



Denmead Community Association

Registered Charity Number 275728

Denmead Community Centre, School Lane, Denmead, Hampshire, PO7 6LU

Telephone: 023 92256132

Email: manager@denmeadca.com

ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2019

The trustees are pleased to present their annual report for the year ending 31 August 2019.

OUR OBJECTIVES AND ACTIVITIES

The primary objects of the Association are to:

- (a) Promote the benefit of the inhabitants of the Parish of Denmead and local neighbourhood by associating them with other organisations in a common effort to advance education and to provide facilities for recreation and leisure time occupation with the objective of improving life for such inhabitants.
- (b) To secure, establish and maintain a Community Centre and manage the same in furtherance of these objects;
- (c) promote such other charitable purposes as may from time to time be determined.

The trustees have continued to operate and manage the Denmead Community Centre, which provides seven different size rooms, 3 kitchens, and other facilities for local people or groups to hire and run their own meetings and activities. In addition we continue to run various events ourselves throughout the year, including monthly Film Nights, Coffee & Chat meetings, weekly luncheon club and annually, Proms In The Park and our The Denmead Beer Festival.

Trustees are aware of the fact that we exist for the public benefit. In running the Association and planning any and all of our activities we keep in mind the 'guidance on public benefit' issued by the Charity Commission.

ACHIEVEMENT AND PERFORMANCE

The Community Centre continues to thrive and we believe our commitment to continued improvement, our friendly atmosphere and flexibility to new requirements, has contributed much to another successful year and increased usage.

Our room utilisation continues to be high and we are often praised for the quality of our facilities and services. We have continued our program of refurbishment, including decoration, replacement and maintenance of equipment and we have managed to hold our prices again for another year. As reported last year however, we were impacted by the arrival of travellers on our site in Aug

2018. Therefore, to harden the security of our premises, we have this year installed entrance bollards and large wooden posts (*Dragons Teeth*) around our green spaces, with grant assistance from Denmead Parish Council and our own funds, (*an unexpected cost*).

Our fund raising events, incl Film Nights, Proms In The Park and The Beer Festival are now well established and continue to be very well supported events on the Community calendar.

The grounds around the Centre continue to be maintained to a high standard by our gardening volunteers and comments about the external attractiveness of the facility are numerous.

Most significant this year would be changes in our staffing. In June our long standing 'General Manager' left us and I am very pleased to report that he has been succeeded by an experienced and professional replacement. Also in June our Treasurer moved from the area and we have now recruited a suitable replacement. Our new Caretaker has been with us for 10mths and has established himself well within the team. Our Centre Administrator and House Keeper remain and bring a welcome level of stability to the team.

Throughout this year our other existing Trustees have remained and continue to manage the overall business of the Charity.

I am confident that we have again ended the year with a strong 'management team and operational staff' in place.

FINANCIAL REVIEW

The accounts have again been prepared on a cash basis of accounting meaning they only include the actual receipts and payments during the financial year. Total receipts were £81,431 slightly higher than in the previous year, due mainly to grant application successes from Hampshire County Council and Denmead Parish Council. Our main source of income, hiring out of rooms, was broadly similar to 2017/18. Total payments for the year, which include the general costs referred to above, were £74,169. The excess of total receipts over total payments amounted to £7,262. This has been added to the previous year bank balances of £45,891 resulting in a total of £53,153 to be carried over to the new financial year.

The trustees continue to be of the opinion that it is necessary to maintain substantial reserves in order to ensure they can continue to keep the Denmead Community Centre, which is approaching being 150 years old, and on which they have a full repairing lease, in such a condition that will enable them to make it available for use by the inhabitants of Denmead.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Association is an unincorporated Association and is a registered charity governed by a Constitution. Potential Trustees are invited to nominate themselves for selection. They are provided a copy of 'The Essential Trustee' and asked to provide a summary of who they are, their skills and achievements and why they would like to become a Trustee. Their application is discussed at the next management meeting where all Trustees will vote. If successful candidates are invited to attend and observe one management meeting to ensure they are committed to the role. All trustees retire at each AGM but may be re-elected.

Charity Name Denmead Community Association

Charity number 275728

Address The Denmead Community Centre
School Lane
Denmead
Waterlooville
Hampshire, PO7 6LU

Trustees Mr Ian Williams (*President*)
Mr Philip Brown (*Chairman*)
Mr Brian Youngman (*Treasurer - retired June 2019*)
Mrs Elizabeth Youngman (*retired June 2019*)
Mrs Elizabeth Hauge
Mrs Penny Lehman
Mr Tony Jarret
Mrs Catherine Hopley
Mr David Roy (*new Treasurer – joined July 2019*)

The Trustees were in office all the year unless as detailed above.

Signed on behalf of the trustees

A handwritten signature in black ink, appearing to read 'P.R. Brown', with a horizontal line extending from the end of the signature.

Mr P.R. Brown
Chairman

DENMEAD COMMUNITY ASSOCIATION

Registered Charity No. 275728

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 AUGUST 2019

	Unrestricted funds	Restricted funds	Total funds	Total last year
	£	£	£	£
RECEIPTS				
Grants and donations	2,680	1,450	4,130	2,639
Hire of premises and equipment	62,022		62,022	62,195
Fund raising events	14,960		14,960	14,044
Other income	320		320	242
Total receipts	79,981	1,450	81,431	79,121
PAYMENTS				
Rent	10,000		10,000	10,000
Repairs and renewals	8,430	1,450	9,880	10,574
Lighting and heating	4,932		4,932	5,409
Water and sewage	1,291		1,291	1,212
Cleaning	2,311		2,311	2,116
Fund raising costs	6,997		6,997	7,809
Staff costs	34,113		34,113	34,318
Insurance	1,501		1,501	1,404
Licences and subscriptions	207		207	288
Room and equipment hire expenses	60		60	88
Printing, stationery and postage	174		174	267
Telephone	1,321		1,321	979
Office machinery maintenance	1,114		1,114	513
Sundry expenses	269		269	361
Sub total	72,719	1,450	74,169	75,339
Capital expenditure	-	-	-	
Total payments	72,719	1,450	74,169	75,339
Net receipts	7,262		7,262	3,782
Cash funds last year end	45,891		45,891	42,109
Cash funds this year end	£53,153	-	£53,153	£45,891

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2019

1 Basis of preparation

The accounts have been prepared on a receipts and payments basis.

2. Statement of assets and liabilities at 31 August 2019

		Last year	
Cash funds			
	Cash and bank balances held by The Co-operative Bank	£53,153	£45,891
Other monetary assets			
	Amounts due from hire of premises and equipment	£3,576	£533
Other assets			
	Refrigeration equipment, cookers and other kitchen items		
	Film projectors and sound equipment		
	Soft furnishings		
	Chairs, tables and other assets		
Liabilities			
	HMRC	£924	£747



Section A

Independent Examiner's Report

Report to the trustees/
members of

Denmead Community Association

On accounts for the year
ended

31st August 2019

Charity no
(if any)

275728

Set out on pages

4 and 5 of annual report.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2019**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

23rd January 2020

Name:

Dennis Keith

**Relevant professional
qualification(s) or body:**

None

Address:

11 The Tithe

Denmead, Waterlooville

Hampshire. PO7 6XU.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None