

LISS PARISH COUNCIL

VILLAGE HALL – CHARITY REGISTRATION NUMBER 301872

TRUSTEES REPORT FOR 2018/19

The accounts for the 2018/19 financial year were audited by Lightatouch, the appointed auditors, on 9<sup>th</sup> May 2019 and approved at the Liss Council meeting on 20<sup>th</sup> May 2019.

For the year under review there was an excess of expenditure over income of £3553. Income was £30249; of this rentals received were £11245 and the Council grant was £19000. Expenditure totalled £33802 the largest item of which was staff costs at £15222, the outsourcing of cleaning has led to an overspend on that budget heading of £2598.

The Charity held reserves earmarked for structural maintenance of £10000 as at 31<sup>st</sup> March.

The Charity will continue its aims of providing a community facility for hire by all members of the community and to maintain the facility to a high standard.

Approved at Liss Parish Council on 20<sup>th</sup> May 2019



R A Hargreaves

Chairman of the Council



**LISS PARISH COUNCIL**  
**CHARITIES ACCOUNTS FOR THE TWELVE MONTHS TO 31st MARCH 2019**

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Year to 31/03/2018		Whole Year Budget	12 Months to 31/03/2019	Amount under/ -over Budget	
£	Income	£	£		%
48975.39	Village Hall	29200.00	30249.04 ✓	1049.04	3.59
17731.12	West Liss Pavilion	19525.00	18025.57 ✓	-1499.43	-7.68
6654.83	Allotments	7075.00	7225.70 ✓	150.70	2.13
<u>73361.34</u>		<u>55800.00</u>	<u>55500.31 ✓</u>	<u>-299.69</u>	<u>-0.54</u>
	<u>Expenditure</u>				
50363.30	Village Hall	26999.10	33802.36 ✓	-6803.26	-25.20
16345.09	West Liss Pavilion	21459.66	18776.58 ✓	2683.08	12.50
5523.40	Allotments	6296.29	5572.38 ✓	723.91	11.50
<u>72231.79</u>		<u>54755.05</u>	<u>58151.32 ✓</u>	<u>-3396.27</u>	<u>-6.20</u>
<u>1129.55</u>	<u>Excess/(deficit) of income over expenditure</u>	<u>1044.95</u>	<u>(2651.01)</u>	<u>(3695.96)</u>	<u>-353.70</u>

**Village Hall Account - Charity reg. No. 301872**

	<u>Income</u>				
12468.67	Rentals	10200.00	11245.41	-1045.41	-10.25
34000.00	LPC Grant	19000.00	19000.00	0.00	0.00
2500.00	District & County Councillor grants	0.00	0.00	0.00	
6.72	Account interest	0.00	3.63	-3.63	
<u>48975.39</u>		<u>29200.00</u>	<u>30249.04 ✓</u>	<u>-1049.04</u>	<u>-3.59</u>
	<u>Expenditure</u>				
1600.66	Gas	1785.00	2275.76	-490.76	-27.49
1971.32	Electricity	1785.00	1960.57	-175.57	-9.84
95.81	Water supply	220.00	257.44	-37.44	-17.02
399.24	Sewerage	510.00	280.93	229.07	44.92
472.46	Performing Rights	255.00	50.50	204.50	80.20
37.25	Fire fight equip servicing/replacement	250.00	423.33	-173.33	-69.33
45.00	Gas boiler servicing	225.00	360.00	-135.00	-60.00
2999.59	Cleaning materials & window cleaning	2040.00	4638.91	-2598.91	-127.40
640.02	Maintenance - routine	500.00	495.86	4.14	0.83
22862.33	Maintenance - capital works	3000.00	2440.77	559.23	18.64
66.85	Council tax	75.00	73.80	1.20	1.60
0.00	Miscellaneous	100.00	0.00	100.00	
3361.00	Insurance	3850.00	3850.00	0.00	0.00
633.00	Other - phone/photocopier/post/misc	1069.00	1069.00	0.00	0.00
343.00	Stationery			0.00	
14605.77	Staff (Admin & Caretaker)	11185.10	15222.28	-4037.18	-36.09
160.00	Expenses ie. banking/mileage/other			0.00	
70.00	Audit & bank charges	150.00	403.21 ✓	-253.21	-168.81
<u>50363.30</u>		<u>26999.10</u>	<u>33802.36 ✓</u>	<u>-6803.26</u>	<u>-25.20</u>
<u>-1387.91</u>	<u>Total Village Hall Account</u>	<u>2200.90</u>	<u>-3553.32 ✓</u>	<u>5754.22</u>	



enclosure



7 Hodder Close, Chandlers Ford, Hants, SO53 4QD.  
Tel: 07762 780605 Email: Tim.Light1@hotmail.co.uk

15 May, 2019

The Parish Clerk  
Liss Parish Council  
The Council Room  
Liss Village Hall  
Hill Brow Road  
Liss  
GU33 7LA

Dear Mrs Smith

**Internal Audit Letter Report  
Liss Parish Council 2018/19**

The Accounts and Audit (England) Regulations 2015 (as amended) require all Town and Parish Councils to undertake an effective internal audit to evaluate the effectiveness of their risk management, control and governance processes, considering public sector internal auditing standards or guidance.

We are bound by the ethical guidelines of the Association of Accounting Technicians (AAT). We confirm that we are independent of the Council.

The internal audit work we have carried out has been planned to enable us to give our opinion on the control objectives set out in the Internal Auditor's Report on the 2018-19 Annual Governance and Accounts Return.

We have complied with the legal requirements and proper practices set out in:

- 'Governance and Accountability for Local Councils – A Practitioners' Guide (England)' March 2018
- The Accounts and Audit (England) Regulations 2015 (as amended).



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