

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2019**

**BENCH
OUTREACH**

(A company limited by guarantee)

**CHARITY REGISTRATION No: 1077933
COMPANY REGISTRATION No: 3751509**

BENCH OUTREACH
(A company limited by guarantee)

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BENCH OUTREACH
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LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1077933
COMPANY REGISTRATION NUMBER	3751509
DATE OF INCORPORATION	13 April 1999
START OF FINANCIAL YEAR	1 July 2018
END OF FINANCIAL YEAR	30 June 2019
DIRECTORS AT 30 JUNE 2019	Paul Chapman (Chair) Errol Chambers Stephen Mathers Ann Schlachter - resigned 10/02/20 Shaun Simon Jodie Wilkinson
CHIEF EXECUTIVE	Declan Flynn
COMPANY SECRETARY	Jannet Mathers
GOVERNING DOCUMENTS	Memorandum & Articles of Association, incorporated 13 April 1999 Articles of Association updated 16 November 2015

OBJECTS

- A) Advance the Christian faith in the United Kingdom and elsewhere in the world as the Directors of the charity (herein called the Trustees) may from time to time think fit,
- B) To relieve persons who are in conditions of need or hardship or who are aged or sick or who are homeless and to relieve the distress caused thereby in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- C) To advance education in accordance with Christian principles by such means as the Trustees may consider appropriate including by means of establishing and operating any educational establishment or establishments in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- D) To promote the rehabilitation of persons affected by drugs, alcohol and other substance addiction and abuse in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- E) To relieve persons who are experiencing mental or emotional suffering in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- F) To advance the provision of training and the development of skills for employment for those in financial and economic need in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- G) To promote and fulfil such other charitable purposes beneficial to the community in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit.

REGISTERED ADDRESS	14 New King Street Deptford London SE8 3HS	INDEPENDENT EXAMINER	Dominique Wells FCA 10 Lakeswood Road Petts Wood Kent BR5 1BJ
BANKERS	HSBC Bank Plc 85 Lewisham High Street London SE13 6BE		

BENCH OUTREACH
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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2019

The trustees, who are also the directors of the charity for the purposes of Company Law, present their report together with the financial statements of the charity for the year ended 30 June 2019.

The financial statements have been prepared in accordance with the accounting policies set out in pages 11 and 12 and with applicable UK accounting standards, the Charities Act 2011, the Companies Act 2006, Accounting and Reporting By Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Charity's governing document.

The legal and administrative information set out on page 3 forms part of this report.

Structure, Governance and Management

Bench Outreach is a registered charity (No. 1077933) and a company limited by guarantee (No. 3751509). Our operations are governed by the Memorandum and Articles of Association adopted on 13 April 1999 and amended by a special resolution of the members on 16 November 2015.

The Board meets between 4 and 6 times a year and is responsible for the good governance of the organisation and its strategic direction including approving the annual budget. The CEO attends all meetings. New trustees are appointed by the trustees and are recruited taking regard of the Board's need for a range of skills, experience and diversity. Prospective trustees will attend a Board meeting before being put forward for appointment and are provided with copies of the Articles of Association, latest accounts and the minutes of recent trustee meetings.

Vision

For most of its residents, South East London is a dynamic and vibrant area; however, for an increasing number, it is a place of sadness, loneliness and desperation. At Bench, we reach out to those who are homeless, living in poverty and experiencing exclusion. We support them to overcome drug and alcohol dependence, find decent homes and lead lives that have meaning and purpose. Our vision is of a world where people feel included, empowered, engaged and valued.

Mission and services

To work towards our vision, we provide a range of services that seek to empower homeless and vulnerably housed people to engage fully in determining their futures and we engage in partnerships with people and organisations that share our vision.

- Our Access to Housing and Treatment service supports people to navigate an increasingly hostile social welfare system, to find appropriate housing and to engage in treatment for mental health and substance use issues.
- Bench Housing First – one of the first such services in the UK – works with people with histories of rough sleeping, living in hostels and imprisonment. It is based on the principle that housing is a basic human right. We place people in their own independent accommodation and provide them with the support they need to keep their tenancies – the aim being to break the cycle of homelessness and prison.
- Bench Supported Living provides housing and support to people with low support needs preparing to move on to live independently.

- The Evening Service is a joint project with the Bear Church in Deptford. Based on the soup kitchen concept, it builds on meeting the very basic requirement of food by offering a chance for people to find appropriate help through our signposting and advice service. It also affords people from different circumstances and backgrounds the chance to meet and get to know each other.

Our Clients

The people we work with are representative of the wonderfully diverse population of South East London. They represent many nationalities, ethnicities, faiths, cultures and backgrounds; but all are affected by poverty and exclusion caused in the main by austerity and chronic underinvestment in services. This ideologically driven attack on poor people - austerity - has created many challenges for this community; difficulty accessing mental health and substance use services; a complicated and persecutory social welfare system; lack of academic attainment, unemployability, increasing crime and a lack of affordable housing.

Lewisham and Greenwich have many areas that are among the most deprived in the UK. Both have seen a dramatic rise in rough sleepers in recent years. Over two hundred rough sleepers were identified in Lewisham last year, 48 of whom had been rough sleeping the previous year. Over 80% of the assessed homeless population has drug, alcohol or mental health support needs.

Activities

Our core work – Access to Housing and Treatment – helps over 400 people every year. Most of our clients using this service are homeless or vulnerably housed, living in poverty and struggling to deal with the demands of housing providers or the social welfare system. The level of support we provide is tailored to each individual and includes signposting, advice, referral and advocacy. Our workers operate in the community. We currently provide services at six locations throughout the London Borough of Lewisham and the Royal Borough of Greenwich. Over the past year, the impact on vulnerable people of failings in the social welfare system has become increasingly apparent. Much of our time is now spent successfully challenging flawed decisions by the Department of Work and Pensions and the downward spiral that these decisions can cause by plummeting people into homelessness. We are fortunate to have a solicitor as part of this team to represent people in court. While our success rate is enviable due to the resilience and expertise of our staff, it is none the less a frustrating task to overturn determinations that should not have been made in the first place.

While our core work is in advocacy, we are best known as pioneers of the Housing First approach – an innovative and highly effective model of working with people who have become entrenched in homelessness or supported accommodation. This project works with 50 people and our aim is to increase this number to 60 in the coming year.

Bench Supported Living is a small supported accommodation unit in Nyon Grove. We provide housing and support to five people – the short-term aim being to alleviate their homelessness, the longer-term goal being to prepare them for living in self-contained accommodation. This project operates consistently at full capacity and is an effective housing alternative for people with low support needs who are on a journey to living independently.

The Evening Service – a joint project with a local church – acts as a first point of contact with services for many vulnerable people. Every Sunday evening, a team of Bench volunteers serve food and offer advice and signposting to around 50 vulnerable and homeless people. It is an opportunity to find out about people's needs, to identify individuals who may need more targeted support, and very importantly, to break down barriers and demolish many of the prevailing misconceptions around homelessness and people who sleep rough.

Partnerships

No charity can singlehandedly support vulnerable people and our work would not be possible without the goodwill of our partner organisations. It requires a complex web of trusting relationships. 'We are fortunate to work with

two local authorities that actively seek to sustain the third sector. Both Lewisham and Greenwich Councils are supporters of all our services and their cooperation and backing is vital to the success of Bench Housing First.

Alongside our statutory partners, we are grateful to our third sector colleagues who both help us and seek our help. We provide satellite services at the following locations –

- CGL, Lewisham (the community drug and alcohol service)
- Pepys Community Café
- Lewisham Irish Centre
- Greenwich Food Bank
- Greenwich Winter Night Shelter

We also value our participation in Lewisham and Greenwich Homelessness Forums and our input into Lewisham's Vulnerable Adults Pathway Planning Group and the Rough Sleepers Task and Targeting Group. Through these meetings, we maintain relationships with a range of local and national charities – Deptford Reach, the 999 Club, the Jericho Road Project, SHP, St Mungo's and Thames Reach.

Risk Assessment

The trustees actively review the major risks that the charity faces on a regular basis. We believe that the major risk is if insufficient funds are raised to meet our planned expenditure. This year the organisation has been successful in fully funding both the Housing First and Access to Housing and Treatment projects, but this level of fundraising needs to be maintained and is a continuous process. The trustees also conduct an annual review of the controls over key financial systems and have updated the systems to mitigate the significant risks. The trustees acknowledge that the significant operational risk is the loss of one of the key employees; this is common to any small charity.

Financial Review

During the year we have again made great progress in consolidating our financial position. Expenditure increased by 8% to £325,463 (2018 £300,081), whereas income increased by 34% to £450,969 (2018 £335,414) including increased unrestricted donations of £62,005 (2018 £46,439). Consequently unrestricted reserves at the year-end increased to £192,610 (2018 £112,440) and now stand at eight months' normal expenditure.

For the 2020 year we have attracted the continuing support of all our major funders – the Big Lottery Reaching Communities Fund, the Deptford Challenge Trust, the Jessica Mathers Trust, the Lloyds Bank Foundation, the Merchant Taylors' Charity, the Tudor Trust, the Henry Smith Charity along with funding from Lewisham Council and the Ministry of Housing, Communities and Local Government through their Rough Sleeping Initiative.

Alongside this corporate funding, we are also privileged to continue receiving support from a growing number of individuals to whom we are deeply grateful.

Reserves Policy

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs, based on the charity's size and the level of financial commitments. We consider this to be unrestricted funds equivalent to a minimum of three months' total expenditure and a maximum of twelve months' total expenditure. This should enable the trustees to ensure that the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or additional unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

The Future

As with all charities, we rely on the generosity of funders to support our work. Bench Outreach is fortunate to have the trust and support of several renowned grant-making trusts. While our dependence on this income stream is unlikely to diminish substantially, we feel that we have a duty to explore other income generating models and investigate partnerships and potential mergers that could make better use of resources to increase the sustainability of the charity. Thanks to the generosity of our major benefactor, the Jessica Mathers Trust, we now share office space with a local housing charity, Brick by Brick LHAG. Our intention is to engage in joint working with this organisation with a view to eventually merge the two organisations.

Bench Outreach sees its current focus on homelessness extending into a complementary approach, which seeks to find ways to prevent homelessness. We believe we can take the learning from our Housing First project and apply it to people who are vulnerably housed and in danger of losing their accommodation. An effective homelessness prevention service would not just benefit the individual, who would avoid the trauma of rough sleeping or sofa-surfing, but also the housing provider, who would avoid the costs incurred by voids and legal action.

Alongside homelessness prevention, we plan to develop our services to be more accessible to homeless women. Women experiencing chronic homelessness have shortened life expectancy and experience more severe emotional and mental health issues. They are also excluded, for varying reasons, from many of the services their male counterparts have no difficulty accessing. Starting with our Housing First project, we intend to develop new approaches to working with this client group, in partnership with housing and treatment providers.

Finally we are grateful to our clients, volunteers, staff, donors and stakeholders, who are generous in their praise, patient and understanding with our failures and helpful and encouraging about our ideas for the future. We ask for your continuing support until such time as we are no longer required.

Trustees Responsibilities

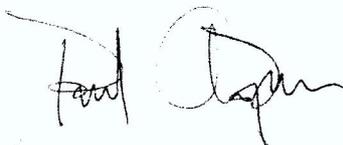
In preparing these accounts, the trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statement
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the organisation will continue to operate.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the charity's assets and taking reasonable steps to prevent or detect fraud and breaches of law and regulation.

So far as each of the trustees is aware, there is no relevant information that has not been disclosed to the charity's examiner and each of the trustees believes that all steps have been taken to make her aware of any relevant audit information and to establish that the examiner has been made aware of this information.

Signed on behalf of the Trustees



P Chapman

Date: 22/03/2020

BENCH OUTREACH
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STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 JUNE 2019

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2019 £	TOTAL 2018 £
INCOME					
Donations and Legacies	2	62,856	338,867	401,723	291,019
Income from Charitable Activities		48,676	-	48,676	44,301
Income from Investments		570	-	570	94
TOTAL INCOME		112,102	338,867	450,969	335,414
EXPENDITURE					
Expenditure on Raising Funds		-	130	130	343
Expenditure on Charitable Activities	3	31,932	293,401	325,333	299,738
TOTAL EXPENDITURE		31,932	293,531	325,463	300,081
NET MOVEMENT IN FUNDS		80,170	45,336	125,506	35,333
Total Funds Brought Forward		112,440	-	112,440	77,107
TOTAL FUNDS CARRIED FORWARD		192,610	45,336	237,946	112,440

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 10 to 16 form part of these financial statements.

BENCH OUTREACH
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BALANCE SHEET
AS AT 30 JUNE 2019

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2019 £	TOTAL 2018 £
Fixed Assets					
Tangible Assets	4	-	1,854	1,854	-
Current Assets					
Cash at Bank and in Hand	6	176,342	136,847	313,189	164,624
Debtors: amounts falling due within one year	7	16,268	5,129	21,397	13,164
Total Current Assets		192,610	141,976	334,586	177,788
Creditors: amounts falling due within one year	8	-	(98,494)	(98,494)	(65,348)
NET CURRENT ASSETS		192,610	43,482	236,092	112,440
TOTAL ASSETS LESS CURRENT LIABILITIES		192,610	45,336	237,946	112,440
Funds of the Charity					
General Funds		192,610	-	192,610	112,440
Restricted Funds	5b	-	45,336	45,336	-
TOTAL FUNDS		192,610	45,336	237,946	112,440

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 ('the Act') relating to small companies, and with Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102).

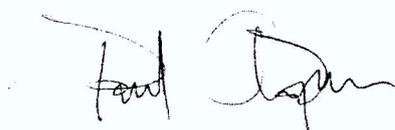
For the year ended 30 June 2019, the company was entitled to the exemption from audit under Section 477(2) of the Act. The members have not required the company to obtain an audit of its accounts for this financial period in accordance with Section 476 of the Act.

The trustees acknowledge their responsibility for:

- 1 ensuring the company keeps accounting records which comply with Section 386; and
- 2 preparing accounts that give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its net incoming resources for the financial year, in accordance with the requirements of Section 393, and otherwise comply with the requirements of the Act relating to accounts, insofar as they are applicable to the company.

The financial statements on pages 8 to 16 were approved by the Trustees on 20/03/2020

and signed on their behalf by Trustee



P Chapman

BENCH OUTREACH
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019

1 ACCOUNTING POLICIES

Basis of Preparation

The charity is a public benefit entity.

The financial statements have been prepared on the historical cost basis of accounting and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102).

The charity has taken advantage of the exemption to prepare a statement of Cash Flows as per Update Bulletin 1 of the Charity SORP (FRS 102) February 2016.

Income

Recognition of Income

This is included in the Statement of Financial Activities (SOFA) when:

- ♦ the charity becomes entitled to the income;
- ♦ the income is expected to be received; and
- ♦ the monetary value can be measured with sufficient reliability.

Income with Related Expenditure

Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and donations are included in the SOFA when the charity has entitlement to the income.

Where a grant is awarded for use against expenditure over a specified period, only that proportion of the grant relating to the financial period is recognised in the SOFA.

Tax Reclaims on Donations and Gifts

Income from tax reclaims is included in the SOFA in the same financial period as the gift to which it relates.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at the lower of a reasonable estimate of their value to the charity and the amount actually realised. Gifts in kind for sale are included as gifts on receipt at fair value.

Gifts in kind for use by the charity are included in the SOFA as income when receivable.

Donated Services and Facilities

These are only included in income (with an equivalent amount in expenditure) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.

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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 30 JUNE 2019

Investment Income

This is included in the accounts when receivable.

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in the control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Fixed Assets

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over their estimated useful lives. The rates applied per annum is as follows:

- Fixtures and Fittings 25%
- Office Equipment 25%

2 INCOME	Unrestricted Funds £	Restricted Funds £	TOTAL 2019 £	TOTAL 2018 £
Donations and Legacies				
Donations	62,005	338,867	400,872	287,346
Fundraising	851	-	851	3,673
	62,856	338,867	401,723	291,019

See Note 5a regarding Donations for Unrestricted Funds of £62,005.

See Note 5b regarding Donations for Restricted Funds of £338,867.

BENCH OUTREACH
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 30 JUNE 2019

3 EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds	Restricted Funds	TOTAL 2019	TOTAL 2018
Notes	£	£	£	£
Catering	-	519	519	407
Client Welfare	-	9,181	9,181	8,458
Depreciation	-	195	195	-
Donations	-	-	-	6,250
Equipment	254	1,334	1,588	774
Licences & Subscriptions	-	1,117	1,117	1,088
Postage, Printing & Stationery	-	694	694	66
Office Costs	-	38,000	38,000	35,500
Nyon Grove - Client Accommodation	31,059	-	31,059	32,430
Professional Fees	-	37,521	37,521	51,741
Staff	9	192,643	192,643	149,109
Sundry Expenses	-	310	310	1,201
Telephone & Internet	-	4,292	4,292	4,947
Training	-	4,327	4,327	4,979
Travel & Subsistence	-	502	502	551
Volunteer Expenses	-	278	278	9
Bank Charges	-	90	90	90
Insurance	619	898	1,517	638
Independent Examiner's Fees	-	1,500	1,500	1,500
	31,932	293,401	325,333	299,738

4 TANGIBLE FIXED ASSETS

	Fixtures & Fittings	Office Equipment	TOTAL
	£	£	£
Cost as at 1 July 2018	3,869	-	3,869
Additions	-	2,049	2,049
Disposals	(3,869)	-	(3,869)
Cost as at 30 June 2019	-	2,049	2,049
Depreciation as at 1 July 2018	3,869	-	3,869
Charge	-	195	195
Disposals	(3,869)	-	(3,869)
Depreciation as at 30 June 2019	-	195	195
Net Book Value as at 30 June 2018	-	-	-
Net Book Value as at 30 June 2019	-	1,854	1,854

The annual commitments under irrevocable operating leases and capital commitments are £Nil (2018 £Nil).

BENCH OUTREACH
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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 30 JUNE 2019

5a UNRESTRICTED FUNDS

	Income 2019 £	Income 2018 £
Bear Church	1,800	1,800
Jessica Mathers Trust	24,000	16,000
Anonymous Company	20,000	-
Deptford Challenge Trust	-	6,250
Kallars Ltd	-	167
St Peter's Church, Brockley	-	420
Unite	-	350
Regular Individual Donations	14,422	14,112
Other Individual Donations	1,783	7,340
Total	62,005	46,439

Individual Donations include £4,500 donated by trustees (£3,000 for 2018).

5b RESTRICTED FUNDS

Fund	B/f 1 July 2018 £	Deferred Income 2018 £	Grants Receivable £	Deferred Income 2019 (Note 8) £	Income £	Expenditure £	C/f 30 June 2019 £
Deptford Challenge Trust	-	-	59,000	(30,000)	29,000	(29,000)	-
Big Lottery - Housing First	-	-	19,175	(3,196)	15,979	(15,979)	-
Big Lottery - Building Capabilities	-	-	15,000	(8,750)	6,250	(4,392)	1,858
Henry Smith	-	-	36,000	-	36,000	(18,170)	17,830
Housing the Homeless	-	-	400	-	400	(400)	-
Lloyds Bank	-	14,583	25,000	(14,583)	25,000	(16,687)	8,313
Merchant Taylors	-	-	15,000	-	15,000	(15,000)	-
PIMCO Foundation	-	5,000	-	-	5,000	(5,000)	-
Rough Sleeping Initiative	-	-	166,957	(33,944)	133,013	(133,013)	-
Society for the Relief of Distress	-	-	225	-	225	(225)	-
Tudor Trust	-	35,000	-	-	35,000	(17,665)	17,335
Jessica Mathers Trust	-	-	38,000	-	38,000	(38,000)	-
Total	-	54,583	374,757	(90,473)	338,867	(293,531)	45,336

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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 30 JUNE 2019

5b RESTRICTED FUNDS (continued)

The grants for specific purposes during the year were:-

- 1) A grant of £29,000 from the Deptford Challenge Trust towards the Access to Housing and Treatment service in Lewisham.
- 2) A grant of £30,000 from the Deptford Challenge Trust to expand the Access to Housing and Treatment service in North Lewisham during 2019/20.
- 3) A grant of £19,175 from the Big Lottery Fund towards the Housing First project.
- 4) A grant of £15,000 from the Big Lottery Fund towards building the capabilities of the charity.
- 5) A new grant of £36,000 from the Henry Smith Charity towards the Housing First project.
- 6) A fifth grant of £25,000 from the Lloyds Bank Foundation to help fund the salaries of the Access to Housing and Treatment team.
- 7) A new grant of £15,000 from the Merchant Taylors towards the Access to Housing and Treatment project.
- 8) A new grant of £166,957 under the Rough Sleeping Initiative from the Ministry of Housing, Communities and Local Government (HMCLG) and LB Lewisham towards the Housing First project.
- 9) Various small grants totalling £625 from Housing the Homeless and the Society for the Relief of Distress to purchase specified household items for individual clients.
- 10) The Jessica Mathers Trust has donated the use of office space and related services at Jessica's Heart, 14 New King St, Deptford, London SE8 3HS. This has been included at its estimated value.

6 CASH AT BANK AND IN HAND

	Unrestricted Funds £	Restricted Funds £	TOTAL 2019 £	TOTAL 2018 £
Cash at Bank	175,630	136,847	312,477	164,262
Cash in Hand	712	-	712	362
	176,342	136,847	313,189	164,624

BENCH OUTREACH
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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 30 JUNE 2019

7 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	TOTAL 2019 £	TOTAL 2018 £
Income Receivable	11,903	-	11,903	7,496
Tax Refund on Gift Aid	2,765	-	2,765	2,539
Prepayments	1,600	-	1,600	3,129
SMP Recovery	-	5,129	5,129	-
	16,268	5,129	21,397	13,164

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	TOTAL 2019 £	TOTAL 2018 £
Deferred Income	-	90,473	90,473	54,583
Sundry Creditors and Accruals	-	8,021	8,021	10,765
	-	98,494	98,494	65,348

See Note 5b regarding Deferred Income for Restricted Funds of £90,473.

9 STAFF COSTS AND NUMBERS

	2019 £	2018 £
Gross Wages and Salaries	176,252	138,165
Employer's National Insurance Costs	12,378	9,325
Pension Costs	4,013	1,619
	192,643	149,109

Employees who were engaged in furtherance of the charity's objectives:

2019	2018
9	7

No employee received emoluments in excess of £60,000.

BENCH OUTREACH
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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 30 JUNE 2019

10 TAXATION

The charitable company is a registered charity and is generally exempt from income tax and capital gains tax. Irrecoverable VAT is included in the cost of those items to which it relates.

11 PAYMENTS TO TRUSTEES AND RELATED PARTIES

No payments were made to Trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

BENCH OUTREACH
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees of Bench Outreach on the accounts for the year ended 30 June 2019 set out on pages 8 to 16.

This report is made solely to the Trustees in accordance with Section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees for my examination work, for this report, or for the opinions I have formed.

Respective responsibilities of Trustees and examiner

The charity's Trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Act), and that an independent examination is needed. The charity's total income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having been satisfied that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under Section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion as to whether the accounts present a 'true and fair' view and my report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the Trustees have not met the requirements to show that:
 - accounting records are kept (in accordance with Section 130 of the Charities Act 2011), and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102)
- or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dominique Wells FCA
Chartered Accountant
10 Lakeswood Road
Petts Wood
Kent BR5 1BJ



Date: 23 March 2020