

**The Orrell Trust**  
(A Company Limited by Guarantee)  
**Annual Report**  
**&**  
**Financial Statements**  
**For the year ended**  
**30 April 2019**

Greater Merseyside Community Accountancy Service  
Sefton Council for Voluntary Service  
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The trustees, who are also Directors for the purposes of the Companies Act, present their annual report and financial statements of the charitable company for the year ended 30 April 2019.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK and Republic of Ireland.

## **The Charity**

The Orrell Trust is constituted as a company limited by guarantee and not having share capital. The company is registered in England and Wales No. 4425137. The charity is registered with the Charity Commission No. 1096549. The principal governing document is the Company Memorandum and Articles of Association dated 25 April 2002, as amended by special resolution dated 15 February 2003.

## **Objectives and Activities**

The promotion for the public benefit of urban regeneration in areas of social and economic deprivation and in Orrell, Bootle Merseyside by all or any of the following means:

a) The relief of poverty

b) To provide a sustainable community facility in an area of deprivation and disadvantage which will encourage community cohesion and bring benefits to individuals and the wider community. In line with identified community need our three main areas of focus are:

- Developing work with Older people.
- Community cohesion.
- Developing work with children and families.

c) The provision and management of facilities for recreational and other leisure-time occupations in accordance with Christian values in the interest of social welfare for persons who have needs because of their youth, age, infirmity or disablement, poverty or social and economic circumstances and with the object of improving their conditions of life.

Such means as may from time to time be determined subject to the prior written consent of the Charity Commissioners for England and Wales.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's guidance on public benefit.

The Orrell Trust has now committed itself to continuing to deliver established activities as well as developing and delivering new projects and community opportunities at St John and St James Church and Community Centre.

## **Summary**

The Orrell Trust is a small grassroots charity based in Bootle. As a charity, we have been in operation since 2002 with our overarching remit to tackle issues of deprivation and disadvantage in Bootle and surrounding area. Our vision will be achieved through the following objectives:

- a) The development of stronger working partnerships with the community, the church and other charities and organisations.
- b) Targeting activities that address issues of social isolation for older people, children and young families and improving community cohesion.
- c) Developing new activities in line with community needs and aspirations.

## **Location**

The Orrell Trust is based at St John & St James Church and Community Centre. The centre is a multi-purpose building which is fully accessible offering a flexible space. The building is used for a wide range of community activities and lends itself well by adapting to suit the needs of the activity.

St John & St James Church and Community Centre is in the borough of Sefton, North Liverpool and situated on Bailey Drive, Bootle. It is within the ecclesiastical parish of St John and St James Church and is part of the Diocese of Liverpool.

## **Achievements and Performance**

The Orrell Trust have been working hard in collaboration with the St John & St James Church, community and partners to deliver services and activities which meet the wider needs of the area in an aim to create community cohesion.

On average we have over three hundred people accessing the centre on a weekly basis and with this number increasing as more projects are developed and delivered.

The Orrell Trust deliver eleven regular activities on a weekly or monthly basis. In addition to these activities we deliver a free family session called Meet and Eat working in collaboration with St John & St James Church as well as taking part in regional and national campaigns such as Feeding Sefton's Children and the Pay it Forward campaign.

Events that bring the whole community together are also important. Over the past twelve months we supported St John & St James Church summer fair and delivered various fundraising such as makers markets, quiz and Karaoke night, these events raise funds for the charity but also are great to improve community cohesion.

The Orrell Trust's work is constantly developing in response to need and opportunity, with the aims of creating cohesion and offering local people a sense of community and belonging.

## **Our Activities**

### **Older Persons Projects**

#### **The Wednesday Club**

This older person's social club for over 55's was set up to meet a need in the local area. The club provides local people with the opportunity to come together, meet new people and reduce social isolation and loneliness. The session consists of a half an hour of chair-based exercise then an hour of planned activity, followed by a hot drink and some fresh fruit and a chance to socialise with group members.

Over the past 12 months The Wednesday Club have seen a diverse range of activities to appeal to all interests. These include have included intergenerational sport and art projects with a local high school playing Boccia and creating collages inspired by the Alice in Wonderland. The group have seen many organisations coming in to deliver workshops and talks these have included Wiltshire Farm Foods, Age Concern, Beekeeping (Product of the Hive), Deaf awareness talk, Marie Curie, Affordable Warmth Sefton Council, Red Cross First Aid and Lucy the Tudor delivering a history talk about toys through the ages to name just a few.

Volunteers are also a vital part of this session, supporting to set up for activities, prepare refreshment's and support members with reduced mobility to access it by supporting them in their transportation.

#### **Achievement 1 Case study**

Earlier this year x came along to the club after a very recent spousal bereavement. They were looking for some groups to fill their time and provide friendship at this difficult time. After a few weeks x became a regular participant of the Wednesday club as well as many other of our projects such as the coffee morning and monthly luncheon club. Very soon friendships were made and telephone numbers were swapped so lifts could be given to each other to and from events. Through The Wednesday Club x has found great comfort in the group and become a valued member, they have found friendship at a very difficult time in their life.

#### **Soup in a basket**

Our once a month drop in luncheon club was set up to enable anyone over the age of 55 access to a low priced freshly made lunch, to socialise and make new friends. Volunteers support the project making homemade soup, sandwiches and cakes. The numbers for this project continue to grow reaching an all-time high of 30 people this year. This project is now self-sustainable generating enough income through a small fee and donations to continue to run the club every month.

#### **Dementia Friends**

These sessions are delivered by a trained and supported Dementia Friends Champion, our Older Person's Development Officer. The sessions are run as an open and information session and are delivered monthly. The Alzheimer's Society initiative is aimed at anyone who wishes to learn a little bit more about what it is like to live with dementia. Over the last 12 months the sessions have trained 20 new dementia friends.

### **Bootle Buddies**

Bootle Buddies is a free community befriending project for people living in and around the Bootle area. The project works with the most lonely and isolated members living in our community. Bootle Buddies matches clients with one of our trained volunteers who can pop in for a brew and offer a friendly ear. Befrienders can support clients to remove barriers to reduce their isolation encouraging them to take part in local activities and sessions. One of the most important roles for our befriending volunteers is to provide a regular friendly face and to provide any sign posting opportunities that may provide additional support, address needs or wants of the client and make them feel like they are part of a community. Over the last 12 months six volunteers have attended a one day In House training course as well as being given access to two online courses in Safeguarding Adults and Equality and Diversity. The project has seen strong links being developed with outside agencies to encourage referrals for clients needing support. Partners such as Sefton CVS have referred a large proportion of clients to the project via their Health Trainers. To date we have six successful matches.

### **Down Orrell Hey - Memory café**

Down Orrell Hey memory café, The Orrell Trust's newest project offering a person-centred approach, our clients are predominately over 55 and living in Bootle. The project offers stimulating activities that can help prevent boredom, aid relaxation and improve physical and mental wellbeing. In addition to providing a friendly ear and light refreshments we offer memory box work, food taste sessions, games, sing-alongs, quizzes, arts and crafts and gentle exercise. We offer a calm yet multisensory approach, using interesting sounds and tactile objects to catch participants attention where other activities may not. People attending the sessions have steadily grown in numbers since its launch in January 2019 to date we have engaged with 41 individual people at the sessions. Now almost a year on we are seeing regular faces to the sessions as well as continuing to engage with new people.

To increase engagement and attendance, we decided to trial the project every week throughout the summer rather than a monthly session. This has proved popular with numbers increasing to 8 participants, our current members attend the session with a carer, family member or friend. We have built new partnerships with local care homes who see the benefits of bringing their clients to the sessions and we will continue to engage with these care homes in the future.

The group have recently enjoyed a trip to the House of memories and The museum of Liverpool, here they were able to experience visual's and sounds from times gone by, they were given the opportunity to reminisce and share memories with family, friends and carer.

### **Achievement 2 case study**

X came to Down Orrell Hey memory café with a family member after seeing an advertisement in the local paper. Whilst attending a Down Orrell Hey session X was told about all the other activities within delivered by The Orrell Trust. X safety and ability to attend independently was assessed, and they started to attend the Wednesday club, monthly luncheon club and many other social activities and outings that we have going on here at the centre. X now enjoys attending the weekly café sessions with their family as this allows them to be together whilst socialising with other people. The café is also somewhere that their family member can talk to other carers and be signposted to other local services and activities. The café is a welcoming safe space for both X and their family and has enabled them to attend the centre twice a week giving reassurance to family knowing they are making new friends, keeping busy and active.



### Community Cohesion

**Community Fun Days** This year the charity has supported St John & St James Church with their Christmas Fair and summer fair. Staff and volunteers helped to plan and deliver the events providing a maker's market bringing local craft makers together to showcase their goods.

**Community Choir** The Bootle Community Choir meets weekly and have been singing together for over 4 years. During 2018/ 2019 the choir has seen an increase in its members and to date we have 20 enthusiastic people who meet under the tutelage of our talented choir master Callum Spiers.

The choir have been part of some amazing productions over the last 12 months giving them the opportunity to perform to larger audiences. These have included performing in "The Alice Experience" at St Georges Hall, Liverpool, the group joined "In Another Place" gospel choir and St Andrews Choir to sing at a concert in St Luke's Church, Crosby. The group also perform in their own concerts for their local community which help to raise funds to support the running of the group.

**Coffee Morning & Crochet Group** Every Friday we hold a weekly coffee the sessions have become well established with group numbers are increasing. During the sessions, a volunteer delivers free crochet sessions enabling participants to learn a new skill and meet like-minded people. These sessions provide people with the opportunity to chat, offload and socialise. The sessions can also help with hand to eye co-ordination, improve dexterity, motivation and confidence.

**Community Safety & youth diversionary project** Funding was secured through the High Sheriff Police fund to develop and deliver two project a community safety project and a youth diversionary project. The community Safety project was delivered over four weeks in October and November. The project was delivered to members of the Wednesday Club, Luncheon Club and St John & St James Church and Community Centre members. The aims of the projects are:

- a) To raise awareness of current community safety issues such as doorstep scammers, burglary (around the Christmas period) home safety, personal safety and online safety.

Three sessions were delivered comprising of community talks delivered by Merseyside Police Community Officers and Merseyside Police Digital Officer. The third session was a series of short films by Age UK and Merseyside Police highlighting doorstep scammers and digital crime. Merseyside Police kindly donated a selection of security devices and using the funding secured we purchased more safety devices that would enable community members to feel safer in their own homes and when out and about.

The High Sheriff Police funding also allowed us to develop a Youth Diversionary project this project. A diversionary project was developed working in partnership with a local high school this project offered a series of street sports sessions throughout the October and February. The aims of the project were:

- a) To promote positive behaviour and divert young people away from anti-social behaviour.
- b) To provide positive role models for young people living in our community
- c) To forge strong working links with the local high school in order to work collaborative in the future.

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**For the year ended 30 April 2019**

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Makers Markets and Tabletop sales Our Makers markets have been a real success not only as a fundraiser for the charity but in bringing local creatives together to showcase their creative talents. The makers markets annually form part of St John & St James Church summer and Christmas fairs. These markets allow the people living in our community the opportunity to purchase hand made items they may not have the chance to buy anywhere locally.

Social/ fundraising events The Orrell Trust have held several social events offering the whole community the chance to come together as a group, as a family or a team and spend quality time with each other. Some of the events we have delivered over the past 12 months are various themed quiz nights, a karaoke night and afternoon tea dance. We also have a Christmas party planned for December 2019.

### **Children and Families**

Meet and Eat is delivered in partnership with St John & St James Church. This activity provides a family session encouraging families to take time out and socialise together during the school holiday periods. Spending time together as a family has become an obstacle in most families due to busy lives and schedules. By delivering the Meet & Eat project allowing family time to stop, come together and enjoy each other's company for a few hours improving parent/child relationships.

The aims of the project are to support low income children and families in receipt of free school meals. This family day out offers a variety of activities such as arts and crafts, song and dance, team building and sharing activities, fun and games, all with an emphasis on improving physical and mental wellbeing. Numbers for this project are between 40 - 80 people at each session.

Squashie play offers a weekly soft play session for under 5's, their parents and carers. The two-hour sessions offer a soft play experience in a safe environment to develop relationships, social skills and interactions for both children and adults.

Over the last twelve months the group have been working hard to help the project to become self-sustainable by taking part in fundraising activities which is vital to ensure this group can keep running. Attendance for the sessions has dropped slightly to approximately 30 people per week, we are consulting with group members for ideas of ways to ensure this project can become self-sustaining in the future.

### **Vulnerable adults**

Jolly Soap Opera Mob - The Jolly Soap Opera Mob is a weekly social group for young disabled adults aged 18 - 30 years. Over the last twelve months the group has continued to develop and grow reaching its capacity of 20 young adults. Sessional workers plan a varied programme of activities and with consultation and feedback with group members activities are delivered to improve physical and mental wellbeing, increase confidence and motivation and the opportunity to learn new skills. These activities have included drama productions, tennis coaching session, tai chi, pamper sessions, dance workshops, arts and craft and cookery.



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The group worked extremely hard on a new performance of The Greatest Showman's "This is me". New lyrics were written by every group member who all had a line in the performance. They also learned choreography with a dance instructor and sign language for part of the performance. The song was performed at a community showcase to an audience of 100 people. Projects like this allow group members to express themselves, showcase their personalities and grow massively in confidence.

Over the next 12 months the group want to explore more activities to improve their health and well-being, they will take part in a project where they can grow their own fruit and vegetables then learn how to cook nutritious and healthy meals from the produce they have grown.

### **Volunteers**

Volunteers are essential to the running of the Trust's activities. Our bank of volunteers is growing providing the charity with essential support for all its projects. Currently have approximately 30 volunteers registered who actively support activities and the work of The Orrell Trust. Volunteer roles include:

Older person's volunteers - these support a luncheon club for over 55's, The Wednesday club and coffee and crochet which includes helping in the kitchen, serving participants, setting up and tidying up after events, cooking and befriending encouraging participants to come along and take part. Some of these volunteers have secured their first aid qualifications and CIEH Level 2 Food hygiene in catering.

Community volunteers - These volunteers coordinate and run social evenings and fundraising events to encourage the community to participate, raise funds and support local activities.

All volunteers work on average between two and six hours per week. During the last financial year volunteers have provided The Orrell Trust with over 1500 hours.

Squashie play volunteers Our Squashie play volunteers support our sessions by providing vital tea and toast to our parents, carers and children. We also have volunteers who engage with parents and children throughout the session, help to sign people in and set up and clear away at the beginning and end of every session.

### **Partnership Working**

Developing strong partnerships is important to The Orrell Trust and over the last twelve months the trust has been working hard to develop projects that work in collaboration with other charities and organisations. We have developed strong working links with partners such as Kindfulness Coffee club, King's Leadership Academy Hawthorne's High School, Springwell Primary School, Hugh Baird College, Princes Trust, The Feelgood Factory, Sefton Library Service, Sefton CVS and Living Well Sefton.

Strong partnerships have been developed resulting in some unique projects being delivered. These include an intergenerational sports and arts projects with pupils and staff from a local high school, work placements from The Princes Trust and cookery workshops delivered for members of the community.

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The charity also prides itself of being part of bigger national campaigns and over the last twelve months we have supported the Macmillan Big Coffee Morning, Stand up to cancer and Marie Curie.

**Funding**

The trust has been successful in securing several funding pots over the last twelve months. These include:

Tudor Trust: £104,000.00 was secured over three years to appoint a Project Manager for The Orrell Trust to coordinate, manage and oversee the day to day running of the trust. We are currently in year 3 of our funding from the Tudor Trust. The grant ends in March 2020. We have been successful with continuation funding from The Tudor Trust of £90,000.00 over 3 years for the post of Project Manager.

The Morgan Foundation: £30,000.00 was secured over three years to fund the running costs of The Jolly Soap Opera Mob group. This includes funding for two paid sessional workers, room hire, resources and publicity. The grant will be paid as a sum of £833.00 every month. The grant ends in February 2020.

Burbo Bank: £13,765.00 secured to contribute towards the Older Persons Development Officer salary and Volunteer expenses. Grant Ends in January 2020.

Hemby Trust: £1500.00 secured to contribute towards the set up of a new dementia café.

PH Holt: £5000.00 secured to contribute towards the Older Persons Development Officer salary.

Duchy of Lancaster: £5000.00 secured to support multiple projects including Bootle Buddies befriending service and Down Orrell Hey memory café.

High Sheriff Police Fund: £2250.00 secured to deliver a community safety project and youth sports sessions to reduce anti-social behaviour.

Living Well Sefton: £2000.00 secured to contribute to the Down Orrell Hey memory café and Bootle Buddies.

Asda Foundation: £769.00 secured to contribute to the "Feeding Sefton's Children" project.

Sefton 4 Good: £689.00 secured to deliver a volunteer training programme.

**Staffing**

The Trust currently employs the following staff:

Tanya McGibbon: Full time Project Manager funded until March 2020 (extended until March 2023)

Mary Carr: Full time Project Officer for Older person's project (employment initiated in April 2016 and extended for an additional three years until April 2020)

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Veronica Kelly: Sessional worker supporting The Jolly Soap Opera Mob (disabled young adults' group) funded until March 2020.

Susan McKeivitt: Sessional worker supporting The Jolly Soap Opera Mob (disabled young adults' group) funded until March 2020.

Sarah Eddy: Sessional worker supporting The Jolly Soap Opera Mob (disabled young adults' group) funded until March 2020.

In addition, we have regular sessional workers delivery sessions:

Callum Spiers: Sessional worker supporting the Community Choir.

Sarah Bentham: Sessional worker delivering chair-based exercise.

## **Financial Review**

The charity had income of £87,504 (2018: £67,252) and expenditure of £69,484 (2018: £80,894). There was a surplus of unrestricted funds of £5,026 and a surplus on restricted funds of £12,994. At 30 April 2019 there were net assets of £66,234, comprising cash at bank and in hand of £70,566 less creditors and accruals of £4,332.

The charity has a reserves policy of holding sufficient unrestricted reserves to meet six month' unrestricted expenditure. At 30 April 2019 there were unrestricted reserves of £8,282. Six months unrestricted expenditure was equivalent to £4,290.

## **Plans for Future Periods**

The trust has continued to grow from strength to strength over the past 12 months. Highly attended and popular activities will continue such as The Wednesday Club, Community Choir and Squashie Play and monthly luncheon amongst others. The development of a new 3 year business plan will see new areas of work be explored such as the development of working with young people a focus on health and wellbeing and the creation of a new community hub in partnership with St John & St James Church and Community Centre. We want to increase opportunities for The Jolly Soap Opera Mob, increasing its capacity to meet the needs of the community, and continue to strengthen our partnership working with local schools and charities. We want to develop projects that are sustainable, engaging and needed within our community.

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**Trustees' Annual Report**  
**For the year ended 30 April 2019**

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**Trustees comments**

I took over as Chair of The Orrell Trust in January 2019, and it's been so encouraging to see the number of projects being delivered in this highly deprived area. Under the leadership of Tanya, The Orrell Trust is professionally led and her links with the groups and the local community is exemplary. It is fantastic to see the difference many of the groups run by the Trust are making in individual lives, giving many of them a sense of worth, value and new skills. I'm privileged to be part of such an amazing team in The Orrell Trust.

Rev Canon Andrew Stott - Chair Board of Trustees

**Reference and administrative details**

**Charity number:** 1096549

**Company number:** 4425137

**Registered Office:** St John & St James Church and Community Centre, 71 Baily Drive, Bootle, Sefton, L20 6EX

**Our advisors**

Independent Examiner:

Anthony Deegan MAAT, MICB, Pm.Dip., Sefton Council for Voluntary Service

Bankers:

Barclays Bank Plc, Leicester, LE87 2BB

**Directors and trustees**

The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year-end were as follows:

**Trustees**

Rev Canon Andrew Stott

Chair of trustees Apointed July 2018

Ms L Heaton

Mr D Tyrell

Ms S Green

Ms P Sheridan

Mr J Forest

Vice chair

Ms L Webb

Ms T McGibbon

**Structure, Governance and Management**

**Governing Document**

The Orrell Trust is a company limited by guarantee governed by its Memorandum and Articles of Association dated 25th April 2002. It is registered with the Charity Commission. Anyone over the age of 18 can become a member of the Company and there are currently 10 members, each of whom agrees to contribute £10 in the event of the charity winding up.

## **Organisation**

The number of the board of trustees shall not be less than six but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum. The board normally meets bi-monthly. Project Manager; Tanya McGibbon is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations the Chair of Trustees has delegated authority, within the terms of delegation approved by the trustees, for operational matters including finance, employment, and service delivery activity.

## **Related parties and co-operation with other organisations**

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity and any client or supplier is disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such repeated party transactions were reported.

## **Risk Management**

The Trustees actively review the major risks which the company faces on a regular basis and believe that maintaining our free reserves at a figure equating to six months expenditure combined with our annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which we face and confirm that they have established systems to mitigate the significant risks.

Attention has also been focused on non-financial risks arising from fire, health and safety of clients, food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

### **Trustees' Responsibilities**

The trustees, who are also the directors of The Orrell Trust for the purpose of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the trustees are required to:

- 1) select suitable accounting policies and then apply them consistently;
- 2) observe the methods and principles on the Charities SORP;
- 3) make judgements and estimates that are reasonable and prudent;
- 4) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- 5) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for the safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the board of trustees on 28th January 2020 and signed on their behalf.



Rev Canon Andrew Stott  
Chair of Trustees



**Independent Examiner's Report  
To the trustees of The Orrell Trust  
For the year ended 30 April 2019**

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I report to the trustees on my examination of the accounts of the The Orrell Trust for the year ended 30 April 2019.

**Responsibilities and basis of report**

As the charity trustees of The Orrell Trust (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).


Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination, or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for Accounting and Reporting by Charities {applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)}.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Anthony Deegan MAAT, MICB, Pm.Dip,  
Sefton Council for Voluntary Service  
Burlington House  
Crosby Road North  
Waterloo  
Liverpool  
L20 0LG

28th January 2020

**The Orrell Trust**  
**Statement of Financial Activities**  
**(Incorporating Income & Expenditure Account)**  
**For the year ended 30 April 2019**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
<b>Income and endowments from:</b>					
Donations and legacies	2	3,567	73,898	77,465	59,877
Charitable activities	3	10,039	-	10,039	7,375
Total income		13,606	73,898	87,504	67,252
<b>Expenditure on:</b>					
Charitable activities	4	8,581	60,904	69,485	80,894
Total expenditure		8,581	60,904	69,485	80,894
<b>Net income/(expenditure)</b>		5,025	12,994	18,019	(13,642)
Transfers between funds		1,249	(1,249)	-	-
<b>Other recognised gains:</b>					
<b>Net movement in funds</b>		6,274	11,745	18,019	(13,642)
<b>Reconciliation of funds:</b>					
Funds b/fwd		2,006	46,207	48,213	61,852
Funds c/fwd		8,282	57,952	66,234	48,213

The Statement of Financial Activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

All income and expenditure derive from continuing activities.

The notes on pages 18 to 27 form part of these financial statements

**The Orrell Trust**  
**Balance Sheet**  
**As at 30 April 2019**

Company Number: 4425137

	Note	2019 £	2018 £
<b>Current Assets</b>			
Cash at bank and in hand	7	70,566	53,546
		<u>70,566</u>	<u>53,546</u>
<b>Creditors: Amounts falling due within one year</b>	8	4,334	5,334
		<u>4,334</u>	<u>5,334</u>
<b>Net Current Assets</b>		66,232	48,212
<b>Total Net Assets</b>		<u>66,232</u>	<u>48,212</u>
<b>Funds of the charity</b>			
General Fund		8,282	2,006
Total Unrestricted Funds	9	8,282	2,006
Restricted Funds	10	57,952	46,207
		<u>57,952</u>	<u>46,207</u>
<b>Total Funds</b>		<u>66,234</u>	<u>48,213</u>

In approving these financial statements as directors of the company we hereby confirm the following:

For the year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- 1) The members have not required the company to obtain an audit for its accounts for the year in question in accordance with section 476.
- 2) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the board of directors on 28th January 2020.



Rev Canon Andrew Stott, Chair of Trustees

The notes on pages 18 to 27 form part of these financial statements

## **1 Accounting Policies**

### **1a Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Companies Act 2006 and the UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The Orrell Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for Charities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The functional currency used by The Orrell Trust is the £ Sterling.

### **1b. Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

There were no items as at the transition date which required restatement under FRS102.

### **1c. Preparation of the accounts on a going concern basis**

The charity was in a satisfactory financial position at 30 April 2018. Spending commitments will only be incurred when funding has been secured. The trustees consider that the charity will have sufficient funds with which to meet its liabilities as they fall due for at least 12 months from the date of the signing of the accounts.

The notes on pages 18 to 27 form part of these financial statements

**1 Accounting Policies (cont.)**

**1d. Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

**1e. Deferred income**

Income from donations and grants, including capital grants are deferred when the following conditions are met:

- a) when donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods
- b) when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the preconditions for use have been met.

## **1 Accounting Policies (cont.)**

### **1f. Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Older Person's Project  
Young Adults

- a) Costs of raising funds comprise the costs of commercial trading.
- b) Expenditure on charitable activities includes the costs of performances, exhibitions and other educational activities undertaken to further the purposes of the charity and their associated support costs.
- c) Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### **1g. Funds Accounting**

All income and expenditure together with gains and losses are allocated to a specific charitable fund.

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Restricted funds are donations which the donor has specified are to be used solely for particular areas of the charity's work or for specific projects being undertaken by the charity. Further details of restricted funds together with their purposes are set out in note 10.

### **1h. Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

The notes on pages 18 to 27 form part of these financial statements



**1 Accounting Policies (cont.)**

**1i. Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**1j. Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**1k. Pension costs**

The company operates a defined contribution plan for its eligible employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payment obligations, the contributions are recognised as an expense when they are due. Amounts not paid are shown in creditors or accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

**2. Donations and Legacies**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Awards For All	-	66
John Moore's Foundation	24,110	8,975
Tudor Trust	34,500	34,500
Church Urban Fund	670	1,211
Soup in a Basket	719	679
Eleanor Rathbone	1,145	2,265
The Morgan Foundation	12,754	12,181
Grants and Donations	3,567	-
	<u>77,465</u>	<u>59,877</u>

**3. Charitable Activity Income**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Community cohesion and family activities	10,039	7,375
	<u>10,039</u>	<u>7,375</u>

The notes on pages 18 to 27 form part of these financial statements

**4. Charitable Activities Expenditure**

	Activities Undertaken Directly £	Support Costs £	Total 2019 £	Total 2018 £
Older Person's Project	17,583	-	17,583	29,410
Young Adults	8,945	-	8,945	8,769
Community Cohesion and Family Activities	41,530	1,426	42,956	42,715
	<u>68,058</u>	<u>1,426</u>	<u>69,484</u>	<u>80,894</u>

**5. Staff Costs**

	2019 £	2018 £
Wages and Salaries	45,893	57,773
Social Security costs	3,149	4,457
Pension costs	3,546	2,284
	<u>52,588</u>	<u>64,514</u>

The trustees received no remuneration during the year (2018: £nil).  
The trustees did not receive any expenses during the year (2018: £nil).

**6. Key Management Personnel**

The trustees consider that the key management personnel comprise the trustees and the Senior Management Team as follows:-

**Trustees**

Rev Canon Andrew Stott  
 Ms L Heaton  
 Mr D Tyrell  
 Ms S Green  
 Ms P Sheridan  
 Mr J Forest  
 Ms L Webb  
 Ms T McGibbon

**7. Cash at bank and in hand**

	<b>2019</b>	<i>2018</i>
	<b>£</b>	<i>£</i>
Cash at bank	70,330	53,196
Cash in hand	236	350
	<u>70,566</u>	<u>53,546</u>

**8. Creditors: Amounts falling due within one year**

	<b>2019</b>	<i>2018</i>
	<b>£</b>	<i>£</i>
Accruals and deferred income	4,334	5,334
	<u>4,334</u>	<u>5,334</u>

The notes on pages 18 to 27 form part of these financial statements

**9. Unrestricted Funds**

	<i>Balance brought forward 2017 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers between funds £</i>	<i>Balance carried forward 2018 £</i>
<i>General Fund</i>	2,515	7,375	(7,884)	-	2,006
<i>Designated Funds</i>					
<i>Total Funds (previous year)</i>	<u>2,515</u>	<u>7,375</u>	<u>(7,884)</u>	<u>-</u>	<u>2,006</u>

	<b>Balance brought forward 2018 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers between funds £</b>	<b>Balance carried forward 2019 £</b>
General Fund	2,006	13,606	(8,581)	1,249	8,280
<b>Designated Funds</b>					
Total Funds (current year)	<u>2,006</u>	<u>13,606</u>	<u>(8,581)</u>	<u>1,249</u>	<u>8,280</u>

The notes on pages 18 to 27 form part of these financial statements

**The Orrell Trust**  
**Notes to the Accounts (cont.)**  
**For the year ended 30 April 2019**

**10. Restricted Funds**

	Balance brought forward			Transfers between funds	Balance carried forward
	2018 £	Income £	Expenditure £	£	2019 £
Awards For All	66	-	-	-	66
Older Persons Project	2,336	24,110	(17,583)	1,691	10,554
Young Adults Project	1,278	-	-	-	1,278
Soup in a Basket	902	719	(942)	(500)	179
Meet & Eat	907	670	(893)	(200)	484
Project Worker	35,763	34,500	(32,318)	(500)	37,445
Befriending & Intergenerational	1,718	1,145	(277)	(1,000)	1,586
Jolly Soap Opera	3,237	12,754	(8,891)	(740)	6,360
<b>Total Funds</b>	<b>46,207</b>	<b>73,898</b>	<b>(60,904)</b>	<b>(1,249)</b>	<b>57,952</b>

John Moore's Foundation funded the salary of the Older Person's Project Officer  
Donations from service users funded The Soup in a Basket project  
Church Urban Fund was used to run the Meet and Eat Project  
Tudor Trust funded the salary for the Project Worker.  
Eleanor Rathbone Charitable Foundation funded the Befriending and Intergenerational Project  
The Morgan Foundation funded the Jolly Soap Opera

**11. Analysis of Net Assets**

*Previous year ended 30 April 2018*

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Current Assets	7,339	46,207	53,546
Current Liabilities	(5,333)	-	(5,333)
	<u>2,006</u>	<u>46,207</u>	<u>48,213</u>

*Current year ended 30 April 2019*

	Unrestricted Funds £	Restricted Funds £	Totals Funds £
Current Assets	8,442	62,124	70,566
Current Liabilities	(160)	(4,172)	(4,332)
	<u>8,282</u>	<u>57,952</u>	<u>66,234</u>

The notes on pages 18 to 27 form part of these financial statements



## 12. Comparative Statement of Financial Activities Information

In order to comply with Financial Reporting Standard 102 which requires comparative information to be provided for all amounts, this note provides the necessary disclosure for comparative purposes of the Statement of Financial Activities for the year ended 30 April 2018.

	Unrestricted Fund £	Restricted Fund £	Total Funds £
<b>Income</b>			
Donations and legacies	-	59,877	59,877
Comparative activities	7,375	-	7,375
<b>Total income</b>	<u>7,375</u>	<u>59,877</u>	<u>67,252</u>
<b>Expenditure on</b>			
Charitable activities	7,886	73,006	80,894
	<u>7,886</u>	<u>73,006</u>	<u>80,894</u>
<b>Net expenditure</b>	<b>(513)</b>	<b>(13,129)</b>	<b>(13,642)</b>
Other Recognised gains:			
<b>Net movement in funds</b>	<u><b>(513)</b></u>	<u><b>(13,129)</b></u>	<u><b>(13,642)</b></u>

The notes on pages 18 to 27 form part of these financial statements