

Wychwood School Limited
Report and Financial Statements
For the Year Ended 31 August 2019

Registered Charity: 309684

Company Number: 0380424

Wychwood School Limited

Report of the Governors for the year ended 31 August 2019

Wychwood School Limited Company Information

Governors (who are also the directors):

Mrs D J Pluck (*Chairman*) *

Ms A F E Stewart (*Deputy Chairman*) *

J Atkins +

Mrs S Ballard

W R C Briant *

M Buttery

J Cole (appointed in June 2019)

Ms M C Crawford

Mrs R J Hayes

Dr A L Sharpley

* Members of the finance committee + Parent Governor

Trustees (who are also the non-beneficial shareholders):

Ms A F E Stewart

W R C Briant

Mrs D J Pluck

Ms M C Crawford

Key Management Personnel:

Mrs A K Johnson – *Head*

Ms B M Sherlock – *Deputy Head*

I M Williams - *Company Secretary and Bursar*

M Holland – *Director Marketing and Admissions*

Registered Office and Principal Office:

Wychwood School

74 Banbury Road

Oxford

OX2 6JR

Statutory Auditors:

Nick Westbury & Co. Limited

The Old Engine Shed

Whetton's Yard

Chapel Street

Bloxham

Oxon OX15 4NB

Principal Bankers:

Barclays Bank PLC

Company number (The company is registered in England and Wales):

0380424

Charity registration number (Registered with the Charity Commission for England and Wales):

309684

Wychwood School Limited

Report of the Governors for the year ended 31 August 2019

The Governors are pleased to present their annual report (which contains the director's report) together with the audited financial statements of the charitable company for the year ended 31 August 2019.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution and administration

The company was incorporated on 5 May 1943. The ownership of the shares rests with Trustees governed by a settlement dated 16 November 1957. The company is a registered charity and is governed by the Articles of Association dated 14 March 2002.

The Governors, Trustees, Key Management Personnel and professional advisers are shown on page 1.

Organisational management

The Board of Governors determine the general policy of the school. The day to day management is delegated to the Head. New Governors are nominated and appointed by the Board and ratified by the Trustees in General Meeting. New Trustees can be nominated and appointed by the existing Trustees. Governors are provided with regular sessions on topical matters such as changes to the curriculum, employment legislation, inspectorate procedures and whole school policies.

Governors' induction and training

Governors are briefed on their obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes and business plan and recent performance of the charity. Governors are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

The Finance Committee is a sub-committee of the Board with particular responsibility for financial reporting to the full Board. Both the Finance Committee and the full Board meet three times a year as a matter of routine. The Finance Committee operates under specific terms of reference, under which certain functions are delegated from the Board. The Finance Committee has its decisions ratified by the full Board.

The Education Committee is also a sub-committee of the Board. It meets once a term, is chaired by the Head and includes senior teaching staff.

Other areas in which individual Governors take a special interest are child protection, health and safety, boarding and staff liaison.

Key Management Personnel Remuneration

The Governors consider the Board, the Head and the Senior Management Team as comprising the key management personnel of the school in charge of directing and controlling the school and running and operating the school on a day to day basis. All Governors give of their time freely and no remuneration was paid in the year. Details of governors' expenses and related party transactions are disclosed where necessary in the notes to the financial statements. The Governors are required to disclose all relevant interests and in accordance with the school's policy withdraw from decisions where a conflict of interest arises. The remuneration of the Head and the Senior Management Team is set by the Governors with the policy objective of rewarding them fairly and responsibly for their contribution to the school's success and disclosed where necessary in the notes to the financial statements.

OBJECTIVES AND ACTIVITIES

Charitable objects

The chief object of the school is to provide a complete and rounded education and training for girls between the ages of 11 and 18. In carrying out its object the charitable company operates an independent girls' boarding school which is located in North Oxford.

Aims and intended impact

The policy of the school is to enable pupils to realise their academic potential and to develop their individual talents, preparing them for life in the wider community.

Sector

The school is an active member of the Girls' School Association and the Boarding Schools' Association.

ACHIEVEMENTS AND PERFORMANCE

"We aim to provide education of the highest quality in a well-rounded and happy environment; our small size and family atmosphere allow us to achieve the best possible outcome for each individual girl without intense pressure. We are deeply committed to producing young people with integrity, a strong sense of self-worth, independence of thought, and the confidence to build careers and personal lives that will do them great credit."

Wychwood School was inspected between 4th and 6th November 2018. This was our first inspection in the new round of Educational Quality Inspections with Focused Compliance - EQI FC inspections which were introduced in 2017. We gained a Good for Academic and an Excellent for Personal Development and were fully compliant. The Reporting (Lead) Inspector told me that there was much debate over whether the Academic should have been Good or Excellent. We were delighted with much of the inspection report which recognised our unique and bespoke approach to education. The girls' public examination performance was deemed as above the national average at GCSE and in the Sixth form. The strong working relationships within the school were a focus, as were the pupils' learning skills of speaking, listening and collaboration. Personal development was recognised as excellent and we were particularly proud that 'the excellent caring, nurturing environment which pervades the whole school' was noted resulting in the judgement that 'the pupils have a highly developed moral and spiritual understanding that leads to the great support given to those in need'.

During the year there was a maximum of 130 pupils (as compared to 112 last year) and an average of 120 pupils with the year opening on 116 (as compared to 110 last year) and finishing on 129. Of these at the beginning of the year 32 were boarders (compared with 31 in the previous year). The boarding community is made up of approximately 44% weekly (against 55% last year) and 56% full boarders (against 45% last year); this represents an increase in the total number of boarders, in line with the school development plan targeting boarding. In addition, there are occasional and flexi boarding opportunities which were used to capacity in the Trinity term and almost to capacity in the other two terms.

Study II (Year 13) achieved 22.2% A* grades which is 5% above the national average for all independent schools last year of 17%, the A*-B percentages was 47%, and the girls managed 100% A* in STEM subjects and 100% A*-B in geography, Spanish and art, demonstrating the breadth of the excellent teaching at Wychwood

Our first BTEC results, introduced in September 2018, are very encouraging as the girls have done really well, gaining mostly distinction grades and are reaping the reward of their hard work and the benefits of continual assessment.

Wychwood School Limited

Report of the Governors for the year ended 31 August 2019

At GCSE nationally the percentage of papers given a top grade (7 or A and above) rose 0.3 percentage points in 2019 to 20.6% on 2018 and Wychwood had a 56% 7 or above. There was an increase in grade 9 (from 8.45% in 2018 to 10.76% in 2019 (against 4.5% nationally), and in grades 89 from 20% in 2018 to 34.91% against 11.2% nationally).

The return of pupils who had left Wychwood for sixth form back to Wychwood Sixth during this year has brought the quality of the post 16 education offer here to the forefront of current girls' minds and we are expecting an increase in retention to the Sixth form as a result.

The extra curriculum remains an important focus to develop both academic and soft skills. We were privileged to be able to take the whole school to New Scientist Live and other events new to the extra-curriculum in the spirit of development of the girls' opportunities include a Business Studies BTEC trip to the Coventry City Council, Ricoh Arena and Coventry Cathedral to discuss the management of large-scale events, the Wychwood Remembers evening to celebrate the centenary of the end of World War I, and the Astro-Chemistry day for Key Stage 3.

As expected, and planned for, Wychwood is returning to profit and cash generation in the 2019/20 academic year and this is due to the strong leadership of the finance committee and the governors. Our bankers have been hugely supportive throughout and Wychwood is privileged to have an enormous bank of supporters who wish the school success.

Our community links are extending well as the Wychwood Association for former pupils, staff, governors and parents is extending its activities to London drinks, Oxford drinks and lunches within school. Our first Golden Lunch for former students of Shell 1968 and before was a real success. Thirty-two Old Girls attended and there was much laughter, reminiscing, especially of occasional bit of mischief. Current students were fascinated to see the Golden Girls in full flow and the friendships still in existence. There are plans for further decade lunches and reunions. The Friends of Wychwood who are our very supportive parent group had an extremely successful year last year, reviewing all policies and procedures and developing links with the Wychwood Association.

The marketing and admissions department have been developing communications as well by introducing a whole-school Welcome to the New School Year event for all parents and reviewing the prospectus. Externally, Wychwood has joined the British Boarding Schools Network of international agents and internally the girls have been communicating over lunch for Study and Shell / Upper Transits and A Level and BTEC subject lunches so that younger girls get to know the older ones better and also have the chance to ask about the nature of sixth form work.

Our multi-purpose hall remains essential to the success of many of our public and internal events. Performances, recitals, indoor sport, whole school assemblies, presentations, meetings and many other activities, including regular lessons in drama, dance, music and PE, take place in this building. It provides the location for other children's activities who would otherwise not be able to run such as the Authentic Performance Academy, the Mini Professionals Dance academy, the Chinese Children's Choir, the Stone Steps Dance School, and the Yuka Kodama Ballet School. The Vox and Jubilate Choirs also find the hall a congenial and well-equipped rehearsal space.

Public benefit and social responsibility

The Board of Governors consider that it has complied with Section 17(5) of The Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

Despite being such a small school, the Board considers it contributes significantly to the public benefit in the following areas:

Financial

As a matter of policy, the school provides access to education to children from less affluent backgrounds. Last year the school supported 21 girls on means tested bursaries, discounts and scholarships at a cost to the school of £84,399.

Wychwood School Limited

Report of the Governors for the year ended 31 August 2019

The school also assists and encourages parents in applying for grants from other charitable bodies prior to entry and by sending out such information to all parents of year 11 girls and any other parents who request the information.

The headmistress of the school delivers joint history and chemistry lessons based around First World War commemoration to primary and preparatory schools in the spirit of We Will Remember. She also delivers assemblies to primary and preparatory schools. The head of science runs a Science Explorers Club for primary school children who do not have access to laboratory facilities in the Easter holidays at no cost to them

The school offers primary school extension days in challenging subjects like mathematics, the sciences music and modern foreign languages at no cost to the schools and we offer transport to Wychwood and back.

We provide career-enhancing opportunities for young people wishing to pursue a career in teaching in the English by offering short-term placements to Swiss teacher-training students and occasional short-term shadowing opportunities to local students. We have recently taken on one of our own former pupils as an intern in the marketing department to enable her to decide whether or not a career in marketing is her first choice for her future.

Educational

All subjects at Wychwood are taught by well-qualified subject specialists. At a time when there is growing concern at the lack of adequately qualified teachers subjects such as geography, mathematics and the sciences Wychwood is able to provide excellent specialists and so is helping to reduce the potential deficit in these subject specialists in future generations. This is especially true of Mathematics where the uptake at A' level continues to be strong in the Sixth Form. Girls have entered Mathematics Challenges at all NC stages, attended lectures at Oxford University Mathematics department and have enjoyed the intellectual stimulation. The science department has extended the curriculum through lectures in Oxford and London, and through effective use of the resources available to us in Oxford by attending days on Space Research, robotics and chemistry conferences. The geography department has run field trips across the key stages, taken girls to Geographical Society lectures, opened a Wychwood weather station and visited a local cartographer's workshop.

The school delivers academic results which are above the national average and which show excellent added value. The gap analyses that we now regularly carry out indicate that pupils with additional needs such as EAL, SEND, SEMH and AA achieve as expected or more usually better than expected.

In addition to covering and extending the National Curriculum the school prepares girls for futures in a multi-cultural and increasingly linked and networked world. Assemblies focus on issues of note and dilemmas and debates of personal, school, local, national and international importance. Language learning and promotion through, for example, the European Day of Languages and the primary schools' languages day prepares girls to communicate in languages other than their own. A fundamental emphasis on the rights of women educates pupils on the history of women's rights and suffrage and emphasises the pupils' responsibilities to take this further in their own lives. Annual work experience in years 9 and 11 ensures that the girls experience the requirements of the working world and they share their diverse experiences with the remaining girls once back at school. Most day girls take part in the boarding life of the school either by occasional or flexi boarding and especially on Golden Ticket nights. This aspect of Wychwood develops and promotes the people skills that so many employers identify as lacking in many young people entering the work place but which are evident in boarders.

Fundraising

The girls and staff have engaged in imaginative fundraising to support groups such as Alexandra's House of Joy, The Gatehouse, the Friends of Wychwood 20th anniversary, Ocean CleanUp, Extinction Rebellion, Shelter Box and victims of Cyclone Idai.

As a small school our philosophy is to focus our support on charities with which girls or staff have a personal connection so that the money, we donate has real meaning.

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SEND

Wychwood has a strong and supportive approach to those children who have Special Educational Needs. We continue to recognise Social, Emotional and Mental Health (SEMH) as a category on our SEND register in recognition of the increasing pressures that young people and especially young girls live under in the current day and age. Our school counsellor has been joined by an occasional tutor in Emotional Literacy in recognition of the value of early intervention in preventing escalation of social, emotional or mental health issues. A SENDCo co-ordinates support lessons and other provision for those with learning needs. Specialist support for dyslexia, dyspraxia, dyscalculia and at an organisational level is available. All girls are baseline-tested on entry and regular staff discussion ensures careful monitoring and the application of PPs – Pupil Profiles, formerly referred to as IEPs (Individual Educational Plans). EHC plans are supported if necessary. Regular communication with parents is a feature of the holistic support offered. Providing for these needs is in itself a public good.

Boarding

At Wychwood there are both boarders and day girls with sensitive home situations or similar problems. The strong pastoral emphasis of the school means that such children can be helped to overcome their difficulties and to progress, at no cost to the state, and sometimes at minimal cost to the family. Boarding numbers have held firm against the national trend this year. The varied and interesting programme offered in the evenings and weekends has contributed to this. The Golden Ticket programme where boarders can invite friends for a sleepover with the aim of encouraging more to board has flourished this year and our gap analysis of public exam results at A-level shows a strong correlation between success and boarding.

Community involvement

The school's performance facilities have been opened to drama groups, choirs, dance groups, ballet companies and other singing and dancing groups. The school's tennis courts are used substantially, at times up to 50% of the school week, by local maintained schools at no cost, and at a subsidised rate to other members of the local community.

Senior girls engage in charitable work in the local community, for example helping in schools, nurseries, care homes and charity shops. This benefits not only the community but those pupils engaged in the work by developing their social responsibility.

There are free adult education evening classes staffed by the school.

Our staff conduct Oxbridge entrance practice interviews for pupils at other schools. The History of Art teacher is working as an online EPQ mentor for the charity Art History Link Up that takes Art History to state school pupils. The dyslexia specialist raises fund for this charity.

FINANCIAL REVIEW

There was an overall deficit of £21,773 on unrestricted funds compared with a deficit of £141,517 in the previous year. Brought forward accumulated reserves are adequate to cover this deficit and the much-reduced deficit which is projected for 2019/20.

At 31 August 2019 unrestricted reserves amounted to £890,830. However, of this amount £1,595,545 is represented by fixed assets. At the 31 August 2019 the school therefore had no free reserves and relies on the support of creditors (including the bank) to provide the necessary working capital to operate.

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Report of the Governors for the year ended 31 August 2019

Reserves policy

As stated above the school had no free reserves (i.e. unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed) at 31 August 2019. The Board seeks to build up its free reserves to fund future capital projects and working capital requirements.

Investment policy

The Board where possible invests surplus cash to secure as high a rate of interest as possible and with more than one institution to reduce risk.

GOING CONCERN

The Board are expecting the school to return a deficit for the next financial year. Significant funds are being invested in marketing and the Board are expecting school numbers to increase in the future. An overdraft facility has been negotiated with the Barclays Bank PLC and the Board have budgeted for the school to operate within the overdraft for the next financial year. As a result, the Board have adopted the going concern basis of accounting.

PLANS FOR THE FUTURE

Plans for the future are as detailed on the School Development Plan much of which is based on the annual school survey conducted among the girls. The recommendations of the Differentiation, Marking, Assessment and Feedback working party are being rolled out across the school, firstly at KS 3 and 4 and then to KS 5. The girls will receive superb feedback which tells them where they are, what to do to access the next step of their learning and progress made as a consequence of the assessment. We plan to introduce a programme of experts speaking to parents on specific topics in education, both academic and pastoral, so that parents have a better understanding of Wychwood, their daughters and the pressure acting on their daughters, how to mitigate those pressures and better motivate their daughters. In marketing we plan to introduce marketing aimed at the pupils as well as the parents and in development we are continuing to extend the programme of Wychwood Association events. We are also beginning to plan for the next compliance inspection in 2021 and the 125th anniversary of the school in 2022.

PRINCIPAL RISKS AND UNCERTAINTIES

Risk management

Risk management is an integral part of good governance to which the school is committed. The Board has considered the major risks that may arise from time to time. The school has established systems which under normal conditions should allow these risks to be mitigated to an acceptable level in its day to day operations. Risk and Performance Assessments are carried out on an annual basis. Where weaknesses are found, appropriate measures are taken and, if necessary, further training is arranged.

Credit Risk

Fees are due in advance each term and unpaid fees are followed up promptly.

Financial Risk

The school owns its freehold properties and land outright. The Governors are fully aware of the financial risks and are continually looking to improve the school's assets and resources.

Health and Safety Risk

A Health and Safety committee meets internally on a termly basis to monitor and improve the school's health and safety performance.

Wychwood School Limited

Report of the Governors for the year ended 31 August 2019

Third party indemnity provisions

The school has in place governors' and officers' liability insurance for the purpose of indemnifying the Governors against liability in respect of proceedings brought by third parties, subject to the conditions set out in section 234 of the Companies Act 2006. This insurance was in force during the year, and is in force as at the date of approving this report.

STATEMENT OF GOVERNORS' RESPONSIBILITIES

The Governors are responsible for preparing the report and financial statement in accordance with applicable law and regulations

Company law requires the Governors to prepare their annual report and financial statements for each financial year. Under that law the Governors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the profit or loss of the charitable company for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The Governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to Auditors

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware
- the Governors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

This report was approved by the Board on 21 November 2019

Mrs D J Pluck, Chairman of the Governors

Wychwood School Limited

Independent Auditors' report to the Members of Wychwood School Limited

Opinion

We have audited the financial statements of Wychwood School Limited (the 'charitable company') for the year ended 31 August 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2018 and of its net expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Material uncertainty related to going concern

In forming our opinion on the financial statements, we have considered the adequacy of the disclosures made in the Report of the Governors concerning the charitable company's ability to continue as a going concern. In order to continue for the next twelve months, the charitable company is dependent upon increasing student numbers and the continuing support of the bank.

These conditions indicate the existence of a material uncertainty which may cast significant doubt as to the charitable company's ability to continue as a going concern. The financial statements do not include the adjustments that would result if the charitable company was unable to continue as a going concern.

Our opinion is not modified in this respect.

Other information

The directors are responsible for the other information. The other information comprises the information included in the Report of the Governors, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent Auditors' report to the Members of Wychwood School Limited (Continued)

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Governors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Governors has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of Governors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit

Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Independent Auditors' report to the Members of Wychwood School Limited (Continued)

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Nicholas Westbury FCCA
(Senior Statutory Auditor)
for and on behalf of Nick Westbury & Co. Limited
Accountants and Statutory Auditors

6 December 2019

The Old Engine Shed
Whetton's Yard
Chapel Street
Bloxham
Oxon OX15 4NB

Wychwood School Limited

Statement of Financial Activities for the year ended 31 August 2019 (including the income and expenditure account)

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total 2019 £	Total 2018 £
INCOME:						
Donations and legacies		3,757	800	-	4,557	15,172
Income from charitable activities:						
School fees	2	2,284,880	-	-	2,284,880	2,005,363
Investment income	3	4,336	305	52	4,693	8,158
Other income						
Lettings		62,996	-	-	62,996	71,625
Total income		<u>2,355,969</u>	<u>1,105</u>	<u>52</u>	<u>2,357,126</u>	<u>2,100,318</u>
EXPENDITURE:						
Expenditure on charitable activities:						
School expenditure	4	2,377,742	1,302	196	2,379,240	2,241,385
Total expenditure		<u>2,377,742</u>	<u>1,302</u>	<u>196</u>	<u>2,379,240</u>	<u>2,241,385</u>
Net expenditure and net movement in funds		(21,773)	(197)	(144)	(22,114)	(141,067)
Transfer between funds		-	-	-	-	-
Total funds at 1 September 2018		912,603	64,181	10,568	987,352	1,128,419
Total funds at 31 August 2019		<u>890,830</u>	<u>63,984</u>	<u>10,424</u>	<u>965,238</u>	<u>987,352</u>

The statement of financial activities included all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Wychwood School Limited

Balance Sheet as at 31 August 2019

	Notes	2019 £	2018 £
Fixed assets			
Tangible assets	7	1,595,545	1,639,544
Current assets			
Stocks	8	5,492	4,748
Debtors	9	44,408	87,278
Cash at bank and in hand		<u>3,732</u>	<u>10,267</u>
		53,632	102,293
Liabilities			
Creditors: amounts falling due within one year	10	<u>(596,842)</u>	<u>(666,333)</u>
Net current liabilities		(543,210)	(564,040)
Long term liabilities			
Creditors: amounts due in more than one year	11	(86,597)	(87,652)
Net assets		<u>965,738</u>	<u>987,852</u>
The funds of the charity			
Called up share capital	12	500	500
Endowment fund	13	10,424	10,568
Restricted income funds	13	63,984	64,181
Unrestricted income funds:	13		
General funds		890,830	912,603
Total charity funds		<u>965,738</u>	<u>987,852</u>

Ms A F E Stewart
Governor
Approved by the Board on 21 November 2019

Wychwood School Limited

Cash Flow Statement for the year ended 31 August 2019

	Notes	2019 £	2018 £
Cash provided by operating activities	16	<u>38,484</u>	<u>15,003</u>
Cash flows from investing activities			
Investment income		4,693	8,158
Cash provided by investing activities		<u>4,693</u>	<u>8,158</u>
Increase in cash and cash equivalents in the year	15	43,177	23,161
Cash and cash equivalents at the start of the year		(94,436)	(117,597)
Cash and cash equivalents at the end of the year		<u>(51,259)</u>	<u>(94,436)</u>

Wychwood School Limited

Notes to the Financial Statements for the year ended 31 August 2019

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Wychwood School Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value.

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the financial statements, the Governors have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No such adjustments were considered necessary.

Preparation of the financial statements on a going concern basis

Given the current number of pupils the Governors are expecting the charitable company to return a deficit in the next financial year. Significant funds are being invested in marketing and the Governors are expecting school numbers to increase in the future. An overdraft facility has been negotiated with Barclays Bank plc and the governors have budgeted for the charitable company to operate within the overdraft for the next financial year. As a result, the Governors have adopted the going concern basis of accounting.

Income

Income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Investment income is included when receivable and the amount can be measured reliably by the charitable company.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charitable company. Designated funds are unrestricted funds of the charitable company which the Governors have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charitable company's work or for specific projects being undertaken by the charitable company.

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Wychwood School Limited

Notes to the Financial Statements for the year ended 31 August 2019

Depreciation

The Governors consider that the buildings fronting Banbury Road and Bardwell Road are an important part of the school's character and consequently ensure that they are fully maintained in order that their useful lives may be extended indefinitely. It is therefore considered inappropriate to provide for depreciation. Depreciation is provided on all other tangible fixed assets, including other buildings and internal improvements, at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life, as follows:

Buildings	2% straight line
Furniture, fittings and equipment	10 to 33% (reducing balance or straight line)
Vehicles	25% reducing balance

Stock

Stock has been valued at cost with a deduction for old or obsolete items computed on a consistent basis over many years.

Deferred income

Monies received relating to the Autumn term, billed to parents at the end of the Summer term, have been deferred until the financial statements for the following year.

Leasing and hire purchase commitments

Assets held under finance leases and hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the charitable company, are capitalised in the balance sheet and depreciated over their useful lives. The corresponding lease or hire purchase obligation is treated in the balance sheet as a liability.

The interest element of the rental obligations is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to income on a straight-line basis over the lease term.

Pensions

The charitable company participates in the Teachers' Pension Scheme (England and Wales) for its teaching staff. This is a multi-employer defined benefits pension scheme. Contributions to the Scheme are charged to the Statement of Financial Activities as they become payable, so as to spread the cost of pensions over the working lives with the school.

The charitable company also has a defined contribution pension scheme for certain other staff. Contributions to the Scheme are recognised as they become payable.

Taxation

Wychwood School Limited is a registered charity and as such is exempt from income tax and corporation tax under provisions of Section 478 of the Corporation Tax Act 2010. There is no similar exemption for VAT, which is included in expenditure or in the cost of assets as appropriate.

Transition to FRS 102

No restatement of items has been required in making the transition to FRS 102. The transition date was 1 September 2015.

Wychwood School Limited

Notes to the Financial Statements for the year ended 31 August 2019

2	Income from charitable activities - School fees			2019	2018
				£	£
	School fees			2,369,279	2,094,059
	Less: bursaries and awards			(84,399)	(88,696)
				<u>2,284,880</u>	<u>2,005,363</u>
3	Investment income			2019	2018
				£	£
	Bank interest receivable			15	17
	Interest on overdue fees			4,678	8,141
				<u>4,693</u>	<u>8,158</u>
4	Analysis of expenditure on charitable activities - School expenditure				
	Staff costs	Other costs	Depreciation	2019	2018
	£	£	£	£	£
Teaching	1,283,886	99,444	233	1,383,563	1,300,840
Welfare	254,471	92,890	-	347,361	338,902
Premises	-	195,698	43,766	239,464	228,863
Support costs	189,236	219,616	-	408,852	376,196
	<u>1,727,593</u>	<u>607,648</u>	<u>43,999</u>	<u>2,379,240</u>	<u>2,244,801</u>
5	Analysis of support and governance costs			2019	2018
				£	£
Administrative staff costs				189,236	206,982
Advertising and recruitment				56,688	53,060
Telephone and fax				6,794	5,255
Printing, postage and stationery				19,017	18,988
Miscellaneous costs				48,017	45,328
Annual audit				6,014	4,453
Bank charges				3,330	3,177
Bank interest				2,321	1,722
Bad debts				77,435	37,231
				<u>408,852</u>	<u>376,196</u>

Wychwood School Limited

Notes to the Financial Statements for the year ended 31 August 2019

6 Staff costs, employee benefits, Governor and Key Management Personnel - remuneration and expenses

	2019 £	2018 £
Wages and salaries	1,436,751	1,375,488
Employer national insurance	128,525	124,966
Pension costs - defined contribution schemes	15,930	19,984
Pension costs - defined benefit scheme (see below)	146,387	142,278
	<u>1,727,593</u>	<u>1,662,716</u>

The charitable company participates in the Teachers' Pension Scheme (England and Wales) ("the TPS") for its teaching staff. The pension charge for the year includes contributions payable to the TPS of £146,387 (2018: £142,278).

The TPS is an unfunded multi-employer defined benefits pension scheme governed by the Teachers' Pension Scheme Regulations 2014. Members contribute on a "pay as you go" basis with contributions from members and the employer being credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The employer contribution rate is set by the Secretary of State following scheme valuations undertaken by the Government Actuary's Department. The most recent actuarial valuation of the TPS was prepared as at 31 March 2016 and the Valuation Report, which was published in March 2019, confirmed that the employer contribution rate for the TBS would increase from 16.4% to 23.6% from 1 September 2019. Employers are also required to pay a scheme administration levy of 0.08% giving a total employer contribution rate of 23.68%.

The 31 March 2016 Valuation Report was prepared in accordance with the benefits set out in the scheme regulations and under the approach specified in the Directions, as they applied at 5 March 2019. However, the assumptions were considered and set by the Department for Education prior to the ruling in the 'McCloud/Sargeant case'. This case has required the courts to consider cases regarding the implementation of the 2015 reforms to Public Service Pensions including the Teachers' Pensions

On 27 June 2019 the Supreme Court denied the government permission to appeal the Court of Appeal's judgment that transitional provisions introduced to the reformed pension schemes in 2015 gave rise to unlawful age discrimination. The government is respecting the Court's decision and has said it will engage fully with the Employment Tribunal as well as employer and member representatives to agree how the discriminations will be remedied.

Average number of employees:	2019	2018
Teaching	31	31
Music teachers	8	8
Welfare	4	4
Premises	3	3
Support	17	17
	<u>63</u>	<u>63</u>

The above is based on a head count and includes both full time and part-time employees.

The total cost of one employee's wages and benefits-in-kind fell in the band £70,000 to £80,000. This employee also received retirement benefits accruing under a defined benefit scheme.

No wages or expenses were paid to the Governors in the year.

The Key Management Personnel of the charitable company comprise the Governors, the Head and the Senior Management Team. The total employee benefits of the Key Management Personnel of the charitable company were £218,825 (2018: £211,902).

Wychwood School Limited

Notes to the Financial Statements for the year ended 31 August 2019

7 Tangible fixed assets

	Freehold land and buildings £	Equipment £	Total £
Cost			
At 1 September 2018	<u>2,162,527</u>	<u>577,602</u>	<u>2,740,129</u>
At 31 August 2019	<u>2,162,527</u>	<u>577,602</u>	<u>2,740,129</u>
Depreciation			
At 1 September 2018	619,642	480,943	1,100,585
Charge for the year	<u>27,742</u>	<u>16,257</u>	<u>43,999</u>
At 31 August 2019	<u>647,384</u>	<u>497,200</u>	<u>1,144,584</u>
Net book value			
At 31 August 2019	<u>1,515,143</u>	<u>80,402</u>	<u>1,595,545</u>
At 31 August 2018	<u>1,542,885</u>	<u>96,659</u>	<u>1,639,544</u>

8 Stocks

	2019 £	2018 £
Raw materials and consumables	<u>5,492</u>	<u>4,748</u>

9 Debtors

	2019 £	2017 £
Trade debtors	7,313	62,067
Prepayments and accrued income	<u>37,095</u>	<u>25,211</u>
	<u>44,408</u>	<u>87,278</u>

Wychwood School Limited

Notes to the Financial Statements for the year ended 31 August 2019

10	Creditors: amounts falling due within one year	2019 £	2018 £
	Bank loans and overdrafts	54,991	104,703
	Trade creditors	473,602	489,885
	Other taxes and social security costs	30,625	29,200
	Other creditors	3,138	2,336
	Accruals and deferred income	34,486	40,209
		<u>596,842</u>	<u>666,333</u>

Included in trade creditors is £278,239 (2018: £316,808) relating to fees received in advance, to be released at the start of the Autumn term 2019.

The overdraft of £54,991 is secured by way of a fixed charge over freehold land owned by the charitable company.

11	Creditors: amounts due in more than one year	2019 £	2018 £
	Trade creditors	86,597	87,652
		<u> </u>	<u> </u>

12	Share capital	2019 No	2018 No	2019 £	2018 £
	Allotted, called up and fully paid:				
	Ordinary shares of £1 each	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>

Wychwood School Limited

Notes to the Financial Statements for the year ended 31 August 2019

13 Analysis of fund balances between the net assets

	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total 2019 £
At 1 September 2018	912,603	64,181	10,568	987,352
Net movement in the year	(21,773)	(197)	(144)	(22,114)
Transfer between funds	-	-	-	-
At 31 August 2019	890,830	63,984	10,424	965,238
Represented by:				
Fixed assets	1,595,545	-	-	1,595,545
Net current (liabilities)/assets	(618,118)	63,984	10,424	(543,710)
Long term liabilities	(86,597)	-	-	(86,597)
	890,830	63,984	10,424	965,238
Restricted income funds comprise:			Schuller Memorial Fund £	Total 2019 £
	Piano Fund £	Bursary Fund £		
At 1 September 2018	-	39,700	24,481	64,181
Net movement in the year	800	189	(1,186)	(197)
Transfer between funds	-	-	-	-
At 31 August 2019	800	39,889	23,295	63,984
Represented by:				
Fixed assets	-	-	-	-
Net current assets	800	39,889	23,295	63,984
Long term liabilities	-	-	-	-
	800	39,889	23,295	63,984

The Piano Fund represents money given to purchase a new Baby Grand Piano for the hall.

The Bursary Fund represents money given to provide bursaries to cover all or part of the fees for pupils who would not otherwise be able to attend the school.

Endowment Fund is a prize fund. The income from the fund may be used to fund an annual prize in respect of poetry and/or prose-poetry competition and to buy books for the Charlotte Kell collection of poetry and art. The amount of the endowment represented by accumulated income at 31 August 2019 is £139 (2018: £283).

Wychwood School Limited

Notes to the Financial Statements for the year ended 31 August 2019

14 Other financial commitments

At the year end the charitable company had total commitments under non-cancellable operating leases as set out below:

	Land and buildings 2019 £	Land and buildings 2018 £	Other 2019 £	Other 2018 £
Operating leases which expire:				
within one year	-	-	-	-
within two to five years	-	-	10,576	19,885
in over five years	-	-	-	-
	<u>-</u>	<u>-</u>	<u>10,576</u>	<u>19,885</u>

During the year the charitable company paid a total of £20,988 in operating lease rentals (2018: £13,416)

15 Analysis of changes in cash and cash equivalents

	At 1 Sep 2018 £	Cash flows £	Non-cash changes £	At 31 Aug 2019 £
Cash at bank and in hand	10,267	(6,535)	-	3,732
Overdrafts	(104,703)	49,712	-	(54,991)
Total	<u>(94,436)</u>	<u>43,177</u>	<u>-</u>	<u>(51,259)</u>

16 Reconciliation of net movement in funds to net cash flow from operating activities

	2019 £	2018 £
Net movement in funds	(22,114)	(141,067)
Depreciation charges	43,999	48,015
Investment income	(4,693)	(8,158)
(Increase)/decrease in stocks	(744)	1,096
Decrease in debtors	42,870	4,162
(Decrease)/increase in creditors	<u>(20,834)</u>	<u>110,955</u>
Net cash provided by operating activities	<u>38,484</u>	<u>15,003</u>

Wychwood School Limited

Notes to the Financial Statements for the year ended 31 August 2019

17 Events after the end of the period

Following consultation with the teachers the school left the Teachers' Pension Scheme at the end of the year to join the Aviva APTIS scheme.

18 Related party transactions

Governors are charged school fees at the normal rate, and are not entitled to discounts by virtue of being a governor.

There were no other related party transactions.