

THE BEAMSLEY PROJECT  
CHARITABLE TRUST

REPORT AND UNAUDITED ACCOUNTS

for the year ended

31 March 2019

Charity Number: 701574

**THE BEAMSLEY PROJECT**  
**CHARITABLE TRUST**

**INFORMATION**

Charity Registration Number:	701574	
Patron:	The Duke of Devonshire C.B.E.	
Chairman:	Rev R Owen	
Hon. Secretary:	Rev R Owen	
Hon. Treasurer:	Mr D Charlton	
Trustees:	Rev R Owen Mr D Charlton Mr G Jolly Mrs J Phyfers Mr M Perry Mrs L Duttine Mrs J Olby Mr J Tomlinson	
Warden:	Mrs M Tomlinson	
Address:	Harrogate Road Beamsley Skipton North Yorkshire BD23 6JA	
Accountants:	Keith Bridgford & Co 17 The Grove Ilkley West Yorkshire LS29 9LW	
Bankers:	HSBC 1 Wells Road Ilkley West Yorkshire LS29 8HG	Skipton Building Society 20 The Grove Ilkley West Yorkshire LS29 9EG

**THE BEAMSLEY PROJECT**  
**CHARITABLE TRUST**  
**TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2019**

**Objects of the Charity**

The Trust provides short stay facilities for disabled persons and their carers, visiting the Yorkshire Dales, without discrimination as to race, gender, age or creed. It has, as a priority, the encouragement of independence for the disabled person.

**Structure, governance & management**

The Trust is a registered charity, number 701574, and is constituted under a trust deed dated 2 May 1989, amended on 8 January 2008.

The Trustees retain responsibility for the overall decision making of the Project and meet monthly for this purpose.

Working closely with the "Friends of Beamsley", a group of committed fundraisers who consistently support the Trust year on year, a budgeted plan is outlined and responsibilities allocated as appropriate. This hard work has given invaluable assistance to numerous schemes in the past, and we are grateful that it continues.

**Connected Charities & related parties**

There is a strong connection with the Methodist churches in the area. The building used by the Project is on a 50 year lease from the Trustees for Methodist Church Purposes. Much practical help and support is given by many Methodists in our region.

**Achieving Objectives**

Last year we spent grant donations on the upgrading of the bathrooms and the Project's main Centre accommodation. This year our efforts have been focused on the Cottage, to make it more eco-friendly with new double glazed windows, and a more efficient shower room having a changing table to assist our most disabled visitors. There are also plans to improve the kitchen when funds are available.

A long term scheme to develop the Field behind our buildings has now been agreed with the landscape designers. This imaginative improvement in facilities for visitors has attracted support from the Duke of Devonshire's Charitable Trust, and from the National Lottery Fund. Work on paths easy for wheelchairs, raised flower beds and sheltered seating are about to be installed. We plan to involve the children of the Beamsley School in planting shrubs and flowers to mark the opening of this new development.

We record again the magnificent support of the Friends of Beamsley who raise funds through the year by store collections, cake stalls, and special events such as a recent very successful Fashion Show, much enjoyed by the local community. We are indebted to several Trusts which continue to make substantial annual grants, enabling the Project to keep costs to our visitors affordable. We are also devising a way of giving free holidays to children who would otherwise not come to Beamsley.

After several years during which visitors numbers have declined, it is encouraging that our staff's marketing efforts are bearing fruit, with a healthy increase this year. Using internet sites and social media, word is getting about that Beamsley offers much for people with disabilities.

Our landlord, The Methodist Church, is responsible for regular inspection of the premises. Recently we invited officials of the local Methodist Management Group to meet with Trustees so that they could see how well the buildings are being maintained and used. In spite of rent increases related to the RPI, the Methodist people in our area support the Project financially, as well as by giving time in fund raising and as volunteer Trustees.



**THE BEAMSLEY PROJECT**  
**CHARITABLE TRUST**  
**TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2019 (cont.)**

**Financial Review**

Income over the last twelve months was very similar to the previous year. We were able, therefore, to carry out considerable development works to the benefit of all visitors without adversely affecting our financial strength.

We also continue with our policy of offering our accommodation at the lowest possible cost and this has also been achieved whilst maintaining a satisfactory capital position.

**Reserves Policy**

Our reserves policy remains at £35,000 which is considered as sufficient in the event of:-

- a) Unforeseen interruption of up to 6 months of accommodation for our visitors.
- b) The renewal of expensive and essential equipment should other funding not be available.

**Investment Policy**

All funds are in an instant access account until such time as rates for fixed term investments improve. This has the added short term advantage of ensuring funds are available on the very rare occasions when invoices for major work are due prior to agreed funding.

**Risk Management**

The Trustees and Management Team regularly assess and review the risks faced by the Project and believe that systems are in place to mitigate them.

All equipment is maintained/serviced in accordance with statutory provisions. Insurance levels are reviewed annually and acted upon as necessary.

**Plans for the future**

Following the modernisation of the Foyer, shower rooms and wc's plus wifi improvements, updating of part of the cottage has commenced plus the outdoor space, specifically the field at the back of our building, is to receive a considerable makeover making it a healthy and interesting area for all guests including those restricted to wheelchair use.

There is a constant need to seek new markets and this will remain a focus.

**Reference and administrative information**

Patron: The Duke of Devonshire C.B.E.

Chairman & Hon. Secretary: Rev R Owen

Hon. Treasurer: Mr D Charlton

Warden: Mrs M Tomlinson

Trustees: Rev R Owen, Mr D Charlton, Mr G Jolly, Mrs J Phylfers, Mr M Perry, Mrs L Duttine, Mrs J Olby, Mr J Tomlinson

Address: Harrogate Road, Beamsley, Skipton, North Yorkshire, BD23 6JA

Charity Number: 701574

Accountants: Keith Bridgford & Co, 17 The Grove, Ilkley, West Yorkshire, LS29 9LW

Bankers: HSBC, 1 Wells Road, Ilkley, LS29 8HG; Skipton BS, 20 The Grove, Ilkley, LS29 9EG

**THE BEAMSLEY PROJECT**  
**CHARITABLE TRUST**  
**TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2019 (cont.)**

**Trustees' responsibilities in relation to the accounts**

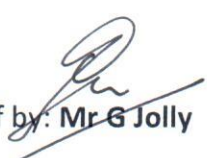
The charity trustees are responsible for preparing a trustees' annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare accounts for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the accounts the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose the reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of accounts.

Approved by the trustees on 4th June 2019 & signed on their behalf by:  **Mr G Jolly**

**THE BEAMSLEY PROJECT CHARITABLE TRUST****STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31 March 2019**

	Note	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>Funds</u> <u>2019</u>	<u>Total</u> <u>Funds</u> <u>2018</u>
<b>Income</b>		£	£	£	£
Donations & gifts		46,366	-	<b>46,366</b>	50,758
Investment income		211	-	<b>211</b>	229
Income from accommodation		51,071	-	<b>51,071</b>	57,309
<b>Total income</b>		<u>97,648</u>	<u>-</u>	<u><b>97,648</b></u>	<u>108,296</u>
<b>Expenditure</b>					
Charitable activities:					
Operation of accommodation		142,441	-	<b>142,441</b>	119,302
<b>Total expenditure</b>	2	<u>142,441</u>	<u>-</u>	<u><b>142,441</b></u>	<u>119,302</u>
<b>Net (expenditure)/income</b>		(44,793)	-	<b>(44,793)</b>	(11,006)
Transfer		-	-		-
Total funds brought forward		541,733	-	<b>541,733</b>	552,739
Total funds carried forward		<u>496,940</u>	<u>-</u>	<u><b>496,940</b></u>	<u>541,733</u>



**THE BEAMSLEY PROJECT CHARITABLE TRUST****BALANCE SHEET as at 31 March 2019**

	Note	<u>2019</u>		<u>2018</u>	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	5		<b>440,202</b>		465,611
<b>Current assets</b>					
Debtors	6	<b>5,617</b>		2,625	
Cash at bank & in hand		<b><u>34,297</u></b>		<b><u>46,147</u></b>	
		<b>39,914</b>		<b>48,772</b>	
<b>Creditors:</b>					
Amounts falling due within one year	7	<b><u>18,176</u></b>		<b><u>7,650</u></b>	
<b>Net current assets</b>			<b>21,738</b>		41,122
<b>Total assets less current liabilities</b>			<b><u>461,940</u></b>		<b><u>506,733</u></b>
<b>Contingency Reserve</b>	8		<b>35,000</b>		35,000
<b>Total assets less liabilities</b>			<b><u>496,940</u></b>		<b><u>541,733</u></b>
<b>Represented by:</b>					
Funds	9		<b><u>496,940</u></b>		<b><u>541,733</u></b>

The above accounts were approved at a meeting of the Committee on 4 June 2019

Trustee  
Mr G Jolly

Secretary  
Rev R Owen

## **THE BEAMSLEY PROJECT CHARITABLE TRUST**

### **NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2019**

#### **1. Accounting Policies**

##### **1.1 Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

##### **1.2 Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the trustees have considered whether in applying the accounting policies requires by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

##### **1.3 Funds Structure**

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the trust deed.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 10.

##### **1.4 Income recognition**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Trust has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within in control of the charity and it is probable that those conditions will be fulfilled in the reporting period. Legacy gifts are recognised when received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

##### **1.5 Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accrual basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. Charitable expenditure comprises those costs incurred in running and maintaining the accommodation centre. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

##### **1.6 Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.



**THE BEAMSLEY PROJECT CHARITABLE TRUST****NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2019 (cont.)****1. Accounting Policies cont.****1.7 Tangible fixed assets & depreciation**

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	- straight line over 50 years
Fixtures, fittings & equipment	- 25% reducing balance
Computer equipment	- 33.33% straight line
Heating system	- 10% straight line

**2. Analysis of expenditure on Charitable activities**

	<u>Accommodation Centre</u>	
	<u>2019</u>	<u>2018</u>
	£	£
Staff costs	33,599	27,034
Rent, rates, water, power, insurance	25,296	23,905
Repairs, maintenance, cleaning	52,677	35,969
Admin expenses	4,081	5,028
Legal expenses	-	712
Depreciation	26,308	26,174
Governance costs	480	480
	<u>142,441</u>	<u>119,302</u>

**3. Analysis of governance costs**

	<u>2019</u>	<u>2018</u>
	£	£
Independent examiners fee	180	180
Accountancy services	300	300
	<u>480</u>	<u>480</u>

**4. Analysis of staff costs**

	<u>2019</u>	<u>2018</u>
	£	£
Salaries & wages	<u>33,599</u>	<u>27,034</u>

The trustees give freely of their time and expertise without any form of remuneration, benefit in kind or expense payments.

**5. Tangible fixed assets**

	<u>Land &amp; buildings freehold</u>	<u>Heating System</u>	<u>Fixtures, fittings &amp; equipment</u>	<u>Computer equipment</u>	<u>Total</u>
Cost	£	£	£	£	£
As at 1 April 2018	724,299	110,234	102,680	725	937,938
Additions	-	-	-	899	899
Disposals	-	-	-	(725)	(725)
As at 31 March 2019	<u>724,299</u>	<u>110,234</u>	<u>102,680</u>	<u>899</u>	<u>938,112</u>
<b>Depreciation</b>					
As at 1 April 2018	314,967	55,955	100,681	724	472,327
Charge for the year	14,485	11,023	500	299	26,307
On disposals	-	-	-	(724)	(724)
As at 31 March 2019	<u>329,452</u>	<u>66,978</u>	<u>101,181</u>	<u>299</u>	<u>497,910</u>
<b>Net book values</b>					
As at 31 March 2019	<u>394,847</u>	<u>43,256</u>	<u>1,499</u>	<u>600</u>	<u>440,202</u>
As at 31 March 2018	<u>409,332</u>	<u>54,279</u>	<u>1,999</u>	<u>1</u>	<u>465,611</u>

**THE BEAMSLEY PROJECT CHARITABLE TRUST****NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2019 (cont.)**

	<u>2019</u>	<u>2018</u>
<b>6. Debtors</b>	<b>£</b>	<b>£</b>
Other debtors	4,282	1,304
Prepayments & accrued income	<u>1,335</u>	<u>1,321</u>
	<u>5,617</u>	<u>2,625</u>
<b>7. Creditors: amounts falling due within one year</b>	<b><u>2019</u></b>	<b><u>2018</u></b>
	<b>£</b>	<b>£</b>
Payments received on account	14,655	3,800
Accruals & deferred income	<u>3,521</u>	<u>3,850</u>
	<u>18,176</u>	<u>7,650</u>
<b>8. Contingency reserve</b>	<b>Contingency Reserve</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
Cash held in reserve	<u>35,000</u>	<u>35,000</u>

Contingency reserve comprises a cash reserve of £35,000 in accordance with the Trustees Report. This reserve is considered to be necessary in the event of unforeseen circumstances resulting in the interruption of the provision of accommodation for a period of up to six months, or the replacement of expensive and essential equipment if funding was not available from elsewhere.

**9. Movement of funds for the year ended 31 March 2019**

	<u>Balances brought forward</u>	<u>Receipts</u>	<u>Payments</u>	<u>Transfers between funds</u>	<u>Balances carried forward</u>
Restricted	-	-	-	-	-
Unrestricted:					
Capital funds	480,708	-	-	(44,793)	435,915
General funds	61,025	97,648	(142,441)	44,793	61,025
Totals	<u>541,733</u>	<u>97,648</u>	<u>(142,441)</u>	<u>-</u>	<u>496,940</u>

**10. Capital Commitments**

The Charity has an obligation to pay approximately £3,300 for work carried out on an upgrade to the bathroom in the cottage, and approximately £16,000 for work to the new garden area.

**THE BEAMSLEY PROJECT**  
**CHARITABLE TRUST**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BEAMSLEY PROJECT  
CHARITABLE TRUST**

I report on the accounts of the charity for the y/e 31 March 2019 which are set out on pages 5-9.

**Respective responsibilities of the trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with of my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep proper accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*y. Bridgford*  
 .....  
 Julie Bridgford FCA  
 Keith Bridgford & Co  
 17 The Grove  
 Ilkley  
 LS29 9LW

*5 June 2019*  
 .....  
 Date



**THE BEAMSLEY PROJECT CHARITABLE TRUST****INCOME & EXPENDITURE ACCOUNT for the year ended 31 March 2019**

	<u>2019</u>		<u>2018</u>	
Income	£	£	£	£
Donations		44,426		47,803
Interest received		211		229
Friends of Beamsley		1,940		2,955
Overnight residence		<u>51,071</u>		<u>57,309</u>
		97,648		108,296
<b>Administrative expenses</b>				
Wages & salaries	33,599		27,034	
Rent payable	7,000		7,000	
Rates	221		200	
Water/sewage etc	1,198		1,425	
Insurance	4,789		4,093	
Light & heat	12,088		11,187	
Laundry & cleaning	1,132		2,350	
Repairs & maintenance	46,405		32,214	
Garden maintenance & redevelopment	5,140		1,405	
Printing, postage & stationery	476		308	
Advertising & promotion	1,502		3,269	
Telephone/Internet charges	1,518		1,015	
TV Licence	151		147	
Legal fees re. lease	-		712	
Accountancy	480		480	
Professional charges	120		120	
General expenses	314		169	
Depreciation on freehold property	14,485		14,485	
Depreciation on fixtures, fitting & equipment	800		666	
Depreciation on heating system	<u>11,023</u>		<u>11,023</u>	
		142,441		119,302
<b>(Deficit)/surplus for the year</b>		<u>(44,793)</u>		<u>(11,006)</u>