

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF**

THE WHARFEDALE VINEYARD CHRISTIAN FELLOWSHIP

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 April 2019 on pages 19 to 25 following, which have been prepared on the basis of the accounting policies set out on page 21.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Fiona Green ACA
Member of The Institute of Chartered Accountants in England and Wales

31 January 2020

Stewardship
1 Lamb's Passage
London
EC1Y 8AB

The Wharfedale Vineyard Christian Fellowship
Statement of Financial Activities for the year ending 30 April 2019

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2019	Unrestricted Funds	Restricted Funds	Total Funds 2018
		£	£	£	£	£	£
Incoming resources							
<i>Incoming resources from generated funds:</i>							
Donations	1	358,017	73,840	431,857	331,091	253,444	584,535
Investment Income	1	482	103	584	760	38	798
Incoming resources from charitable activities	1	28,667	3,896	32,563	11,715	0	11,715
Total incoming resources		387,166	77,838	465,004	343,567	253,482	597,049
Resources expended							
<i>Costs of generating funds:</i>							
Charitable activities:	2	188,396	21,367	209,762	234,088	5,100	239,188
Support:	4	168,900	58,588	227,488	89,006	13,276	102,281
Sub total direct charitable expenditure		357,296	79,954	437,250	323,093	18,376	341,469
Total resources expended		357,296	79,954	437,250	323,093	18,376	341,469
Net incoming resources before other recognised gains and losses		29,870	(2,116)	27,754	20,473	235,106	255,580
Net income/(expenditure)		29,870	(2,116)	27,754	20,473	235,106	255,580
Transfers between funds		232,210	(232,210)	0	780	(780)	0
Net Movement in funds		262,080	(234,326)	27,754	21,253	234,326	255,580
Reconciliation of Funds							
Total Funds brought forward		176,345	234,326	410,671	155,091	0	155,091
Total Funds carried forward		438,425	0	438,425	176,345	234,326	410,671

CONTINUING OPERATIONS

The Statement of Financial Activities has been prepared on the basis that all operations are continuing operations.

TOTAL RECOGNISED GAINS AND LOSSES

The Church has no recognised gains or losses other than those included in the Statement of Financial Activities.

The Notes on pages 21 to 25 form part of these Financial Statements.

**The Wharfedale Vineyard Christian Fellowship
Balance Sheet as at 30 April 2019**

		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Note	Funds	Funds	Funds	Funds	Funds	Funds
		£	£	2019	£	£	2018
				£			£
Fixed assets:							
Tangible Assets	5	615,000		615,000	3,003	0	3,003
Total Fixed Assets		615,000	0	615,000	3,003	0	3,003
Current assets:							
Debtors	6	12,911	0	12,911	11,516	26,531	38,047
Cash at bank and in hand	7	138,848	0	138,848	175,199	209,208	384,407
Total Current Assets		151,760	0	151,760	186,715	235,739	422,454
Current Liabilities:							
Creditors falling due within one year	8	46,918	0	46,918	13,373	1,413	14,786
Net Current assets		104,842	0	104,842	173,341	234,326	407,667
Non-Current Liabilities:							
Creditors falling due in more than one year	8	281,418	0	281,418	0	0	0
Total assets less current liabilities		438,424	(1)	438,424	176,345	234,326	410,671
Capital and Reserves							
Accumulated Funds		176,345	234,326	410,671	155,091	0	155,091
Movement in Year		262,080	(234,326)	27,754	21,253	234,326	255,580
Total Capital and Reserves		438,425	0	438,425	176,345	234,326	410,671

For the year ended 30/04/2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of directors/trustees:

a. The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act -- however, in accordance with Section 145 of the Charities Act 2011 the accounts have been examined by an independent examiner whose report forms part of this document.

b. The directors/trustees acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Financial Statements were approved by the Board of Directors on 26th January 2020.

And signed on its behalf:

Mr Michael Bye
Trustee/Director

26th January 2020

The Notes on pages 21 to 25 form part of these Financial Statements.

The Wharfedale Vineyard Christian Fellowship

NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 30th April 2019

ACCOUNTING POLICIES

a) ACCOUNTING CONVENTIONS AND STANDARDS

The accounts have been prepared on the going concern basis, as there are no material uncertainties about the charity's ability to continue. Based on the adequacy of the charity's reserves as at the balance sheet date, along with their knowledge of the charity's ability to meet bills, payments and other liabilities as they fall due, the directors have a reasonable expectation that the charity has sufficient resources to continue in operational existence for the foreseeable future. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014; and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102). The following are the accounting policies which have been applied in dealing with material items:-

b) INCOME

Legacy income is recognised when it meets the three criteria of certainty, entitlement and measurement. This is deemed to be the earlier of the cash receipt or firm notification from the Executor.

Income includes Gift Aid donations and tax recoverable under Gift Aid donations. Income received in circumstances where a claim for repayment of tax has or will be made to HM Revenue & Customs is grossed up for the tax recoverable. Any amount of tax reclaimable from HM Revenue & Customs but not yet received is disclosed in debtors.

The proceeds of donations in kind which are sold and redeemed, such as coupons and stamps, are brought into account only when the proceeds are received.

The charity has relied significantly upon volunteers in carrying out its activities during the year. In accordance with paragraph 6.18 of the SORP, the role of volunteers has not been recognised as income from donated services in the accounts.

c) OTHER INCOME & EXPENDITURE

Investment income is taken into account when receivable and expenditure, including irrecoverable VAT, when incurred by the charity, regardless of when payment is made. Grants payable are taken into account at the earlier of when they are paid or become constructive obligations. Grants for the support of missionaries are accounted for on the basis of support that relates to the financial year.

The cost of raising funds is not significant and has not been separately disclosed.

d) FUNDS

Unrestricted funds are donations and other income received or generated for the objects of the charity without specified purpose and are available for purposes as directed by the trustees. Restricted funds are amounts received where the donor has specified the purpose for which it should be used.

e) DEPRECIATION

Tangible fixed assets are depreciated at annual rates to write the cost of the assets over their estimated useful lives. The rates of depreciation are:

Land	- Nil Depreciation
Building	- 2.5% per annum straight line method over remaining useful life
Building Alterations	- 6.67% per annum straight line method
Motor Equipment	- 20% per annum straight line method
Computer Equipment	- 33.33% per annum straight line method
Equipment, Fixtures and Fittings	- 20% per annum straight line method
Equipment, PA System	- 25% per annum straight line method

The threshold for capitalisation is set at £10,000.

f) PENSION COSTS

The company operates a defined contribution scheme for certain of its employees. Pension premiums are charged as they are paid.

g) FINANCIAL INSTRUMENTS

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

g) TAXATION

The company is a registered charity and is exempt from taxation under the Income & Corporation Taxes Acts.

h) EXEMPTION FROM PREPARING A CASH FLOW STATEMENT

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

1. Analysis of incoming resources	2019	2019	2019	2018	2018	2018
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Income from donations and legacies						
a Tithes and Planned Giving	310,709	66,738	377,448	285,980	226,928	512,908
b Tax Recovery via Gift Aid	47,308	7,101	54,409	45,112	26,516	71,628
	<u>358,017</u>	<u>73,840</u>	<u>431,857</u>	<u>331,091</u>	<u>253,444</u>	<u>584,535</u>
Investment Income	<u>482</u>	<u>103</u>	<u>584</u>	<u>760</u>	<u>38</u>	<u>798</u>
Incoming resources from charitable activities						
d Other Income from activities	25,627	3,896	29,523	8,195	0	8,195
e VCUK&I Northern Area Income	<u>3,040</u>	<u>0</u>	<u>3,040</u>	<u>3,520</u>	<u>0</u>	<u>3,520</u>
	<u>28,667</u>	<u>3,896</u>	<u>32,563</u>	<u>11,715</u>	<u>0</u>	<u>11,715</u>
Total incoming resources from charitable activities	387,166	77,838	465,004	343,567	253,482	597,049

2 Analysis of charitable expenditure	2019	2019	2019	2018	2018	2018
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
a Fundraising Expenses	0	6,367	6,367	0	0	0
b Teaching and Worship	34,931	0	34,931	21,066	0	21,066
c Pastoral Activity	81,571	0	81,571	87,193	0	87,193
d Conferences and Events	19,766	0	19,766	11,776	0	11,776
e Youth & Children Activities	9,508	0	9,508	4,476	0	4,476
f Gifts to support mission activity - Note 3	42,620	15,000	57,620	18,414	5,100	23,514
g Bradford (see note below)				941	0	941
h Harrogate (see note below)				42,241	0	42,241
k Sheffield (see note below)				26,852	0	26,852
Total charitable activities	<u>188,396</u>	<u>21,367</u>	<u>209,762</u>	<u>212,959</u>	<u>5,100</u>	<u>218,059</u>

2018 figures show expenditure for Bradford, Harrogate and Sheffield which were not captured within other components of spending. From 2019 onwards the charity trustees have chosen to report on the type of charitable expenditure rather than the geography of the expenditure as this is thought to more accurately reflect the nature of the charities work. Site specific financial data is captured in the management accounts and therefore can still be analysed by the trustees.

3 Gifts to support mission activity	Institutions	Individuals	Total 2019	Institutions	Individuals	Total 2018
	£	£	£	£	£	£
k Mission Support - Overseas	10,000	7,100	17,100	0	7,138	7,138
l Vineyard UK	17,360	0	17,360	16,376	0	16,376
m Other giving	<u>5,600</u>	<u>17,560</u>	<u>23,160</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>32,960</u>	<u>24,660</u>	<u>57,620</u>	<u>16,376</u>	<u>7,138</u>	<u>23,514</u>

Wharfedale Vineyard provides regular funding to Vineyard Churches UK and Ireland, calculated as 5% of all gifted unrestricted income. This arrangement constitutes a constructive obligation such that any funds assessed as owed to VCUK&I will be accounted for as a liability on a monthly basis.

The grants to institutions, included in the Reach Out Programme and Gifts to Support Mission Activity amounting to more than £1,000 in the year were:

Leeds Community Development	5,600	This gift was made prior to the activities being acquired by Wharfedale Vineyard.
Stewardship (for Mungarro)	5,000	
Home Leone	10,000	

4 Analysis of Support Costs

	2019 Unrestricted £	2019 Restricted £	2019 Total £	2018 Unrestricted £	2018 Restricted £	2018 Total £
a Salaries	87,142	2,077	89,219	39,940	0	39,940
b Accommodation	23,702	0	23,702	23,970	0	23,970
c Depreciation	12,093	0	12,093	3,954	0	3,954
d Mortgage Interest Payments	4,648	0	4,648	0	0	0
e General Fees and Advice	3,628	0	3,628	2,822	0	2,822
f Other Expenditure	35,287	56,511	96,446	16,819	13,276	30,095
g Accounts Examination	2,400	0	2,400	1,500	0	1,500
	168,900	58,588	227,488	89,006	13,276	102,281

5 Fixed asset investments

	Computer Equipment £	PA Equipment & Musical Instruments £	Land and Building £	Total Assets £
COST OR VALUATION				
At 1st May 2018	13,706	34,448	0	48,154
Acquisitions	0	0	625,000	625,000
Disposals	0	-910	0	-910
At 30th April 2019	13,706	33,538	625,000	672,244
DEPRECIATION				
At 1st May 2018	13,706	31,444	0	45,150
Charge for the year	0	2,093	10,000	12,093
At 30th April 2019	13,706	33,537	10,000	57,243
NET BOOK VALUE				
At 30th April 2019	0	0	615,000	615,000
At 30th April 2018	0	3,003	0	3,003

6 Analysis of Current Assets

	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Unrestricted Funds £	Restricted Funds £	Total 2018 £
Debtors under 1 year						
Prepayments	350	0	350	850	0	850
Other Debtors	8,389		8,389	7,064	42	7,107
Gift Aid Reclaim	4,173		4,173	3,601	26,489	30,090
	12,911	0	12,911	11,516	26,531	38,047

7 Analysis of cash and deposits

	Unrestricted Funds	Restricted Funds	Total 2019	Unrestricted Funds	Restricted Funds	Total 2018
Wharfedale Current Account	15,743		15,743	11,875	-660	11,215
Leeds Vineyard Account	6,675		6,675	-3,826	8,943	5,117
Harrogate Vineyard Account	20,114	0	20,114	22,232	0	22,232
Sheffield Vineyard Account	35,273	0	35,273	13,454	0	13,454
Steps Account	2,307		2,307	-4,835	200,887	196,052
Festivals Account	0	0	0	0	0	0
The Vine Account	22,865	0	22,865	0	0	0
Mission Account	2,214	0	2,214	2,530	0	2,530
Stewardship Building Account	0	0	0	74,905	38	74,943
Stewardship Harrogate	15,247	0	15,247	15,156	0	15,156
Stewardship Sheffield	12,169	0	12,169	12,096	0	12,096
Stewardship Wharfedale	6,241	0	6,241	31,612	0	31,612
	138,848	0	138,848	175,199	209,208	384,407

8 Analysis of current liabilities and long term creditors

Creditors under 1 year	Unrestricted Funds	Restricted Funds	Total 2019	Unrestricted Funds	Restricted Funds	Total 2018
Barclays Credit Card	3,967	0	3,967	4,329	273	4,602
Creditors	12,036		12,036	7,215	1,140	8,355
Accruals	2,993		2,993	1,830	0	1,830
Stewardship Mortgage - see note below	27,922		27,922			
	46,918	0	46,918	13,373	1,413	14,786
Creditors over 1 year	Unrestricted Funds	Restricted Funds	Total 2019	Unrestricted Funds	Restricted Funds	Total 2018
Stewardship Mortgage - see note below	281,418	0	281,418	0	0	0
	281,418	0	281,418	0	0	0

The Stewardship mortgage is secured on Vineyard House. Interest is payable at a variable rate, which at the balance sheet date was 4%. The loan is being repaid in monthly instalments over 15 years

The repayments are as follows:

	2019 £	2018 £
Within one year	27,922	0
Between one and five years	111,696	0
After five years	169,722	0
	309,340	0

9 Staff Costs	Unrestricted Funds	Restricted Funds	Total 2019	Unrestricted Funds	Restricted Funds	Total 2018
	£	£	£	£	£	£
Gross Pay	161,777	1,922	163,699	154,015	0	154,015
Employer's NI	5,248	99	5,347	4,103	0	4,103
Employer's Pension Contribution	4,702	56	4,758	4,382	0	4,382
Total	171,727	2,077	173,804	162,500	0	162,500
Full Time Equivalent (FTE)	6.40	0.10	6.50	5.60	0	5.60

The total staff costs in the year include payments to Mr. D Flowers in his position as founding pastor of the Church as permitted by the governing document (£31,341, 2018: £31,341) and employer pension contributions were made (£940, 2018: £940).

Payments were also made to Mrs. A Flowers (wife of a director) who was employed in a pastoral role part time (£9,724, 2018: £9,100) and employer pension contributions were made (£282, 2018: £254).

No staff received salaries at a rate of more than £60,000 per annum.

Remuneration payable to key management (excluding trustees) amounted to £56,707 in the year (2018: £52,911). Key management is considered to cover church leaders and senior management directly employed by the charity.

The total amount of donations funded by trustees and connected parties was £74,235 (2018: £50,394) of which £23,200 was restricted (2018: £16,350).

David Flowers is also one of the directors at Flowers McEwan, through whom the pension scheme and keyperson insurance is arranged. The firm were appointed by the Board of Trustees as they were thought to represent good value for money.

No other transactions have taken place with related parties during the year.

Fees payable to Stewardship, other than for the independent examination and mortgage services, for payroll bureau services and access to a consultancy helpline, totalled £1,221 (2018: £1,679).

No other Trustees/Directors, nor anyone connected to them received any remuneration.

10 Contingent Liabilities

There were no contingent liabilities as at 30th April 2019 (2018: NIL)

11 Capital Commitments

There were no capital commitments as at 30th April 2019 (2018: NIL)

12 Events Since Year End

None

13 Funds

The restricted funds represent amounts received for specific purposes and the movements in the year are as follows:

Restricted Funds	Opening Balance	Incoming Resources	Outgoing Resources	Transfers in the Year	Closing Balance
	£	£	£	£	£
Vineyard House	234,326	77,838	79,954	-232,210	0
	234,326	77,838	79,954	-232,210	0

The transfer from the Vineyard House to the Designated Building Fund has been made following the purchase of Vineyard House

Unrestricted Funds	Opening Balance	Incoming Resources	Outgoing Resources	Transfers in the Year	Closing Balance
	£	£	£	£	£
General	176,343	387,166	347,296	-83,450	132,763
Designated Building fund	0		10,000	315,660	305,660
	176,343	387,166	357,296	232,210	438,423

The assets and liabilities represented by the various funds are as follows:

	Fixed Assets	Bank and Cash Balances	Other Net Assets	Total
	£	£	£	£
Restricted Funds				
Vineyard House	0	0	0	0
	0	0	0	0
Unrestricted Funds				
General	0	138,848	-6,084	132,764
Designated Building fund	615,000		-309,340	305,660
	615,000	138,848	-315,424	438,424

The restricted funds represent amounts received for specific purposes and the movements in 2018 were as follows:

Restricted Funds	Opening Balance	Incoming Resources	Outgoing Resources	Transfers in the Year	Closing Balance
	£	£	£	£	£
Vineyard House	0	253,482	18,376	-780	234,326
	0	253,482	18,376	-780	234,326

The transfer of £780 from the Vineyard House to General Funds has been made for the purpose of covering the cost of expenditure accrued the previous year before the Vineyard House Fund was established.

Unrestricted Funds	Opening Balance	Incoming Resources	Outgoing Resources	Transfers in the Year	Closing Balance
	£	£	£	£	£
General	155,091	343,567	323,093	780	176,345
	155,091	343,567	323,093	780	176,345

The transfers between the Designated and General Funds was to provide for the cost of centralized administration and support functions.

The assets and liabilities represented by the various funds are as follows:

	Fixed Assets	Bank and Cash Balances	Other Net Assets	Total
	£	£	£	£
Restricted Funds				
Vineyard House	0	209,208	25,118	234,326