

GATEWAY INTO THE COMMUNITY
(A registered Charity)

CHARITY NUMBER 1093566

TRUSTEES REPORT AND
UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 April 2019

Richard Alsept Chartered Accountant
16 Burlington Terrace
Cardiff
CF5 1GG

GATEWAY INTO THE COMMUNITY

LEGAL AND ADMINISTRATIVE INFORMATION

NAME OF CHARITY: Gateway into the Community

REGISTERED No.: 1093566

TRUSTEES: Mrs Rosemary Theobalds (Chair)
Mrs Susan Sherwen (resigned 30/01/2019)
Mr Timothy Raine
Mr David McNally
Ms Caroline Harris
Mr Peter Ninnim (co-opted 25/07/2018)
Ms Jennifer Allaker (resigned 3/10/2018)
Mrs Eleanor Gallagher
Mrs Joyce Winder
Ms Tessa Bolt (resigned 30/05/2018)

PRINCIPAL OFFICE: 3 St Marys Wynd
Hexham
Northumberland
NE46 1LW

INDEPENDENT EXAMINER: Richard Alsept Chartered Accountant
16 Burlington Terrace
Cardiff
CF5 1GG

BANKERS: Unity Trust
Nine Brindleyplace
Birmingham
B1 2HB

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TRUSTEES REPORT FOR THE YEAR ENDED 30 APRIL 2019

Introduction

The trustees present their report and the financial statements for the year ended 30 April 2019.

The trustees have prepared the annual report and financial statements in accordance with the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in January 2015.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governance

Gateway into the Community is a registered charity. Its Constitution was adopted on 10 April 2002 and amended by special resolution on 30 July 2014. The principal activity of the charity is to support, promote and encourage the provision of facilities for recreation, learning and other leisure time opportunities, for people living in West Northumberland who have a learning disability, with the object of improving their quality of life.

Trustees

The Management Committee comprises a minimum of four and a maximum of twelve Trustees, who are charity trustees for the purpose of charity law.

Membership of the charity is open to all people with a learning disability who are resident or receiving education or care or otherwise relevantly active in West Northumberland and at least 50% of the Trustees are members of the charity. Trustees are elected by the members at the Annual General Meeting and, if willing to stand, offer themselves for re-election each year. The officers of the charity for the ensuing year are nominated and elected (by ballot if necessary) at every AGM.

Trustee Induction and Training

A Trustee Information Pack is available to potential and new Trustees. Potential Trustees are invited to attend a Trustee meeting to find out more about the workings of the Management Committee and the governance of the charity, after which they may feel better informed to make the decision to become a Trustee.

New Trustees are introduced to the charity, their legal obligations under charity law, the content of the governing document, the Trustees and the decision-making process, the business plan and financial performance of the charity during an induction period soon after appointment. Trustees are also encouraged to attend appropriate training events that will support effective conduct in their role.

Risk Management

Where appropriate, policies and procedures or systems have been put in place to mitigate the risks the charity might face. Significant external risks to funding, and the nature of funding across the Community and Voluntary Sector, have led to the development of a long term strategic plan including the identification of priority activities in relation to income generation.

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Policies and procedures exist to ensure compliance with health and safety of all staff, volunteers and beneficiaries of the charity. This includes the provision of adequate insurance cover and risk assessment of all charitable activities. These policies and procedures are reviewed annually or more frequently, on change of circumstances, to ensure that they continue to meet the needs of the charity.

OBJECTIVES AND ACTIVITIES

The principal activity of the charity is to support, promote and encourage the provision of facilities for recreation, learning and other leisure time opportunities, for people living in West Northumberland who have a learning disability, with the object of improving their quality of life.

Gateway into the Community supports people who have learning disabilities, and live in West Northumberland, to take part in a broad programme of leisure and learning opportunities.

When planning our activities for the year, we have had regard to the Charity Commission's guidance on public benefit. We work to ensure that the inclusion of people who have learning disabilities is enjoyable and beneficial to everyone. We support integrated activities whenever possible.

Achievement and performance

This has been another busy and exciting year for Gateway into the Community, beginning in May 2018 with our 20th Anniversary celebrations.

The charity has continued to grow and develop to meet the needs of people with learning disabilities in West Northumberland. Our expansion has been organic because we have developed our services around real need, which means that we have been able to establish a genuine community for people with learning disabilities.

Most of our services are now run from the Den at 3 St Mary's Wynd, Hexham NE46 1LW, where the friendly welcoming atmosphere allows everyone to reach their potential. We continue to hire community venues for activities out of Hexham and when we need a larger room. We have continued to update and improve our facilities and in March 2019, after a long fundraising campaign, we completed the installation of a training kitchen to improve members' life skills and upgraded the bathrooms to include showers.

Groups – Our 14 different groups, 2 youth, 3 adult social, 2 older persons, 3 sporting, computer club, creative arts, healthy living and the 'All Stars' performance group have continued to thrive and expand, with an average attendance of about 15 members and we have started a small gardening group. We now have more than 200 members and work with 110 people on a weekly basis, some of whom attend multiple groups. We support people with a wide range of disability. Some members receive social care funding and benefit from our Day Service or Individual Support Service. Over 60% of our members, however, receive little or no social care funding. This can lead to isolation and a decline in physical and mental health and well-being. We provide a lifeline for these individuals who have little or no support elsewhere.

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From May 2018 the **Day Service** has been available five days a week and it has now expanded into an extra room in the Den, for 'quiet time' activities. Some members attend every day, others on only one day a week and everything in between, according to need. We welcomed some new Day Service users in summer 2018, as they left school, and by April 2019, 12 young people were receiving a service. We have built up a waiting list and, where appropriate, some members have been directed towards our **Individual Support Service**. That these bespoke social care funded services are so popular, shows the benefits users derive and the high esteem in which our work is held by social work and health professionals. Staff have received training in First Aid, Safeguarding and Positive Behaviour Support.

Activities – Our discos have been regular, keenly anticipated and well attended events, from the 20th Birthday party in May, through Summer, Halloween and Christmas discos to Valentine's Day. One of our members has developed into a brilliant DJ! We held an Open Afternoon in July 2018, to showcase the Den, following which the mayor of Hexham contributed some of his personal budget to buy us giant bean bags. The 'All Stars' put on a wonderful show for the birthday celebrations in May 2018 and a circus themed July performance 'The Greatest Showman', was followed by the memorable 'New Shoes for Ebenezer' featuring Scrooge at Christmas. In November 2018, five Day Service members received Tynedale Youth Forum awards for reasons ranging from kindness and consideration towards others to enthusiasm and happy demeanour. We were also invited to deliver the Christmas message at the Community Carol Service in Hexham Abbey, nerve-racking for some of our shy members, but very well received by members of the public.

Sports - In June 2018, we hosted a very successful disability cricket festival at Hexham Leazes Cricket Club. Through working with Northumberland Cricket Board we have an extremely successful Sports Academy and have developed a positive partnership with Queen Elizabeth High School. We provide the opportunity for 6th Form students to gain experience and develop their sports leader skills by planning and delivering activities at our weekly sports group. This valuable opportunity enhances the Sports Leader programme at QEHS. We continue our partnership with Newcastle United Foundation and have one of the most successful disability football projects in the Newcastle and Northumberland area. In October 2018, our footballers were offered a tour of St James' Park and free tickets to a Newcastle United home game, which they greatly enjoyed. Our own football team, the Gateway Gladiators, competed in the Newcastle Development League and we also made full use of local facilities such as Wentworth Leisure Centre, Hexham Squash Club, Tynedale Cricket Club, The Torch Centre and Sele Park. We continue to value our links with Elvaston Bowling Club who are keen to offer some more sessions.

Outings – Members of our two older persons' groups have enjoyed Christmas meals out and celebrated birthdays and special occasions together. The Prudhoe group has ventured as far as Blyth beach. These outings have reduced isolation and loneliness and are particularly important for those members who have no family living locally. The Day Service has benefited from many trips out, including bowling, theatre and cinema visits, a pub lunch, Talkin Tarn Country Park and Haltwhistle open air swimming pool.

In February 2019, we organised a Friends Weekend at Ninebanks Youth Hostel for 10 of our more vulnerable members who were not accessing external respite services for a variety of reasons. The members, some of whom had high anxiety levels, were able to relax in a nurturing environment, with staff they knew well and enjoy a range of activities from cooking to walks, despite the inclement weather. They improved their social skills and gained in

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confidence, while parents and carers also benefited from time to spend with other family members, secure in the knowledge that their loved one was safe, happy and becoming more independent.

Our vision is that people with learning disabilities are and feel, full and valued members of society. We aim to put our members at the heart of their community, visible and accepted for who they are. Our belief is that everyone should know that it is their right to have dreams and aspirations. This year we have significantly raised the profile of the charity, not least by becoming known for our decorative window displays. Members were justifiably proud to win £50 for the best Halloween window display in Hexham.

Organisation development – At the beginning of January 2019, our Coordinator Fiona Macdonald handed over day-to-day responsibility for the charity to the new Chief Executive Julia Ferguson. This was the result of careful succession planning over a five year period, with Julia, previously the Life Chances manager, equipped for her new role both by internal coaching from Fiona and by external training. The Day Service manager and Individual Support development manager, together with the Chief Executive, comprise the Senior Management Team. All three have received training in financial planning, monitoring and reporting and the Chief Executive has been funded by the Garfield Weston Foundation to become a member of the Clore Social Leadership Experienced Leader programme.

Plans for Future Periods

In June to August 2019, some of our younger members took part in separate male and female workshops exploring positive relationships and sexual health and wellbeing in a non-threatening, safe environment. The course was externally facilitated by 'The Josephine and Jack Project', based in Newcastle, and funded through a special one-off grant from the Community Foundation Tyne & Wear and Northumberland, offered to its best performing grantees. We have formed a strong partnership with Hexham in Bloom who funded planters, compost and plants for our members to look after and organised several community litter picking sessions in which members participated.

We will also run, in addition to our two weekly older persons' groups, a monthly programme of sessions in a bigger venue delivering a broader range of activities such as fitness, sport, dancing, health and well-being, IT and online safety. We wish to engage with more older people and other organisations who support older people with learning disabilities. For this work, we were invited to re-apply to the Kellett Fund at the Community Foundation, who wrote "We are approaching recent Kellett recipients who were able to demonstrate the success of their projects, rather than making an open call for applications."

With great dedication, Melanie Hall our fundraiser has finally raised the full amount of funding needed to create our sensory room. This will offer members of differing abilities and sensory needs an opportunity to interact with the world around them in a relaxing, calming, safe, non-threatening environment which ultimately may have considerable impact on the quality of their lives and the lives of others around them.

Fiona Macdonald retired at the end of May 2019. As the new Chief Executive has written, "Fiona has been the absolute inspiration for Gateway. Her vision and ethos has made Gateway what it is today. It is incredible to come to work every day and see first-hand the difference we make to people's lives. Fiona has been the driving force in ensuring that all our members have a voice and are listened to. She has created a culture that promotes

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acceptance and equality and has developed a community where people with learning disabilities feel they belong.”

We continue to develop what we do and grow the organisation, in order to fulfil the unmet needs of people with learning disabilities in West Northumberland.

FINANCIAL REVIEW

The charity remains grateful for the help and support given by government agencies, charitable trusts and other sources of fundraising and donations.

The charity generates a significant proportion of its income from individual support and Day Service fees. Total income, including these fees, grants, fundraising and donations, in the year ended 30 April 2019 was £472,039 (2018: £360,145). The increase in income was generated largely as a result of an increase in individual support fees and the creation of the Day Service in September 2017, making the year ended 30 April 2019 the first full Day Service year. Earned income from these two sources represented 73.9% of total income (2018: 64.2%)

Total costs were £422,570 (2018: £313,017), and as a result the charity generated a surplus for the year of £49,469 (2018: £47,128 surplus). Payroll costs, which represent the significant part of the charity's costs, increased over the year to £279,863 (2018: £210,063) equalling 66.2% of total expenditure (2018: 67.1%). Costs also include £34,155 relating to the training kitchen and bathroom improvements.

Total funds at 30 April 2019 were £183,624, of which £136,797 was held in cash. Of the total funds at 30 April 2019, £155,014 related to unrestricted funds (2018: £84,686). The trustees decided to transfer on a monthly basis, from May 2018, 5% of individual support and Day Service income from the unrestricted general fund to a designated maintenance fund to support ongoing maintenance of the charity's leasehold premises. At 30 April 2019, this designated fund stood at £11,106.

The charity also recognises the valuable contribution made by individuals and supporters under our regular giving schemes.

Grant Making Policy

The Charity does not make grants.

Investment Policy

The charity holds no investments, other than reserve funds held in interest bearing bank deposit accounts, and as such has no formal investment policy.

Reserves Policy

The Trustees aim to have a reserve of sufficient unrestricted funds to cover three months' operating costs, plus exit charges. This figure has been identified following consideration of the main financial risks to the charity. At 30 April 2019 free unrestricted reserves held amounted to approximately 4.1 months' operating costs, and therefore this policy was met.

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The strategy is to continue to build reserves through economies of scale wherever possible, suitable cost control, and seeking additional funding to meet essential expenses which underpin the provision of service to members. The Trustees regularly review the level of unrestricted reserves at Management Committee meetings with the aim of ensuring that a temporary shortfall in grant funding does not have an immediate impact on services for members.

Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year; in preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the charity will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Responsibilities of the Trustees

Trustees who served during the year and up to the date of this report are set out under Legal and Administrative Information. In accordance with charity law, as the charity's Trustees, we certify that:

- so far as we are aware, there is no relevant information of which the charity's examiner is unaware; and
- as Trustees we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant accounts information and to establish that the charity's examiner is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in January 2015).

Approved by the Trustees on 27th November 2019 and signed on their behalf by:



Rosemary Theobalds, Chair

**INDEPENDENT EXAMINERS REPORT ON THE UNAUDITED FINANCIAL STATEMENTS
TO THE TRUSTEES OF GATEWAY INTO THE COMMUNITY.**

I report on the accounts of Gateway into the Community for the year ended 30 April 2019, which are set out on pages 8 to 17.

Respective responsibilities of trustees and examiner

The trustees of Gateway into the Community are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, the 2011 Act, and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a Chartered Accountant.

Having satisfied myself that the charity is not subject to audit, and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- (i) to keep accounting records in accordance with section 130 of the Act; and
- (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Act, and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;

have not been met; or to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Richard Alsept
Chartered Accountant
16 Burlington Terrace
Cardiff
CF5 1GG

27th November 2019

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 April 2019

		Unrestricted Funds	Restricted Funds	Total y/e 30 April 2019	Total y/e 30 April 2018
	Note	£	£	£	£
INCOME					
Donations and Gifts	3	16,674	327	17,001	42,097
Grants received	3	-	102,804	102,804	109,316
Charitable activities	3	350,167	1,956	352,123	208,693
<i>Investment income:</i>					
Interest received		111	-	111	39
Total Income		366,952	105,087	472,039	360,145
EXPENDITURE					
Charitable activities	4	296,624	125,946	422,570	313,017
Total Expenditure		296,624	125,946	422,570	313,017
Net Income/(expenditure)		70,328	(20,859)	49,469	47,128
Transfer between funds		-	-	-	-
Net Movement in Funds		70,328	(20,859)	49,469	47,128
Funds Reconciliation: Fund balances brought forward		84,686	49,469	134,155	87,027
Fund balances carried forward		155,014	28,610	183,624	134,155


The statement of financial activities includes all gains and losses in the year / period.
All incoming resources and resources expended derive from continuing activities.

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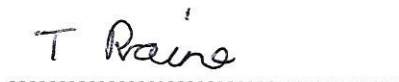
BALANCE SHEET AS AT 30 April 2019

	Notes	April 2019 £	£	April 2018 £	£
FIXED ASSETS	2		986		1,972
CURRENT ASSETS					
Debtors	5	51,650		44,740	
Cash at bank and in hand		<u>136,797</u>		<u>91,254</u>	
		188,447		135,994	
CURRENT LIABILITIES					
Amounts falling due within one year	6	(5,809)		(3,811)	
Net Current Assets			182,638		132,183
NET ASSETS			<u>183,624</u>		<u>134,155</u>
Restricted Funds		28,610		49,469	
Designated Funds	10	11,106		-	
Unrestricted General Funds	10	143,908		84,686	
TOTAL CHARITY FUNDS			<u>183,624</u>		<u>134,155</u>

These financial statements were approved by the Board of Trustees on 27th November 2019 and signed on its behalf by:



Rosemary Theobalds, Chair



Timothy Raine, Trustee

1 ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the provisions of Financial Reporting Standard 102, Section 1a Small Entities, and the Charity Statement of Recommended Practice, (Charities SORP (FRS 102) 2015), as well as the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

b. Fund accounting

Unrestricted funds are incoming resources received or generated for charitable purposes. They are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity. Unrestricted funds comprise the unrestricted general fund and the designated maintenance fund to support ongoing maintenance of the charity's leasehold premises.

Restricted funds can only be applied for a particular purpose as defined within their objects.

c. Income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Income which is received by way of grants, donations and gifts to the charity is included in full in the Statement of Financial Activities upon receipt. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Bank interest and other investment income is included when receivable.
- Income from charitable activities is derived from contracts and service agreements, and is accounted for as the charity earns the right to consideration by its performance.

Gift Aid receivable is included in income when there is a valid declaration from the donor.

Volunteers – the value of any volunteer help received is not included in the accounts, but is described and acknowledged in the Trustee's report.

d. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes unrecoverable VAT.

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Operation and development of the charity includes all costs incurred by the charity in the delivery of its activities and services.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees.

e. Fixed assets

Fixed assets are stated at cost less accumulated depreciation. All items with a useful life of more than one year, and a cost of at least £500 are capitalised. Depreciation is provided at rates calculated to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Plant and Equipment	-	33% straight line
Vehicles	-	33% straight line
Leasehold Improvements	-	over the term of the lease

f. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

g. Trade debtors

Trade debtors are amounts due from funders for merchandise sold or services performed in the ordinary course of business. Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

h. Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities. Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

2. Tangible Fixed Assets

	Fixtures, Fittings & Equipment £	Total £
Cost		
As at 1 May 2018	15,686	15,686
Additions	-	-
As at 30 April 2019	<u>15,686</u>	<u>15,686</u>
Depreciation		
As at 1 May 2018	13,714	13,714
Charge for year	986	986
As at 30 April 2019	<u>14,700</u>	<u>14,700</u>
Net book value At 30 April 2019	<u>986</u>	<u>986</u>
At 30 April 2018	<u>1,972</u>	<u>1,972</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 April 2019

3. Income

	Unrestricted Funds	Restricted Funds	Total y/e 30 April 2019	Total y/e 30 April 2018
Activities, <i>Gifts and Donations</i>	£	£	£	£
Activities	2,620	-	2,620	1,365
Gifts and Donations	6,358	327	6,685	34,331
Group fees	7,696	-	7,696	6,401
	16,674	327	17,001	42,097
<i>Charitable activities</i>				
<i>Grants received:</i>				
Baily Thomas Charitable Trust	-	10,000	10,000	-
Barchester Healthcare	-	1,500	1,500	-
Chrysalis Fund	-	2,910	2,910	-
Community Foundation (Getty Charitable Trust Fund)	-	10,000	10,000	-
European Fund for Agricultural Development (LEADER)	-	17,037	17,037	-
European Social Fund	-	-	-	4,504
Joicey Trust	-	-	-	3,000
Kellett Fund	-	-	-	20,204
Leathersellers' Company	-	-	-	7,500
Linden Family Fund	-	5,000	5,000	-
Lions Club of Tynedale	-	6,000	6,000	-
Northumbria Police Commissioner	-	2,000	2,000	-
Sir James Knott Trust	-	2,000	2,000	-
Blackett Family Fund	-	-	-	1,680
Charities Aid Foundation	-	-	-	6,994
Greggs Foundation	-	10,000	10,000	15,000
Hadrian Trust	-	-	-	2,000
NCC Community Chest	-	-	-	2,000
Northstar Fresh Ideas Fund	-	19,898	19,898	20,000
Roland Cookson Fund	-	-	-	10,000
Rothley Trust	-	-	-	1,250
Sylvia Waddilove Foundation	-	-	-	3,000
Tesco Bags of Help	-	3,000	3,000	-
Truemark Trust	-	5,000	5,000	-
Wellesley Trust Fund	-	5,459	5,459	5,309
William Webster Trust	-	-	-	2,000
Winter Family Fund	-	-	-	2,000
Other small grants received	-	3,000	3,000	2,875

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Fees and other income:

Individual support	275,032	-	275,032	180,912
Day Service	73,620	-	73,620	23,190
Other income	1,515	1,956	3,471	4,591
	366,841	105,087	471,928	318,009

Interest receivable

Bank interest receivable	111	-	111	39
Total	366,952	105,087	472,039	360,145

4. Expenditure

	Unrestricted Funds	Restricted Funds	Total y/e 30 April 2019	Total y/e 30 April 2018
	£	£	£	£
<i>Charitable Activities:</i>				
<i>Projects:</i>				
Activities and Events	400	967	1,367	3,908
Other project costs	7,449	9,619	17,068	11,037
<i>Staff Costs:</i>				
Salaries and sessional costs	203,386	58,070	261,456	196,550
Employers NIC	8,242	3,721	11,963	8,695
Employers Pension costs	3,991	2,453	6,444	4,818
<i>Other Staff Costs:</i>				
Health and Safety	1,517	758	2,275	2,275
Staff Clearance	650	-	650	375
Recruitment costs	-	-	-	343
Training	1,377	825	2,202	1,468
Travel and expenses	23,823	1,358	25,181	22,650
<i>Property Costs:</i>				
Insurance	2,052	-	2,052	2,857
Rent	25,290	5,710	31,000	25,757
Room Hire	469	1,228	1,697	5,289
Maintenance and repairs	5,919	1,128	7,047	6,973
Leasehold Improvements	-	34,551	34,551	-
Fixtures and fittings	2,462	1,012	3,474	2,097
Utilities	2,144	1,617	3,761	3,261
<i>Volunteer Costs</i>	328	18	346	348
<i>Office Costs</i>	4,316	1,947	6,263	7,999
<i>Bank Charges</i>	263	3	266	250
<i>Licences and subscriptions</i>	713	305	1,018	1,736
<i>Bad Debt expense</i>	-	-	-	580
<i>Depreciation</i>	986	-	986	986
<i>Miscellaneous costs</i>	23	-	23	30
	295,800	125,290	421,090	310,282
<i>Governance</i>				
Professional fees	374	656	1,030	2,335
Examination fees	450	-	450	400
	824	656	1,480	2,735
Total	296,624	125,946	422,570	313,017

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NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 April 2019

5. Debtors

	30 April 2019 £	30 April 2018 £
Trade Debtors	46,999	39,525
Prepayments	4,651	5,215
Total	<u>51,650</u>	<u>44,740</u>

6. Creditors: amounts falling due within one year

	30 April 2019 £	30 April 2018 £
PAYE and NIC	2,492	2,118
Creditors & accruals	3,317	1,693
Deferred grants	-	-
Total	<u>5,809</u>	<u>3,811</u>

7. Staff costs and numbers

During the financial period the company had a maximum of 32 employees and their remuneration was made up as follows:

	2019 £
Salary and wages	261,456
National insurance costs	11,963
Employer pension costs	6,444
Total	<u>279,863</u>

No employee received emoluments of more than £60,000.

8. Analysis of net assets between funds

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	986	-	-	986
Current Assets	148,731	11,106	28,610	188,447
Creditors	(5,809)	-	-	(5,809)
Total	143,908	11,106	28,610	183,624

9. Remuneration of management committee

Trustees received no remuneration, other than the reimbursement of expenses properly incurred in relation to attendance at meetings and charity activities.

10. Fund balances

	Balance 1 May 2018 £	Incoming Resources £	Resources Expended £	Trfs £	Balance 30 April 2019 £
Unrestricted Funds	84,686	366,952	290,297	(17,433)	143,908
Restricted Funds	49,469	105,087	125,946	-	28,610
Designated Funds	-	-	6,327	17,433	11,106
	134,155	472,039	422,570	-	183,624

The designated fund represents a maintenance fund to be used to support ongoing maintenance of the charity's leasehold premises. The fund is based upon an allocation of 5% of the charity's earned income each year.

11. Transactions with trustees and other related parties

No payments were made to trustees or other related parties for services as a Trustee.

Everyone Deserves to reach their full potential

Annual Report 2019



Registered Charity 1093566

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From the Chair.....

In last year's Annual Report, we were celebrating 20 wonderful years of growth, expansion and development of Gateway into the Community as we moved into the New Den and began to realise the potential of this huge space with its different areas over three floors. We knew that in 2019, there would be more parties – but of a different kind because we would be saying goodbye to our much loved Fiona who has kept alive a very special vision for Gateway during these twenty years. Fiona has often said, "Celebrations are what Gateway does particularly well," and she is right! We now have two new kitchens in the building. This provides the opportunity for members to develop and show their culinary skills, especially when we have celebrations and coffee mornings.

Since moving into the new Den, Gateway has identified the great need to have a Sensory Room, for members with sensory needs. The funding for this is now in place, and we look forward to that becoming a reality shortly.

It is encouraging, too, that Gateway is doing its bit for the wider world and our local community. To help combat Climate Breakdown, we are committed to using only reusable bags for going shopping and using only refillable bottles for water. Moreover, we have teamed up with Hexham in Bloom to plant flowers in new planters in Battle Hill and St Mary's Chare to enhance the appearance of the town.

"There is nothing that Gateway cannot do!"

Finally, then, the wonderful thing is that Julia has stepped seamlessly into her new role as CEO from January of this year, the result of five years of preparation to take over from Fiona. I want to express my heartfelt thanks to Julia for the way she has taken over the reins from Fiona in such an enthusiastic and professional way. Alongside Julia, I want to mention Jo Robinson, Development Manager, and Sharyn Castelow, who manages our much appreciated Day Service. Gabby as Administrator and Clare as her assistant perform an essential role in keeping Trustees, Funders etc. well informed. Nor could we do without our staff team who support members to develop their skills and interests be that Sports Teams, Drama, Long distance cycling, or Craft activities. It is a great team! It gives me great pleasure, then to ask you to look at all the wonderful photos in this Annual Report as a pictorial record of Gateway into the Community 2019.



Chief Executive's Report

This is my first annual Report as Chief Executive for Gateway into the Community since Fiona our previous Chief Executive handed over in January 2019. I started with Gateway into the Community in 2003 and feel extremely privileged to have been part of its growth and development.

Gateway is unique. We have grown over the years but we have never lost who we are. Gateway continues to be a foundation from which our members build their friendships and come together.

We have been at our New Den now for over two years. This has been a time of change and growth. We have developed new services, yet continue to strive to keep our much needed grant funded projects going. We have diversified our funding streams and are more sustainable as a result.

This has been a testament to Fiona our previous CEO who had the vision and creativity to innovate and grow Gateway yet not lose our ethos: supporting our members to reach their full potential and creating a culture where everyone has the right to feel a sense of belonging within their community.

As an organisation we believe in developing reflective practice. This is fundamental in creating a culture that promotes questioning and discussions around what we do, which helps us to learn and build on experience.

Over the last year making connections and reconnecting has influenced our work. Whether this is supporting members to reconnect with old friends or Gateway reconnecting with old friends to build a stronger community.

Working together is still a big part of our vision. I would like to thank all the people and organisations with whom we have connected over the year. This has helped us to provide more opportunities for our members. Strong partnerships all play a vital role in working towards stronger communities and social change.

The future is exciting. The New Den has created a home where members, their friends and family can grow and flourish.



Health and happiness is at the heart of everything we do at Gateway, from our successful sports projects to arts, crafts, performing arts, social and youth groups, individual support and Day Service. Health, Happiness and Well-being is the foundation on which we build.

Our weekly grant funded projects are well attended and are extremely popular. They are often a lifeline for many of our members. Over the year we have delivered 16 weekly groups ranging from sports, healthy living, youth groups, social groups, computers and the arts.



Our groups support our members to take part in activities within their local community as well as providing opportunities to travel further afield. We have visited Durham Cricket Ground, Newcastle Participation League at Cramlington, Headway Arts and many more. We have also worked with the Josephine and Jack project to deliver a sexual health and well-being project. Our weekly groups are:

Groups	Attendees
Computer Group	4
Sports Group	25
Performance Group	14
Youth Group	10
Create and Chatter Group	8
Badminton Group	6
Healthy Living Group	18
Hexham Older Persons' Group	6
Thursday Social Group	35
Prudhoe Leisure Group	11
Prudhoe Older Persons' Group	7
Participation Football	52
Gardening Group	3
Club 18-25	17
Saturday Social Group	14
Older Friendships Group	15

We have supported **120** people every week and over **200** people over the course of the year.



Building Connections

This has been a time of connection and re-connection within our local and wider community. Our community involvement is stronger as a result of having a real space that has presence. We can open our doors to the community and as we like to say, the kettle is always on.

Community is very important to us and plays a huge part in who we are and what we do. Our aim is to develop a community where our members feel a real sense of belonging and also contribute to real social change by creating a culture where people with a learning disability are seen as valued members of society.

I would like to say a huge thankyou to everyone within the community who has supported us with donations throughout the year. It is fabulous to receive support from local businesses, organisations and individuals.

We are thrilled to have been chosen by Egger UK as one of their charities for the next three years. This was fantastic news. Thank you so much.



We would also like to say thank you to: Hexham in Bloom; Pattinson Estate Agents; M&Co; Tynedale Ladies Darts; The Grapes; The Freemasons and Kirk Barclay, for all their support. Local community support has also been immense through Tesco Bags of Help and Waitrose Community Matters.

Someone else who has been instrumental in supporting us and raising funds over the years is Melanie Hall. Melanie has been a great supporter and friend of Gateway into the Community and has made a real impact in securing grants and funding. This has contributed to our growth and journey. Thank you Melanie. We would also like to thank all our friends, families and members for their support, donations and fundraising as without this we would not be where we are today.



Individual Support

I am pleased to report that Gateway has had another fun filled year. There have been many achievements from those who receive individual support. We were delighted when we were approached by Hexham in Bloom to work in partnership with them.



We received a donation of £250 to buy planters, compost and plants and with the help of members and staff we have created some beautiful displays. Some of our members have taken on the responsibility of watering and maintaining the planters, which are flourishing. We aim to increase the number of planters next year with the continuing support of Hexham in Bloom.



In addition to the planters we also worked collaboratively with Hexham in Bloom doing a Litter Pick around the local area. Both Gateway staff and members volunteered and put in a huge effort.

We collected 14 bags of litter in total which I'm sure you will agree is a great achievement. As a result of the effort and the enthusiasm, some of our members expressed interest in doing litter picking on a regular basis. We decided to invest in some high visibility jackets and litter picking tools and already our Healthy Living group have since carried out a few litter picking sessions.



Our Individual Support members continue to receive a bespoke service that is specifically tailored to their needs and we are committed to developing skills and talents. Cooking has played a huge part at Gateway this year and we are utilising the Kitchen that we had fitted as a result of valuable funding from the Community Foundation.



Members have cooked a range of healthy meals including carbonara, curry, chilli, pies and sweet treats such as cakes, scones and rock buns. We are encouraging our members in the importance of cooking meals using fresh ingredients and making informed choices. The smells drifting around the Flat in the Den are truly amazing.



In addition, we have staff with many talents such as cycling so one of our members goes cycling every week (weather permitting). He has clocked up many miles over the last year and on one occasion cycled an incredible 40 miles. Another member has had the opportunity to visit one of our staff members' farm where she has planted seedlings and cooked and helped care for the animals.



Some of our members have also taken part in a 10k run and a Triathlon where money was raised for both Gateway and Cardiomyopathy. This was a fantastic effort by all who participated and we are incredibly proud of the effort and commitment our members have shown.



In May Kirk Barclay organised a Family Fun Day to raise funds for Gateway into the Community. The event was a huge success with activities such as face painting, mini go-karting, trampolining, raffle and mini cricket games. An amazing £900 was raised before the event even took place.



Many members, friends and families turned up and enjoyed refreshments which included burgers and sausages. A total of £2,200 was raised. Events such as these epitomise the idea that Gateway into the Community is indeed one big family. A huge thankyou to Kirk Barclay for coordinating the whole event.



Finally, we were invited to the Youth Forum Awards where some of our members were nominated because of their individual qualities and achievements. This award gives our members recognition for the difficulties or obstacles they may have had to overcome in their time at Gateway so far. Some of these members have overcome anxiety and have coped well with the transition from school. The award also recognises achievements and one of our members has successfully completed an ASDAN course in Horticulture and another member is recognised for his editorial work and development of the Gateway into the Community Newsletter.



Day Service

They say time flies when you're having Fun. Well it certainly has this year.

This has been the fastest and busiest year so far. So much has happened. The year started with an amazing residential trip funded via the Community Foundation. A group of Day Service members and other



Gateway members went away for a week-end up into the wilds of Cumbria to enjoy a lovely time bonding and enjoying the, albeit wintry, beautiful landscape. The weekend was filled with fun, games, walks, cooking, cuddly blankets, real fires and huge amounts of luxury hot chocolate.



Friendships and happy memories were made and everyone had the best time. We were even able to take "Buddy" our little Den Doggie, who added extra fun for all.



The long awaited Kitchen and Bathrooms are finally completed and we enjoyed an opening event where all the funders and fundraisers were invited along. We have made great use of the new facilities. Members are cooking and baking some wonderful things, increasing their social and independent skills.



Rhian, Sophie and Lucy represented Gateway in an attempt on the world record for the longest moving line of wheel chairs, during the summer. Unfortunately, due to the miserable weather on the day, lots of people didn't attend, and the record wasn't broken but they are keen to try again next year.



The Day Service has been busy keeping everyone informed of events via the Facebook page and, more recently, the first edition of The Gateway Newsletter has been published. Great thanks to everyone who has contributed, especially Rowan Simpson who has really pushed forward with this project as lead editor.

We have been working with local businesses who have supported us. This year, we were chosen by Waitrose Hexham to be one of their Community Matters recipients.



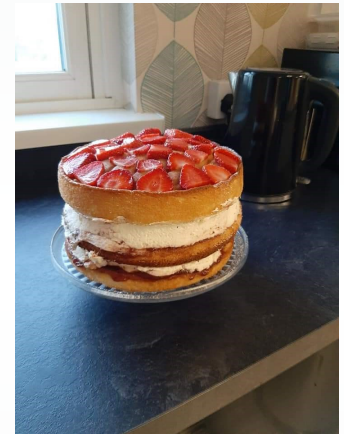
M&Co Hexham held a fashion show and our members were chosen to be models for the evening. The evening was lovely and some of our members modelled the clothes. We feel privileged and honoured to be working alongside such fabulous local businesses.



We held our annual Macmillan coffee afternoon, which was a great success. We raised £125. With our new kitchen facilities we were able to make lots of lovely cakes and everyone was able to contribute fully to the experience. We would like to say thankyou to all our visitors on the day.



The summer has flown by so quickly. Day Service members have been out and about and made the most of the good weather.



We have worked alongside Priory School staff and pupils to ensure a smooth transition for members joining the Day Service team and we are now operating at full capacity. We are looking forward to next year, particularly to developing community access and daily living skills opportunities.



Our Funders

Baily Thomas Charitable Fund



Barbour Foundation

Barchester's Charitable Foundation

Bernard Sunley Charitable Foundation

Boshier-Hinton Foundation

Clothworkers' Foundation

David Solomons Charitable Trust

Egger UK Ltd

Greggs Foundation



Inman Charity

LEADER (Northumberland Uplands Local Action Group) – Part funded by the European Agricultural Fund for Rural Development

Lions Club of Tynedale

Lynn Foundation

Morrisons Foundation

Northumberland County Council Community Chest

Northumberland Cricket Board

Northumbria Police Commissioner's Community Fund

Sir Jules Thorn Charitable Trust

Steven Bloch Image of Disability Charitable Trust

Sylvia Waddilove Foundation

Tesco Bags of Help

Truemark Trust

Waitrose Community Matters

William Webster Charitable Trust

Woodroffe Benton Foundation



The European Agricultural Fund
for Rural Development:
Europe investing in rural areas



and through the Community Foundation Tyne & Wear and Northumberland:

Chrysalis Fund

Fresh Ideas Fund (Northstar Foundation)

Kellett Fund

Linden Family Fund and P&G Fund

Special one-off grant

Thornton Family Grassroots Fund

Winter Family Fund

Wellesley Trust Fund



Prudhoe Town Council and Prudhoe Co-operative charity contributions supported Prudhoe Leisure Group

Thank you to everyone who gave personal donations of money, time and goods. We really appreciate your help and support.