

THREE TREES COMMUNITY CENTRE

# Report and Financial Statements

## Three Trees Community Centre

Year Ended 31 December 2015

Registered Company in England No. 07476312  
Registered Charity No. 1140924

**Three Trees Community Centre**  
Chelmsley Wood Baptist Church  
Hedingham Grove  
Chelmsley Wood B37 7TP

# Report & Financial Statements

For the Year 1<sup>st</sup> January 2015 to 31<sup>st</sup> December 2015

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# **Report & Financial Statements**

**For the Year 1<sup>st</sup> January 2015 to 31<sup>st</sup> December 2015**

**Directors and Trustees:-**

Neil Roberts (Chair)

Pat Hayes

Kris Byrne

Daniel Lisle

Stephen Cartmell

**Registered Office & operational address :**

The Baptist Church Centre

Hedingham Grove

Chelmsley Wood

Solihull

B37 7TP

**Principal Bankers:** Co-Operative Bank

# Report & Financial Statements

The Directors and Trustees present their report together with the financial statements of the charity for the year ended 31<sup>st</sup> December 2015.

## **The year in review**

2015 saw us make major advances in the redevelopment plans as we completed Phase 2, creating some wonderful community rooms and amazing toilets. Whilst the building work inevitably dominated, the reason behind it has kept us going. We have continued to develop much needed and community focused activities. This year has seen the Olive Branch community café thrive, now employing 4 people. We have also seen new groups arrive in the centre, a group of adults with learning disabilities are now resident with us, a community workshed has been established, we have run projects around healthy eating, training for long term unemployed people and seen the local ukulele band swell in size to over 40 people!

Sadly, our Centre Manager left us at the end of the year and we will be reviewing the post, particularly in the light of the changes that will occur during 2016 as we move to completing the redevelopment work and settling down as a sustainable centre. (We're sure it won't be that straightforward, but that is the plan!) The vision the community had 5 years ago for a good quality, sustainable, community owned and run centre is becoming a reality now, with a lot of blood, sweat and tears along the way.

As we look back and ahead, the trustees would like to thank everyone who is part of the life here at Three Trees. The volunteers, the organisations based here and the people who come and use the centre, bringing life, vibrancy and fresh ideas.

## **Structure, Governance and Management**

Three Trees Community Centre is a company limited by guarantee and a registered charity governed by a Memorandum and Articles of Association. The Directors of the charitable company ('the charity') are its trustees for the purpose of charity law and within this report are collectively referred to as the trustees.

Potential new trustees are identified in accordance with the developing service and business needs of the Charity, usually on the recommendation of the working groups that advise the Board from time to time. Final appointment follows a probationary period of observing attendance at board meetings.

## **Statement of Directors Responsibilities**

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit for that period.

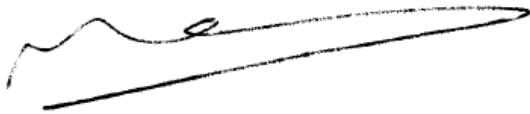
## THREE TREES COMMUNITY CENTRE

In preparing those financial statements, the Directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board



Neil Roberts

*Chair*

Date: 15/3/16

## **Independent Examiners Report to the Trustees of Three Trees Community Centre**

I report on the Accounts of the company for the year ended 31 December 2015.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for an independent examination, it is my responsibility to

- Examine the accounts under section 43 of the 1993 Act.
- Follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act, and
- State whether particular matters have come to my attention

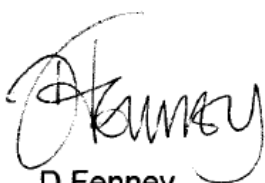
### **Basis of independent examiner's report**

My examination is carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 386 of the Company Act 2006, and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Company Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities (revised 2005) have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D Fenney  
*Independent Examiner*

Date: 10/03/16.

## THREE TREES COMMUNITY CENTRE

## Balance Sheet as at 31 December 2015

	2015 £	2014 £
<b>Fixed Assets</b>		
Tangible Assets		
<b>Current Assets</b>		
Cash at Bank	13,433	58,746
Cash in hand		2040
Debtors		
Creditors		6,211
<b>Net Assets</b>	<b>13,433</b>	<b>60,786</b>
<b>Represented by:</b>		
Unrestricted Funds	10132	-443
Restricted Funds	3301	60789
<b>Total Funds</b>	<b>13,433</b>	<b>60,786</b>

Signed



N A Roberts

Chair

Date: 15/3/16

THREE TREES COMMUNITY CENTRE

**Statement of Financial Activities (including Income and Expenditure accounts) for the period ended 31 December 2015**

**INCOME: RESTRICTED FUNDS**

I	Food Co-Op	Veolia Env. Trust	Public Health	SEW	Tudor Trust	Hampton Manor Trust	Heritage Lottery Fund	Heart of England ESF	People's Health Trust	Sita Environ Trust	NSP	BIG Lottery: Reaching Communities (Dvlpmnt)	B'ham Airport	SMBC Food Co-Op	Heart of England Com. Fndtn	Restricted Funds Total	
<b>Brought Forward</b>	3,992	-5,568	-5,177	-2,808	13,886	35,000	3,264	12,630	6,000								61,219
<b>Voluntary Income</b>																	
Bank interest																	
Donations																	
Grants	1,150	95,674	9,251	7,851	25,000	0	4,450	0	0	10,896	6,839	27,808	2,842	585	1000		193,346
<b>Other Incoming resources</b>																	
<b>TOTALS</b>	<b>5,142</b>	<b>90,106</b>	<b>4,074</b>	<b>5,043</b>	<b>38,886</b>	<b>35,000</b>	<b>7,714</b>	<b>12,630</b>	<b>6,000</b>	<b>10,896</b>	<b>6,839</b>	<b>27,808</b>	<b>2,842</b>	<b>585</b>	<b>1000</b>		<b>254,565</b>

**INCOME: UNRESTRICTED FUNDS**

<b>Brought Forward</b>	-433	<b>Unrestricted Funds Total</b>	<b>-433</b>
<b>Voluntary Income</b>	48,274		<b>48,274</b>
Donations	48,274		
Grants			
<b>Other Incoming resources</b>	0		
<b>TOTALS</b>	<b>47841</b>		<b>47,841</b>



THREE TREES COMMUNITY CENTRE

**INCOME  
SUMMARY 2015**

	<b>Restricted Funds</b>	<b>Unrestricted Funds</b>	
	<b>TOTAL</b>	<b>ACCUMULATED FUND (General)</b>	<b>TOTAL FUNDS, 2015</b>
Brought Forward	61,219	-433	42,152
<b>Voluntary Income</b>	<b>193,346</b>	<b>48,274</b>	<b>260,250</b>
Donations		48,274	
Grants	193,346		
<b>Other Incoming resources</b>			<b>0</b>
<b>TOTAL INCOMING RESOURCES</b>	<b>254,561</b>	<b>47,841</b>	<b>302,402</b>

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**EXPENDITURE RESTRICTED FUNDS 2015**

	Food Co-Op	Veolia Env. Trust	Public Health	SEW	Tudor Trust	Hampton Manor Trust	Heritage Lottery Fund	Heart of England ESF	People's Trust	Sita Environ Trust	NSP	BIG Lottery Reaching Communities (Dvlpmnt)	B'ham Airprt	SMBC Food Co-Op	Heart of England Com. Fndtn	Restricted Funds Totals
<b>Charitable activities</b>	-5,142	-90,106	-4074	-5043	-36,584	-35,000	-7,714	-12,630	-6000	-10,896	-6,839	-27,808	-2,842	-585	0	-251,263
Office costs				-5043												-5043
Staff costs					31,584											-31,584
<b>Projects</b>																
Garden					5000											-5000
Shed									-6000				-2,842			-8,842
Chelmund Space											-6,839					-6,839
Phase 2		-90,106				-35,000										-136,002
Phase 3 Dvlpmnt												-27,808				-27,808
Materials/ equipment																
Projects	-5,142		-4074				-7,714	-12,630						-585		-30,142
<b>Governance costs</b>																
Professional/ Consultancy Fees																
<b>Other resources expended</b>																
<b>TOTAL RESOURCES EXPENDED</b>	<b>-5142</b>	<b>-90,106</b>	<b>-4,074</b>	<b>-5043</b>	<b>-36,584</b>	<b>-35,000</b>	<b>-7,714</b>	<b>-12,630</b>	<b>-6000</b>	<b>-10,896</b>	<b>-6,839</b>	<b>-27,808</b>	<b>-2,842</b>	<b>-585</b>		<b>-251,269</b>

THREE TREES COMMUNITY CENTRE

EXPENDITURE	Restricted Funds	Unrestricted Funds	TOTAL FUNDS, 2015
	TOTAL	GENERAL FUND	
<b>Brought Forward</b>			
<b>Charitable activities</b>	<b>-251,269</b>	<b>-37,709</b>	<b>-288,978</b>
Utilities		-7845	
Repairs and maintenance		-3,895	
Office costs	-5,052	-1229	
Staff costs	-31,584	-2,195	
Volunteer expenses		<b>-751</b>	
Publicity			
Lease		-8,000	
Administration		-3,865	
<b>Projects</b>			
Garden	-5,000	-1,857	
Shed	-8,842		
Chelmund's Space	-6,839		
Phase 2 (note: 1)	-136,002	-3922	
Phase 3 Development (note: 2)	-27,808		
Projects	-30,142		
<b>Governance costs</b>			
Professional/ Consultancy Fees		-4,150	
<b>Other resources expended</b>			
<b>TOTAL RESOURCES EXPENDED</b> (note: 3)	<b>-251,269</b>	<b>-37,709</b>	<b>-288,978</b>

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**Movement of Funds**

<b>Funds</b>	<b>Balance at 1/1/2015</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Balance at 31/12/2015</b>
Food Co-Op	3,992	1,150	-5,142	0
Veolia Environ Trust	-5,568	95,674	-90,106	0
Public Health	-5,177	9,251	-4,074	0
SEW	-2,808	7,851	-5,043	0
Tudor Trust	13,886	25,000	-36,584	2,301
Hampton Manor Trust	35,000	0	-35,000	0
Heritage Lottery Fund	3,264	4,450	-7,714	0
Heart of England ESF	12,630	0	-12,630	0
People's Trust	6,000	0	-6,000	0
SITA Environ Trust	0	10,896	-10,896	0
NSP	0	6,839	-6,839	0
Big Lottery Dvlpmnt	0	27,808	-27,808	0
B'ham Airport Fund	0	2,842	-2,842	0
SMBC Food Co-Op	0	585	-585	0
Heart of England	0	1000	0	1000
<b>Restricted Total</b>	<b>61,219</b>	<b>193,346</b>	<b>-251,263</b>	<b>3301</b>
Unrestricted	-433	48,274	-37,709	10132
<b>Grand Total</b>	<b>60,786</b>	<b>241,620</b>	<b>-288,972</b>	<b>13,433</b>

# Three Trees Community Centre

Report & Financial Statements

Notes forming part of the financial statements for the period ended 31 December 2015

## Notes:

Note 1: Phase 2 had two stages of work, with Phase 2a supported by Sita Environmental Trust and 2b by Veolia Environmental Trust. This building work significantly inflated our turnover for the year.

Note 2: This grant from BIG Lottery/Reaching Communities was to cover professional fees incurred in order to produce information required for Stage 3 of our application.

Note 3: There is a slight variation of a few pounds as the figures were inputted from the accounts without the Pence included.

## Accounting policies

The financial statements have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2007), the Companies Act 2006 and follow the recommendations in *Accounting and Reporting by Charities: Statement of Recommended Practice* issued in March 2005.

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities in the year in which they are received.

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT, which cannot be recovered.

Depreciation is to be applied to major Capital Expenditure, such as Property purchased & not to items funded for Specific Projects.

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure, which meets these criteria, is charged to the fund, together with a fair allocation of management and support cost.

The charity is exempt from Corporation tax.