

CIRENCESTER HOUSING FOR YOUNG PEOPLE  
(REGISTERED CHARITY NUMBER 299821)

UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED  
30TH SEPTEMBER 2019

**WENN TOWNSEND**  
**CHARTERED ACCOUNTANTS**

**CIRENCESTER HOUSING FOR YOUNG PEOPLE**  
**(REGISTERED CHARITY NUMBER 299821)**

The Charity's name is often abbreviated to "CHYP"

**ANNUAL REPORT**

**Structure, Governance and Management**

Under a constitution adopted on 23rd November 1987, CHYP's objects are "The relief of need, hardship or distress of persons in necessitous circumstances by providing or assisting in the provision of housing in particular, but not exclusively to young persons and in particular, but not exclusively to young persons in Cirencester and the surrounding area". The Charity is a Registered Charity (Number 299821).

**Risk Management**

The Trustee Board has conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks which the Charity faces. The risk which has been identified as high is the level of grant funding from the local authority funding.

All other risks fall into the low or medium category.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to our premises.

**Objectives and Activities**

To relieve hardship need or distress to persons in necessitous circumstances by providing or assisting in the provision of housing in particular but not exclusively to young persons and in particular but not exclusively young persons in Cirencester and the surrounding area.

**Public Benefit Achievement and Performance**

In planning the Charity's activities for the year, the Trustees kept in mind the Charity Commission's guidance on public benefit at their meetings.

Our fund raising efforts enabled "CHYP Limited" to support up to 47 vulnerable young people between the ages of 16-25, by providing them with housing and support to live and enable them to pursue education, training and employment opportunities.

**Summary of Year's Activities**

The registered Charity has continued to raise money, all of which has been used to make to grants to help finance the work of Cirencester Housing for Young People Limited (registered under the Co-operative and Community Benefit Societies Act 2014), which is a connected party by virtue of the Trustees' shareholdings.

**Address**

29/31 Querns Lane, Cirencester, Gloucestershire, GL7 1RL.

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**ANNUAL REPORT CONTINUED**

**Management:**

**Trustees**

Mrs Susan Herdman  
Mr Andrew Johnson (President)

Mrs Jane Gunner  
Mr Philip Beckerlegge

These were also the Trustees that served throughout the year.

**Treasurer**

Miss Charlotte Walpole

**Secretary**

Mrs Jane Gunner

**Honorary Solicitor**

Mr Philip Beckerlegge  
53 Davies Street  
London  
W1K 5JH

**Independent Examiner**

Mr S M Shelley FCA ATII  
Wenn Townsend  
Chartered Accountants  
Gosditch House  
5 Gosditch Street  
Cirencester  
Gloucestershire  
GL7 2AG

**Appointment of Trustees and Officers**

The appointment of officials takes place at meetings where the person is proposed and seconded by existing officials. The induction of new Trustees involves awareness of Trustees' responsibilities, the governing document, administrative procedures, the history and philosophical approach of the Charity.

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**ANNUAL REPORT CONTINUED**

**Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Trustees on 28th January 2020



**Andrew Johnson**  
**Chairperson**

**CIRENCESTER HOUSING FOR YOUNG PEOPLE**  
**(REGISTERED CHARITY NUMBER 299821)**  
**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF CIRENCESTER HOUSING FOR YOUNG PEOPLE**

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 30th September 2019, which are set out on page 5.

**Responsibilities and basis of report**

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;  
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Name:**  
**Relevant Professional Qualification or Body:**  
**Address:**

**Stephen Michael Shelley**  
**Chartered Accountant**  
**Wenn Townsend**  
**Gosditch House**  
**5 Gosditch Street**  
**Cirencester**  
**Gloucestershire**  
**GL7 2AG**

**Date:** 28th January 2020

**CIRENCESTER HOUSING FOR YOUNG PEOPLE**  
**(REGISTERED CHARITY NUMBER 299821)**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2019**

	<u>General Funds</u>	<u>Restricted Funds</u>	<u>2019</u>	<u>2018</u>
<b>INCOME FROM:</b>				
Donations received	117,504	42,287	159,791	118,468
Tax recovered – gift aid	3,082	-	3,082	2,438
Shop income	68,028	-	68,028	70,480
Fundraising events	5,302	-	5,302	6,977
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	193,916	42,287	236,203	198,363
	<hr/>	<hr/>	<hr/>	<hr/>
<b>LESS: EXPENDITURE ON:</b>				
Charity shop expenses	24,920	-	24,920	20,493
Charitable expenditure – fundraising expenses	1,210	-	1,210	961
Grants to Cirencester Housing for Young People Limited	167,786	42,287	210,073	176,909
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	193,916	42,287	236,203	198,363
	<hr/>	<hr/>	<hr/>	<hr/>
<u>Total Funds, at 30th September 2019</u>	<hr/> £ -	<hr/> £ -	<hr/> £ -	<hr/> £ -

**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 30TH SEPTEMBER 2019**

The Charity has passed all its income to Cirencester Housing for Young People Limited, a connected party, and at the above date had no assets or liabilities.

These accounts, and the attached Annual Report, were approved at a meeting of the Trustees on 28th January 2020.

  
 Jane Gunner (Honorary Secretary)  
 On behalf of the Trustees