

1st / 6th Edgware Scout Group

Receipts and Payments Account for the Year Ending 31 March 2019

		2019 £	2018 £
RECEIPTS			
	Note		
Membership Subscriptions		1,495	1,380
less: Membership subscriptions paid on		(2,184)	(1,359)
Net Subscriptions Retained		(689)	21
Hall Hires		57,348	36,008
Camps and Activities	2	1,556	-
Grants		500	-
Bank Interest		169	111
Donations		102	7
Sundry Income		24	68
Total Receipts		59,010	36,215
PAYMENTS			
Camps and Activities	2	3,155	-
Camping Equipment	3	1,758	-
Uniform and Badges		805	198
Section Expenses	4	654	978
Other Equipment		317	117
Total Scouting Expenses		6,689	1,293
Repairs and Maintenance	5	41,581	2,473
Cleaning		5,550	6,341
Utilities		5,355	5,152
Business Rates		4,920	4,777
Equipment Additions	6	4,161	-
Insurance		3,478	3,411
Building Improvements		2,274	-
Telephone and Internet		638	567
Total Building Costs		67,956	22,720
IT Expenses	7	970	120
Printing, Postage and Stationery		483	187
Other Subscriptions and Fees		140	130
Gifts and Donations		41	118
Total Payments		76,279	24,568
Net Receipts / (Payments)		(17,269)	11,647
Depreciation	8	5,310	5,841
Loss on disposal	8	1,592	-
Net Receipts / (Payments) after depreciation		(24,171)	5,806

The receipts and payments account and accompanying balance sheet were approved by the Executive Committee on 13 May 2019 and signed on their behalf by:



Sheetal Patel - Treasurer



Liam Mendes - Group Scout Leader

1st / 6th Edgware Scout Group

Balance Sheet as at 31 March 2019

		2019 £	2018 £
Fixed Assets	Note		
Land and Buildings	8	615,954	621,264
Fixtures and Fittings	8	-	1,592
Total Fixed Assets		615,954	622,856
Current Assets			
MetroBank Current Account		-	3,031
MetroBank Deposit Account		10	89,084
Santander Current Account		2,046	2,046
Co-Operative Bank Current Account		9,721	-
Co-Operative Bank Deposit Account		65,000	-
Cash		255	489
Total Current Assets		77,031	94,650
Total Assets		<u>692,985</u>	<u>717,506</u>
Current Liabilities			
Good Behaviour Bonds		(350)	(700)
Total Net Assets		<u>692,635</u>	<u>716,806</u>
Represented by			
Balance brought forward		716,806	710,965
Net Receipts / (Payments)		(24,171)	5,841
Balance carried forward		<u>692,635</u>	<u>716,806</u>

1st / 6th Edgware Scout Group

Notes to the Accounts

These notes form part of the accounts on pages 1-2

1 Basis of Preparation

The accounts are prepared under the historical cost convention.

2 Camps and Activities

	Income	Expenditure	Net
District Camp 2018	630	876	(246)
Phasels December 2018	760	886	(126)
Beaver Sleepover 2018	100	95	5
Christmas Party 2018	-	182	(182)
Cubs District Competition	66	66	-
General	-	480	(480)
AGM	-	119	(119)
Future Events	-	450	(450)
	1,556	3,155	(1,599)

3 Camping Equipment

Major purchases include:	£
3 x Vango Tents	660
2 x Coleman Tents	525
Event Shelter	156
Other Camping Equipment	417
	1,758

4 Section Expenses

	£
Beaver Expenses	178
Cub Expenses	252
Scout Expenses	225
	654

5 Repairs and Maintenance

Major works include:	£
Repairs to Dale Hall Floor	33,809
Hot Water and Heating	2,940
Dale Hall Heaters	1,566
IT Network	995
General Repairs	2,272
	41,581

6 Equipment Additions

Major purchases include:	£
Karcher B60W Floor Cleaner	3,563
Other Equipment	598
	4,161

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7 IT Expenses

Major purchases include:	£
2x Desktop PCs	261
1x Tablet	259
 New Website	 216
	736

8 Tangible Fixed Assets

	Land and Buildings £	Fixtures and Fittings £	Total £
COST			
At 1st April 2018	663,744	31,766	695,510
Additions	-	-	-
At 31st March 2019	<u>663,744</u>	<u>31,766</u>	<u>695,510</u>
 DEPRECIATION			
Brought Forward	42,480	30,174	72,654
Charge for the Year	5,310	-	5,310
Disposals		1,592	
	<u>47,790</u>	<u>31,766</u>	<u>79,556</u>
 NBV at 31st March 2019	<u>615,954</u>	<u>-</u>	<u>615,954</u>
 NBV at 31st March 2018	<u>621,264</u>	<u>1,592</u>	<u>622,856</u>

Land is valued at £398,246 (60%), which is not depreciated

The building is depreciated for 20 years at 2% on a straight line basis

During the year, the group decided to write off the remaining value of fixtures and furniture as they had either been disposed of, or reached the end of their working life.

Independent Examiner's Report to the Trustees of the 1ST/6TH EDGWARE SCOUT GROUP

I report on the accounts of the Group for the year ended **31 March 2019** which comprise the Statement of Financial Activities, Cash Funds and related notes set out on **pages 1-4**.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

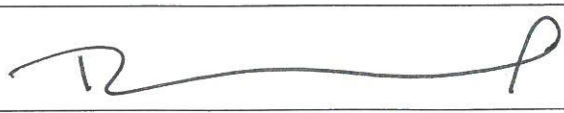
Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	
Date:	31st May 2019
Name:	ROY MCKERRACHER
Qualification:	IC.A.S.
Address:	34 ELMCROFT CRESCENT, HARBOR HAZ 6HN

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Welcome from the Chair

Welcome to the 2019 1st/6th Edgware AGM. This is the first time we have held an AGM whilst we have been away on camp, so I hope this is going well!

I must apologise for not being with you all today, but I am currently in France at a football tournament with my youngest son, who is representing Harrow, so he isn't there either.

The last 12 months have seen a lot of change within the Group with changes in the Leadership team coming in to effect and new leaders joining the Group to add both youth, enthusiasm and experience to the firm foundations that were already in place. We have also seen the opening of a Scout section which started from nothing and now has 17 scouts, which is a great result and one that ensures there is something to interest the Beavers and Cubs as they move through the sections.

Group membership is thriving, within almost 60% increase having taken place in the last 12 months, which is a testament to the sections Leaders and Assistants who are responsible for providing a wide and varied program which sparks the young people's interest. I would like to thank every one of those people running sections, without you all the Group would not be as healthy as it is today.

In addition to the Section Leaders I would like to thank the Senior Team, led by Liam, with Matthew and Jon who are providing an environment where the sections can thrive. Let us not forget the members of the executive, who are there to make sure everything is being done properly, the finances are managed appropriately and the building is being properly run and maintained. Massive thanks to you all for your input and advice throughout the year.

We have had to spend some money in the last 12 months with a new floor, but with Matthew's skill and time we have also carried out a number of other major improvements without having to bring in outside contractors, so another special thanks to him for that.

I am sure you will agree that we have a strong and capable team who have only the Young People's and the Groups best interests at heart. We have growing membership numbers, a sound financial footing, and excellent programmes across all sections and should have every optimism for another fantastic year of growth.

Finally, a big thank you to the parents and carers who lend us the young people once a week, for your engagement and support.

Please enjoy the rest of the day and camp.

lan

Ian McCreeth
Chair

Reference and Administration Details

Group Executive Committee

Ex-Officio Members

Chair

Mr David Martin (Acting) (to July 2018)
Mr Ian McCreeth (from July 2018)

Secretary

Mrs Hemlata Patel (to July 2018)
Mrs Jean Gregson (from September 2018)

Treasurer

Mr Gareth Ellacott (Acting) (to July 2018)
Mrs Sheetal Patel (from July 2018)

Group Scout Leader

Mr Liam Mendes

Assistant Group Scout Leaders

Mr Matthew Inwards
Mr Jonathan Gregson (from October 2018)

Scout Leader

Mr Scott McCreeth (from July 2018)

Elected Members

Ms Temitope Lemoh

Mr Ash Vekaria

Mr Kam Shah

Mr Christopher Pope

Mr Peter Jones

Nominated Members

Mr David Martin

Mr Gareth Ellacott (to August 2018)

Mrs Hemlata Patel

Co-opted Members

Mr Ketan Gohil (from January 2019)

Miss Joanna Pope

Bankers

MetroBank Plc (to March 2019)

The Co-Operative Bank Plc (from March 2019)

Santander Bank

Charity Number

303684

Registration Number (TSA)

100099960

Contact Details

RochDale Scout Centre
42 Roch Avenue, Edgware, HA8 6DW

1st6thedgware.org mail@1st6thedgware.org
020 8951 1540
@1st6thEdgware facebook.com/1st6thEdgware

Independent Reviewer

Roy McKerracher

Group Leadership Team (at 31st March 2019)

Managers

Group Scout Leader

Liam Mendes

Assistant Group Scout Leaders

Matthew Inwards
Jonathan Gregson

Beaver Scout Leaders

Beaver Scout Leader

refer to Liam Mendes

Assistant Beaver Scout Leader

Kam Shah

Section Assistant (Beavers)

Shay Boden

Cub Scout Leaders

Cub Scout Leader (Acting)

Stuart Hoggie

Assistant Cub Scout Leader

Ka Li

Section Assistants

Christopher Pope
Jayna Gorasia

Scout Leaders

Scout Leader

Scott McCreeth

Assistant Scout Leader

Jeremy Hearn

Young Leaders

Fiona Hoggie

Anish Shah

Structure, Governance and Management

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules (POR) of The Scout Association. The Group is a trust established under rules which are common to all Scouts.

The Trustees are appointed in accordance with the POR of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Group which is an educational charity. As trustees they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the Chair, Treasurer and Secretary together with the Group Scout Leader and Assistants, individual section leaders (if opted to take on the responsibility) and parent representatives, meeting at least four times per annum.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. Sufficient insurance is in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Scout Association provides a national accident insurance policy as part of the annual capitation paid by the Group. Risk Assessments are undertaken before all activities.
- Reduced income. The Group is primarily reliant upon income from subscriptions. A reserve is held to ensure the continuity of activities should there be a major reduction in income. Subscriptions could be raised to increase income on an ongoing basis.
- Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer activities. There would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.
- Reduction or loss of members. There would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Group Objectives and Activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Public Benefit Statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Financial Review

SUMMARY

As a registered charity we produce our accounts on a receipts and payments basis and this means that there will be fluctuations year on year due to the timing of the cash flows. We have shown a net loss in terms of membership subscriptions retained and this is due to members joining mid-way through the year and subs therefore being lower than capitation paid.

We had to carry out major works to the hall floor, which have resulted in the overall loss for the year. It was also necessary to repair the hot water and heating system. The executive committee standardised hall hires over the year which has resulted in an increase in income.

The Group has also put on more activities and camps in the last year, and as such there is considerable spending in comparison to the prior year.

The Scout Group is in a sound financial position for the next accounting year and is set to deliver some excellent scouting adventures for our young people.

RESERVES POLICY

The Group's Policy on Reserves is to hold sufficient resources to continue the charitable activities of the Group for a period of at least 12 months in the event that income and fundraising activities fall short of our requirements.

We are also holding funds on reserve in the event that major works are required. Given the age of our building it is likely that major works will be required at some point in the future due to general wear and tear and the Executive Committee consider it prudent to hold funds on reserve to cover this.

Sheetal

Sheetal Patel
Group Treasurer

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Signed:	Signed copy available on request
Date:	31 May 2019
Name:	Roy McKerracher
Qualification:	ICAS
Address:	