

"It's good to
know that
I'm not alone."

**Pinpoint
Cambridgeshire**

**Annual Report
2014-15**

A positive and stimulating year

Report from Trustee Chair Christine Stocker-Gibson



I was honoured to be appointed Chair of Trustees last year when the previous management committee decided to register Pinpoint as a charity, to give it a solid framework for the future.

Although I have been involved with Pinpoint since 2009, as two of my grandchildren are on the autistic spectrum, little did we know what backroom commitment our change of status would demand of our small trustee group!

Stepping forward to help steer were a mix of old and new energies including five new trustees, all with widely different backgrounds, and a new staff line-up headed by Lenja Bell, appointed as our new CEO. (Meet the full team on page 4.)

MEET MY FELLOW TRUSTEES ...

Fay Dutton, a former NHS children's commissioner and parent of three dyslexic children

Jane Banks, an experienced HR professional

Jane Crittenden, an Independent Supporter with an autistic son

Michelle Birch, an administrator and mum of three, two with additional needs

Heather Lloyd-Jones, a Registered Nurse, parent carer and Pinpoint rep for ASC

Looking ahead

The Trustees' primary task is, of course, good governance. We reviewed all our policies this year and our new financial processes and year-end accounts have had the green light from our independent financial adviser.

To help boost our strategic thinking, in February 2015 four of us enrolled at the Judge Business School in Cambridge to review Pinpoint's future prospects. This gave us much food for thought and resulted in a series of recommendations.



Over the coming months, we'll be:

- Running telephone surveys with parent carers, funders and service providers to better understand and improve our effectiveness, financial stability and independence.
- Recruiting a fundraiser and a small support team of volunteers to support him/her
- Reviewing and upgrading our website
- Changing our strapline from 'for parents by parents' to 'parent involvement network'
- Exploring further partnerships and opportunities for growth.



Pictured above: Christine's fellow trustees. Clockwise from top left are: secretary Heather Lloyd-Jones, vice-chair Fay Dutton, treasurer Michelle Birch, Jane Crittenden and Jane Banks.

In short ...

It's been a positive and stimulating year, from our best-attended conference in January 2015 through the new autism education training project to our exciting, new fund-raising phase.

CAN YOU HELP US ...

- ... Fundraise
- ... Develop our website
- ... Run an event
- ... Join us as a trustee?

If you can offer us your time and energy, I promise you'll gain as much as you give, make great friends and have a lot of fun! I'd love to hear from you.

Email : christine@pinpoint-cambs.org.uk
Or call the Pinpoint office 01480 499043.

Otherwise, come along to one of our events and chat to our team, or find out more about how to get involved on our website www.pinpoint-cambs.org.uk

THANK YOUS & GOODBYES

Pinpoint has always drawn exceptional, committed people and over the year we said goodbye, with grateful thanks for valuable contributions, to:

Committee members **Debbie Harvey**, **Vicki Rush**, **Jane Tuck**, **Jodie Greenfield** and **Juliet Snell**; and staff members **Liz Dunn**, **Caroline Goodall** and **Vanessa Hardy**.

Special thanks to our honorary advisors **Bob Wilson**, of SENDIASS, and **Richard Holland**, Head of Children's Disability, Cambridgeshire County Council.

About Pinpoint

Working with Cambridgeshire families, day to day

Pinpoint Cambridgeshire provides the county-wide forum for bringing together parents and carers to shape and improve services for children and for young people with additional needs or disabilities.

Aims & Objectives

We believe all parents and carers should have a voice and have help to get the support and services their families need. So we:

- Provide, and signpost to, information, advice and support
- Work with parents, service providers and commissioners to improve key services such as health, education and social care
- Support and develop a network of parents to get involved in planning, commissioning, delivering, monitoring and evaluating services.

Our day to day work is delivered by a team of six part-time staff.

We also have freelance workers delivering early years outreach, website support and training. We are supported by our Board of Trustees and a team of loyal and enthusiastic parent volunteers. Our parent volunteers attend meetings to represent parents' views, feedback on documents and leaflets, help with events, and provide office and IT support. You can read more about our volunteers on page 8.

Who's Who on the Pinpoint staff

Lenja Bell

Chief Executive Officer

Eve Redgrave

Partnership & Participation Co-ordinator

Jackie King

Partnership & Participation Co-ordinator

Kari Payne

Communications Officer

Jeannie Ambrose

Participation Officer

Sue Platt

Finance Officer

Judith Middleton

Early Years Support Office (Freelance)



Pictured clockwise from left: Kari, Judith, Jackie, Lenja, Sue, Eve and Jeannie

THIS YEAR?

Parent Involvement

- Facilitated 15 district network meetings for parents attended by 119 parents and 86 service providers / commissioners
- Represented parents at 15 key decision-making groups
- Organised termly Partners in Commissioning (SEND) meetings to review issues raised by parents with commissioners and service managers
- Developed a star ratings system on our website for Short Breaks services
- Started the development of an Activities Passport for parents to use when children attend outside school and holiday activities
- Worked with parents and service providers to improve local wheelchair and continence services
- Lobbied local MPs to seek improvements to mental health services

Information & Communication

- Met and shared information with 388 parents at 56 events
- Ran two information workshops for parents with young people moving into adult services
- Upped our mailing list to 750 parents
- Sent out our monthly e-newsletter to around 1200 parents and service providers
- Boosted our website users to 1,000-plus



800+ followers



Likes up 75%

New CIO Status

May 2014

Pinpoint became a Charitable Incorporated Organisation.

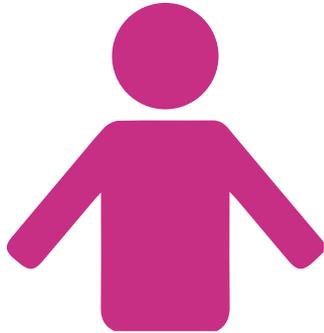
Before then, we'd been an independent community organisation since 2008.

Support & Development

- Started a twice-a-term support group for parents of young people who are Preparing for Adulthood -- see page 9 for more details
- Ran facilitation training for local parent support group leaders
- Ran a monthly parent well-being and support group in Cambridge with topics ranging from sleep tips to art therapy.

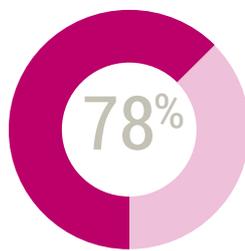


Our 2015 Parent Survey showed:

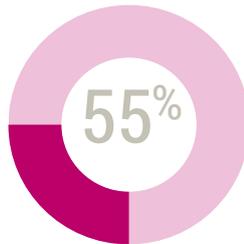


54% said contact with Pinpoint helped their knowledge of family services

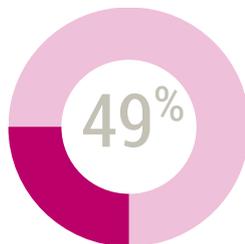
44% said contact with Pinpoint improved their knowledge about rights and entitlements



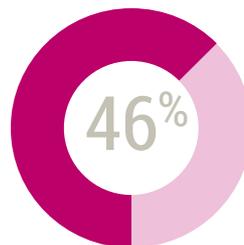
felt more informed



felt more supported



felt more involved



felt they'd been heard by people who make service decisions

Wheelchair Services



We shared parent dissatisfaction about the county wheelchair service with the county's Clinical Commissioning Group and Healthwatch.

As a result, the pressure is on to improve service performance.

A new, helpful, leaflet has been created for families as a start. Copies at www.provide.org.uk/service/wheelchair-service-cambridge/



Bullying

Families told us about their experiences and the changes and support they want to see. We shared this with the local authority and pressed for action. A new Anti-Bullying Steering Group has now been formed to work with schools to tackle the issues. We're keeping tabs on progress and will continue to report back.

Continence Service

Parents' concerns about the poor service were feedback by Pinpoint to Cambridgeshire Community Services NHS Trust. As a result, the budget for the children's continence service has been separated from adult services to make it more child-focused.

More £s for CAMHS

Pinpoint wrote to local MPs about the Child and Adolescent Mental Health Services in the county. More money is now being injected and the extra funding will pay for more staff to help cut the waiting list and offer better services. Through Pinpoint, parents' views are being used to shape new early intervention services.

2015 Conference

January 30, Burgess Hall, St Ives



Burgess Hall buzzed. Non-stop! Our parent carer conference was a big success offering information galore to Cambridgeshire SEND families.

Guest speaker was GB swimmer and Paralympic medallist Liz Johnson. We also hosted workshops, mini-therapies and dozens of information stalls. And we recognised local parent groups who do so much to involve and support families.

The event brought everyone together to celebrate participation. Here's to our 2016 conference on January 29.



Top photo: Liz Johnson, right, with Cambridge swimming fan Rebecca Lawes, centre, and Rebecca Gilbertson, Disability Sport Co-ordinator at Living Sport. Above left: mini therapies were a big hit with our conference visitors. Right: 2015 Parent Award winners Little Miracles, Cambridgeshire SEN and Welcome 2 Our World.

Our Volunteers

Baristas, befrienders, speakers ... and more

Pinpoint's team of 50 enthusiastic volunteers is vital to our daily work with families. They help us in many different ways. And their passion helps us push for better services and support for many more Cambridgeshire families.

Volunteer involvement includes:

- representing parents' views at meetings
- reviewing documents for 'parent friendliness'
- speaking at events
- helping in the office and at events
- making teas and coffees at support groups
- sitting on interview panels
- promoting Pinpoint and our work



"Volunteering has helped me understand how the 'system' works."

Join our great team!

Raising a child or young person with special educational needs or disability is tough and time-consuming. And free time is often impossible to find. But if circumstances do change, and you have a few hours to work with us, we'd love to have you on board.

We value all kinds of skills from IT know-how to tea-making! Most importantly, we appreciate your time and value your experience of looking after a child or young person with additional needs. Even an hour of your time to read and review documents makes a difference! To find out more, please contact Jeannie Ambrose, our Participation Officer, on 01480 499043 or email jeannie@pinpoint-cambs.org.uk

Our Partners

Working better, together

Pinpoint has enjoyed working with our many partners over the last year. We continuously work with Cambridgeshire County Council and the local NHS to improve services for families but we also worked with:

- Healthwatch Cambridgeshire
- Carers Trust
- Cambridgeshire Alliance
- Core Assets (Independent Supporters)
- Papworth Trust
- Contact-a-Family
- Family Voice Peterborough

Autism Education Trust

Parents to deliver county training

Further to parent requests about training school staff about autism, Pinpoint is collaborating with Cambridgeshire County Council and the Autism Education Trust (AET) on a fresh approach.

Parents of children with autism will now co-deliver training to those teaching and supervising children on the spectrum across the region. Four parents, all with children with a diagnosis of Autistic Spectrum Condition of various ages and abilities, have now undergone training via the AET at levels 1-3 ready for this new role.

From September 2015, these parents will help deliver training at various venues across the county and, perhaps, further afield in due course.

We're sure that by illustrating the course content with personal family experience, parents will really enhance the understanding of delegates at these sessions. Those attending will include SENCOs, teachers, teaching assistants and those who supervise and interact with pupils in other roles. We'll let you know how this exciting role develops.

Heather Lloyd Jones, Trustee

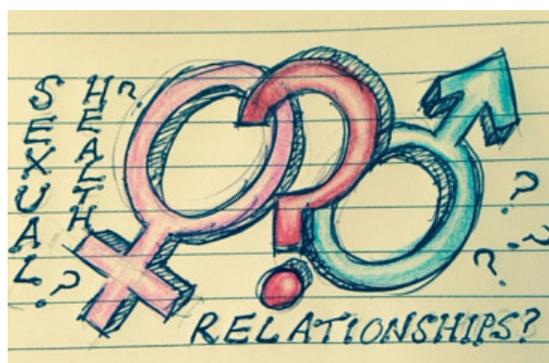
Launched in parliament in November 2007, the AET is the only umbrella organisation working specifically on autism education across the voluntary, public and private sectors.

It is funded by the Department for Education.

"Fantastic!
Every teacher
should do this
training."

pinpoint parent

www.autismeducationtrust.org.uk



Preparing for Adulthood

New group for parents & carers

Families raising young people aged 14-25 have their own Pinpoint support group now, where parent carers can discuss relevant topics affecting their children as they become adults.

Our next meeting is at Tesco Bar Hill store's community room on Thursday October 15. Join us from 10am to 11.30am.

Our Finances

Since becoming a charity in June 2014 Pinpoint is, for the first time, totally in control of its own budgets and finances. This means more transparent spending and costs and better value for money when buying goods and services.

Where our money came from

Most of our funding comes from the following grants and contracts:

Cambridgeshire County Council participation contract

We were paid £70,969 last year to involve parents in shaping and improving education, health, and social care services within Cambridgeshire.

Department for Education grant

We received a grant of £17,520 as Cambridgeshire's parent carer forum to fund parent carer involvement. This enables us to pay expenses to our parent volunteers, buy much-needed IT equipment for the office and also paid for our annual conference.

Other Monies

We also received over £4,000 in donations from individuals, other charities and community organisations, and from Waitrose supermarkets.

Unlike the monies from grants and contracts, these funds can be used more flexibly to enable us to provide the things that parents say are important to them, such as training, and venues and materials for extra support groups.

In the future, these funds will help to support and expand our work and provide stability.



TOTAL MONEY IN
£93,473

What we spent

Our major expenses were

Staff £62,489

(pays for staff time to organise, promote and run activities)

Office running costs £6,825

(includes rent, insurance, supplies, trustee expenses and professional memberships)

Website Development & IT £6,389

Activities £5,910

(includes meetings, events and annual conference)



TOTAL MONEY OUT

£81,613

Money carried over from 2014-15

Net operating income £11,860

Future finances

We plan to continue our work for Cambridgeshire County Council, Department for Education and Carer's Trust.

We are also looking for additional grants to fund support groups around self-harm, ADHD, behaviour issues, parent well-being and more.

We want to hire a fundraiser to help run events and activities that will raise funds for Pinpoint and support us with grant applications.

DON'T MISS

Events & Diary Dates

September 23: Free Legal Seminar on Children's Rights

Irwin Mitchell Solicitors, Francis House, 112 Hills Road,
Cambridge CB2 1PH
10.30am to 12.30pm

September 29: Pinpoint AGM

Training Room at Carer's Trust, St Ives 12.30pm

September 30: Sexual Health: support training for parents

with experts from DHIVERSE
March Library 10:30am - 12:30pm

October 5: Sexual Health: support training for parents

with experts from DHIVERSE
Broad Leas Centre St. Ives 7 - 9pm
with Cambridgeshire Parent/Carer SEN Support Group

October Network meetings

Tuesday October 13:
Papworth Trust, Papworth 6.30 - 9pm

Friday October 16
Ely Library, 10am - 1.30pm

Monday October 19
Ross Street Community Rooms, Cambridge
10am - 1.30pm

Wednesday October 21
Oasis Centre, Wisbech, 10am - 1.30pm

Thursday October 22
Medway Centre, Huntingdon 6.30 - 9pm

January 29 2016: Annual conference

Burgess Hall, St Ives 10am - 2pm

Pinpoint Cambridgeshire

4 The Meadow,

Meadow Lane,

St Ives, Cambridgeshire

PE27 4LG

T: 01480 499043

E: info@pinpoint-cambs.org.uk

W: www.pinpoint-cambs.org.uk



/pinpointcambs



@pinpointcambs

Registered charity 1156920

Incorporated June 2014



Pinpoint Cambridgeshire 1156920

Receipts and payments accounts

CC16a

For the period from 6th May 2014 To 31st March 2015

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grant Funds	-	89,997	-	89,997	-
Donations, Gifts and Other Income	3,449	27	-	3,476	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,449	90,024	-	93,473	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,449	90,024	-	93,473	-
A3 Payments					
Salary and Staffing	-	57,573	-	57,573	-
Sessional Staff	-	4,916	-	4,916	-
General Organisation Costs	-	961	-	961	-
IT Costs	-	6,389	-	6,389	-
Property and Office Costs	-	5,859	-	5,859	-
Activity Costs	-	4,014	-	4,014	-
Conference Costs	-	1,896	-	1,896	-
Fundraising Expenses	-	5	-	5	-
	-	-	-	-	-
Sub total	-	81,613	-	81,613	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	81,613	-	81,613	-
Net of receipts/(payments)	3,449	8,411	-	11,860	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3,449	8,411	-	11,860	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	3,449	8,365	-
	Petty Cash	-	46	-
		-	-	-
	Total cash funds	3,449	8,411	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Pinpoint Cambridgeshire	1156920
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Receipts and payments accounts

For the period from	6th May 2014	To	31st March 2015
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Section A Receipts and payments

	Cambs CC to the nearest £	Carers Trust to the nearest £	DfE to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant Funds	70,969	1,508	17,520	89,997	-
Expenses Paid	27	-	-	27	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	70,996	1,508	17,520	90,024	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	70,996	1,508	17,520	90,024	-
A3 Payments					
Salary and Staffing	48,427	900	8,246	57,573	-
Sessional Staff	4,816	-	100	4,916	-
General Organisation Costs	544	-	417	961	-
IT Costs	2,457	-	3,932	6,389	-
Property and Office Costs	5,712	-	147	5,859	-
Activity Costs	1,149	152	2,713	4,014	-
Conference Costs	-	-	1,896	1,896	-
Fundraising Expenses	5	-	-	5	-
	-	-	-	-	-
Sub total	63,110	1,052	17,451	81,613	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	63,110	1,052	17,451	81,613	-
Net of receipts/(payments)	7,886	456	69	8,411	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	7,886	456	69	8,411	-



Pinpoint Cambridgeshire	1156920
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Receipts and payments accounts

For the period from	6th May 2014	To	31st March 2015
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B1 Cash funds

Bank Account	3,449	8,365	11,814
Petty Cash	-	46	46
	-	-	-
<i>Total cash funds</i>	3,449	8,411	11,860

Bank Statement Balance 31/03/2015	12,349
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11/03/2015 Cheque Unpresented Anita Thursby	-4
17/03/2015 Payment posted Eve Redgrave	-58
31/03/2015 Ipsea expense posted	-474
Total Unpresented payments	-536

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Bank Balance Reconciled as of 31/03/2015

11,814



Independent examiner's report on the accounts

Section A Independent Examiner's Report

**Report to the trustees/
members of** Charity Name
Pinpoint Cambridgeshire

On accounts for the year ended	31 st March 2015	Charity no (if any)	1156920
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Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

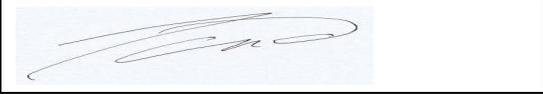
Independent examiner's statement In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act ; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed:  **Date:** 28th September 2015

Name: Judith Dartnell

Relevant professional qualification(s) or body (if any): MBA

Address: 75 Argyle Street
Cambridge
CB1 3LS

Section B Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.