



Trustees' Annual Report for the period

Period start date				Period end date		
From	1st	June	2018	To	31st	May 2019

Section A Reference and administration details

Charity name

Warrington Foodbank

Other names charity is known by

None

Registered charity number (if any)

1152525

Charity's principal address

Warrington Foodbank.

Unit 9 Tanning Court

Warrington

Postcode

WA1 2HF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hilda Ann Whitfield	Chair		Foodbank members (AGM)
2	David McDonald	Treasurer / Secretary / Project Manager.		Foodbank members (AGM)
3	Susan Blythe			Foodbank members (AGM)
4	Margaret Pennell			Foodbank members (AGM)
5	Andrew McDade			Foodbank members (AGM)
6	Anne Tobiasen			Foodbank members (AGM)
7	David George Okell			Foodbank members (AGM)
8	Melvin Allmark			Foodbank members (AGM)
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal Adviser	Fiona Bruce LLP	3 Grappenhall Road, Warrington. WA4 2AH

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Recommended by members / trustees. Elected at the Annual General Meeting. Between Annual General Meetings, appointed by existing trustees.

Additional governance issues (Optional information)

Trustees are generally selected from the body of members and voted into post at the Annual General Meeting. Those being proposed are encouraged to discuss the role with current trustees and are provided with the Charity Commission Booklet "The Essential Trustee". They are also required to fill in a trustee self-declaration form to ensure they are not barred from fulfilling the role.

Hilda Whitfield (chair) has worked closely with David McDonald who is the Treasurer, Secretary and Project Manager. The wider body of trustees bring skills and experience that aid in the proper management of the charity,

Rob Booth remains our only paid staff and fulfils the important and demanding role of Warehouse Manager, meeting regularly with trustees.

The charity as a whole depends on its many wonderful volunteers who put in an incredible number of voluntary hours. Without their help and support this work would not be possible.

As a charity we work under the guidelines of the Trussell Trust, whom we are affiliated to. This provides us with the benefits of a comprehensive Operations Manual providing the core of our policies and procedures, together with an excellent Information Technology system upon which we record and report upon our operation. These systems help us to manage the charity and minimise risk. Further expertise can be called upon from Trussell Trust if the trustees require it and we are subject to their Compliance Audits.

In May of 2018, with help from Trussell Trust, we implemented GDPR changes to bring us into line with the new law.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve persons in Warrington and surrounding areas who are in conditions of need, hardship or distress by the provision of food, in such ways as the trustees see fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The key purpose of Warrington foodbank is summed up in its objects, namely to relieve persons in Warrington and surrounding areas who are in conditions of need, hardship or distress by the provision of food, in such ways as the trustees see fit.

The trustees have carefully considered the Charity Commission guidance on public benefit and are satisfied that the charitable aid, namely food, that is provided, is made available to the "public" in such a way as to relieve poverty and seek to prevent the need reoccurring. The "benefit" that results means that the hungry are fed and that positive signposting is given to aid the individual in the medium term.

Our charity operates a "voucher only service" and relies upon partnership with agencies that carry out the assessments for vouchers. This practice of working with agencies, located across the town, provides the trustees with confidence that the public are helped appropriately and that everything possible is done to ensure that core issues are addressed. The agencies we work with range from Housing Associations to Mental Health professionals, from Schools to those working with ex-armed services personnel.

Once a voucher has been issued, the individual collects the food at one of our seven distribution centres. These are located at:

Unit 2 Tanning Court – Town Centre
Emmaus Church – Orford
Quench Café – Culcheth
Hood Manor Methodist Church – Sankey Valley
St Thomas' Church – Stockton Heath
Birchwood Community Centre – Birchwood
Fearnhead Cross Community Centre.

The "benefit" can be best demonstrated by the figures shown later.

Additional details of objectives and activities (Optional information)

Warrington Foodbank relies upon a number of things in order to fulfil its objects. The trustees would therefore like to record their thanks to:

Our many volunteers in whatever capacity.

Warrington Borough Council for the provision of 2 warehouses on an affordable basis and their continued support.

For the past 6 years we have been able to use the concourse in Friars Green Church as our main distribution centre. It has now become apparent that this facility is too small for the amount of guests we see on a daily basis. Warrington foodbank would therefore, like to thank the congregation and Minister for their kind permission in allowing us to use their premises.

Tesco, Morrisons, Sainsburys, Asda, the Co-op as well as many churches, schools, businesses, charities and individual donors for your generous support.

Particular mention goes to the following businesses: Central Car and Van Hire, Gulliver's World, Unilever and United Utilities, The Ombudsman Service, Warrington Housing Association. Bentleys Toyota Dealership

Summary of the main achievements of the charity during the year

Many local Schools and Churches partnered with us again with regular collections adding to the generous Harvest Festival donations.

During the period 1st May 2018 to 30th April 2019:

- 78,842 kg of food was donated to us (a 2.3% increase on previous year)
- 78,778 kg of food was distributed by us (a 13.5% increase on the previous year). This included a good number of Christmas Hampers provided via Warrington Social Services, the Y Project, the Salvation Army, the Children's Society in Longford and Warrington Women's Refuge.
- During the same period 7,273 three day food parcels were provided to local people on vouchers. These equate to 72,730 meals and, this year like previous years, 34.2% of these meals have gone to children.

These 72,730 meals represent a 13.5% increase upon the previous year.

Partner agencies, which are responsible for issuing our vouchers, number 93, a small increase on the previous year. A number of agency staff continue to volunteer for us in their spare time because they see the directly beneficial effect of the service.

We are concerned that there is no indication of a reduction in need for our services, rather a growth of need. It is alarming that food poverty in our area and country continues to grow with no sign of slowing.

Again, our statistics show that every Council Ward has received vouchers with the most deprived areas showing most need but also recording 22 food parcels being issued to Grappenhall and Thelwall, and 16 to Appleton Ward. It highlights that no area is exempt from need. 53.7% of meals go to people suffering from benefit changes or delays, up 1.7%. Almost 18% have some form of earned income but are struggling to make ends meet, and 4% goes to individuals or families suffering homelessness (Homelessness covers a wide range of situations from families housed by the local authority in emergency bed and breakfast accommodation to single people who are street homeless).

When Warrington Foodbank was started seven years ago, it was thought that five years would be long enough to relieve the crisis that people were suffering. Unfortunately that wasn't the case and the foodbank is still needed. Maybe once Universal Credit is fully active, some will not need the foodbank, but we now believe that the need is ingrained and we cannot see a time when it will not be needed.

Section E

Financial review

Brief statement of the charity's policy on reserves

Warrington foodbank currently holds at 31st May 2019 a bank balance of £24,259.766 compared to the £17,570.96 held at the same time last year. This is a generous increase in funds over the year and is particularly encouraging as last year's accounts had shown a 72.4% increase over the year before. Our current balance provides a base to support the work in providing a better facility at 2 Tanning Court while we also seek to build our regular giving base.

The Trussell agreement with Tesco is now a once yearly collection in December but local agreement has been made for an ad-hoc September collection. We now have three local Asda stores on board with collection points in each store. Morrison's also now have a collection point within the store as do Sainsbury's at Chapelford and Rushgreen.

A paid Project Manager is not a top priority at present as funds would not allow. We will take a look at this again in the future.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

Major sources of support: This year, as last, we have benefited from being supported by local sponsors, we have received a generous donation of £7,373 from The Ombudsman Service, £938 from Warrington Housing association. We have also received funding from various Parish Councils within the Borough of Warrington these sums varying between £350 -- £500. We very much appreciate these kind gifts .

We also continue to rely upon church and personal giving and record our thanks to all who support the project. Both of these have shown a reduction over the previous year.

Section F

Other optional information

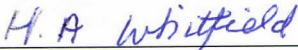
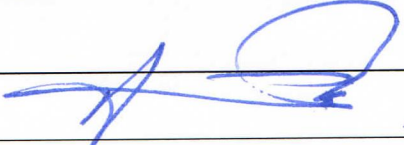
We will continue to pilot a "Children's Lunch Bag" Scheme in the Summer of 2019. Six schools were chosen with advice from the education officer. Reports indicate that it was a success but only 50% of parents registered for the scheme, collected the lunch bags. Those that did were very grateful and felt the provision was more than adequate. We also supplied food to these same children at Christmas and Easter and the take up during both these holiday periods was 100%

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Hilda Ann Whitfield	David McDonald
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	10/02/2020	

STATEMENT OF ACCOUNTS FOR THE WARRINGTON FOODBANK

CHARITY NUMBER 1152525

Receipts and Payments Summary for the 12 months ended 31 May 2019

RECEIPTS	2018/19	2017/18
Church Giving	£879.90	£2,190.53
Personal Giving	£6,116.00	£6,236.88
Business Giving	£11,139.07	£7,520.83
Other Giving	£16,968.26	£9,027.94
Grants	£7,823.54	£0.00
Gift-aid Tax Recovered	£364.27	£808.45
Bank Interest	£0.00	£0.00
Other Receipts	£1,829.22	£1,195.00
Total	£45,120.26	£26,979.63

PAYMENTS	2018/19	2017/18
Trussel Membership	£360.00	£360.00
Insurance	£1,258.13	£1,189.38
Rents and Service Charges	£1,667.32	£1,392.64
Heating & Lighting	£3,268.83	£3,142.67
Telecoms	£1,310.78	£1,186.31
Equipment	£1,371.06	£728.48
Office Consumables	£724.74	£438.44
Postage	£20.88	£20.16
Wages	£10,953.38	£11,021.51
Mileage and van costs	£7,124.97	£4,881.71
Printing	£558.96	£297.42
Legal	£1,713.12	£840.00
Emergency Food Supplies	£411.69	£0.00
Expenses	£1,386.68	£1,418.78
New Distribution Centre - set up and fit out	£6,300.92	
Total	£38,431.46	£26,917.50

Year to Date:

Year to date surplus of Receipts over Payments **£6,688.80**

ADD:

Closing Balance from 31 May 2018

£ 17,570.96

Bank closing balance at 31 May 2019**£24,259.76**

<u>Assets at period end</u>	
Potentially recoverable gift aid tax	£65.00
Total	£65.00
<u>Liabilities at period end</u>	
R Booth wages outstanding	£309.19
Total	£309.19

Funds available after providing for recoverables & liabilities **£24,015.57**

Prepared by David Lawrinson (Financial Secretary)

Signed & dated

Lawrinson 06/07/19

Checked by David McDonald (Manager)

Signed & dated

David McDonald 20/08/19

Independent Examiner

Signed & dated

Independent Examiner 18/8/19

Independent Examiner's Report on the Accounts

Section A
Independent Examiner's Report

Report to the trustees/members of

Charity Name

WARRINGTON FOODBANK

On accounts for the year ended

3 1 0 5 1 9

Charity no (if any)

1 1 5 2 5 2 5

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees
and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

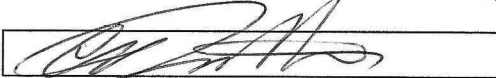
(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed



Date

15/8/2019

Name

Alan Brown

 Relevant professional qualification(s)
or body (if any)

IEMA

Address

52 MASSG/ Brook Lane
Lymington
CHESHAM
WILTSHIRE

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the
examiner wishes to disclose