

(31 MAR 2019)

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Annual Report

2018/2019

Firthmoor and District Community Association

(A charitable company limited by guarantee)

Registered Charity Number: 1144955

Registered Company Number: 07842311

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CHARITY COMMISSION
FIRST CONTACT

30 DEC 2019

ACCOUNTS
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Charity objects...

An extract from our articles of association

- (a) To promote the benefit of the inhabitants of Firthmoor and Lascelles Park and the Neighbourhood thereof without distinction of sex, sexual orientation, race or of political, religious or other options, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure-time occupations with the object of improving the conditions of life for the said inhabitants.
- (b) To establish or secure the establishment of a Community Centre and to maintain and manage the same, whether alone or in co-operation with any local authority or other person or body in furtherance of these objects

The area in which we operate general overview:

Firthmoor Community Centre is located in Eastbourne Ward in the south east of Darlington, the majority of which is comprised of Firthmoor Estate. Eastbourne is ranked 664th (worst 8% nationally) in the Government's Index of Multiple Deprivation (estimated using combined LSOA scores).

The area has a population of 5780 residents in 2,660 households. 22.4% of the population is aged under 16 with 19.3% over the age of retirement compared with 19.5% and 18.6% nationally. The proportion of the population from ethnic minorities is 2.2% compared with 2.1% in Darlington and 8.7% in England in Wales.

The unemployment rate in Eastbourne is 5.2%, the fourth highest in Darlington compared to the overall Darlington figure of 4. Youth unemployment in Eastbourne is the fourth worst in Darlington, with 38.8% of unemployed people aged between 18-24.

25.6% of the working age population receives key benefits, with 28.5 of children living in low-income households, the eleventh worst in Darlington. Eastbourne has the second highest proportion of single parent households in Darlington at 5.1%. Eastbourne also has the biggest problem with dental health among children, with an average of 3.5 decayed, missing or filled teeth (dmft). The ward also has the highest rate of teenage pregnancies in the town.

Educational attainment is low, with results at Key Stage 2 being the worst in Darlington, along with the lowest level of adults in further education (4.6%). Only 5% of people aged 18 to 20 progress to university.

Eastbourne has levels of car ownership that are significantly lower than the national rate, with 42.0% of households not owning a car compared to 26.8% nationally. House prices have stagnated, and the average price of a property in Eastbourne is £104,300, which is ranked as joint eighth in Darlington (along with Park East). A third of houses in Eastbourne are rented from social landlords.

The report...

Report of the Trustees for the Year Ended 31 March 2019

The trustees present their report with the financial statements of the charity for the period ended 31st March 2018. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's articles, the charity's Act 1993 and the statement of recommended practice (SORP): Accounting and Reporting by Charities 2005.



Steven Tait

Chairman

This year we launched our new vision of together we will which sets out the strategic direction for the charity over the next 2 years. I am pleased that this year has been a huge success and we have made some significant steps forward. One of the main aims this year was to enhance our centre and complete some much needed up grades. All hireable space has been upgraded and refreshed to give a warmer and more inviting feel throughout our centre. In addition to this we have invested and upgraded to superfast WIFI which can be used by staff, members and visitors whilst they are here.

The two main highlights this year have been the 3rd year of Firthmoor Live which was Hawaii Themed with over 400 local residents attending. In addition to this we also launched our very first Festive Firthmoor which was our winter community event. This was well attended with over 2000 residents attending. The main attractions were a spectacular firework display, market stalls, community raffle and lots more.

The trustee board here at Firthmoor is made up of individuals who all bring different skills and experience to the charity these include areas such as finance, HR and people management; this sort of dynamic board is vital for us as it helps to keep costs down in these areas of the business. Sometimes we forget that the board is completely made up of volunteers so a big thank you to all board members for their time and efforts throughout the past year. Recently I have worked closely with the senior management team to tweak our business model ensuring we have the right people in the right roles is crucial. I am confident that our operation is cost effective and set up to deliver another fantastic year for us all. Earlier this year the board set challenging budgets to make best use of our revenues alongside a very ambitious set of strategic priorities. It is important for us as a team to remain focused on the fact that Firthmoor & District Community Association is fully dependent on the income that we generate through our own business performance. We will continue to adapt when needed which will allow us to continue to be the best community charity in Darlington. I was also pleased to be appointed as a lay member on to both the Children's and Adults safeguarding partnership boards for the town.

I would like to round up the past year with another Thank you to everyone involved here at Firthmoor & District Community Association because without you we wouldn't be here or be able to achieve what we do year on year.

Finally I am looking forward to another successful year for us all.

Steven Tait.



Jonathan Dulston

Head of Charity Operations

This year has focussed on delivering operational excellence whilst maximising colleagues' productivity to ensure the charity gets value for money. I am pleased that a number of activities have been delivered to ensure our processes are streamlined.

One of our big focusses this year was to launch project origami which has set out to reduce the amount of paper we use as an organisation. I am pleased to report that since this has been launched, we have seen a 36% reduction of paper used.

I am pleased that our events package this year has been more successful than ever before and want to highlight how this links to our strategic aims of creating unique opportunities which enhance our members lives. These events allow us to support residents and ensure they have the support and service they need and when they need it.

Our youth discos have been a real success with hundreds of families attending throughout the year. This allows us to work with families and provide services and support on an ongoing basis. Its also provided a great community spirit and brings people together. Further work will be done in the coming year to maximise this work.

The charity sector remains a challenging environment and obtaining grants and finding is becoming increasingly competitive. The charity is working on a number of cost saving exercises and projects to minimise our outgoings whilst looking at ways to innovatively generate capital.

Finally I am would like to reiterate that FDCA remains a unique place who delivers a credible charity to its members. We have a dedicated board of Trustees and incredible team who I am confident will deliver the charity to success over the coming year.

Community Centre User Groups...

Firthmoor Community Centre is available throughout the year for a variety of both local and regional users in our variety of rooms for hire. The rooms we have range of rooms to accommodate from small groups to up to 200 people.

In addition to meetings we also accommodate local groups including Taekwondo, Dance and Karate we have also been able to as well and a host of other activities and groups including,

- Baby Clinic with Stay and Play Sessions
- Game of Actual Life
- Councillor Ward Surgeries
- Slimming World
- Groundworks Play Project
- Tool Library
- Pin Point Training
- National Childminders
- National Blood Services (NHS)
- PIN Point Training
- Polish Community Learning
- Over 50's Group
- Police PACT
- Exercise classes

We have also been able to support the local heart foundation to enable them to work with people affected by cardiac issues. In addition to the above community groups, the centre is also a base for a Citizens Advice Bureau, Darlington Credit Union and the Burgess & Hyder Dental Group

The community centre also serves as a base for services that offer practical focused support for local people to reach their full potential, this includes free on site laptop hire, printing facilities, health and baby clinic, local authority children's centre services and polish family support group. The addition of chair cover and bow hire has increased the popularity of the room hire for Weddings, Christenings and Special occasions.

Community Association Projects...

Maidendale Nursery

Our nursery remained at capacity throughout the year where we offered funding places for 2, 3 and 4-year-old children, including paid childcare for all ages from 0-11 years. High quality resources were purchased to help enhance opportunities for the children's learning and ongoing development.

We appointed skilful practitioners to ensure that children had ongoing access to high quality learning and teaching. This was delivered in a stimulating, welcoming environment both in and outdoors. Due to this we have continued to have a 'GOOD' Ofsted rating, which we endeavour in the near future to become 'Outstanding'.

Plans are in place to look at the nursery's opening hours and flexibility in an ever changing market. It's important that the nursery is set up to respond to the changing needs of parents.

Within the nursery we continue to deliver a pay in advance system for nursery fees. We have found this to be very successful and has mitigated issues that were arising from aged debt. Our vision for the nursery is to continue and develop on the delivery of the childcare services. This will also have a large impact on the children and families within the local area.

Maidendale Nursery had a remarkable financial year giving us an opportunity to plan for suture investment and refurbishment in the coming year..

Community Café

Meeting the needs of our customers is very important to us throughout the whole organisation and especially in our Café. We listened to our customers and introduced seasonal lines, special offers, Mothers Days lunches and a customer reward scheme.

To ensure long term financial viability for our Café we revaluated our staff structure to ensure that staffing levels were cost effective for the future sustainability of our Café.

We reintroduced our Christmas fare throughout December to serve Christmas lunches all month long, with special lunch day with waitress service.

Our Café remains at the heart of Firthmoor Community Centre, producing nutritious meals and snacks in a friendly and welcoming environment

Community Fun Days, Trips & Social Evenings and Firthmoor LIVE 2017

The local community continues to support our social evenings and fun days with an extremely high turnout, which include big hitters such as our Halloween and Christmas fetes. As a local charity we are so passionate about creating fantastic community experiences for the whole family to enjoy all year round.

Over the last twelve months we continue to facilitate more community events than any year before. These occasions are always aimed at raising the charity's profile and promoting our services to local people, this year's events were again great successes and were extremely well attended by hundreds local residents, and also well reported in local media.

Our organised trips have included South Shields, Leeds, Blackpool, the Polar Express, Forbidden Corner and several other locations within the north east, helping to support families to enjoy local attractions. We often ask for suggestions from the community, who love the idea of being able to think of a great place to go and have it safety and professional delivered for them and the community.

This year to Celebrate the Queen's 90th Birthday we hosted Firthmoor LIVE an open air outdoor concert. The event was our biggest and best yet with over three thousand people attending, the event ran over nine hours with live acts and bands entertaining the crowds.

Online Presence & Digital Services

This technology enables our member to receive news, discounts and information in real time via our database of member's numbers. We also use the service to set reminders for our trustees meetings and to send important message to employees. All you need to do is register your mobile phone number with the charity to receive updates.

The charity is also runs as facebook page, with over 3000 'likes' to the page, which is an effective means of engagement with large numbers of people, often we can reach over 4.5K people with a post update. Social media is a key part of our engagement with the community and members; you can also follow us on Twitter searching for the user name @Firthmoor or visit our website www.firthmoor.co.uk

Fundraising & Support Projects...

Firthmoor Food Bank

Many local people often find themselves in situations where they require additional support, and we feel having a foodbank locally is a vital tool in that support, launched two years ago the services is now well established and used.

Firthmoor Food Bank provides emergency food parcels to people in crisis. Our food bank is completely self-sustaining and relies on donations from individuals and groups. Our partnership working with groups such as our local Slimming World, local supermarkets and schools have supported the sustainability of this service.

Trips Savings Club

To assist with budgeting for our regular trips and short break holidays we continue to provide a savings scheme where our members can save any amount in their budget for pending excursions which we have on offer.

This scheme has proved very popular with many members being able attend the trips without having to pull out large sums of money before hand; this scheme supports people to build up a reserve of funds and budget for our trips and days away several months in advance.

Volunteer Programme

There is sound evidence that volunteering brings benefits to both the person volunteering and the people and organisation they support. We have developed a strong volunteer database this year, and we have focused on supported key activities within the charity whilst also support individuals to gain the confidence and experience in those roles; we are pleased to report that our volunteer numbers steadily are increasing.

Organisational Structure & Business Model

Organisational Report of the Association for the Year Ended 31st March 2017

Firthmoor & District Community Association is a voluntary group, run by local people who owned and are responsible for maintaining Firthmoor Community Centre. The charity provides supports and delivers essential community services for local people in Firthmoor - we are passionate about our community.

All our charitable activities focus on the provision of social, educational and leisure time activities either directly, or in partnership with others, to further our charitable purposes and aims for the public benefit and to enhance the wellbeing of our local community. We're continuing to develop new organisational structures, inspirational leadership and driving a new community culture, we're aiming to continually improve the overall efficiency and effectiveness of our charity.

Working closely with the Chairman, the Chief Officer is responsible for the day to day operational management of the charity, individual supervision of employees. The Chief Officer also ensures that the employee team continues to develop skills and working standards in line with good practice and legislation.

Firthmoor & District Community Association has a strategic change initiative to create the best Community Centre in Darlington, an organisation capable of delivering community services at the grass roots.

We want everyone to be involved in maintaining a great community building in the smartest and most efficient way possible. Our community's expectations continue to grow and in order that we meet those changes and expectations every element of our charity will need to adapt to ensure we are set up to succeed.

Our Vision

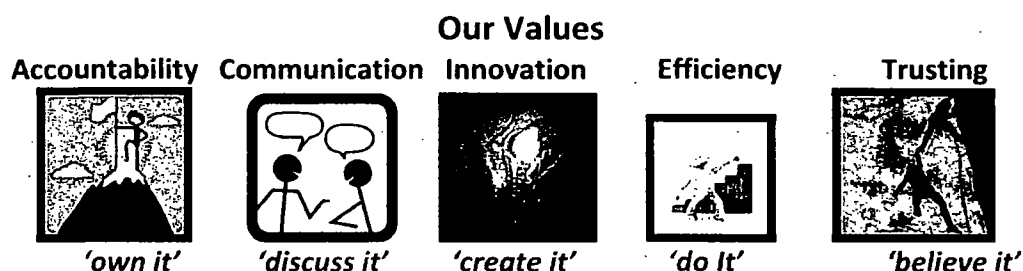
The charities vision is summarised as:

'To be widely recognised as the best community charity in Darlington, where we create unique community experiences that our members, residents and employees feel proud to be a part of'

Our Strategic Priorities

The priorities that will help achieve the vision are:

- ✓ **Inspiring our employees** – developing a culture that engages our employees, promoting clear values and behaviours, creating systems and processes that keep our employees up to date, on board and part of our journey, ensuring consistency, fairness and ownership.
- ✓ **Making a difference to our community**– maintaining and enhancing our reputation as a great place to be, delivering high quality standards that deliver a unique and practical benefit to local people, businesses and our members.
- ✓ **Strengthening our leadership model** – maintaining our current methods of governance, reviewing our impact and effectiveness in ensuring the stability of the administration, providing good governance and leadership by exercising effective controls, being open and accountable.
- ✓ **Building a sustainable future** – supporting our long-term future and our ability to improve our facilities, services and effectiveness by optimising surplus from any income by building and growing our business in order to better support our community in a socially responsible way



Delivering on our aims and objectives

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review focuses on the successes of each the key activities of our charity and the benefits they have brought to the people we are set up to support. The review also helps us ensure our aims, objectives and activities remain focused on our stated purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives in planning our future activities.

In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set and how they most benefit the community.

The focus of our work

Our main objectives for the year continued to be to advance education and to provide facilities in the interests of social welfare. The strategies we used to meet these objectives included:

- ✓ Working in partnership with others to provide a range of services and activities for local people
- ✓ Building upon our service delivery to provide an excellent customer focused environment for our users and members who access the centre on a daily basis

- ✓ environment where people want to spend more of their social and recreational time whilst providing healthy meals at affordable prices
- ✓ Working towards a fully maintain our self-sustaining community centre free from a further dependence on grant funding
- ✓ Promoting the advancement of education and health through the provision of an in-house nursery and dental practice

Recruitment, appointment and induction of trustees

We regularly advertise for vacancies on the board, this is done through our website, Facebook page and via our community newsletter. We are also signed up to the local community voluntary service network.

Our new trustees are elected at the AGM for a one year term and are eligible for re-election each year, no term limits apply. Trustees elected at the AGM can reside in any area of Darlington; those wishing to be co-opted on to the board during the year must be a resident of the council wards of Eastbourne and Lascelles.

There are four officer positions available for election at each AGM. Honorary Officers are elected are Chairman, Deputy Chairman, Treasurer and Secretary, applications for trusteeship must be received before the meeting and a twenty one day general notice of this requirement is given.

All of our new trustees will be familiar with the practical work of the Charity and how the Community Centre is managed. The Chief Officer in partnership with the secretary is responsible for arranging induction sessions for new trustees, which involves issuing email accounts, ID Badges, explaining the structures of the Charity, its constitutional workings, and its current range of business activities, this includes a deep dive into the accounts and business plans. All trustees are required to sign the code of conduct and agree to our 'good governance' policy statement. Training is carried out as appropriate and where necessary guidance is updated or recommended.

How our activities deliver public benefit

All our charitable activities focus on the provision of social, educational and leisure time activities either directly, or in partnership with others, to further our charitable purposes for the public benefit and to enhance the wellbeing of our local community.

Who used and benefitted from our services

Firthmoor Community Centre provides services and activities that support people to reach their full potential. An important first step in providing the services that will benefit people's lives is in understanding the 'needs' that exist in the local community and how those 'needs' could best be met. From this starting point services and activities can then be established, alone or in partnership with our community, we are committed to ensuring our community improves and builds upon opportunities.

Principal Funding Sources

Aside from the income generated from groups who use the Community Centre as a base to provide social and recreational activities the principal funding sources for the charity are now derived from our in-house childcare operations and room hire income.

Following constraints on local authority funding in Darlington, which led to all subsidies to Community Centre's being cut to zero, the charity has to ensure all income to cover running costs has to be derived from business activities e.g. room/office hire charges, nursery places, café sales etc.

Investment Policy

Aside from retaining a prudent amount of working capital the charity has no funds to invest. If the charity had sufficient resources available Trustees would consider the options available, however, at this present time the Management Committee has decided to focus resources towards a continued cycle of repair and renewal of the building until such times as large surpluses can be accumulated for future planned investments

Reserves & Risks Policy

In order to highlight any risks to the organisation the Board of Trustees and Chief Officer continually examine the charity's cash flow and reserves through regular budget reviews and updates, led by the treasurer. The charity has established policies in regards to finance, employee relations and operational health and safety, which are reviewed annual by the secretary. Where appropriate, systems or procedures have also been established to mitigate the risks the charity faces.

In the past the charity used to be highly depended on grant income, however, business income now forms all of the charities resources so emphasis of where the risks lie have changed, with greater attention now being placed not just on how we conduct our business, with emphasis on developing a strong leadership team, with accountable and dynamic managers.

The charity's current reserves statement and operational direction is to maintain sufficient working capital and manage cash flow to meet any known commitments. In most cases the charity's annual expenditure budgets are not executed until predicted income budgetary targets have been achieved, this approach has been adopted to ensure that there is a sufficient flow of cash to meet known commitments.

The charity has a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure.

Procedures are also place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the centre.

As part of the annual budget approved each April, the charity treasurer on behalf of the trustees conducts a review of the approved budget each October, where appropriate, amendments will be made to ensure that any risks are identified in all of our operations

Plans for Future Periods

In the forthcoming year the charity plans to continue providing the wide range of services and activities outlined above and throughout this document and will encourage and support more groups and local people to take advantage of the excellent facilities the charity has to offer.

Auditors

The auditors, J P Walters & Co, were re-appointment as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity. This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Management Committee on Thursday 19th December 2019 and signed on its behalf by Mr Steven Tait



Steven Tait
Chairman

Independent Examiner's Report to the Trustees of
Firthmoor and District Community
Association

Independent examiner's report to the trustees of Firthmoor and District Community Association ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



J P Walters BSc BFP FCA
ICAEW
J P Walters & Co
Chartered Accountants
67 Duke Street
Darlington
Co. Durham
DL3 7SD

Date: 20.12.2019

Firthmoor and District Community
Association

Report of the Trustees
for the Year Ended 31 March 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRATEGIC REPORT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07842311 (England and Wales)

Registered Charity number

1144955

Registered office

Firthmoor Community Centre
Burnside Road
Darlington
Co. Durham
DL1 4SU

Trustees

Kevin Nicholson

Jonathan Dulston

Steven Tait

Mrs Susan Dulston

Mrs L Munro

Mrs V Hamilton

D P Wright

Mrs G Garbutt

Mrs A Humble

Trustee

Ee Manager

Dance Teacher

Shop Assistant

Unemployed

- resigned 15.4.18

- appointed 14.8.18

- resigned 31.10.19

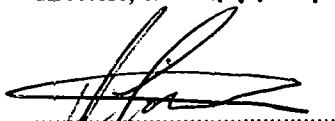
- appointed 29.10.18

- resigned 30.9.19

Company Secretary

Mrs K Tait

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on19.12.19..... and signed on the board's behalf by:



Mrs K Tait - Secretary

Firthmoor and District Community Association

Statement of Financial Activities
for the Year Ended 31 March 2019

		Unrestricted funds	Restricted funds	31.3.19 Total funds	31.3.18 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Charitable activities	3				
Nursery		342,499	-	342,499	379,243
Kitchen		64,384	-	64,384	56,542
General		1,175	-	1,175	13,550
Other trading activities	2	160,356	-	160,356	144,701
Total		568,414	-	568,414	594,036
EXPENDITURE ON					
Raising funds	4	37,853	-	37,853	13,020
Charitable activities	5				
Nursery		318,737	-	318,737	352,743
Kitchen		72,710	-	72,710	51,729
General		142,420	27,033	169,453	170,448
Other		-	-	-	2,582
Total		571,720	27,033	598,753	590,522
NET INCOME/(EXPENDITURE)		(3,306)	(27,033)	(30,339)	3,514
RECONCILIATION OF FUNDS					
Total funds brought forward		191,740	984,447	1,176,187	1,172,673
TOTAL FUNDS CARRIED FORWARD		188,434	957,414	1,145,848	1,176,187

Firthmoor and District Community
Association

Balance Sheet
At 31 March 2019

		Unrestricted funds £	Restricted funds £	31.3.19 Total funds £	31.3.18 Total funds £
	Notes				
FIXED ASSETS					
Tangible assets	12	11,211	957,413	968,624	988,305
CURRENT ASSETS					
Debtors	13	-	-	-	321
Cash at bank		<u>183,849</u>	<u>1</u>	<u>183,850</u>	<u>196,340</u>
		183,849	1	183,850	196,661
CREDITORS					
Amounts falling due within one year	14	(6,626)	-	(6,626)	(8,779)
NET CURRENT ASSETS		<u>177,223</u>	<u>1</u>	<u>177,224</u>	<u>187,882</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>188,434</u>	<u>957,414</u>	<u>1,145,848</u>	<u>1,176,187</u>
NET ASSETS		<u>188,434</u>	<u>957,414</u>	<u>1,145,848</u>	<u>1,176,187</u>
FUNDS	16				
Unrestricted funds				188,434	191,740
Restricted funds				<u>957,414</u>	<u>984,447</u>
TOTAL FUNDS				<u>1,145,848</u>	<u>1,176,187</u>

The notes form part of these financial statements

continued...

Firthmoor and District Community
Association

Balance Sheet - continued
At 31 March 2019

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on19/12/19..... and were signed on its behalf by:



.....
Steven Tait -Trustee

Firthmoor and District Community
Association

Cash Flow Statement
for the Year Ended 31 March 2019

	Notes	31.3.19 £	31.3.18 £
Cash flows from operating activities:			
Cash generated from operations	1	<u>(3,342)</u>	<u>40,391</u>
Net cash provided by (used in) operating activities		<u>(3,342)</u>	<u>40,391</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		<u>(8,646)</u>	<u>-</u>
Net cash provided by (used in) investing activities		<u>(8,646)</u>	<u>-</u>
Cash flows from financing activities:			
Loan repayments in year		<u>(502)</u>	<u>-</u>
Net cash provided by (used in) financing activities		<u>(502)</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period		<u>(12,490)</u>	<u>40,391</u>
Cash and cash equivalents at the beginning of the reporting period		<u>196,340</u>	<u>155,949</u>
Cash and cash equivalents at the end of the reporting period		<u>183,850</u>	<u>196,340</u>

The notes form part of these financial statements

Firthmoor and District Community
Association

Notes to the Cash Flow Statement
for the Year Ended 31 March 2019

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.19 £	31.3.18 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(30,339)	3,514
Adjustments for:		
Depreciation charges	28,326	28,922
Decrease/(increase) in debtors	321	(321)
(Decrease)/increase in creditors	<u>(1,650)</u>	<u>8,276</u>
Net cash provided by (used in) operating activities	<u>(3,342)</u>	<u>40,391</u>

Firthmoor and District Community
Association

Notes to the Financial Statements
for the Year Ended 31 March 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Allocation and apportionment of costs

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
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Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Firthmoor and District Community Association

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

2. OTHER TRADING ACTIVITIES

	31.3.19	31.3.18
	£	£
Fundraising events	19,752	11,235
Rental income	129,677	129,109
Trips	8,554	1,920
Feed in tariffs	2,373	2,437
	<u>160,356</u>	<u>144,701</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.3.19	31.3.18
		£	£
Nursery fees	Nursery	135,175	177,936
Grants	Nursery	207,284	201,307
Miscellaneous income	Nursery	40	-
Cafe income	Kitchen	64,384	56,542
Grants	General	-	9,920
Photocopying/Tool hire	General	994	3,491
Pitch hire	General	-	28
Miscellaneous income	General	181	111
		<u>408,058</u>	<u>449,335</u>

Grants received, included in the above, are as follows:

	31.3.19	31.3.18
	£	£
DBC Special Educational Needs Grant	5,600	5,015
DBC Nursery Education Grant	120,777	127,722
DBC Early Years Grant	80,907	68,570
Lottery Funding	-	9,920
	<u>207,284</u>	<u>211,227</u>

4. RAISING FUNDS

Other trading activities

	31.3.19	31.3.18
	£	£
Purchases	<u>37,853</u>	<u>13,020</u>

**Firthmoor and District Community
Association**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2019**

5. CHARITABLE ACTIVITIES COSTS

	Direct costs	Grant funding of activities (See note 6)	Support costs (See note 7)	Totals
	£	£	£	£
Nursery	314,128	2,120	2,489	318,737
Kitchen	72,710	-	-	72,710
General	(1,303)	-	170,756	169,453
	<u>385,535</u>	<u>2,120</u>	<u>173,245</u>	<u>560,900</u>

6. GRANTS PAYABLE

	31.3.19	31.3.18
	£	£
Nursery	<u>2,120</u>	<u>7,252</u>

7. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
Nursery	2,489	-	2,489
General	<u>167,182</u>	<u>3,574</u>	<u>170,756</u>
	<u>169,671</u>	<u>3,574</u>	<u>173,245</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.19	31.3.18
	£	£
Auditors' remuneration	-	2,160
Depreciation - owned assets	<u>28,327</u>	<u>28,922</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

	31.3.19	31.3.18
	£	£
Trustees' expenses	<u>1,414</u>	<u>422</u>

Firthmoor and District Community
Association

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

10. STAFF COSTS

	31.3.19	31.3.18
	£	£
Wages and salaries	327,555	337,556
Other pension costs	<u>3,752</u>	<u>4,297</u>
	<u>331,307</u>	<u>341,853</u>

The average monthly number of employees during the year was as follows:

31.3.19	31.3.18
<u>-</u>	<u>-</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Nursery	379,243	-	379,243
Kitchen	56,542	-	56,542
General	3,630	9,920	13,550
Other trading activities	<u>144,701</u>	<u>-</u>	<u>144,701</u>
Total	584,116	9,920	594,036
EXPENDITURE ON			
Raising funds			
Raising funds	13,020	-	13,020
Charitable activities			
Nursery	352,743	-	352,743
Kitchen	51,729	-	51,729
General	133,495	36,953	170,448
Other	<u>2,582</u>	<u>-</u>	<u>2,582</u>
Total	553,569	36,953	590,522
NET INCOME/(EXPENDITURE)	30,547	(27,033)	3,514
RECONCILIATION OF FUNDS			
Total funds brought forward	161,193	1,011,480	1,172,673
TOTAL FUNDS CARRIED FORWARD	<u>191,740</u>	<u>984,447</u>	<u>1,176,187</u>

Firthmoor and District Community Association

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

12. TANGIBLE FIXED ASSETS

	Freehold property £	Plant and machinery £	Totals £
COST			
At 1 April 2018	1,351,673	57,114	1,408,787
Additions	-	8,646	8,646
At 31 March 2019	<u>1,351,673</u>	<u>65,760</u>	<u>1,417,433</u>
DEPRECIATION			
At 1 April 2018	367,227	53,255	420,482
Charge for year	<u>27,033</u>	<u>1,294</u>	<u>28,327</u>
At 31 March 2019	<u>394,260</u>	<u>54,549</u>	<u>448,809</u>
NET BOOK VALUE			
At 31 March 2019	<u>957,413</u>	<u>11,211</u>	<u>968,624</u>
At 31 March 2018	<u>984,446</u>	<u>3,859</u>	<u>988,305</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19	31.3.18
	£	£
Trade debtors	<u>-</u>	<u>321</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.19	31.3.18
	£	£
Other loans (see note 15)	-	503
Trade creditors	-	1,250
Social security and other taxes	3,066	3,066
Accrued expenses	<u>3,560</u>	<u>3,960</u>
	<u>6,626</u>	<u>8,779</u>

15. LOANS

An analysis of the maturity of loans is given below:

	31.3.19	31.3.18
	£	£
Amounts falling due within one year on demand:		
Other loans	<u>-</u>	<u>503</u>

Firthmoor and District Community Association

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

16. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	65,278	(18,342)	(19,466)	27,470
Nursery	122,247	23,362	12,931	158,540
Kitchen	<u>4,215</u>	<u>(8,326)</u>	<u>6,535</u>	<u>2,424</u>
	191,740	(3,306)	-	188,434
Restricted funds				
General	984,447	(27,033)	-	957,414
TOTAL FUNDS	<u>1,176,187</u>	<u>(30,339)</u>	<u>-</u>	<u>1,145,848</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	161,531	(179,873)	(18,342)
Nursery	342,499	(319,137)	23,362
Kitchen	<u>64,384</u>	<u>(72,710)</u>	<u>(8,326)</u>
	568,414	(571,720)	(3,306)
Restricted funds			
General	-	(27,033)	(27,033)
TOTAL FUNDS	<u>568,414</u>	<u>(598,753)</u>	<u>(30,339)</u>

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	At 31.3.18 £
Unrestricted Funds			
General fund	66,044	(766)	65,278
Nursery	95,747	26,500	122,247
Kitchen	<u>(598)</u>	<u>4,813</u>	<u>4,215</u>
	161,193	30,547	191,740
Restricted Funds			
General	1,011,480	(27,033)	984,447
TOTAL FUNDS	<u>1,172,673</u>	<u>3,514</u>	<u>1,176,187</u>

Firthmoor and District Community Association

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	148,331	(149,097)	(766)
Nursery	379,243	(352,743)	26,500
Kitchen	<u>56,542</u>	<u>(51,729)</u>	<u>4,813</u>
	584,116	(553,569)	30,547
Restricted funds			
General	<u>9,920</u>	<u>(36,953)</u>	<u>(27,033)</u>
TOTAL FUNDS	<u>594,036</u>	<u>(590,522)</u>	<u>3,514</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted funds				
General fund	66,044	(19,108)	(19,466)	27,470
Nursery	95,747	49,862	12,931	158,540
Kitchen	(598)	(3,513)	6,535	2,424
Restricted funds				
General	<u>1,011,480</u>	<u>(54,066)</u>	-	<u>957,414</u>
TOTAL FUNDS	<u>1,172,673</u>	<u>(26,825)</u>	-	<u>1,145,848</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	309,862	(328,970)	(19,108)
Nursery	721,742	(671,880)	49,862
Kitchen	<u>120,926</u>	<u>(124,439)</u>	<u>(3,513)</u>
	1,152,530	(1,125,289)	27,241
Restricted funds			
General	<u>9,920</u>	<u>(63,986)</u>	<u>(54,066)</u>
TOTAL FUNDS	<u>1,162,450</u>	<u>(1,189,275)</u>	<u>(26,825)</u>

Firthmoor and District Community
Association

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.

Firthmoor and District Community
Association

Detailed Statement of Financial Activities
for the Year Ended 31 March 2019

	31.3.19 £	31.3.18 £
INCOME AND ENDOWMENTS		
Other trading activities		
Fundraising events	19,752	11,235
Rental income	129,677	129,109
Trips	8,554	1,920
Feed in tariffs	<u>2,373</u>	<u>2,437</u>
	160,356	144,701
Charitable activities		
Nursery fees	135,175	177,936
Cafe income	64,384	56,542
Grants	207,284	211,227
Photocopying/Tool hire	994	3,491
Pitch hire	-	28
Miscellaneous income	<u>221</u>	<u>111</u>
	<u>408,058</u>	<u>449,335</u>
Total incoming resources	568,414	594,036
EXPENDITURE		
Other trading activities		
Cost of trips and fund raising	37,853	13,020
Charitable activities		
Wages	242,881	266,736
Pensions	3,427	1,076
Advertising	12	353
Sundries	95	-
Consumables	52,257	48,654
Nursery meals	17,870	15,651
Core overhead contribution	67,100	61,000
Cleaning	1,893	1,502
Tool Library equipment	-	56
Grants to individuals	<u>2,120</u>	<u>7,252</u>
	387,655	402,280
Support costs		
Management		
Wages	84,674	70,820
Pensions	325	3,221
Rates and water	547	2,300
Insurance	5,332	5,413
Light and heat	16,692	15,514
Telephone	3,166	2,381
Carried forward	110,736	99,649

Firthmoor and District Community Association

Detailed Statement of Financial Activities
for the Year Ended 31 March 2019

	31.3.19 £	31.3.18 £
Management		
Brought forward	110,736	99,649
Postage and stationery	3,080	1,851
Advertising	927	3,921
Sundries	3,332	361
Maintenance contracts	6,516	8,227
Licences and subscriptions	5,818	4,681
Cleaning	1,592	870
Employment engagement	1,100	1,679
Volunteer expenses	2,593	2,264
Repairs and renewals	5,651	7,721
Consumables	-	2,215
Depreciation of property	27,033	27,033
Depreciation of fixtures	950	1,418
Depreciation of computer eqpmnt	343	471
	<u>169,671</u>	<u>162,361</u>
Governance costs		
Trustees' expenses	1,414	422
Auditors' remuneration	-	2,160
Accountancy fees	2,160	-
Legal fees	-	10,279
	<u>3,574</u>	<u>12,861</u>
Total resources expended	<u>598,753</u>	<u>590,522</u>
Net (expenditure)/income	<u>(30,339)</u>	<u>3,514</u>