



# Trustees' Annual Report for the period

From	Period start date		To	Period end date		
	1st	November	2018	31st	October	2019

## Section A Reference and administration details

Charity name PRINCE OF WALES ALUMNI ASSOCIATION UK & IRELAND

Other names charity is known by THE OLD PRINCEWALEANS ASSOCIATION

Registered charity number (if any) 1158526

Charity's principal address 10 ST. SWITHINS COTTAGES

HOWE GREEN

CHELMSFORD

Postcode CM2 7TN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	EUGENE BENJAMIN	PRESIDENT & CHAIR OF TRUSTEES		
2	NORMAN THOMPSON	VICE PRESIDENT & ASSIST. TREASURER		
3	RUTH AGU	GENERAL SECRETARY		
4	EDMOND BASCHO-GEORGE	ASST. GEN. SECRETARY		
5	DILYS BENJAMIN	TREASURER		
6	DENNIS BABIN	ORGANISING SECRETARY		
7	NANCY BOLAJI	ORGANISING SECRETARY		
8	HAZELL THOMPSON	MEMBERSHIP SECRETARY		
9	REMMIE AKIBO-BETTS	MEMBERSHIP SECRETARY		
10	KHADIRU MAHDI	DIRECTOR OF FUNDRAISING		
11	SYLVIA WACHUKU-KING	PASTORAL OFFICER		
12	OLA ASGILL	E-COMMS OFFICER		
13	EDMUND PRATT	E-COMMS OFFICER		
14	ROWLAND DAVIES	EX OFFICIO		
15	PATRICK DIXON	EX OFFICIO		
16	KAYODE ROBBIN-COKER	EX OFFICIO		
17	IVOR CUMMINGS-JOHN	EX OFFICIO		
18	DUDLEY HANCILES	EX OFFICIO		
19	IAN LUKE-MACAULEY	EX OFFICIO		
20	WILFRED MACFOY	EX OFFICIO		

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITY INCORPORATED ORGANISATION (ASSOCIATION)
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed at the Annual General Meeting.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our policies include Code of Conduct, Equal Opportunity and Diversity, Safeguarding and Volunteering. POWAA UK is volunteer led and do not employ staff but carries out suitable checks for trustees. All trustees give their time voluntarily and receive no remuneration or other benefits.

POWAA UK is a member of the National Council for Voluntary Organisations (NCVO).

POWAA UK works in partnership with other alumni branches in Sierra Leone and the United States, and it is represented on the global Princewaleans umbrella committee which has a rotating chairmanship among the constituent branches/chapters.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The CIO is established for charitable purposes only, to advance the education of the pupils of the Prince of Wales School, Sierra Leone, in particular but not exclusively, by providing and assisting in the provision of facilities for education at the school.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The principal activities of POWAA are the provision of educational support to the pupils and staff of the Prince of Wales School; working collaboratively as a member of the global partnership of Prince of Wales Alumni associations to improve educational outcomes of the pupils of the school; leading the development of SLEDEF to improve the educational provision for the people of Sierra Leone.

The trustees and executive committee take account of the guidance contained in the Charity Commission's general guidance on the public benefit when planning the activities of POWAA UK.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

**PRESIDENT'S REPORT: 2018 – 2019**

**1. The year in review - quick snapshot**

January – we supported FSSG at their Annual Thanksgiving Service.

April - Foundation Day Social for the second year running, more successful than previous year.

– Thanksgiving Service with much improved turnout by members and in uniform!

July – Summerfest Events (Inc. golf) with mixed degree of success.

August – Recess

October – Badminton Tournament & AGM

November – Skool Daze.

Plus, monthly general and Trustee meetings.

This hopefully gives a clear indication of how active we have been through the year though it must be said that “if we continue doing the same things we get the same results” so we must challenge ourselves to venture out and do things differently especially as we have new members who could hopefully inject new ideas into our annual programme.

**2. What we did well.**

Mentorship – After a very delayed start obtaining the relevant DBS for all mentors, followed by a training session before we eventually started, this has been a very successful first year. 16 students (including 4 blind students) received full scholarships from POWAA UK & Ireland, 12 were mentored by mentors who maintained regular contact (some on a weekly basis). About 8 students have now left the school en route to Fourah Bay College, University of Sierra Leone, having achieved good results and interestingly they are taking their mentors with them. Such is the quality of trust and support that has developed.

Membership – improving our membership base has perhaps undoubtedly been our top success this year much to the passion and injection into the membership blood stream by our Membership Officers with our ‘bring a friend’ to the June general meeting, with record attendance and participation.

Stewardship – healthy accounts as evidenced in the Treasurer’s report and the way we have stewarded our accounts, looking for best value; budgeting for each fundraising event not to mention the level of financial contribution from members over and above their monthly subscriptions.

Our Director of Funding has also assisted us in collating our assets, thus adding to the diligent stewardship of our resources.

Pastoral support – the Pastoral Officers work demonstrates the support (spiritual, practical and emotional) that we have offered one another, particularly in times of bereavement.

**3. Where we can improve.**

Improving links with OPWA Sierra Leone— there is still a lot of ground to cover here but the signs are good as we seek to improve our relationship with the board; the President and his executive; Principles etc. We cannot operate solely from a distance and we must do much more than releasing funds for building projects. Maximising the impact of our fellow alumni associations in the USA – we do well to share funds to support projects for our beloved school but there is much potential for us to maximise our impact, influence and initiatives in order to improve the standard of education and subsequently the results we produce.

Health Talks with discussion – in the past two years we had health talks which were very popular and given the medical expertise within our membership and the recent increase of health issues, we should consider such forums for information and discussion and perhaps open it up to FSSGians to attend.

**4. Looking ahead - Forward**

- Having a clear funding strategy that goes beyond our usual annual events given that the market forces are increasing as we all seek to fish from the same pool.
- Making 2020 celebration meaningful, memorable and manageable. Our abled Vice President has been leading this project and as the mantle of leadership through the Presidential staff passes over to him as we come to the last of our events for 2019, we should see a marked progress in plans for 2020.

**5. Deo gratias because without you all, none of the above would have been possible.**

- Hardworking Trustees for monthly meeting commitments, daily commitments through WhatsApp meetings and decisions made; financial commitments for varied requests etc
- Committed members especially those for whom distance is 'no barrier' to full involvement.
- It has been a tremendous privilege and singular honour to lead this association, an experience I will never forget because through this role I have developed as a person and grown to love my school and school friends even more.

Yes, it is the niche within our hearts for Prince of Wales Kingdom that keeps us looking back with pride and gratitude and forward with devotion and ambitious plans.

Ad honorem alma mater.  
Your Outgoing President.

Ian Luke-Macauley

## Section E Financial review

### Brief statement of the charity's policy on reserves

Most of our income is applied to the award of scholarships and other assistance to the Prince of Wales School such as the maintenance of buildings and facilities, support for staff and school administrators to improve conditions of service, professional development and teaching equipment.

We assign designated funds for specific projects and retain enough revenue for our fundraising events and sustainability.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

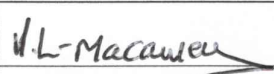
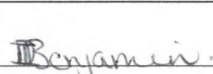
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	IAN LUKE-MACAULEY	DILYS BENJAMIN
Position (eg Secretary, Chair, etc)	PRESIDENT	TREASURER
Date	16/02/2020	



			1158526	CC16a
Prince of Wales Alumni Association UK & Ireland				
Receipts and payments accounts				
For the period from	Period start date	To	Period end date	
	01/11/2018		31/10/2019	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
<b>FUNDRAISING EVENTS &amp; GRANTS</b>					
Annual Dinner & Dance	-	-	-	-	18,065
Thanksgiving	3,917	-	-	3,917	2,816
Summerfest Fun Day	3,429	-	-	3,429	4,333
Summerfest Golf	1,645	-	-	1,645	-
Skool Daze	10,983	-	-	10,983	10,440
Foundation Day Reunion	1,812	-	-	1,812	-
Grant Award - Helio Lodge	-	500	-	500	-
Donation - Mrs Connel	500	-	-	500	-
Izettle tickets sales	177	-	-	177	-
Gift Aid Returns	-	-	-	-	-
<b>MEMBERSHIP, BENEVOLENCE &amp; DONATIONS</b>					
Members' subscriptions	1,535	-	-	1,535	2,251
Benevolent Box & Fund	2,104	-	-	2,104	370
Legacy Award - Former POWAA President, MOL Black (RIP)	-	5,005	-	5,005	-
Anonymous donations	50	-	-	50	-
Merchandise, Inc. Lapel pins	-	-	-	-	1,527
<b>DIRECT SUPPORT TO THE SCHOOL</b>					
POW School staff stipends & Christmas bonus	-	200	-	200	-
Members scholarship donations	-	300	-	300	1,680
Members donations to Vandy Saati's university fees	-	250	-	250	-
<b>MERCHANDISE</b>					
Merchandise, Inc. Lapel pins	581	-	-	581	-
	-	-	-	-	-
Bank Interest	-	-	-	-	-
Other schools' functions	-	-	-	-	515
Stock Sale	-	-	-	-	-
Miscellaneous	671	-	-	671	1,070
<b>Sub total (Gross income for AR)</b>	<b>27,403</b>	<b>6,255</b>	<b>-</b>	<b>33,658</b>	<b>43,067</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>27,403</b>	<b>6,255</b>	<b>-</b>	<b>33,658</b>	<b>43,067</b>
<b>A3 Payments</b>					
<b>FUNDRAISING EVENTS</b>					
Annual Dinner & Dance	-	-	-	-	14,478
Thanksgiving	2,395	-	-	2,395	1,962
Summerfest Fun Day	2,913	-	-	2,913	2,844
Summerfest Golf	419	-	-	419	-
Skool Daze	6,968	-	-	6,968	6,045
Foundation Day Reunion	513	-	-	513	253
<b>MEMBERSHIP, BENEVOLENCE &amp; DONATIONS</b>					
Benevolence	1,200	-	-	1,200	200
<b>DIRECT SUPPORT TO THE SCHOOL</b>					
POW School staff stipends & Christmas bonus	4,000	-	-	4,000	2,650
School - IT & Buildings: Assembly Hall tiling	8,022	-	-	8,022	1,503
Association's Scholarships	1,600	-	-	1,600	2,000
Financial support to university students Vandy Saati's fees	344	-	-	344	272
<b>MERCHANDISE</b>					
Merchandise - inc. lapel pins & school colours	479	-	-	479	1,482
FGO Bright donation- Blazers & ties	-	-	-	-	-
<b>GOVERNANCE &amp; ADMIN.</b>					
Internet fees- website, Paypal	434	-	-	434	300
Auditors fees	100	-	-	100	-
Meeting room hire	160	-	-	160	80
AGM Refreshments	120	-	-	120	-
Events Insurance	339	-	-	339	150
Izettle	35	-	-	35	-
Pop up banners x 2	200	-	-	200	-
Admin. & other refreshments	-	-	-	-	370
Association's donation to other Alumni Assoc's Thanksgiving.	-	-	-	-	205
Support to other organisations	-	-	-	-	-
Miscellaneous	1,020	-	-	1,020	1,084
	-	-	-	-	-
<b>Sub total</b>	<b>31,261</b>	<b>-</b>	<b>-</b>	<b>31,261</b>	<b>35,878</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>31,261</b>	<b>-</b>	<b>-</b>	<b>31,261</b>	<b>35,878</b>
<b>Net of receipts/payments</b>	<b>- 3,858</b>	<b>6,255</b>	<b>-</b>	<b>2,397</b>	<b>7,189</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>69,350</b>	<b>-</b>	<b>-</b>	<b>69,350</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>65,492</b>	<b>6,255</b>	<b>-</b>	<b>71,747</b>	<b>7,189</b>



# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Bank A/C for year ending 31.10.2019	58,577	6,255	-
	Lloyd's Bank A/c	6,744	-	-
		-		
		-		
	Cash in hand	171	-	-
	<b>Total cash funds</b>	<b>65,492</b>	<b>6,255</b>	<b>-</b>

(agree balances with receipts and payments account(s))

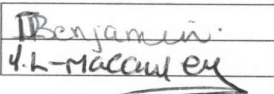
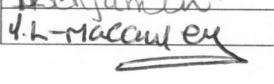
Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Refundable Deposit (Skool Daze 2019)- Imperial	500	-	-
Stock & Merchandise	-	-	-
		-	-
	-	-	-
<b>TOTAL:</b>	<b>500</b>	<b>-</b>	<b>-</b>

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DILYS BENJAMIN	16/02/20
	IAN LUKE	16/02/20



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

THE PRINCE OF WALES ALUMNI ASSOCIATION UK & IRELAND

On accounts for the year  
ended

31<sup>st</sup> October 2019

Charity no  
(if any)

1158526

Set out on pages

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14/02/2020

Name:

MARILYN BAKALL (AKA MARILYN WILLIAMS)

Relevant professional

AAT PART QUALIFIED, WORKS LLOYDS BANK