Printing, postage & stationery	436	436	465
Training fees	3,051	3,051	4,416
Bookkeepers costs	13,950	13,950	16,894
Sundry expenses	335	335	84
Professional fees	4,560	4,560	4,440
Computer costs	2,161	2,161	79
Bank charges	2,236	2,236	736
Secretarial administration costs	60,535	60,535	67,243
General office costs	581	581	1,990
Rent payable	7,381	7,381	7,591
Trustees indemnity insurance	90	90	488
Gifts	102	102	-
	<b>112,179</b>	<b>112,179</b>	<b>121,430</b>
<i>At 31 December 2016</i>	<i>121,430</i>	<i>121,430</i>	



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**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

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**5. Net income/(expenditure)**

This is stated after charging:

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Expenses reimbursed to trustees	<b>8,169</b>	-

During the year, no Trustees received any remuneration (2016 - £NIL).

During the year, no Trustees received any benefits in kind (2016 - £NIL).

During the year, Trustees received reimbursement of expenses totalling £8,169 (2016 - £NIL).

**6. Auditors' remuneration**

The Independent Examiner's remuneration amounts to an Independent Examination fee of £4,560 (2016 - £4,440).

**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

**7. Debtors**

	2017 £	2016 £
Other debtors	-	360
Prepayments and accrued income	38,945	7,439
	<u>38,945</u>	<u>7,799</u>

**8. Creditors: Amounts falling due within one year**

	2017 £	2016 £
Accruals and deferred income	86,888	76,963
	<u>86,888</u>	<u>76,963</u>

**9. Statement of funds**

**Statement of funds - current year**

	Balance at 1 January 2017 £	Income £	Expenditure £	Balance at 31 December 2017 £
<b>Unrestricted funds</b>				
General Funds - all funds	415,718	407,209	(220,295)	602,632
<b>Restricted funds</b>				
BSGE National LapHyst project - Sponsorship	39,981	(1,000)	250	39,231
BSGE Oxford Workshop income 2017	-	7,000	(7,000)	-
	<u>39,981</u>	<u>6,000</u>	<u>(6,750)</u>	<u>39,231</u>
<b>Total of funds</b>	<u>455,699</u>	<u>413,209</u>	<u>(227,045)</u>	<u>641,863</u>

**Statement of funds - prior year**

	Balance at 1 January 2016 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 December 2016 £
<b>Unrestricted funds</b>					
General Funds - all funds	326,365	392,849	(303,496)	-	415,718
	<u>326,365</u>	<u>392,849</u>	<u>(303,496)</u>	<u>-</u>	<u>415,718</u>

**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

**9. Statement of funds (continued)**

**Restricted funds**

BSGE National LapHyst project - Sponsorship

	-	60,000	(20,019)	-	39,981
	-	60,000	(20,019)	-	39,981
Total of funds	326,365	452,849	(323,515)	-	455,699

The BSGE Oxford Workshop 2017 fund relates to sponsorship/donation amounts received on the understanding that it is used for the purpose of continuous medial education, and specifically relates to the BSGE meeting on Fresh Human Cadaveric Laparoscopic Gynaecological Anatomy.

The BSGE National LapHyst project fund relates to support for the National Laparoscopic Hysterectomy project received on the basis that it used to provide delegates for the project.

**Summary of funds - current year**

	<b>Balance at 1 January 2017 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Balance at 31 December 2017 £</b>
General funds	415,718	407,209	(220,295)	602,632
Restricted funds	39,981	6,000	(6,750)	39,231
	<b>455,699</b>	<b>413,209</b>	<b>(227,045)</b>	<b>641,863</b>

**Summary of funds - prior year**

	<i>Balance at 1 January 2016 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 December 2016 £</i>
General funds	326,365	392,849	(303,496)	415,718
Restricted funds	-	60,000	(20,019)	39,981
	<b>326,365</b>	<b>452,849</b>	<b>(323,515)</b>	<b>455,699</b>

**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

**10. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £
Current assets	39,231	689,520	728,751
Creditors due within one year	-	(86,888)	(86,888)
	<u>39,231</u>	<u>602,632</u>	<u>641,863</u>

**Analysis of net assets between funds - prior year**

	<i>Restricted funds 2016 £</i>	<i>Unrestricted funds 2016 £</i>	<i>Total funds 2016 £</i>
Current assets	39,981	492,681	532,662
Creditors due within one year	-	(76,963)	(76,963)
	<u>39,981</u>	<u>415,718</u>	<u>455,699</u>

**11. Operating lease commitments**

At 31 December 2017 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2017 £	2016 £
<b>Amounts payable:</b>		
Within 1 year	2,390	5,736
Between 1 and 5 years	-	2,390
	<u>2,390</u>	<u>8,126</u>
<b>Total</b>	<u>2,390</u>	<u>8,126</u>

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**BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

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**12. Related party transactions**

During the year transactions with the following related parties occurred:

During the year the charity paid bursaries totalling £NIL (2016: £2,000) to trustees.

During the year the charity reimbursed expenses paid by trustees totalling £8,169 (2016: £NIL).

At the year-end the following amounts were due from/(to) the related parties:

	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Trustees	-	-