
BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

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BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2019**

Reference and administrative details of the charity, its trustees and advisers

Trustees	Mr S Vyas, Chair Mr J Clark, Vice Chair Mr A Kent, Trustee Dr K Arambage, Trustee Mr S Khazali, Trustee Mr C Guyer, Trustee Mr F Shakir, Trustee Ms W R Mitchell, Trustee Dr N Waters, Trustee (resigned 15 January 2020) Mr A Vashisht, Trustee Miss D Ghosh, Trustee Mr F Odejinmi, Trustee Mr T S Walker, Trustee Dr A Jones, Trustee Dr M Adamczyk, Trustee (appointed 22 May 2019)
Charity registered number	1077892
Principal office	Royal College of Obstetricians & Gynaecologists 10 - 18 Union Street London SE1 1SZ
Accountants	Haslers Chartered Accountants Old Station Road Loughton Essex IG10 4PL
Bankers	Lloyds TSB Bank Plc Hampstead London NW3 1NL Scottish Widows Bank Plc PO Box 12757 67 Morrison Street Edinburgh EH3 8JY Nationwide Nationwide House Pipers Way Swindon SN38 1NW

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

Objectives and activities

a. Policies and objectives

The Trustees present their annual report together with the financial statements of the British Society for Gynaecological Endoscopy Trust for the year 1 January 2019 to 31 December 2019. The trustees confirm that the Annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102).

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance on the advancement of education.

b. Activities undertaken to achieve objectives

The main activities undertaken to achieve the charity's objectives are the organisation of courses and training classes on the advancement of gynaecological endoscopy. These courses are available to members and non-members of the society.

c. Grant-making policies

Grants are provided to individuals who are seeking funding for the opportunity to study and learn firsthand the gynaecological endoscopy techniques used in the UK and abroad.

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

Strategic report (continued)

(continued)

a. Review of activities

This has been another good year for the Society, with membership remaining stable. In 2019 we have introduced new Overseas membership category at reduced membership rates in line with World Bank Banding. To date we have attracted 53 Overseas Members and hope that this membership category will continue to grow.

The Charitable aims of BSGE continue to be reflected in the significant developments of the past year as follows:

1. Awards and Bursaries. The increase in the annual sum set aside for bursaries and fellowships to £30,000 continues to be utilised by the membership with nearly half the budget allocated over 3 rounds. 14 out of 20 applicants were successful. Apart from the Alan Gordon Fellowship, which is still only available once a year, there are now three rounds of applications for fellowships and bursaries throughout the year, which has made them more flexible and accessible to the membership. These are available across the 3 membership categories: Consultants/SAS, Trainees and Nurses. In time we hope to add another category for Overseas Members once the membership numbers are quorate.

The following are available to BSGE members:

- Alan Gordon Travelling Fellowship once a year (April round) Consultants/SAS
- BSGE Travelling Fellowship Consultants/SAS, Trainees and Nurses
- Medical Bursaries Consultants/SAS, Trainees and Nurses

We have seen an increase the number of applications from our Nurse members and hope that this continues to rise.

2. Website. The website helps fulfil one of our charitable aims by increasing access for educational purposes to our members and the public at large. The site gives details of upcoming courses and conferences. In addition, the site contains links to related noteworthy articles, jobs, and the society's newsletter. Our relationship with our website provider Akiko has continued to strengthen.

3. The video library is an additional educational resource for the members. Videos are an essential learning resource for endoscopic surgeons and to encourage submission to this library, prizes are awarded annually for the best submissions in addition to those awarded in the various categories at the Annual Society Meeting.

4. The Society organises a number of academic and educational meetings. These have included:

- Annual Scientific Meeting (Celtic Manor 2019)
- Advanced Laparoscopic Gynaecology Training Programme for senior Trainees (jointly with Ethicon and Olympus)
- The inaugural meeting of the Ambulatory Care Network in Birmingham (it is hoped that this will become an annual meeting)
- A meeting on Benign Gynaecological Surgery (jointly with the RCOG)
- A Hysteroscopy course (jointly with the RCOG)
- A Cadaveric Anatomy Course
- The GESEA certification based on the ESGE Curriculum as part of our collaboration (see below)

5. The Society has close relationships with other similar academic Societies particularly the European Society for Gynaecological Endoscopy (ESGE) and the American Association of Gynaecological Laparoscopists (AAGL). As corporate members of ESGE we have sent representatives to their annual conference and collaborated in guidelines. As associate members of the AAGL every other year our president attends their annual meeting (deputised by the Honorary Treasurer in 2019). Our members also have electronic access to their journal and

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

Strategic report (continued)

(continued)

receive the AAGL electronic exchange forum if they wish.

6. The Society acts as the professional body in the UK providing guidance and peer opinion on matters relating to gynaecological endoscopy and endoscopic surgery. This has become more important of late with controversies surrounding mesh, morcellation and outpatient hysteroscopy. To this effect the BSGE has helped with a number of RCOG guideline documents assisting with the setting of standards within the profession. The Society has worked closely with the Royal College of Obstetricians and Gynaecologists (RCOG) where its' offices are based. The Society will continue this relationship and has moved with the college to its' new premises in Union Street.

7. Endometriosis. The BSGE continues to accredit/reaccredit UK Endometriosis Centres which have met the standards laid down by the BSGE.

8.. This year our Annual Scientific meeting was held in Celtic Manor, Newport. Prior to this meeting a number of preconference courses were held including a repetition of the GESEA Certification. This meeting was paperless and our new conferencing app worked extremely well. The meeting was a success academically and financially leaving the society in good standing leading up to our conference next year that is due to be held in the Manchester Central Convention Complex in Manchester.

9. RIGS continues to thrive, with stand alone meetings and sessions at conference particularly aimed at Doctors in Training. A very successful RIGS meeting was held at the MATTU in Guildford during the month of November which was convened by senior trainees for their colleagues.

10. GESEA. The purchase of equipment made to ensure that we can run the HOT sessions and the GESEA Endoscopic Practical Skills Course GESEA certification continues to be sound investment from both a training and financial perspective. These were used in Celtic Manor ASM and at the Storz training centre in September. Equipment was also utilised at the Benign Abdominal Surgery Course and Hysteroscopy Course at the RCOG. This remains a BSGE programme franchised from the ESGE.

11. Data Governance. We have also decided to outsource GDPR monitoring and the function of Data Protection Officer to the Society in order to ensure our continue compliance in this increasingly complex area. This has required further modest investment over and above the usual required for day-to-day running.

12. Communications. The basics of directed email and the website have been enhanced with investment in Twitter and Facebook, along with our dedicated digital magazine 'The Scope' which has now had its 12th Edition. We also have an Annual Membership Survey orchestrated by the Membership relations team.

The Society's finances are sound, and the financial report is attached.

There was a deficit of £6,131. The income received by the charity has been used to advance the education and knowledge of gynaecological endoscopy.

During the year, the total income has increased by £71,985. BSGE Council Meetings take place 2-3 times a year and Officers meetings by teleconference on a more regular basis.

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

Strategic report (continued)

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

The charity holds no assets, thus all funds held by the Society are available as cash at short notice.

At the year end the charity had restricted reserves totalling £Nil (2018: £28,556) relating to the BSGE National LapHyst project sponsorship income.

The remaining reserves are all unrestricted and will be used to ensure that the charity can meet its growing training and course commitments in the future.

c. Principal funding

The charity receives most of its funding from annual membership fees and conference course income. This income has been used to facilitate the organisation of the courses and cover in the administration costs of the society.

Structure, governance and management

a. Constitution

British Society for Gynaecological Endoscopy Trust is a registered charity, number 1077892, and is constituted under Trust Deeds dated May 1999 which were supplemented in September 1999 and amended in December 2007, April 2010 and in 2018.

b. Methods of appointment or election of Trustees

The BSGE Council acts as the Trustees of the charity. The elected members of the Council are trustees of the BSGE. Elections to the BSGE Council are reviewed on a regular basis and elected representatives should serve no more than three years unless elected as an Officer of the Society.

Elected Council membership is open to all members of the society with fully paid current subscriptions, with candidates for election to the Council being proposed by two sponsors.

A postal election was carried out prior to the AGM with a single transferable vote being available to every annual member and honorary fellow.

Elected Council members take office at the Council meeting following the AGM.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2019

Structure, governance and management (continued)

c. Organisational structure and decision-making policies

The main organs of the society are the BSGE Council and the Annual General Meeting.

The BSGE Council are responsible for the day to day management of the affairs of the charity.

This includes establishing the annual budget and determining the best use of available funds. It shall also determine the renting of premises and other needs suitable for the requirements of the society.

All agendas and minutes of the Council are sent to the Trustees/Council members for review.

d. Policies adopted for the induction and training of Trustees

Newly appointed trustees/Council members are provided with copies of the charity's Trust Deeds and the previous year's "Trustees Report and Financial Statements". There is an oral induction dealing with the history and objectives of the charity.

Newly appointed trustees are inducted into their responsibilities and duties under Charity Commission regulations on the basis of Charity Commission publications.

Ongoing trustee development takes place at each meeting of the BSGE Council and Board of Trustees.

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 27 February 2020 and signed on their behalf by:

Mr A Kent



BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2019**

Independent examiner's report to the Trustees of British Society for Gynaecological Endoscopy Trust ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2019.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2019**

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 27 February 2020

Laura Ambrose FCA

Haslers

Chartered Accountants

Old Station Road

Loughton

Essex

IG10 4PL

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2019**

	Note	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Income from:					
Charitable activities	2	565,190	-	565,190	493,205
Total income		565,190	-	565,190	493,205
Expenditure on:					
Charitable activities		542,765	28,556	571,321	376,137
Total expenditure		542,765	28,556	571,321	376,137
Net movement in funds		22,425	(28,556)	(6,131)	117,068
Reconciliation of funds:					
Total funds brought forward		730,375	28,556	758,931	641,863
Net movement in funds		22,425	(28,556)	(6,131)	117,068
Total funds carried forward		752,800	-	752,800	758,931

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 12 to 22 form part of these financial statements.

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**BALANCE SHEET
AS AT 31 DECEMBER 2019**

	Note	2019 £	2018 £
Current assets			
Debtors	7	55,270	31,625
Cash at bank and in hand		825,811	829,775
		<u>881,081</u>	<u>861,400</u>
Creditors: amounts falling due within one year	8	(128,281)	(102,469)
Net current assets		<u>752,800</u>	<u>758,931</u>
Total assets less current liabilities		<u>752,800</u>	<u>758,931</u>
Net assets excluding pension asset		<u>752,800</u>	<u>758,931</u>
Total net assets		<u>752,800</u>	<u>758,931</u>
Charity funds			
Restricted funds	9	-	28,556
Unrestricted funds	9	752,800	730,375
Total funds		<u><u>752,800</u></u>	<u><u>758,931</u></u>

The financial statements were approved and authorised for issue by the Trustees on 27 February 2020 and signed on their behalf by:

Mr A Kent



The notes on pages 12 to 22 form part of these financial statements.

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity has elected to apply all amendments to FRS 102, as set out in the Financial Reporting Council's triennial review published in December 2017, and included in Update Bulletin 2 to the Charities SORP (FRS 102), prior to mandatory adoption for accounting periods beginning on or after 1 January 2019.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

British Society for Gynaecological Endoscopy Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

1.4 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1. Accounting policies (continued)

1.5 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.6 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the statement of financial activities as a finance cost.

1.7 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.8 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

2. Income from charitable activities

	Unrestricted funds 2019 £	Total funds 2019 £
BSGE ASM Income from courses and workshops	406,357	406,357
Profits from joint meetings	16,455	16,455
Membership subscriptions	138,357	138,357
Interest Income	1,579	1,579
Refund of misc expenses	2,442	2,442
Total 2019	<u><u>565,190</u></u>	<u><u>565,190</u></u>

	<i>Unrestricted funds 2018 £</i>	<i>Restricted funds 2018 £</i>	<i>Total funds 2018 £</i>
BSGE ASM Income from courses and workshops	317,925	-	317,925
Profits from joint meetings	22,599	-	22,599
Membership subscriptions	133,006	-	133,006
Interest received	1,418	-	1,418
Refund of misc expenses	124	-	124
BSGE National LapHyst project - Sponsorship	-	17,500	17,500
Sundry Income	633	-	633
Total 2018	<u><u>475,705</u></u>	<u><u>17,500</u></u>	<u><u>493,205</u></u>

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

3. BSGE ASM Income from courses and workshops

	2019	Total funds 2019
	£	£
BSGE Pre Congress Courses	12,595	12,595
BSGE ASM Sponsorship Educational Grants	174,333	174,333
BSGE ASM Registration Fees	129,074	129,074
BSGE ASM Gala Dinner	18,475	18,475
BSGE ASM Extra Representative Fees	5,604	5,604
BSGE GESEA Income	2,800	2,800
BSGE RIGS course	5,250	5,250
BSGE Cadaveric workshop	22,850	22,850
BSGE ACN meeting - 2019	25,876	25,876
BSGE HMB Income	9,500	9,500
Total 2019	406,357	406,357

	2018	Total funds 2018
	£	£
BSGE Pre Congress Courses	15,500	15,500
BSGE ASM Sponsorship Educational Grants	141,000	141,000
BSGE ASM Registration Fees	96,886	96,886
BSGE ASM Gala Dinner	6,265	6,265
BSGE ASM Extra Representative Fees	3,934	3,934
BSGE GESEA Income	21,307	21,307
BSGE RIGS course	15,279	15,279
BSGE HMB Income	17,754	17,754
Total 2018	317,925	317,925

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019

4. Analysis of expenditure by activities

	Activities undertaken directly 2019 £	Support costs 2019 £	Total funds 2019 £
Total expenditure	421,791	149,530	571,321

	Activities undertaken directly 2018 £	Support costs 2018 £	Total funds 2018 £
Total expenditure	248,076	128,061	376,137

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

4. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Course fee expenses 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
BSGE Awards and Bursaries	17,800	17,800	8,901
BSGE Endometriosis Centre Database	3,607	3,607	6,749
BSGE National LapHyst Project	28,556	28,556	28,175
BSGE Meeting expenses	7,555	7,555	7,527
BSGE Website and communications expenses	21,718	21,718	30,410
BSGE RIGS Course - November 2019	1,187	1,187	-
BSGE RIGS Course - March 2018	-	-	1,274
BSGE RIGS Course - October 2018	21	21	2,777
BSGE SICS database	2,385	2,385	2,433
BSGE HMB Meeting	4,485	4,485	6,915
BSGE RIGS Expenses	26,614	26,614	3,082
BSGE ACN expenses	26,628	26,628	-
BSGE ASM expenses	280,333	280,333	127,219
BSGE GESEA Workshop - February 2018	-	-	17,687
BSGE GESEA Workshop - September 2018	902	902	4,927
Total 2019	421,791	421,791	248,076

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

4. Analysis of expenditure by activities (continued)

Analysis of support costs

	Course fee income 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Corporate membership fee	36,162	36,162	14,421
Printing, postage & stationary	305	305	215
Course costs	-	-	2,764
Bookkeepers costs	15,577	15,577	13,908
Sundry costs	904	904	1,255
Professional fees	5,040	5,040	4,695
GDPR Consultancy	2,340	2,340	-
Computer costs	1,000	1,000	8,880
Bank charges	672	672	601
AAGL Congress	4,342	4,342	2,033
Secretarial administration costs	74,401	74,401	67,922
General office costs	594	594	604
Rent payable	7,547	7,547	7,676
Trustees indemnity insurance	609	609	510
Security scan	-	-	1,800
Gifts	37	37	777
	149,530	149,530	128,061

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019

5. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £4,800 (2018 - £4,680).

6. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2018 - £NIL).

During the year ended 31 December 2019, expenses totalling £7,555 (2018: £7,043) were reimbursed to Trustees.

7. Debtors

	2019 £	2018 £
Due within one year		
Prepayments and accrued income	55,270	31,625
	<u>55,270</u>	<u>31,625</u>

8. Creditors: Amounts falling due within one year

	2019 £	2018 £
Accruals and deferred income	128,281	102,469
	<u>128,281</u>	<u>102,469</u>

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

9. Statement of funds

Statement of funds - current year

	Balance at 1 January 2019 £	Income £	Expenditure £	Balance at 31 December 2019 £
Unrestricted funds				
General Funds - all funds	730,375	565,190	(542,765)	752,800
Restricted funds				
BSGE National LapHyst project - Sponsorship	28,556	-	(28,556)	-
Total of funds	758,931	565,190	(571,321)	752,800

Statement of funds - prior year

	<i>Balance at 1 January 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 December 2018 £</i>
Unrestricted funds				
General Funds - all funds	<i>602,632</i>	<i>475,705</i>	<i>(347,962)</i>	<i>730,375</i>
Restricted funds				
BSGE National LapHyst project - Sponsorship	<i>39,231</i>	<i>17,500</i>	<i>(28,175)</i>	<i>28,556</i>
Total of funds	<i>641,863</i>	<i>493,205</i>	<i>(376,137)</i>	<i>758,931</i>

The BSGE National LapHyst project fund relates to support for the National Laparoscopic Hysterectomy project received on the basis that if it is used to provide delegates for the project.

BRITISH SOCIETY FOR GYNAECOLOGICAL ENDOSCOPY TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

10. Summary of funds

Summary of funds - current year

	Balance at 1 January 2019 £	Income £	Expenditure £	Balance at 31 December 2019 £
General funds	730,375	565,190	(542,765)	752,800
Restricted funds	28,556	-	(28,556)	-
	<u>758,931</u>	<u>565,190</u>	<u>(571,321)</u>	<u>752,800</u>

Summary of funds - prior year

	Balance at 1 January 2018 £	Income £	Expenditure £	Balance at 31 December 2018 £
General funds	602,632	475,705	(347,962)	730,375
Restricted funds	39,231	17,500	(28,175)	28,556
	<u>641,863</u>	<u>493,205</u>	<u>(376,137)</u>	<u>758,931</u>

11. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2019 £	Total funds 2019 £
Current assets	881,080	881,080
Creditors due within one year	(128,280)	(128,280)
Total	<u>752,800</u>	<u>752,800</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

11. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2018 £</i>	<i>Restricted funds 2018 £</i>	<i>Total funds 2018 £</i>
Current assets	832,844	28,556	861,400
Creditors due within one year	(102,469)	-	(102,469)
Total	<u>730,375</u>	<u>28,556</u>	<u>758,931</u>

12. Operating lease commitments

At 31 December 2019 the charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2019 £	2018 £
Not later than 1 year	<u>7,253</u>	<u>5,746</u>

13. Related party transactions

During the year transactions with the following related parties occurred:

During the year the charity trustees received remuneration of £Nil in relation to training episodes delivered for the LapHyst project (2018: £15,675).

During the year the charity reimbursed expenses paid by trustees totalling £7,555 (2018: £7,043).

At the year-end there were no outstanding amounts owed to/from related parties.