Trustees' Annual Report for the period

Period start date: From 01 04 18 To Period end date: 31 03 17

Section A Reference and administration details

Charity name	Atherton & Leigh Foodbank
Other names charity is known by	
Registered charity number (if any)	**1153333**
Charity's principal address	C/o 2 The Convent
	Off Orchard Lane
	LEIGH
	Postcode WN7 1EF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Reg Sinclair	Chair		
2	David Bilney	Treasurer		
3	David Hughes	Secretary		
4	Ian Gardiner			
5	Gail Slater			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Warren Done – Project Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	CONSTITUTION ADOPTED 23/07/2013 AS AMENDED ON 23/04/2014
How the charity is constituted	TRUST
Trustee selection methods	APPOINTED BY EXISTING TRUSTEES

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Foodbank consists of a Board of Trustees all involved in local churches and with extensive business knowledge. It has stepped out in faith and appointed a full-time paid Project Manager in the belief that funds will be made available for this project. There are 4 Distribution Centre managers with a further 6 trained up. There are over 80 fully trained volunteers to work in the distribution centres, there are a further 200 volunteers who can be called upon to assist with food collections. There is a warehouse supervisor with 3 other workers plus a van driver for taking food between collection points the warehouse and the distribution centres The Foodbank appoints professional agencies to triage requests for food help. These agencies are qualified professionals in their field and are used to determine whether it is a real need or just a want. As a local Foodbank engaging with the local community we are also working alongside other Well Being organisations such as the local CAP (Christians Against Poverty),Stephensons solicitors offering pro-bono work, local NHS and Homeless Services and the CAB. We actively signpost to other local professional agencies and community projects to provide help and assistance where it may be needed. We work with other local food charities by supplying food to Storehouse at Billinge and Queens Hall (Brick) in Wigan. Whilst we are happy to assist these charities we have different aims and objectives. Our mission is to alleviate families suffering a short-term food crisis and to encourage them to obtain the relevant services that they require. This may be a council run service or benefit or another local community provided service. The Trustees have produced a full SWOT analysis for regular review.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ASSIST PERSONS IN ATHERTON, TYLDESLEY AND LEIGH AND ITS SURROUNDING AREAS, WHO ARE IN CONDITIONS OF HARDSHIP AND DISTRESS ("BENEFICARES) IN SUCH WAYS AS THE TRUSTEES FROM TIME TO TIME THINK FIT, IN PARTICULAR BUT NOT EXCLUSIVELY, BY THE PROVISION OF FOOD TO ENSURE A HEALTHY AND NUTRITIOUS DIET.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Over 48 tonnes of food collected and leading to over 51 tonnes of food being distributed by this small local charity to residents of Wigan Borough mainly in the Leigh, Atherton, Tyldesley townships.

Many people that we have helped are now working as volunteers alongside us as they have seen how it helped in their situation and now want to help others just as they were helped.

The numbers of local Agencies is also still increasing showing that there are still more people finding themselves in food crisis situations.

Summary of the main - activities undertaken for the public benefit in relation to these objects

Local Government are having to reduce their services owing to large reductions in Government funding and are placing greater emphasis on these objects local communities and charities to do this work that local government at one time provided. Government Statistics show that out of the 12 Regions analysed the North West was by far the highest percentage of need. Statistically also issued by the Charity some of Wigan Metropolitan Borough Wards are rated in the poorest in the UK especially those in Atherton, Leigh East and Leigh West. Consequently this demonstrates the desperate need for this facility in the local area

The Annual Return on investments via food donation, voluntary working and warehouse and distribution centre properties is already in excess of £200,000 per annum.

Total number of clients assisted in the last 12 months at our distribution centres are

Adults 2710

Children 1473

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have also distributed food to other organisations
Distributed to non-Trussell Trust foodbank or similar

(Atherton and Leigh Shelter for Hope Homeless Charity)
(Atherton children centre)
Atherton Salvation Army)
Dorset RD community food club)
Eden Community Project, Leigh)
Greengrass Centre)
Higher Folds Community Centre)
Leigh Caring Kitchen)
Salvation Army Food Club)
Distributed to other Trussell Trust foodbank
In-house breakfast/lunch club
Supplied to 'Bedford Hall Methodist School'

Section D Achievements and performance

Section D — Achievements and performance

Summary of the main achievements of the charity during the year

Developed and improved service

1. Opened Distribution centre in Platt Bridge 1 day a week. Continued to supply breakfast food to some local schools and supported the School Holiday Clubs on Hag Fold plus supporting the HOPE Homeless Project. Continued working with other third party agencies providing accommodation for surgeries to be run at the Foodbank distribution centres.

2. To provide a financially secure and sustainable future

Twelve months of grant funding from Wigan MBC was delivered based on 40% of projected costs. We still have excellent reserves to protect against any shortfall, however we need to focus on future funding for long term sustainablility. Volunteers to help in this area are now needed.

3. Have a convincing reputation and strong brand

Good publicity during the year and well respected by Wigan MBC and by Trussell Trust itself.

Working with other community charities and providing surgeries within the foodbank.

Provided 3 days worth of food for 2710 (previous 12 months 2549) Adults and 1473 (previous 12 months 1324) Children. So many other projects were helped in our community including breakfast clubs soup kitchens community help clubs homeless and other foodbanks.

Section E Financial review

Brief statement of the charity's policy on reserves	The Charity's reserves policy is for 12 months continuation with no income. However currently we can continue for the next 2 years without any further grants but maintaining our level of donations and collections.
Details of any funds materially in deficit	

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main expenditure has been on employee costs, vehicle costs and transport. It became imperative during the course of the year that a part time paid Driver be employed. This has allowed the charity to continue to be really effective in the local area in expanding to a fourth distribution centre and continuing to deal with people in food crisis situations. We have further increased the number of professional agencies referring to ourselves to over 90. This also produces the benefit of beig able to signpost clients to potentially more relevant support agencies for more long term assistance

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	D W Hughes	
Full name(s)	David Hughes	
Position (eg Secretary, Chair, etc)	Secretary	
Date	20/09/2017	

Atherton and Leigh Foodbank				CC16a
Receipts and payments accounts				
For the period from	01/04/2016	To	31/03/2017	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £		Last year to the nearest £
A1 Receipts						
DONATIONS	6,637	-	-	6,637		9,583
COLLECTIONS	6,820	-	-	6,820		12,731
FUND RAISING EVENTS	90	-	-	90		333
GRANTS RECEIVED	25,568	-	-	25,568		29,505
SPONSORSHIPS	-	-	-	-		-
INSURANCE CLAIM	-	-	-	-		-
SUNDRY INCOME	-	-	-	-		-
	-	-	-	-		-
Sub total *(Gross income for AR)*	39,115	-	-	39,115		52,152
A2 Asset and investment sales, (see table).						
	-	-	-	-		
	-	-	-	-		-
Sub total	-	-	-	-		-
Total receipts	39,115	-	-	39,115		52,152
A3 Payments						
EMPLOYMENT COSTS	26,353	-	-	26,353		20,893
TRUST ADMINISTRATION	691	-	-	691		630
PRINTING AND STATIONARY	429	-	-	429		1,210
EQUIPMENT CLOTHING	712	-	-	712		905
HOLIDAY CLUB	455	-	-	455		-
DISTRIBUTION CENTRE COSTS	3,358	-	-	3,358		2,812
WAREHOUSE COSTS	653	-	-	653		1,972
TRANSPORT COSTS	2,964	-	-	2,964		2,703
SUNDRY EXPENSES	182	-	-	182		779
Sub total	35,797	-	-	35,797	#	31,904
A4 Asset and investment purchases, (see table)						
PUECHASE OF FIXED ASSETS	-	-	-	-		2,155
	-	-	-	-		
Sub total	-	-	-	-		2,155
Total payments	35,797	-	-	35,797		34,059
Net of receipts/(payments)	3,318	-	-	3,318		18,093
A5 Transfers between funds	-	-	-	-		-
A6 Cash funds last year end	56,793	-	-	56,793		38,700
Cash funds this year end	60,111	-	-	60,111		56,793

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
RBS ACCOUNT	60,019	-	-
CASH BALANCE	62	-	-
PETTY CASH	30	-	-
Total cash funds (agree balances with receipts and payments account(s))	60,111	-	-

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
MOTOR VEHICLE - 10/13	UNRESTRICTED	4,450	-
CONTAINER - 02/14	UNRESTRICTED	1,520	-
WAREHOUSE RACKING -08/13	UNRESTRICTED	861	-
COMPUTERS - 08/13	UNRESTRICTED	700	-
MOBOLE PROJECTOR - 11/14	UNRESTRICTED	924	-
CONTAINER - 04/15	UNRESTRICTED	2,155	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID BILNEY	24/05/2017
DW Hughes	DAVID W.HUGHES	24/05/2017

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	**ATHERTON AND LEIGH FOODBANK**		
On accounts for the year ended	31ST MARCH.2017	**Charity no (if any)**	1153333
Set out on pages	1 AND 2		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~ *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 130 of the Charities Act; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

   have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:	I. Thomas	**Date:**	13/05/2017
Name:	Ian Thomas		
Relevant professional qualification(s) or body (if any):	ACMA;GCMA		

Address:	17 High Bank, Breeze Hill,
	Atherton, Manchester
	M46 9HZ

Section B Disclosure

Only complete if the examiner needs to highlight material problems.