

# Wythenshawe Foodbank

## Annual Report and Accounts for Year Ended March 2019

### Reference and Administrative Details

**Charity Name:** Wythenshawe Foodbank

**Charity Number:** 11650454

**Contact Address:** Wythenshawe Foodbank, c/o Wythenshawe Community Housing Group, Wythenshawe, Manchester, M22 9TA

**Website:** [www.wythenshawe.foodbank.org.uk](http://www.wythenshawe.foodbank.org.uk)

### Trustees who had membership of the 31st March 2019

- Margaret McGee (Chair)
- Gersh Lipsen
- Pamela Moran
- Ian Beard
- Gerard Flanagan
- Victoria McDowell
- Jacqueline Naraynsingh
- Ben Gaunt
- Susan Halpern

**Bankers:** TSB, Haletop, Civic Centre, Wythenshawe, Manchester, M22 5RB

**Independent Examiner:** Completed on a voluntary basis.

### Charitable Status:

Wythenshawe Foodbank Charity (WFB) is a Charitable Incorporated Organisation by Foundation. The constitution was adopted in December 2015 and registered with the Charity Commission in January 2016.

- The charity registration number is 116544
- Is not a registered company and not registered with Companies House
- May conduct business in its own name
- May appoint Trustees to conduct business and Trustees are the only members of the Charity
- Has Trustees that are not personally liable for financial contribution or loss
- No external body is entitled to nominate a Trustee

### Charitable Purpose, Aims and Key Activities:

In shaping the Charity's objectives, the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

Wythenshawe Foodbank was established in January 2016 to create a co-ordinated approach to food crisis in Wythenshawe by bringing together a number of existing foodbanks who were supporting people in need.

The main purpose of WFB is to provide food and other essential items to people experiencing food crisis and extreme poverty in Wythenshawe, Manchester through an organisation of foodbanks supported by trained volunteers.

The organisation aims to help people experiencing poverty and financial hardship, primarily by the provision of emergency food, but also by working with other agencies who provide additional support, for example fuel poverty, support with benefit claims, housing, and other services to meet need. Wythenshawe Foodbank works by having a central warehouse where donations are collected and distributed out to community hubs and uses the Trussell Trust model.

#### **Key achievements:**

- Developed relationships with donors, schools, local businesses and other stakeholders in the community to collect donations of food, money and other in kind support.
- Worked with 30 Foodbank volunteers to distribute food, and sign post people to other types of support (housing/benefits/).
- Kept accurate records of food donated and purchased by the foodbank as well as food distributed to families by that Foodbank centres creating a
- Operated a central storage facility to collect and store food that is accessed by the foodbank network as required
- Community volunteers at the central storage unit donated 268 hours of their time to it, and corporate partners donated 57 hours.

Financial Accounting Principle

#### **Method of Accounting**

Further to Charity Commission guidance, a non – company charity with a gross income of less than £250,000 or less, should produce receipts and payment amounts. WFB uses receipts and payments accounts for the purposes of financial reporting.

#### **Preparation of Accounts (Financial Statement)**

The accounts (financial statements in Section 7) have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practise applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities on 16 July 2014, the Financial Reporting Standard for (FRSSE), and the Charities Act 2011 and UK Generally Accepted Practise as it applies from 1 January 2015.

#### **Policy on reserves**

Trustees recognise the importance of having a reserves policy, and a figure of £15,000 is considered reasonable to pay for 3 – 6 months of the salary of the worker, £10,000 and the operation of the central food store, approximately £2500. The reserves policy is an area of focus for Trustees.

### **Independent Examination**

WFBS income exceeded £25,000 and therefore an independent examination of them is required by a 'person who is reasonably believed by trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts'. An independent examination has taken place on a voluntary basis that Trustees have agreed has those skills

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Relevant professional qualification or membership of professional bodies (if any):

Address:

Date:

Wythenshawe Food Bank	1165044
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## Receipts and payments accounts

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

the period from	Period start date 04-Apr-18	To	Period end date 03-Apr-19
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### Section A Receipts and payments

	Unrestr cted funds to the nearest £	Restric ted funds to the nearest £	Endowm ent funds to the nearest £	Total funds to the nearest £	Last year  to the nearest £
<b>A1 Receipts</b>					
Private Donations / GAYE	1105.45	-	-	1,105	2,248
Public Donations / Collections	85	-	-	85	1,351
Business Donations		17,600	-	17,600	800
Business Donations	3266.3	-	-	3,266	-
Government / Council Grants	15000	-	-	15,000	-
Charitable Organisations	1119.53	-	-	1,120	4,276
Bank Interest		-	-	-	-
Other / Miscellaneous income	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>20,576</b>	<b>17,600</b>	<b>-</b>	<b>38,176</b>	<b>8,675</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>20,576</b>	<b>17,600</b>	<b>-</b>	<b>38,176</b>	<b>8,675</b>
<b>A3 Payments</b>					
Premises / Unit E Costs	6358.03	-	-	6,358	12,011

Employee Salaries	3467.2	-	-	3,467	7,738
Trustees Expenses		-	-	-	-
Food, including FairShare Membership	2867.04	-	-	2,867	6,977
Professional Fees	660	-	-	660	412
Grants to Food Bank Centres	10100	-	-	10,100	2,472
Bank Charges	10	-	-	10	-
Credits to Expenditure	-1018.8	-	-	1,019	-
Administration, Postage, Stationery	25.21	-	-	25	18
<b>Sub total</b>		-	-	22,469	29,628

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-

<b>Total payments</b>	22,469	-	-	22,469	29,628
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<b>Net of receipts/(payments)</b>	-	-	-	-	-
	1,892	17,600	-	15,708	20,953
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	37,584
<b>Cash funds this year end</b>	1,892	17,600	-	15,708	16,631

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Petty Cash	144	-	
	Bank	30,744	-	-
	Held by WCHG on behalf of Food Bank	1,450	-	-

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**Total cash funds**

32,339

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(agree balances with receipts  
and payments account(s))

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