

Trustees' Annual Report for the period

From

Period start date

01 09 2018

To

Period end date

31 08 2019

Charity name

Street Paws

Other names charity is known by

Registered charity number (if any)

1178826

Charity's principal address

101 Middleton Street

Blyth

Northumberland

Postcode NE24 2LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fiona Willis	Chair		
2	James Collins	Treasurer		
3	Leah Southern	Secretary		
4	Rachel Bean			
5	Katja Londa		01/07/19	
6	Danyal Khan		30/09/19	
7	Sue McCabe			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Michelle Southern

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by voting members at the annual AGM through democratic majority voting process which is ratified by the CIO Chair.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees and members must read and adopt our organisation policies including: Data Protection and Retention, Equality and Diversity, Health and Safety, Expenditure and Procurement, Safeguarding and Volunteering and Procedures.

The CIO consists of:

- Seven Trustees who are nominated and seconded at the AGM and manage the day-to-day running of the Charity
- Volunteer coordinators who oversee the running of each monthly local outreach project
- Approximately 300 volunteer members, all of whom are registered vets/ veterinary nurses and who deliver monthly outreach sessions in each town/city and
- We are additionally supported (on an entirely voluntary basis) by a Veterinary Director who is also Chairperson of the medicine board of VetPartners, and a pro-bono funding and development adviser.

Identified risks are managed by the Board of Trustees who are accountable for specific aspects of the charity's activities e.g. treasurer (financial viability, oversight for all expenditure) etc. Risks are then managed and monitored through standing item agendas at annual Trustee meetings, with specific actions agreed on an ongoing or ad-hoc basis to mitigate risks and ensure appropriate controls are put in place. These are recorded in meeting minutes and reviewed on a systematic basis until the risk is ascertained to no longer be an issue to the organisation, when it is recorded as closed.

Processes for risk management during monthly outreach sessions are clearly stated within our Health and Safety Policy and associated Risk Register. Michelle Southern, Executive Director is Street Paws' Health and Safety Officer. She is responsible for the implementation of our Health and Safety Policy, and for ensuring compliance with Health & Safety legislation. Regional Street Paws Coordinators are responsible for communicating Health and Safety information to their own regions. They will be present at, and responsible for overseeing, every outreach event taking place in their designated geographical area. They are also

responsible for conducting risk assessments and ensuring compliance with Health & Safety legislation within their region/city of responsibility. Should a risk be identified, the Regional Coordinators involved will liaise initially with the Health and Safety Officer, who will advise on the remedial action which needs to be taken. Where initial risk assessments indicate that a risk is present, a supplementary assessment may be conducted by the Health and Safety Officer or another Trustee, both as a means of auditing the initial assessments and in order to ensure that the most effective remedial action is taken. All risk assessments will be regularly reviewed by the Board of Trustees at meetings.

Summary of the objects of the charity set out in its governing document

The object of the charity is to promote humane behaviour towards animals by providing free of charge veterinary care and assisting in the provision of temporary accommodation to animals owned by people who are homeless, vulnerably housed and other vulnerable groups severely affected by poverty.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main activities for public benefit during the period include:
 Monthly outreach sessions in towns and cities across England at which our team engage with homeless/vulnerably housed people with pets, undertake initial diagnostic of each animal's health, and provide wormer/flea treatments, microchipping, pet food and basic supplies. We will also promote individual engagement with other relevant VCSE support services as appropriate e.g. Citizens Advice, Council housing teams to address their multiple and complex needs.
 Facilitation of any required treatments or surgeries which need to take place within veterinary practices which are organised on behalf of, and provided to the owner/pet free of charge (paid for by ourselves). We negotiate with surgeries wherever possible to receive treatments at cost price.
 Working in partnership with other local VCSE partners to carry out or work as appropriate, recognising that most people with multiple and complex needs (such as our beneficiaries) are engaged with, and would benefit from engagement with, many support agencies. Local and regional stakeholders we work alongside include homelessness charities, Local Authorities, Police, soup kitchens etc. Across our project areas, we work with approximately 500 stakeholders including vets, kennels and others.

Our beneficiaries are:

- People who are homeless (have been evicted from home, asked to leave by friends or family, repossession, must leave due to violence, can't stay due to fire or flood, or are sleeping on the streets); or
- People who are vulnerably housed (living temporary or emergency housing e.g night shelter, women's refuge; or
- Other vulnerable groups severely affected by poverty – these include those having recourse to food banks and soup kitchens, care leavers, etc.; and
- Owns pet(s) who live with them in these conditions and who require veterinary care that the individual is unable to afford.

We also work to negotiate and pre-agree arrangements for emergency kennel space. This involves animal shelters allowing Street Paws to pay reduced rates for overnight kennel space for pets of our beneficiaries. We will utilise this service in two defined circumstances: 1) when a homeless person who meets our eligibility criteria wishes to take up an offer of temporary/emergency accommodation, which does not allow pets. This enables them to access a safe sleeping space for the night; 2) when a homeless, vulnerably housing or otherwise vulnerable individual who meets our criteria needs overnight/in-patient hospital treatment. In both cases, such is the bond between the homeless and their pets that they will often choose not to access these services if it means leaving their pet, risking further detriment to their wellbeing. This service is open to all eligible beneficiaries, and who can evidence an offer of temporary accommodation or required overnight/residential treatment.

We have taken significant steps to bring down barriers to homeless people accessing accommodation and services by installation of specifically built dog kennels into hostel grounds. Less than 10% of hostels Nationally will allow pets - by installing the kennels homeless people no longer are faced with the choice of giving up their dog - or a bed for the night. To date we support two Kennels in Leeds installed by Beacon Hostel.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Since setting up our first project in Newcastle in April 2016 with one outreach in Newcastle and three veterinary volunteers, we have grown in size and scale and now deliver monthly outreach in 24 towns and cities nationally, engaging with approximately 320 homeless people and 340 pets monthly. These are based in the following areas: North East, North West, Yorkshire, Wales and Northern Ireland.

During the reporting year, we have worked hard to develop both new and existing relationships enabling us to maximise our impact. These include working alongside 24 local veterinary practices who are based in our project areas. These include, for example, Westways Vets, Valley Vets, Beechwood Vets and Tameside Vets. From these, we negotiate cost price treatments, medicines and surgical interventions as required. We also work with stakeholders across the UK including the NHS, North East Homeless, Leeds Street Kitchen, Simon on the Streets, The Moses Project, Changing Lives and Street Kitchen. All our outreach sessions run co-terminus and simultaneously to their activities, ensuring we engage the maximum number of potential beneficiaries.

We continue to develop our partnership with other local VCSE partners, including developing an agreement with Newcastle Cat & Dog Shelter which enables us to offer overnight emergency kennel space for pets whilst their owners go into temporary/emergency accommodation or overnight/in-patient hospital treatment.

We are also working with social landlords and established hostels, in project cities to identify safe and clean longer-term accommodation that is pet-friendly. In this way, Street Paws will both address the immediate welfare needs of the animals owned by people who are homeless or vulnerably housed, and the more systemic issues causing homelessness.

Our team has also worked to develop robust governance structures to underpin the longer-term sustainability of the charity, including a range of policies and processes underpinning everything from volunteer recruitment, veterinary expenditure, and CPD for our teams. We have also invested in website development and social media to ensure we can promote our activities, attract new volunteers, take referrals for homeless pets in need of veterinary support, and engage with potential community partners. Finally, we have engaged pro-bono support including a photographer to ensure we have high-quality images of the work we do and the pets we have helped.

All of these steps will act as foundations to ensure that we continue to maximise the public benefit of our work together in future.

Brief statement of the charity's policy on reserves

Our Reserves Policy ensures the organisation can operate for a minimum of one year at a basic level without any additional income should the need arise. This covers all routine veterinary fees (excluding surgical interventions), costs of running the charity etc. and totals £10000.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The CIO's principal sources of funds including: charitable donation from the general public and veterinary partners, including social media/online funding campaigns, members of the public raising sponsorship to participate in sporting events, running fundraising events e.g. dog shows, and the sale of promotional materials e.g. hoodies and Calendars and fundraising from Trusts and Foundations by a team of volunteer fundraisers lead by Michelle Southern Executive Director.

Expenditure has supported our charitable objectives by enabling us to facilitate free of charge veterinary care/supplies and temporary kennel space/shelter for pets owned by those who are homeless, vulnerably housed and other vulnerable groups severely affected by poverty and installation of Street Paws kennels into hostel grounds.

N/A

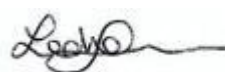
Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Fiona Willis

Leah Southern

Position (eg Secretary, Chair, etc)

Chair

Secretary

Date

04/02/20

Street Paws

Name: **Street Paws**

Charity no: 1178826

Structure: Unincorporated association governed by a constitution.

Trustees: Rachel Bean
Fiona Willis
Leah Victoria Southern
Susan McCabe
James Patrick Collins
Katja Londa
Danyal Khan

Trustees are elected by the membership at each Annual General Meeting.

Address: 101 Middleton Street
Blyth
NE24 2LU

Bankers: Lloyds Bank

Independent Examiner: Mark Thompson
VODA
Queen Alexandra Campus
Hawkeys Lane
North Shields
NE29 9BZ

Street Paws
Registered Charity No. 1178826

**Trustees' Report
and
Financial Statement
for the year ended
31 August 2019**

Street Paws

Review of activities and performance

The trustees of the charity present their report with the financial statements for the charity for the year ended 31 August 2019.

Street Paws is a charity concerned with supporting homeless and vulnerable people and their pets. We raise money through private donations, grants and corporate sponsorships in order to help fund the veterinary care of a large number of animals throughout the North of England, Yorkshire, Lincolnshire, Wales and Northern Ireland. We also raise awareness for the issues these people and animals are facing, and provide any other support that we may be able to provide to help the care of their animals.

During the 2018/19 period, we funded veterinary care for hundreds of animals, including offering everything from routine vaccinations to urgent surgical procedures. The charity also appeared at several events nationwide, as well as national and local TV and radio to raise awareness.

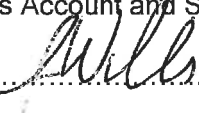
During the year we also opened our first dedicated kennel facilities to help homeless and vulnerable people place their animals at times they were unable to care for them themselves for short periods due to illness, extreme hardship, or other temporary changes in circumstance.

Risks, reserves and investments

The Trustees aim to maintain free reserves in unrestricted funds at a level equivalent to six months expenditure. This level would allow the charity to continue its activities for a reasonable period in the event of a sudden curtailment of funding. This would allow enough time for the charity to either obtain new funding sources or restructure its activities

Trustees' responsibilities in relation to the financial statements

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 1993. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities.

Signed:  Chair, on behalf of the Trustees, date: 9/11/19

Independent Examiners Report

Report to the
trustees of

Street Paws

On accounts for
the year ended

31 August 2019

Charity no 1178826

**Respective
responsibilities of
trustees and
examiner**

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

**Basis of
independent
examiner's
statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent
examiner's
statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 130 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



28 October 2019

**Name:
Address:**

Mark Thompson MAAT
VODA
Queen Alexandra Campus
Hawkeys Lane
North Shields
NE29 9BZ

Street Paws

Statement of Financial Activities

for the year ended 31 August 2019

		Unrestricted Funds 2019	Restricted Funds 2019	Total Funds 2019	Total Funds 2018
Receipts					
Grants	2		32250	32250	1000
Corporate Partnerships		5500		5500	
Donations		23983		23983	11917
Donations (Wonderful)		9555		9555	615
Sales		5233		5233	147
Fundraising		1254		1254	203
Total Receipts		45525	32250	77775	13882
Payments					
Vet Procedures and Supplies		13779		13779	5761
Restricted Funds Expenditure			17078	17078	
Cost of Sales		2748		2748	180
Insurance		508		508	269
Volunteer Uniform		946		946	502
Website/Computer Systems		1518		1518	108
Trustee Expenses (Travel)		5762		5762	915
Promotional Material		1972		1972	526
Show/Event Attendance costs		2355		2355	341
Other Animal Welfare					
Equipment/Supplies		850		850	90
Shelter Services		1164		1164	199
Membership fees etc.		234		234	
Miscellaneous		169		169	
Total Payments		32005	17078	49083	8891
Surplus / deficit for the year		13520	15172	28692	4991
Funds at 1 September 2018		6493	1000	7493	2502
Funds at 31 August 2019		20013	16172	36185	7493

**Street Paws
Balance Sheet
31 August 2019**

	2019 £	2019 £	2018 £	2018 £
Fixed assets				
Tangible assets	0		0	
Current assets				
Debtor				
Cash at bank and in hand	36,185		7,493	
	<u>36,185</u>		<u>7,493</u>	
Creditors: amounts falling due within one year				
Net current assets		36,185		7,493
Total assets less current liabilities		36,185		7,493
Creditors: amounts falling due after one year				
Net Assets at 31 August 2019		<u>36,185</u>		<u>7,493</u>
Represented By:				
Restricted Funds		16,172		1,000
Unrestricted Funds		20,013		6,493
		<u>36,185</u>		<u>7,493</u>

The financial statements were approved by the following members of the Management Committee:

Signed.....

Position.....Chair of Trustees

Signed.....

Position.....TREASURER / TRUSTEE

Date 9/11/19

Street Paws

Notes to the accounts, 2019

1. Accounting Policies

- a The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Street Paw meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

- b Grants received are accounted for on a received basis and credited to income.
- c Voluntary income is received by way of donations and gifts and is included in full in the Receipts and Payments Account when received.

2. Grants receivable

Persula Foundation	5000
Manchester Sleepover	5050
Jolleys	15000
Clothworkers	5200
Sir James Knott Trust	2000
	32250

3. Trustees, staff and related party transactions

No staff are directly employed by the charity.

Trustee travel expenses were refunded, total for the year £5,762.

4. Costs of financial services

The fee for the independent examination of the 2019 accounts will be £400. No other amounts were paid for financial services.

5. Restricted Funds

Analysis of Restricted Funds:	Open Bal	Income	Expend	End Bal
Miscellaneous	1000		1000	0
Persula Foundation		5000	5000	0
Manchester Sleepover		5050	2124	2926
Jolleys		15000	3754	11246
Clothworkers		5200	5200	0
Sir James Knott Trust		2000		2000
Total Revenue Restricted Funds	1000	32250	17078	16172

Street Paws
Registered Charity No. 1178826

Trustees' Report
and
Financial Statement
for the year ended
31 August 2019

Street Paws

Name: **Street Paws**

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Structure: Charitable Incorporated Organisation governed by a constitution.

Trustees: Rachel Bean
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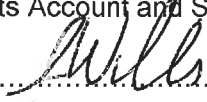
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Signed:  Chair, on behalf of the Trustees, date: 9/11/19

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Signed.....

Position.....TREASURER / TRUSTEE

Date 9/11/19

Street Paws

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Clothworkers		5200	5200	0
Sir James Knott Trust		2000		2000
Total Revenue Restricted Funds	1000	32250	17078	16172

