



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Guru Hargobind Sahib Gurdwara

On accounts for the year  
ended

31<sup>st</sup> March 2019

Charity no  
(if any)

1127047

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2019. DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28 June 2019

Name:

K Sulh – CKR Chartered Certified Accountants

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

CKR House, 70 East Hill, Dartford, Kent. DA1 1RZ

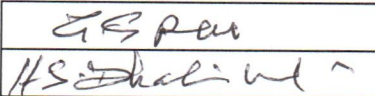
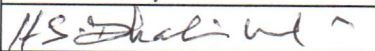

Section B	Disclosure
-----------	------------

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank balance	152,160	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	152,160	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Gurdwara Building	Unrestricted	172,000	1,025,000
	Furniture, Fixtures and Fittings	Unrestricted	15,000	15,000
	Kitchen Equipment	Unrestricted	21,000	21,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Mr Gurdial Rai	28/06/2019
			HARBANS SINGH DHALWAL	





Guru Hargobind Sahib Gurdwara

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

1st April 2018

To

31st March 2019

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donation	62,457	-	-	62,457	95,531
Gift Aid From HMRC	31,305	-	-	31,305	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>93,762</b>	<b>-</b>	<b>-</b>	<b>93,762</b>	<b>95,531</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>93,762</b>	<b>-</b>	<b>-</b>	<b>93,762</b>	<b>95,531</b>
<b>A3 Payments</b>					
Kitchen Materials	1,324	-	-	1,324	963
Wages	15,186	-	-	15,186	13,951
Printing, Postage and Stationery	554	-	-	554	474
Telephone	492	-	-	492	496
Linen & Soft Furnishings				-	300
Coach hire	900	-	-	900	975
Punjabi School Teachers wages	2,854	-	-	2,854	1,749
Accountancy	1,800	-	-	1,800	1,800
Professional Fees	1,889	-	-	1,889	662
Cleaning & Refuse	1,597	-	-	1,597	1,733
Sundries	180	-	-	180	635
Repairs & Maintenance	4,076	-	-	4,076	7,557
Rates				-	3,417
Light & Heat	6,398	-	-	6,398	6,497
Donations	3,292	-	-	3,292	26,132
Insurance	3,404	-	-	3,404	3,298
Subscriptions	391	-	-	391	484
Advertising				-	280
Plant & Machinery				-	2,031
Fixtures & Fittings				-	33,882
Utensils				-	48
Computer & printer	13	-	-	13	1,680
<b>Sub total</b>	<b>44,350</b>	<b>-</b>	<b>-</b>	<b>44,350</b>	<b>109,044</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>44,350</b>	<b>-</b>	<b>-</b>	<b>44,350</b>	<b>109,044</b>
<b>Net of receipts/(payments)</b>	<b>49,412</b>	<b>-</b>	<b>-</b>	<b>49,412</b>	<b>(13,513)</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>102,748</b>	<b>-</b>	<b>-</b>	<b>102,748</b>	<b>116,261</b>
<b>Cash funds this year end</b>	<b>152,160</b>	<b>-</b>	<b>-</b>	<b>152,160</b>	<b>102,748</b>



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 01/04/2018 Period start date To 31/03/2019 Period end date**

**Charity name: Guru Hargobind Sahib Gurdwara**

**Charity registration number: 1127047**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance and promote the religion, spiritual and cultural interests of the followers of the Sikh faith by providing a place of worship of the Sikh faith by persons professing the Sikh religion and where may be celebrated the principal Sikh festivals and the religious wedding, baptismal and funeral ceremonies in accordance with the Sikh faith and according to the laws of England and where may be educated members of the general public in the Punjabi language and in matters relating to the Sikh religion and where maintained a reference library for the use by all persons containing books appertaining to the Sikh religion and culture and for the promotion of such religious and other charitable purposes
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Providing a place of worship so that members of the public can visit and attend ceremonies such as baptisms, weddings and funerals</p> <p>Educating and explaining the Sikh faith to individuals attending the Gurdwara e.g. school children visiting us</p> <p>Providing free food (Lungar) from the Gurdwara kitchen for people to share regardless of need, religion or social standing</p> <p>Providing spiritual and religious guidance from the learned Sikh priests</p> <p>Providing facilities and resources such that sports can be organised and promoted</p> <p>Providing Punjabi classes to individuals requiring this need</p> <p>The Gurdwara has made individuals aware of issues affecting health and disability by inviting guest speakers and organisations at key events</p>



		<p>The Gurdwara also provides a place where volunteers both young and old contribute towards community work eg preparing and serving food</p> <p>The trustees and management committee in running the Gurdwara have consulted and have had full regard to the useful guidance issued by the charity commission on public benefit</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The objects of the organisation shall be to promote the benefit of the congregation and any individual without distinction of sex, race or political, religious or other opinions and in particular to:</p> <ul style="list-style-type: none"> <li>•Providing a place of worship so that members of the public can visit and attend ceremonies such as religious festivities, weddings and funerals</li> <li>•Educating and explaining the Sikh faith to individuals attending the Gurdwara e.g. school children, scouts, Girl guides and other organisations from the local community.</li> <li>•Providing free food (Langar) from the Gurdwara kitchen for people to share regardless of need, religion or social standing.</li> <li>•Providing spiritual and religious guidance from the learned Sikh priests</li> <li>•Providing facilities and resources such that sports can be organised and promoted</li> <li>•Providing Punjabi classes to individuals requiring this need</li> <li>•The Gurdwara has made individuals aware of issues affecting health and disability by inviting guest speakers and organisations at key events</li> <li>•The Gurdwara also provides a place where volunteers both young and old contribute towards community work e.g. preparing and serving food</li> </ul> <p>The trustees and management committee in running the Gurdwara have consulted and have had full regard to the useful guidance issued by the charity commission on public benefit</p>

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The year has seen the charity achieve many of its planned objectives. A summary of the major achievements of the year appears as below:</p> <ul style="list-style-type: none"> <li>• Ensured that the Gurdwara has been open, adequately staffed and functioning as required throughout the year</li> <li>• Purchased books and other resources for teaching Punjabi and promoting the Sikh faith</li> <li>• The Gurdwara has continued with providing facilities funds so that both yoga, English and Punjabi classes can be held at the Centre</li> <li>• Improved facilities and upkeep and maintenance of premises.</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total income generated in the year amounted to £93762 (2018 -£95531) and expenditure amounted to £44530 (2018 £109044) resulting in net receipts of £49412 (2018 – deficit £13513)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The reserves at the end of the year totalled £152160 and were in the current bank account.</p> <p>Reserves were maintained at their level so as to ensure funds were readily available for renovation works to the charity building and facilities. Reserves are also maintained to fund working capital and to fund shortfalls in the income when income does not reach expected levels</p>
Amount of reserves held	Para 1.22	£152160
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity relies on donations and offerings from its members. It is recognised that donations and offerings can fluctuate from year to year. The trustees aim to ensure that the charity has sufficient resources to continue its activities and to meet its obligations to this end. It is considered prudent that sufficient liquid funds are maintained.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charity does not involve itself in any speculative investment activities and ensures funds are always kept safe.
A description of the principal risks facing the charity	Para 1.46	Potential decline in attendance at the Gurdwara resulting in reduction of income
Other		

## Structure, Governance and Management

Description of charity's trusts:		Constitution
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by congregation vote

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Guru Hargobind Sahib Gurdwara
Other name the charity uses	Dartford Gurdwara
Registered charity number	1127047
Charity's principal address	8-10 Highfield Road Dartford Kent DA1 2JJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gurdial Singh Rai MBE	Chairman		Congregation
2	Kashmira Singh Sandhu			Congregation
3	Nachhattar Singh Gill			Congregation
4	Mohan Singh Dhothar			Congregation
5	Harbans Singh Dhaliwal			Congregation
6	Jaswinder Singh Narwan			Congregation
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Private trustees - names of the directors at the date the report was approved		
<b>Director name</b>		
none		

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	none
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	none

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountants	CKR	CKR House 70 East Hill Dartford Kent DA11RZ

#### Name of chief executive or names of senior staff members (Optional information)

Gurdial Singh Rai

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	G.S. Rai	H.S. Dhaliwal,
Full name(s)	GURDIAL SINGH RAI	HARBANS SINGH DHALIWAL.
Position (eg Secretary, Chair, etc)	Chair	
Date	13-02-20	