

Charity number: 1140024

Community of Saint John

Trustees' report and financial statements

for the year ended 31 December 2016

Community of Saint John

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Community of Saint John

Legal and administrative information

Charity number	1140024
Business address	56 St Antony's Road Forest Gate London E7 9QB
Registered office	56 St Antony's Road Forest Gate London E7 9QB
Trustees	Richard Paston-Bedingfeld John Moloney Stephan Simonin Anthony Pendergast Michael De Vries
Accountants	PPS Accountants Suite 10 3rd Floor St Luke's Building 85 Tarling Road London E16 1HB

Community of Saint John

Report of the trustees for the year ended 31 December 2016

The trustees present their report and the financial statements for the year ended 31 December 2016
The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

The Trust is governed by the Trustees named above. They meet regularly during the year to discuss the management of the Trust. On a day to day basis the affairs of the Trust Fund is managed by members of the Community of St John with the help of competent persons who are not members.

Objectives and activities

The aim of the Trust is stated in the Trust Deed in the following terms:

The advancement of the Christian religion in England and Wales and throughout the European Union for the benefit of the public in accordance with the doctrines and statements of belief of the Community of Saint John, in particular but not exclusively by assisting and encouraging the formation of priests and the activities of consecrated persons and other interested persons for the service of their respective communities in accordance with the common purpose of the Community of St John

Achievements and performance

The running of St Antony's RC parish in Forest Gate.

- This involved daily pastoral work; such as visiting the sick and housebound members of the parish community as well assisting in pastoral care of the sick in Newham General Hospital; the management of the parish premises; the celebration of the Sacraments; the accompanying of persons living the bereavement of a family member; the celebration of funerals and the pastoral support for the Catholic secondary and primary schools in the London borough of Newham.

- The human and Christian formation of children and adolescents preparing to receive the sacraments of First Holy Communion and Confirmation. This involved several months of formation and activities. An after-school club for children five afternoons a week during term-time in which children were given the opportunity to study, play games and pray together in a safe environment. Children were also given the opportunity to go away for day trips to places of interest or for weekends away.

- One member went every month to Villebon-sur-Yvette (France 91) to help in the running of an *internat* (boarding house), cooperating with the management and meeting the youth supervisors. The same member took children from the parish on an outing to the Patronage Paris-Bon Conseil (Paris, 7th arrondissement) during the half-term holidays, to give them the opportunity to discover another country and to see the environment of a different after-school institution.

- The organisation of outings and activities for members of the parish, such as trips to places of pilgrimage, including a trip to Israel, parish events for families, retreat days – in particular retreats for couples and for mothers – and Bible study groups.

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Report of the trustees for the year ended 31 December 2016

- The formation of couples in preparation for marriage, this took place on six Saturdays during the course of the year. The brothers also accompanied married couples as chaplains to the Our Lady Teams in London. They gave spiritual animation at events organised by the National Association of Catholic Families.
- Twice in the year, the parish held worship and healing sessions with Jean-Paul Prat from the French community the Apostles of Peace.

The formation of young people:

- The regular activity, entrusted by the Bishop of Brentwood diocese, of running the University of East London Inter-Faith chaplaincy, was pursued by a brother of the Community until the end of the academic year 2015-2016, proposing prayer, teaching, care and support, as well as social events mainly in London. However it was not able to be continued in the autumn term since the brother to whom this apostolate was allocated, br Jean Soro, did not receive his visa to stay in the UK.
- A member of the Community of St John helped with chaplaincy work at the Cardinal Vaughan Memorial School in Central London on two days each month.
- A member of the Community animated days of prayer organised for children in Bath every month, as well as offering teaching to parents. On the same occasions, the member would help with the RE programme at Prior Park College.
- A trip was organized in April 2016 for adolescents to go to the Swiss Alps to offer young people from the Inner City the opportunity to spend time together in an environment of outstanding natural beauty and to enjoy mountain sports.
- One of the brothers made trips during the year to give formation sessions to young people in Sweden.
- The main activity in 2016 was the organisation of a group of young people, majoritarily from the local neighbourhood, to participate in World Youth Day in Krakow, Poland, with Pope Francis. They were accompanied by two members. Most of the young people were from disadvantaged backgrounds and so needed financial support. The trip lasted for two weeks, consisting of, during the first week, a festival organised in the diocese of Katowice by the Community of St John for all the St John groups worldwide who were coming to participate in World Youth Day, during which we were able to interact with the people of the diocese who were welcoming us, promoting an experience of another culture and ecclesial environment. Formation was given during this first week on questions regarding human and Christian growth. They were also able to visit Auschwitz-Birkenhau and reflect on this dark episode in recent history. During the second week, the group was in Krakow. During this week they received several teachings from Bishops of different nationalities, and participated in religious services with the Pope and heard his teachings also.

The Institute of St John

During the course of the year 2016 the Community of St John offered formation to adults in philosophy and theology in central London on a weekly basis. This involved the brothers giving four hours of teaching each week, attended regularly by about fifteen participants.

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Report of the trustees for the year ended 31 December 2016

Other activities:

- The brothers of St John gave sessions and times of formation to members of the Missionaries of Charity, a religious community working with the poor in London and other parts of the world. They also preached retreats to other religious communities.

Cameroon ISJ University Project

- During the year 2016, the Charity decided to bring its support to a project that was born when one of our friends, Nic Church, who was volunteering with the Community of St John in Cameroon, decided to found a University giving qualifications at European standards, in Cameroon. This was due to the fact that many Cameroonians are leaving the country for tertiary education and not returning after receiving their diploma. Building on the long-standing success of the College Vogt, a secondary school in Yaonde that is run by the Brothers of St John, the Institut de Saint-Jean will therefore be a tertiary education institution giving out degrees that are affiliated on a European level (UTT in France, Mons in Belgium). The specific contribution of the charity to this project was to support the fundraising in the UK (since Nic Church is British). Donations from UK taxpayers could be made to the Charity.

Financial review

The gross income of the charity was £104,695 for the financial year with total expenses of £59,382

Risk Assessment

The trustees are fully aware of the major risks to which the charity is exposed and have taken steps to manage those risks.

Reserves Policy

The trustees aim to hold a minimum of three months running costs in reserve at any point in time

Public Benefit

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding activities undertaken by the charity. The trustees are satisfied that the information provided in the report and accounts meets the public benefit reporting requirement.

Community of Saint John

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2016

Statement of trustees' responsibilities

The trustees of the Community of St. John are responsible for preparing the Trustees' Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
 - observe the methods and principles in the Charities SORP;
 - make judgements and estimates that are reasonable and prudent;
 - state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

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Michael Albert DeVries
18/10/2017

Independent examiner's report to the trustees on the unaudited financial statements of Community of Saint John.

I report on the accounts of the Community of St John for the year ended 31 December 2016 set out on pages 1 to 17.

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act, as amended;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission and Regulations 11 of the 2006 Regulation. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that in any material respect, the requirements

- to keep proper accounting records in accordance with section 386 of the Companies Act 2006, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006, section 44(1)(b) of the 2005 Act and Regulation 8 of the 2006 Regulations; and
 - which are consistent with the methods and principles of the statement of Recommended Practice Accounting and Reporting Charities
- have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Thomas Ojo (BA, BSc, FCPA)
Independent examiner

Date: 24 /10/2017

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Statement of financial activities For the year ended 31 December 2016

	Notes	Unrestricted funds £	2016 Total £	2015 Total £
Income and endowments				
Income from charitable activities	2	104,695	104,695	67,866
Total income and endowments		<u>104,695</u>	<u>104,695</u>	<u>67,866</u>
Resources expended				
Charitable activities	3	59,382	59,382	114,712
Total resources expended		<u>59,382</u>	<u>59,382</u>	<u>114,712</u>
Net incoming/(outgoing) resources before transfers		45,313	45,313	-46,846
Total funds brought forward		45,838	45,838	92,684
Total funds carried forward		<u>91,151</u>	<u>91,151</u>	<u>45,838</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

Community of Saint John

**Balance sheet
as at 31 December 2016**

	Notes	2016		2015	
		£	£	£	£
Fixed assets					
Tangible assets	6		27,544		9,473
Current assets					
Cash at bank and in hand		66,774		36,865	
		<u>66,774</u>		<u>36,865</u>	
Creditors: amounts falling due within one year	7	<u>-3,167</u>		<u>-500</u>	
Net current assets			63,607		36,365
Net assets			<u>91,151</u>		<u>45,838</u>
Funds	8				
Unrestricted income funds			91,151		45,388
Total funds			<u>91,151</u>		<u>45,388</u>

The financial statements were approved by the trustees on 18th October 2017 and signed on its behalf by:

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Trustee
Michael Albert DeVries
18th/10/2017

Community of Saint John

Statement of cash flows

for the year ended 31 december 2016

	2016	2015
	£	£
Net incoming / (outgoing) resources for the year	45,313	-46,846
Depreciation and impairment	16,345	7,741
Decrease/(Increase) in debtors	-	-
Increase in creditors	2,667	-
	<u>64,325</u>	<u>-39,105</u>
Net Cash inflow from operating activities	64,325	-39,105
Capital expenditure	-34,416	-
Increase in cash in the year	29,909	-39,105
Reconciliation of net cash flow to movement in net funds		
Increase in cash in the year	29,909	-39,105
Net funds at 1 January 2016	36,865	75,970
Net funds at 31 December 2016	66,774	36,865

Notes to financial statements for the year ended 31 December 2016

1 Accounting policies

The principal accounting policies are summarised below. T throughout the year and the preceding period.

1.1. Basis of accounting

The financial statements are prepared under the historical c of Recomme1 Charities Act 1993.

1.2. Cashflow

The charity has produced a cashflow report in accordance with FRS 102.

1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

1.4 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.5. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	-	25% straight line
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Notes to financial statements for the year ended 31 December 2016

2 Income from Charitable Activities

	Period ended Unrestricted £	Period ended 2016 Total £	2015 Total £
Total Charitable income	104,695	104,695	67,866
	<u>104,695</u>	<u>104,695</u>	<u>67,866</u>

3 Costs of charitable activities - by fund type

	Unrestricted funds £	Period ended 2016 Total £	Period ended 2015 Total £
Charitable Activities	59,382	59,382	114,212
	<u>59,382</u>	<u>59,382</u>	<u>114,212</u>

4 Costs of charitable activities - by activity

	Period Activities undertaken directly £	Period Grant funding activities £	ended 2016 Total £	ended 2015 Total £
Charitable Activities	52,993	6,389	59,382	114,212
	<u>52,993</u>	<u>6,389</u>	<u>59,382</u>	<u>114,212</u>

Notes to financial statements for the year ended 31 December 2016

5 Employees

Employment costs	Period ended 2016 £	Period ended 2015 £
Wages and salaries	500	2,180
Social security costs	-	3,439
Other costs	1,464	3,718
	<u>1,964</u>	<u>9,337</u>

No employee received emoluments of more than £60,000 (2015 : None).

Number of employees

The average monthly numbers of employees (i full time equivalents, was as follows:

2016 Number	2015 Number
<u>5</u>	<u>5</u>

6 Tangible fixed assets

	Fixtures, fittings and equipment £	Total £
Cost		
At 1 January 2016	24,955	24,955
Additions	34,416	34,416
At 31 December 2016	<u>59,371</u>	<u>59,371</u>
Depreciation		
At 1 January 2016	15,482	15,482
Charge for the year	16,345	16,345
At 31 December 2016	<u>31,827</u>	<u>31,827</u>
Net book values		
At 31 December 2016	<u>27,544</u>	<u>27,544</u>
At 31 December 2015	<u>9,473</u>	<u>9,473</u>

Notes to financial statements for the year ended 31 December 2016

7 Creditors: amounts falling due within one year

	2016	2015
	£	£
Other creditors	2,667	-
Accruals and deferred income	500	500
	<u>3,167</u>	<u>500</u>

8 Analysis of net assets between funds

	Unrestricted funds	Total funds
	£	£
Fund balances at 31 December 2016 as represented by:		
Tangible fixed assets	27,544	27,544
Current assets	66,774	66,774
Current liabilities	-3,167	-3,667
Total Funds	<u>91,151</u>	<u>91,151</u>

9 Unrestricted funds

	At 2015	Incoming resources	Outgoing resources	At 2016
	£	£	£	£
Unrestricted funds	<u>45,838</u>	<u>104,695</u>	<u>-59,382</u>	<u>95,151</u>

10 Going concern

There is not reason to suggest the charity will not continue as a going concern over the next twelve months.