

The Rotherham Hospice Trust

(A Company Limited by Guarantee)

Report of the Trustees and

Financial Statements for the Year Ended 31st March 2019

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Report of the Trustees
For the Year Ended 31st March 2019

The Trustees present their report and the audited financial statements of the Charity for the year ended 31st March 2019. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the Charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity registration number	700356
Company registration number	2234222 (England and Wales)
Registered office and operational address	Rotherham Hospice Broom Road Rotherham S60 2SW
Patron	The Countess of Scarbrough
Vice President	Alan Hartley
Trustees	Dr Richard F Daly - Interim Chair Robert Bloomer (Resigned 30th April 2019) Richard Finney Ian Norris Prof Robert C Rees (Resigned 30 April 2019) Jacqueline Saunders James Smith (Appointed 21 May 2018) Bronwen J Watson (Resigned November 2018) Yvonne Weakley (Appointed 26 November 2018) John Whaling (Resigned 19 February 2019)
Secretary	Catherine Woollen (Resigned 9 August 2019) Jacqueline Saunders (Appointed 2 September 2019)
Executive Team	Sally Napper - Chief Executive (Appointed 11 June 2018) John Whaling Interim Chief Operating Officer (Until 11 June 2018) Paula Hill - Clinical Services Director (Resigned 31 March 2019) Catherine Woollen - Director of Finance (Resigned 9 August 2019) Tamsin Dunkerley - Director of HR (Appointed 2 January 2019)
Auditor	BHP LLP 2 Rutland Park Sheffield S10 2PD
Solicitor	Bhayani Law 59 Shoreham Street Sheffield S1 4SB

Report of the Trustees
For the Year Ended 31st March 2019**Bankers**

HSBC
35 College Street
Rotherham
S65 1AF

Co-Operative Bank
2nd Floor
1 Balloon Street
Manchester
M60 4EP

STRUCTURE, GOVERNANCE AND MANAGEMENT**Governing Document**

The Company is registered as a Company limited by guarantee, without a share capital. Its governing instrument is its Memorandum and Articles of Association dated 10th June 2013, updated on the 24th August 2015. It is registered as a Charity with the Charity Commission. Anyone over the age of 18 can be a member of the Company, there are currently 36 members. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

The arrangements for the recruitment, induction and training of Trustees are set out in the Trustees' Recruitment and Induction Manual. In all cases the Chair and the Chief Executive formally interview prospective Trustees. Trustees confirm their eligibility to act as a Trustee of a charity (under the provisions of the Charities Acts 1992 and 1993) and complete a number of additional checks which satisfy the standards set by the Care Quality Commission. The appointment is confirmed on the completion of a personalised induction programme.

Trustees regularly assess their skills and competencies both individually and collectively as a Board.

None of the Trustees receive remuneration or any other benefit for their role as a Trustee of the Charity. Any connection between a Trustee or senior manager of the Charity, with a third party or other organisation, must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported. At the start of the financial year, Mr John Whaling, a Trustee of the Charity was asked to step in and cover the role of Chief Operating Officer on an interim basis. The role was remunerated, which is in line with the Company Articles and confirmed by the Charity Commission.

Organisational Structure and Management

The Board Manual sets out the governance structure of the Hospice. Trustees are responsible for strategic leadership and govern the work of the Hospice. The Trustees are, for the purposes of the Companies Act, equivalent to Directors. The Board meets regularly, generally every three months, with most of the Trustees attending the meetings.

The Board operates with four Committees, which are the Finance and Resources Committee, the Clinical Governance Committee, the Income Generation Committee and the Human Resources Committee. Each of the Committees has Trustee and management representation and is chaired by a Trustee.

The Board operates a scheme of authoritative delegation and the operational management is delegated to the Chief Executive and the Executive Team. As at 31st March 2018 the Chief Executive position was vacant and being

Report of the Trustees
For the Year Ended 31st March 2019

covered on an Interim basis by Mr John Whaling, a Hospice Trustee. Sally Napper commenced as permanent Chief Executive in June 2018. Other Executive Members were Paula Hill (resigned 31 March 2019), Director of Clinical Services and Catherine Woollen (resigned 9 August 2019), Director of Finance, IT, Facilities & Retail. A new Director of Human Resources post was introduced during the year and Tamsin Dunkerley commenced in January 2019. They report to the board of Trustees at each Board meeting and are actively part of all Board Committees.

The Board continues to work closely, through the executive team, with the local NHS commissioners, The Rotherham Clinical Commissioning Group (RCCG). We are commissioned by NHS Rotherham, as an independent charity, to deliver a range of services to people affected by terminal illness. The Board assures that the Hospice fulfils the requirements of the NHS contract.

The Board maintains a robust governance framework to monitor, review and ensure compliance with all regulatory and best practice standards established by national (Care Quality Commission, Law Commission and NHS England) and local (Rotherham Clinical Commissioning Group (RCCG) and Rotherham Health and Wellbeing Board) regulators. The Board approved the 2018/19 Quality Account, presented as a record of the Hospice's annual clinical activity and performance on 27th June 2019. This was presented to the RCCG for comment and approval on the 26th June 2019 and then submitted to the Secretary of State on 30th June 2019.

In March 2019 the Hospice complied with the requirements of the Data Security and Protection Toolkit, which is a requirement to be able to hold an NHS contract and connect to NHS systems.

The Trustees regularly undertake both formal unannounced audits and informal visits to the Hospice.

The Board also monitors national developments in the health and social care environments to ensure that the Hospice is fit to respond to future opportunities and challenges in palliative care.

Pay Policy for Senior Staff

The Board of Directors, who are the Trust's Trustees, the executive directors and the senior management team are the key management personnel of the Charity in charge of directing and controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year for their role as Trustee. Details of directors' expenses and related party transactions are disclosed in note 12 to the accounts.

The remuneration of the Executive Team and the senior staff is reviewed against the marketplace for Hospice Executives from time to time. There have been no changes to the pay and remuneration of the Executive team in the year.

The Trustees, through the Human Resources Committee have considered and reviewed the pay and associated benefits for staff. Due to budgetary constraints there has not been any general uplift in pay, or any improvement in terms and conditions for staff at the Rotherham Hospice during the year.

OUR PURPOSE AND ACTIVITIES

Purpose

The Charity's objects as set out in the revised memorandum and articles which were adopted on 24th August 2015 are to promote the relief of sickness by such charitable means as the Association shall from time to time think fit, and in particular (but without prejudice to the generality of such objects):

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- (A) To establish, maintain and operate hospices, residential nursing homes and clinics in England or Wales for the reception and care of persons of either sex who are suffering from any illness, disability, disease or other infirmity whether physical or mental and by providing medical or other treatment and attention for any such persons as aforesaid either in their own homes, their current place of care or at any institution of the Association.
- (B) To conduct or promote research into the care and treatment of persons suffering from any such illness, disability, disease or infirmity as aforesaid and particularly into the care and treatment of persons suffering from any terminal illness and to disseminate the results thereof to the public.
- (C) To promote or assist in the teaching or training of doctors, nurses, physiotherapists and other persons engaged in any branch of medicine, surgery, nursing or allied services and in the teaching or training of students in any branch of medicine, surgery, nursing or allied services.
- (D) To provide or assist the provision of spiritual support and guidance for any persons resident (either as patients or otherwise) or working in any such home or homes as aforesaid.

The aim of the Charity is to provide a range of palliative care services within Rotherham Borough and we are the only Hospice for adults serving all people in Rotherham with a terminal illness.

The Board updated the vision and mission statements in January 2018, which are:

Vision:

Compassion, choice and dignity for all.

Mission:

We will:

- Enhance our patients quality of life, delivering high quality care in the right place at the right time.
- Provide appropriately trained and motivated staff, dedicated to patients wellbeing and dignity.
- Be active in the community, engaging with partners and championing end of life care.
- Be proudly independent, financially strong and remain innovative in our thinking.

Significant Activities and How our Activities Provide Public Benefit

Rotherham Hospice provides physical, psychological, social and spiritual support for patients with a terminal illness and requiring palliative care during the changing phases of their illness. There is no charge for our services.

Rotherham Hospice ensures that the patient is at the centre of everything we do. We support family, carers and friends through a person's illness, their death and during bereavement.

Our breadth of service enables people to be cared for in their place of choice, which may be at the Hospice or to remain in their place of residence in the community. We co-ordinate our work with the wider healthcare teams in the Borough of Rotherham to promote maximum continuity of support for our patients and their families.

The multidisciplinary Hospice team provide a package of clinical care, including symptom management, addressing the physical, psychological, emotional and spiritual needs of patients. The Hospice services also include the provision of complex symptom management, end of life care and specialist assessment.

Services available to patients and families are; Palliative Medicine, Inpatient Unit, Hospice @ Home, Clinical Nurse Specialists, Domiciliary services, Traditional Day Hospice, Day Therapies, Carer Support Services, Health and Wellbeing Services, Counselling and Psychology Services, Bereavement Support Services, Sunbeams Children's Bereavement Support and Chaplaincy Service.

Rotherham Hospice Consultants and Speciality Doctors can see patients in the Out Patient Clinic at Rotherham Hospice (if well enough), or in their own home. This assessment can be performed within 24 hours if urgent. Doctors are available for advice 24 hours a day, every day.

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Trustees acknowledge the importance of the whole Hospice team to the successful delivery of patient care which includes staff and volunteers from every department in the organisation.

ACHIEVEMENTS AND PERFORMANCE

Rotherham Hospice is an independent Charity that last year provided Palliative Care Support and End of Life Care to 3,901 people across the borough. This is the highest figure we have achieved and clearly shows a continued growth year on year. We are particularly proud of our growth, in both numbers and reach, across our Community Services with more than 1,135 patients and families being supported in both our Planned and Responsive services. The 24/7 Community Services allows an increased level of coordinated support to be provided ensuring that care is provided by the right people in the right place at the right time. This therefore allows appropriate use of our Hospice beds and prevents unnecessary hospital admissions. We are very pleased to report that whilst seeing such a significant increase in growth and breadth of services provided, the satisfaction level of patients and families who have experienced our services remains high, with an overall annual rating of 98.5 %.

The Hospice has actively engaged with our patients, their families and carers for their feedback. We have listened to their views, comments and suggestions and used these to aid our continuous reflection on how our services could be improved. These suggestions have helped to formulate the priorities for our improvement in 2019/20.

Throughout 2018/19 Rotherham Hospice has continued to be highly respected with an excellent reputation in the wider community. It has applied an engaging outlook, building strong relationships with public and business partners as well as those from the Health and Social Care Communities, working to provide an increased strength and independence to support our sustainable growth and independence in the future.

Rotherham Hospice has not received an inspection by the Care Quality Commission in 2018/19 but has carried out many pieces of work including self-assessment of our current compliance and audits relating to our previous areas of requires improvement aiming to improve its rating to one of Good or Outstanding overall.

During 2018/19 The Board has conducted 3 unannounced visits to clinical areas, Inpatient Unit, Day Unit and Hospice Community Services. In addition, a visit was also conducted to consider Medicines Management. Each of these visits explored both staff, volunteer and service user experience alongside service, activity, risk management processes and learning that could be applied. All visits were extremely positive and well received by staff.

Inpatient Unit

The Inpatient Unit consists of 14 single bedrooms all with en-suite facilities including capacity for bariatric care. We actively encourage our families and visitors to be involved in their loved ones care. We promote open visiting and are able to offer overnight accommodation in our adjoining rooms or families are welcome to stay in patients bedrooms to be close to them.

The Inpatient Unit provides care 24 hours a day seven days a week, supporting admission and discharge as required. Patients can be referred for admission to have their pain and symptoms controlled, for rehabilitation or to receive end of life care.

On average the Inpatient Unit admits 31 new patients a month for symptom management or end of life care. During the year we provided care to 371 patients (some of whom were admitted more than once) and their families. This figure is comparable to last year's number of 345. The average bed occupancy during the year has been 86.7% (last year 82%) which reflects the continued high demand for inpatient hospice care in Rotherham.

Many patients admitted to the Inpatient Unit require our specialist care for a short period of time and approximately 37% of all patients are treated and discharged with appropriate ongoing care and support. 52% of all stays were for one week or less and 32% of all stays were for 2 weeks or longer.

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Traditional Day Hospice and Day Therapies

The purpose of the Day Hospice is to welcome patients into the Hospice environment, offer support and the opportunity to receive ongoing clinical monitoring as required.

The support aims to improve confidence and enables someone to continue to make the most of their life, remaining as independent as possible for as long as possible.

The Day Hospice environment incorporates traditional therapies such as physiotherapy and occupational therapy alongside complementary therapies and emotional support. The Day Hospice is available 3 days per week providing up to 20 places per day.

Patient and Family Support Services

Our Counselling and Clinical Psychology Service is available to patients and their families. Our Bereavement Counselling Service supports bereaved family members or significant others with complex needs and is based at the Hospice. The counsellor can also provide pre-bereavement counselling if needed. The palliative psychology service has received 410 referrals in 2018/19 and has achieved 465 face to face contacts in this time.

There have been 400 referrals to the Counselling service, compared to 309 last year and a current caseload breakdown of 42 patients receiving bereavement counselling, 9 patients for bereavement support, and 12 patients attending the bereavement support group. We also have 19 volunteer bereavement support workers. The total number of people who accessed this service during the year was 342 (compared to 277 last year).

Our Sunbeams service provides practical and emotional support for children age 5 and upwards. Sunbeams offers a safe environment for the children to share experiences and address their needs around someone who is seriously ill or the death of a loved one. Since April 2018, the numbers of referrals to the service have totalled 150. There are 4 groups of up to 8 children per month.

Clinical Nurse Specialists

The Hospice Community Team includes our Clinical Nurse Specialists (CNS) who support patients and their families in their home or care home seven days a week. They provide complex symptom management and give emotional support and practical advice to patients and their families. This is provided through clinics, home visits and the provision of a telephone advice line. This advice line is available to patients, family members and professionals 24 hours a day, seven days a week.

The Clinical Nurse Specialist is often the patient's main point of contact and acts as a link between other professionals. The CNS team received 377 new referrals in 2018/19 and made 1,237 face to face visits. A further 1,972 telephone contacts were made to these patients.

Hospice at Home Team

The Hospice @ Home Team is also part of Rotherham Hospice Community Team. It supports patients and their families in their home or care home seven days a week. Night sitting in patients' homes is available and there is an Out of Hours Rapid Response Nursing Service to provide 24-hour care, seven days a week.

The service provides practical and emotional support to ensure that patient's needs are met by agreeing joint care arrangements with family members and other professionals or agencies that provide end of life care within Rotherham.

Community Volunteers also support this service and can provide additional support. This would be agreed as part of joint care planning. The team also includes occupational and physiotherapy expertise.

The Hospice at Home team received 1,135 referrals last year, making 4,239 home visits. A further 4,240 telephone

Report of the Trustees
For the Year Ended 31st March 2019

contacts were made to these patients (compared to 4,213 telephone contacts last year).

Our 24/7 Advice Line for the community handled 16,853 calls from patients, families, carers and professionals. This compared with 11,409 in 2017/18.

Our Domiciliary Care team are now an integral part of the Hospice Community team. With the complete offer we are able to respond quickly with the type of care our patient requires. The domiciliary service is funded by the NHS Continuing Healthcare.

VOLUNTEERS

Trustees would like to thank the wonderful team of volunteers who have given so much of their time, support, enthusiasm, compassion and care throughout this last year. There are now 343 volunteers with Rotherham Hospice who have donated over 34,500 hours during the year.

INCOME GENERATION

We are extremely appreciative of all the support we receive from our donors who give generously, support our events, lottery and Charity shops. We are also particularly thankful to those who remember us in their wills.

2018/19 was another strong year for Legacy Income, during which we received revenue of £627k.

Income received from voluntary and in memory donations grew by 3% during the year. We will continue to focus on how we communicate our message with a greater emphasis being placed on marketing, public relations and social media activity. The series of Corporate Partners events to engage the corporate sector and other key individuals in the Borough has continued successfully.

Lottery has again seen a reduction in overall membership. The introduction of external lottery canvassers to try and increase participation will commence early in the new financial year.

Retail income grew by 6% during the year despite a reduction in the number of shops. The strategy to rationalise, create a brand identity and then open new format shops has proved successful.

All fundraising activities are directly managed by the Hospice. We are committed to the highest standards of fundraising practice, and all of our activities are carried out in an ethical manner. Rotherham Hospice is registered with the fundraising regulator and adheres to the standards set out in the Code of Fundraising practice. Our policies, procedures, systems and processes have been reviewed and updated in line with General Data Protection Legislation (GDPR). The Hospice has never, and will never share or sell details of our donors. We have not received any complaints with regards to our fundraising.

PLANS FOR FUTURE PERIODS

The Board has developed a strategy which will take forward the development of the Hospice services through to 2020/21. The strategy is underpinned by the four strategic objectives adopted by the Board in January 2018.

- 1** Better patient care through early intervention and education/integration of the network across the Borough.
- 2** Continuous improvement of HR processes and staff capabilities, including leadership skills, volunteer engagement and internal communication.
- 3** Enhance the Hospice's influence and profile in the Borough, with the community, local businesses and healthcare partners.
- 4** Increase turnover and contribution from every revenue area and continuously seek new sources of income.

There are several objectives that have been developed in the year and we will be actively working with RCCG and our network of healthcare partners to continue to improve the co-ordination and effective deployment of resources for the benefit of patients and their families.

Report of the Trustees
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The pilot to support the care homes in Rotherham will continue for a further year following a successful evaluation by Sheffield Hallam University. The aims of which are to provide concentrated education and supervision to care home staff to increase confidence and competence to support patients who require End of Life Care, therefore enabling them to remain in their surroundings and die in their preferred place. Together with the provision of a rapid response service to provide support in an emergency, this service will also work to reduce avoidable hospital admissions. We envisage the continuing increase in demand for specialist therapies and for counselling in relation to bereavement support for children and Adults.

Fundraising is an important priority to generate the required level of income to support future growth in our services to meet demand. There is increasing pressure on the cost base with the increase in the National Living Wage and salaries within the NHS. We will continue to drive efficiencies wherever possible, the investment made in our IT software will support this and enhance reporting.

Our priorities for staff engagement continue to be to improve the leadership skills of the senior team in the Hospice, to act on the results of our staff and volunteer surveys, to improve the integration of our staff and volunteers. There will also be a focus on improving supervision and appraisal for our staff, and the continuation of reflective practice as a model to help staff resilience.

FINANCIAL REVIEW

Details of the Trust's income and expenditure are given on the page headed "Statement of Financial Activities". In the year ended 31st March 2019, overall income exceeded expenditure by £217k, £29k being on unrestricted funds and £188k on restricted funds. Total income for the year amounted to £6,075k compared to £6,172k the previous year.

Income from Charitable activities remained broadly flat. Income from the Core Contract with Rotherham Clinical Commissioning Group (RCCG) remained flat and now amounts to 51% of our total income (50% last year). Additional income was received from the RCCG in the year to support increased dependency, support some Capital spend requirements and support additional smaller projects.

Voluntary Income reduced by 4% as a consequence of a reduced RCCG grant received during the year. Disregarding the effect of that, voluntary income actually grew by 4%. We were grateful for another strong year for Legacy Income which totalled £627k against £630k last year. Lottery Income and contribution continued to decline; however, the Hospice can now take payment by Direct Debit which will facilitate the canvassing campaign due to start early in the financial year. Whilst income from events declined by 19%, better control of related costs limited the contribution decline to 16%.

Income from our retail operations grew by 16% as a result of the implementation of an updated strategy. The contribution increased significantly to £111k (2018: £33k). The retail chain is now in a strong position to deliver further growth and contribution.

The Balance Sheet remained strong with total funds amounting to £5.7m. Cash balances increased by £506k including working capital improvement of £306k.

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RESERVES POLICY

The Trustees continue to consider the future required levels of reserves. In line with the policy outlined in 2014 the aim of the Trust continues to be to build an available reserve equivalent to 15 weeks of our total income, excluding income from the NHS. This amount fluctuates slightly from year to year and would amount to approximately £719k at 31 March 2019. The actual level of available reserves at 31 March 2019 exceeds this figure at £1,595k or 33 weeks total income equivalent. The trustees consider this level of reserves are required to ensure the Charity could continue to operate should there be reduction in funding from both the NHS and Legacy Income.

The continuing commitment to Rotherham Hospice from its supporters has enabled the Trust to carry out the excellent work that it does and ensure it begins to build enough reserves for the future.

RISK MANAGEMENT

The Trustees have reviewed the major risks to which the charity is exposed and policies, systems and procedures have been established to mitigate those risks, which are set out in the Board's Risk Register, and the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise. The Risk Register is updated quarterly and monitored at each of the meetings of the Board of Trustees and the meetings of the Finance and Resources Committee.

As part of its contractual requirements the Hospice completes the data security and protection toolkit annually which ensures its data protection policies and procedures are in line with the requirements of the NHS.

The essential priority for the Hospice is maintaining reputational integrity. For the Hospice, that requires us to be able to deliver the high standards expected of us and to demonstrate that to the public bodies that regulate and fund the Hospice. Patient safety is our upmost priority.

Financial sustainability is a risk which the Hospice continually monitors with a monthly review of its income, expenditure and future forecasts. The principal risks and uncertainties that could seriously affect the performance, future prospects or reputation of Rotherham Hospice include:

- Maintaining the highest standards of quality and patient experience;
- Harm to patients from poor quality care, environment, accident/incident or equipment failure;
- Harm to staff, volunteers or visitors caused by accident or injury;
- Financial sustainability due to an increasing demand for services and increasing costs;
- Delivery of regulatory requirements;
- Delivery of RCGC contractual requirements;
- Buildings and infrastructure meet service needs;
- Maintaining a highly skilled and motivated workforce.

ACKNOWLEDGEMENTS

Trustees thank Lady Scarbrough for her continued support and commitment as our Patron.

Trustees are, once again, most grateful to all who support the work of the Hospice, whether by giving so generously through donations and legacies or supporting our lottery, other fundraising events and our charity shops.

Trustees also appreciate the work of everybody connected with the Hospice and its palliative care services and who help to enhance the standing of the Hospice in the community, whether staff or volunteers.

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STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of The Rotherham Hospice Trust for the purposes of company law) are responsible for preparing the Trustees' Annual Report (including the strategic report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP (FRS102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the Financial Statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF DISCLOSURE TO OUR AUDITOR

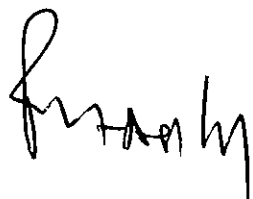
In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

In approving the Trustees' Annual Report, we also approve the Strategic Report included therein, in our capacity as Company Directors on behalf of the Board

This report was approved by the Board of Trustees on 7th October 2019 and has been signed on their behalf by Dr Richard Daly.

Dr Richard Daly
Chairman



Date:

7.10.19.

Opinion

We have audited the financial statements of The Rotherham Hospice Trust (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for

Other Information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Jane Marshall (Senior Statutory Auditor)
for and on behalf of
BHP LLP
Statutory Auditors
2 Rutland Park
Sheffield
S10 2PD

Date:

The Rotherham Hospice Trust
Statement of Financial Activities
(Incorporating an income and expenditure account)
For the Year Ended 31st March 2019

14

		Unrestricted General Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £	Re-stated Total Funds 2018 £
	Note				
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	2	963,473	117,039	1,080,511	1,126,337
Charitable activities	3	3,334,086	248,000	3,582,086	3,563,626
Other trading activities	4	1,405,851	-	1,405,851	1,481,256
Investments	5	6,453	-	6,453	610
TOTAL		<u>5,709,863</u>	<u>365,039</u>	<u>6,074,902</u>	<u>6,171,829</u>
EXPENDITURE ON:					
Raising funds	6	1,021,490	4,754	1,026,244	1,060,145
Charitable activities	7	4,697,133	134,245	4,831,378	4,763,798
TOTAL		<u>5,718,623</u>	<u>138,999</u>	<u>5,857,622</u>	<u>5,823,943</u>
NET INCOME/(EXPENDITURE) FOR THE YEAR	10	(8,760)	226,040	217,280	347,886
Transfers between funds	19	38,216	(38,216)	-	-
NET MOVEMENT IN FUNDS		<u>29,456</u>	<u>187,824</u>	<u>217,280</u>	<u>347,886</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		5,276,734	237,070	5,513,804	5,165,918
Net movement in funds		29,456	187,824	217,280	347,886
Total funds carried forward	18	<u>5,306,190</u>	<u>424,894</u>	<u>5,731,084</u>	<u>5,513,804</u>

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the above two financial periods.

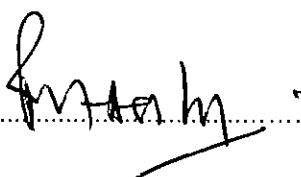
Balance Sheet
As at 31st March 2019

	NOTES	2019		Re-stated 2018	
		£	£	£	£
FIXED ASSETS					
Tangible assets	14		3,698,131		3,786,906
CURRENT ASSETS					
Stocks			21,676		24,768
Debtors	15		281,374		387,219
Cash at bank and in hand			<u>2,373,860</u>		<u>1,867,488</u>
			2,676,910		2,279,475
CREDITORS:					
Amounts falling due within one year	16		<u>643,957</u>		<u>552,577</u>
NET CURRENT ASSETS			2,032,953		1,726,898
NET ASSETS	20		<u>5,731,084</u>		<u>5,513,804</u>
THE FUNDS OF THE CHARITY					
Unrestricted funds:					
Revaluation reserve	18		27,125		27,125
Designated Funds	18		13,500		148,065
General funds	18		<u>5,265,565</u>		<u>5,101,544</u>
			5,306,190		5,276,734
Restricted funds	18		<u>424,894</u>		<u>237,070</u>
TOTAL FUNDS	20		<u>5,731,084</u>		<u>5,513,804</u>

Company Number : 22342222

The financial statements were approved by the trustees on 7th October 2019 and are signed on its behalf by:

Dr Richard Daly.....
Chairman



The notes attached form part of these financial statements.

Note: The Balance Sheet for 2018 has been re-stated to include a valuation of £20,225 for donated stock

Statement of Cash Flow
For the Year Ended 31st March 2019

	NOTES	2019 £	2018 £
CASH FLOWS FROM OPERATING ACTIVITIES			
Net cash provided by (used in) operating activities	1	<u>564,709</u>	<u>625,657</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest received		6,453	610
Purchase of tangible fixed assets		(64,790)	(97,446)
Proceeds from the sale of tangible fixed assets		-	8,350
Net cash provided by (used in) investing activities		<u>(58,337)</u>	<u>(88,486)</u>
Change in cash and cash equivalents in the year		506,372	537,171
Cash and cash equivalents at the beginning of the year		1,867,488	1,330,317
TOTAL CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR		<u><u>2,373,860</u></u>	<u><u>1,867,488</u></u>

Notes to the Cash Flow Statement
For the Year Ended 31st March 2019

1. CASH FLOWS FROM OPERATING ACTIVITIES

	2019	2018
	£	£
Net income/(expenditure) for the year	217,280	347,886
Loss/(profit) on the sale of fixed assets		7,892
Depreciation charges	153,565	210,187
Interest received	(6,453)	(610)
Decrease/(Increase) in debtors	105,845	25,270
Decrease/(Increase) in stock	3,092	(22,523)
Increase in creditors	91,380	57,555
Net cash provided by (used in) operating activities	<u>564,709</u>	<u>625,657</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2019	2018
	£	£
Cash at bank and in hand	<u>2,373,860</u>	<u>1,867,488</u>

Notes to the Accounts
For the Year Ended 31st March 2019

1. ACCOUNTING POLICIES

a) Accounting Convention

Rotherham Hospice is registered as a company limited by guarantee, without a share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £. The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b) Depreciation

Depreciation is provided on all tangible assets at the following annual rates calculated to write off the cost less estimated residual value, over their useful economic lives:

Equipment & computers	5%, 20%, 15% & 33% straight line
Freehold property	2% straight line
Leasehold property	straight line over shorter of lease period and 50 years
Motor vehicles	25% reducing balance

c) Stocks

Stocks of bought in goods for re-sale are valued at the lower of cost and net realisable value.

Donated Stocks are included at a value of Donated good sales in the first two weeks after the year end.

d) Income

Income is accounted for when the charity is entitled to the income, the income is probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied:

Income by way of grants and donations are accounted for when receivable.

Donated assets and services are recognised as income when receivable and are valued at the directors' estimate of market value.

Events under the control of the charity are accounted for when the event takes place.

Lottery income is recognised when the draw takes place and advance payments are held in creditors.

Notes to the Accounts
For the Year Ended 31st March 2019

1. ACCOUNTING POLICIES

Investment income is accounted for when receivable.

Income from charitable activities are accounted for when earned for service contracts and when receivable for grants.

Grants in respect of capital expenditure are included in full in the statement of financial activities when receivable and not treated as deferred credits.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

e) Expenditure

Expenditure has been charged to the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

The costs of raising funds relate to purchase of promotional goods, cost of running the retail outlets, cost of events, publicity and lottery prizes and running costs.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly allocated to such activities and those costs of an indirect nature necessary to support them.

f) Restricted and Unrestricted Funds

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they are to be used. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure on its charitable objectives or appropriation to reserves for internally designated purposes.

g) Operating Leases

Rentals paid under operating leases are charged to the Statement of Financial Activities when incurred.

h) Pension Scheme

As disclosed in note 11, the company contributes to two pension schemes. Contributions to both schemes are recognised as they fall due.

i) Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered.

j) Cash at Bank and in Hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Notes to the Accounts
For the Year Ended 31st March 2019

1. ACCOUNTING POLICIES**k) Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

l) Employee Benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

m) Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

n) Fixed Asset

A fixed asset is any tangible asset purchased for use in the day-to-day operations of the Company from which an economic benefit will be derived over a period of greater than one year and has a cost of £500 or more.

Tangible Fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Costs include costs directly attributable to making the asset capable of operating as intended.

o) Critical Accounting Estimates and Assumptions

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectation of future events that are believed to be reasonable under the circumstances.

p) Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

q) Restatement Accounting Policy

In accordance with SORP 2015 FRS 102, the comparative figures have been restated to include the valuation of donated stock held at the year end. The Balance sheet details the impact of the adjustment.

Notes to the Accounts
For the Year Ended 31st March 2019

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total 2018 £
2 Donations and Legacies						
General Donations	141,772	49,553	191,325	138,895	18,938	157,833
In Memoriam	181,449	-	181,449	173,437	-	173,437
Charitable Trusts	-	1,486	1,486	-	2,260	2,260
Collection boxes	12,517	-	12,517	11,405	-	11,405
Give As You Earn	319	-	319	1,240	-	1,240
Subscriptions	380	-	380	280	-	280
Total Donations	336,437	51,039	387,475	325,257	21,198	346,455
Legacies	627,036	-	627,036	629,882	-	629,882
Grants received						
Rotherham Clinical Commissioning Group	-	66,000	66,000	-	150,000	150,000
Total Donations and legacies	963,473	117,039	1,080,511	955,139	171,198	1,126,337
3 Income from Charitable Activities						
RCCG Standard Contract	3,095,774	-	3,095,774	3,095,295	-	3,095,295
RCCG Contract variation for specific activities	-	248,000	248,000	-	225,544	225,544
Other direct delivery funding	238,312	-	238,312	242,787	-	242,787
	3,334,086	248,000	3,582,086	3,338,082	225,544	3,563,626
4 Other Trading Activities						
Lottery income - gross of prizes & commissions	441,114	-	441,114	513,252	-	513,252
Events	218,925	-	218,925	270,988	-	270,988
Corporate Fundraising	85,457	-	85,457	90,278	-	90,278
Catering income	24,645	-	24,645	19,883	-	19,883
Sale of promotional goods	51,683	-	51,683	39,742	-	39,742
Sales of donated goods - Shops	565,021	-	565,021	529,823	-	529,823
Gift Aid tax	19,006	-	19,006	17,290	-	17,290
Other Income	-	-	-	-	-	-
	1,405,851	-	1,405,851	1,481,256	-	1,481,256
5 Investments						
Bank and building society interest receivable	6,453	-	6,453	610	-	610
	6,453	-	6,453	610	-	610
6 RAISING FUNDS						
Lottery prizes & commissions	111,259	-	111,259	112,317	-	112,317
Lottery running costs including salaries	106,585	-	106,585	122,635	-	122,635
Direct cost of events including salaries	72,734	-	72,734	97,265	-	97,265
Shop running costs including salaries	466,749	3,600	470,349	435,684	10,160	445,844
Shop depreciation	22,144	-	22,144	24,747	-	24,747
Employers' pension - Lottery and Retail	7,007	-	7,007	6,206	-	6,206
Purchase of promotional goods	5,827	-	5,827	20,468	-	20,468
Corporate fundraising costs including salaries	31,059	-	31,059	32,027	-	32,027
Fundraising indirect costs	82,333	-	82,333	99,525	-	99,525
Allocation of support costs (note 8)	115,793	1,154	116,947	99,111	-	99,111
	1,021,490	4,754	1,026,244	1,049,985	10,160	1,060,145

Note: The prior year cost of raising funds has been re-stated to include a valuation for donated stock

Notes to the Accounts
For the Year Ended 31st March 2019

7 CHARITABLE ACTIVITIES (PATIENT CARE)

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total 2018 £
Contracted medical services provided by NHS	500,870	-	500,870	493,262	-	493,262
Salaries and NI	2,752,389	119,172	2,871,561	2,749,356	108,372	2,857,728
Pension contributions	193,890	-	193,890	168,013	-	168,013
Staff costs including travel	57,987	2,752	60,739	62,671	-	62,671
Marie Curie Staffing Cost	156,576	-	156,576	158,377	-	158,377
Volunteer expenses	12,680	-	12,680	13,123	-	13,123
Estates costs (general repairs, maintenance & security)	59,433	640	60,073	44,519	32,029	76,548
Utilities and Insurance	62,038	-	62,038	57,437	-	57,437
Direct consumables and delivery incidentals	153,933	5,624	159,557	151,556	4,577	156,133
Depreciation	131,420	-	131,420	185,440	-	185,440
Sundries	8,000	-	8,000	-	6,836	6,836
Loss on disposal of fixed asset	-	-	-	7,892	-	7,892
Allocation of support costs (note 8)	607,917	6,057	613,974	520,338	-	520,338
	<u>4,697,133</u>	<u>134,245</u>	<u>4,831,378</u>	<u>4,611,984</u>	<u>151,814</u>	<u>4,763,798</u>

8 ALLOCATION OF SUPPORT COSTS

	Costs of Generating Funds 2019 £	Charitable Expenditure 2019 £	Total 2019 £	Costs of Generating Funds 2018 £	Charitable Expenditure 2018 £	Total 2018 £
Contracted telephone and IT	10,309	54,121	64,430	7,375	38,719	46,094
Salaries and NI	78,497	412,110	490,607	65,843	345,676	411,519
Pension contributions	3,944	20,705	24,649	2,339	12,281	14,620
Staff costs including travel	4,021	21,112	25,133	4,898	25,712	30,610
Office consumables	7,494	39,343	46,837	8,328	43,725	52,053
Legal and professional fees	2,670	14,016	16,686	4,854	25,485	30,339
Bank charges	368	1,933	2,301	460	2,413	2,873
Sundries	-	-	-	2	13	15
Loss on disposal of fixed asset	-	-	-	-	-	-
VAT inputs recovered	-	-	-	-	-	-
Governance costs (note 9)	9,644	50,634	60,278	5,012	26,314	31,326
	<u>116,947</u>	<u>613,974</u>	<u>730,921</u>	<u>99,111</u>	<u>520,338</u>	<u>619,449</u>

9 GOVERNANCE COSTS

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total 2018 £
Audit and accountancy	7,950	-	7,950	7,422	-	7,422
Trustees' & Officers' insurance	2,026	-	2,026	1,950	-	1,950
Employee costs and administrative support	50,302	-	50,302	21,954	-	21,954
	<u>60,278</u>	<u>-</u>	<u>60,278</u>	<u>31,326</u>	<u>-</u>	<u>31,326</u>

Notes to the Accounts
For the Year Ended 31st March 2019

14 TANGIBLE ASSETS	Freehold Property	Leasehold Property	Equipment & Computers	Motor Vehicles	Total
	£	£	£	£	£
Cost					
At 1st April 2018	247,178	4,276,939	958,571	30,991	5,513,679
Transfer	-	-	-	-	-
Additions	-	-	51,996	12,794	64,790
Disposals	-	-	(4,308)	-	(4,308)
At 31st March 2019	<u>247,178</u>	<u>4,276,939</u>	<u>1,006,259</u>	<u>43,785</u>	<u>5,574,161</u>
Depreciation					
At 1st April 2018	41,207	869,456	790,028	26,082	1,726,773
Transfer	-	-	-	-	-
Charge for the year	4,944	85,539	58,656	4,426	153,565
Eliminated	-	-	(4,308)	-	(4,308)
At 31st March 2019	<u>46,151</u>	<u>954,995</u>	<u>844,376</u>	<u>30,508</u>	<u>1,876,030</u>
Net Book Values					
At 31st March 2019	<u>201,027</u>	<u>3,321,944</u>	<u>161,883</u>	<u>13,277</u>	<u>3,698,131</u>
Net Book Values					
At 1st April 2018	<u>205,971</u>	<u>3,407,483</u>	<u>168,543</u>	<u>4,909</u>	<u>3,786,906</u>

Included in freehold property is Fox House which was donated to the charity several years ago. It was transferred from investment property on 31 March 2012 at the directors' valuation of £175,000. The original cost value of the property was £146,144. The net book value of the property at 31 March 2019 was £152,809. If it had not been revalued, its net book value at 31 March 2019 would have been £125,684. The directors have not adopted a policy of revaluing the fixed asset.

15 DEBTORS (all due within one year)	2019	2018
	£	£
Trade debtors	38,024	64,559
Other debtors	41,399	35,623
Prepayments and accrued income	<u>201,951</u>	<u>287,037</u>
	<u>281,374</u>	<u>387,219</u>

Notes to the Accounts
For the Year Ended 31st March 2019

16 CREDITORS: Amounts falling due within one year

	2019 £	2018 £
Trade creditors	142,666	124,784
Accruals	137,451	185,659
Deferred income	147,371	137,565
Other creditors	216,469	104,569
	<u>643,957</u>	<u>552,577</u>
Deferred income:		
Balance brought forward	137,565	144,852
Income received	147,371	137,565
Income released to SOFA	(137,565)	(144,852)
Balance carried forward	<u>147,371</u>	<u>137,565</u>

Income has been deferred because it relates to future accounting periods as stipulated by the funders or where the conditions for recognition have not yet been met.

17 MEMBERS

The company is registered as a company limited by guarantee and has no share capital. The current members are guarantors to the sum of £1 each. At 31st March 2019 there were 34 members (2018: 40).

18 MOVEMENT ON FUNDS

	Re-stated Brought forward £	Income £	Expenditure £	Transfers £	Carried forward £
Unrestricted funds:					
Collaboration working designated fund	148,065	-	(134,565)	-	13,500
Revaluation reserve	27,125	-	-	-	27,125
General funds	5,101,544	5,709,863	(5,584,058)	38,216	5,265,565
	<u>5,276,734</u>	<u>5,709,863</u>	<u>(5,718,623)</u>	<u>38,216</u>	<u>5,306,190</u>
Restricted funds:					
Masonic Charitable Foundation	7,755	-	-	(2,600)	5,155
Community Nursing / Hospice at Home	9,340	22,710	(2,724)	-	29,326
Health Education England	2,000	-	-	-	2,000
Rotherham Rotary Ladies	200	-	-	-	200
IPU	1,066	1,221	(1,066)	(1,221)	-
Garden donations	478	4,091	(1,057)	-	3,512
Day Unit	374	75	(449)	-	-
Virtual Reality Project	616	-	-	-	616
Hospice UK Conference	-	200	(200)	-	-
RMBC Community Leadership Fund	300	-	-	-	300
Specific Equipment	64	-	-	-	64
Van Appeal	918	1,501	-	-	2,419
RCCG Contract Variation 1719-001	51,586	-	(6,518)	(5,564)	39,504
RCCG Contract Variation 1719-002	146,672	-	(114,369)	(28,831)	3,472
RCCG Contract Variation 1719-003	-	314,000	-	-	314,000
Sunbeams - Childrens bereavement support service					
Rotherham Insurance Brokers	2,000	-	(2,000)	-	-
Persimmon Homes	1,000	-	(1,000)	-	-
Loadhog Ltd	1,200	-	(1,200)	-	-
RU3A Choir	1,100	1,300	(1,100)	-	1,300
General donations to support Sunbeams	10,401	6,455	(7,316)	-	9,540
Roamund Davies Legacy (Sunbeams)	-	12,000	-	-	12,000
Masonic Charitable Donations	-	1,486	-	-	1,486
	<u>237,070</u>	<u>365,039</u>	<u>(138,999)</u>	<u>(38,216)</u>	<u>424,894</u>
Total funds	<u>5,513,804</u>	<u>6,074,902</u>	<u>(5,857,622)</u>	<u>-</u>	<u>5,731,084</u>

Note: Brought forward reserves have been re-stated due to prior year stock valuation now including donated items

Notes to the Accounts
For the Year Ended 31st March 2019

18 MOVEMENT ON FUNDS - CONTINUED

Prior year	Brought forward £	Income £	Expenditure £	Transfers £	Carried forward £
Unrestricted funds:					
Collaboration working designated fund	197,000	-	(48,935)	-	148,065
IT systems upgrade designated fund	40,000	-	(40,000)	-	-
Revaluation reserve	27,125	-	-	-	27,125
General funds	4,848,577	5,775,087	(5,573,034)	50,914	5,101,544
	<u>5,112,702</u>	<u>5,775,087</u>	<u>(5,661,969)</u>	<u>50,914</u>	<u>5,276,734</u>
Restricted funds:					
Non-recurrent funding RCCG	19,580	-	(19,580)	-	-
Masonic Charitable Foundation	6,054	2,260	(559)	-	7,755
Community Nursing / Hospice at Home	5,451	5,242	(1,353)	-	9,340
Health Education England	2,000	-	-	-	2,000
Rotherham Rotary Ladies	200	-	-	-	200
Oldfield family	400	-	(400)	-	-
General donations to specifically support the IPU	-	1,455	(389)	-	1,066
General Garden donations	-	832	(354)	-	478
General donations to support the Day Unit	-	374	-	-	374
Virtual Reality Project	-	616	-	-	616
RMBC Community Leadership Fund	-	300	-	-	300
Donations for Specific Equipment	-	3,923	(3,859)	-	64
Van Appeal	-	918	-	-	918
RCCG Contract Variation 1719-001	-	102,500	-	(50,914)	51,586
RCCG Contract Variation 1719-002	-	273,044	(126,372)	-	146,672
Sunbeams - Childrens bereavement support service					
Rotherham Insurance Brokers	2,000	-	-	-	2,000
Eurovia	7,500	-	(7,500)	-	-
Persimmon Homes	1,000	-	-	-	1,000
Loadhog Ltd	1,200	-	-	-	1,200
RU3A Choir	1,100	-	-	-	1,100
West Riding Masonic PGM Fund	500	-	-	-	500
Wickersley Methodist Church Wives	500	200	-	-	700
Rotherham Lions Club	8	800	(438)	-	370
St Albans C of E Primary School	675	-	-	-	675
Rotherham Rotary	-	500	(419)	-	81
General donations to support Sunbeams	5,048	3,778	(751)	-	8,075
	<u>53,216</u>	<u>396,742</u>	<u>(161,974)</u>	<u>(50,914)</u>	<u>237,070</u>
Total funds	<u>5,165,918</u>	<u>6,171,829</u>	<u>(5,823,943)</u>	<u>-</u>	<u>5,513,804</u>

This schedule has been re-stated to include the valuation of donated stock

Purposes of current year restricted and designated funds are as follows:-

- **Collaboration working designated fund** - Work in collaboration with the RCCG to support the staff in care homes deliver excellence in end of life care through nursing response, education and training.
- **Masonic Charitable Foundation** - Held for re-furbishment of patient areas
- **Community Nursing / Hospice at Home** - Various donations given specifically to support the work of the Community Team
- **Health Education England** - To support a learning and development contract for a Junior Doctor
- **Rotherham Rotary Ladies** - For the purchase of a garden bench
- **IPU** - Donations given specifically to support the In patient unit
- **Garden donations** - Donations given to improve the gardens
- **Day Unit** - Donations given specifically to support the day unit
- **Virtual Reality Project** - Donations towards the development of a virtual reality headset for patients
- **Hospice UK Conference** - Donations towards the attendance at the Hospice UK Conference
- **RMBC Community Leadership fund** - Funding towards a smoking shelter
- **Specific equipment** - a number of donations for specific equipment
- **Van Appeal** - Donations given following the theft of the vehicle
- **RCCG Contract variation 1719-001** - IT upgrade program and to support additional blood transfusions
- **RCCG Contract variation 1719-002** - To support additional clinical pressures and some capital spend
- **RCCG Contract variation 1719-003** - To support additional clinical pressures and some capital spend
- **Sunbeams** - Donations in support of the childrens bereavement service

Notes to the Accounts
For the Year Ended 31st March 2019

19 TRANSFERS BETWEEN FUNDS

A transfer has been made from restricted funds to unrestricted funds for the book value of fixed assets where conditions of the funding have been fulfilled.

20 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Revaluation Reserve 2019 £	Unrestricted General Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £
Current year				
Tangible fixed assets	27,125	3,671,006	-	3,698,131
Current assets	-	2,252,016	424,894	2,676,910
Current liabilities	-	(643,957)	-	(643,957)
	<u>27,125</u>	<u>5,279,065</u>	<u>424,894</u>	<u>5,731,084</u>
	Unrestricted Revaluation Reserve 2018 £	Unrestricted General Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £
Prior year				
Tangible fixed assets	27,125	3,759,781	-	3,786,906
Current assets	-	2,042,405	237,070	2,279,475
Current liabilities	-	(552,577)	-	(552,577)
	<u>27,125</u>	<u>5,249,609</u>	<u>237,070</u>	<u>5,513,804</u>

The prior year schedule has been re-stated to include the valuation of donated stock

21 CONTINGENT LIABILITIES

As far as the directors are aware, there were no contingent liabilities (2018:NIL).

22 OPERATING LEASE COMMITMENTS

The following payments are committed to the end of the lease:

	Equipment 2019 £	Buildings 2019 £	Total 2019 £	Equipment 2018 £	Buildings 2018 £	Total 2018 £
Expiring in less than one year	4,907	80,583	85,490	3,424	84,688	88,112
Expiring in the second to fifth years	11,510	149,583	161,093	2,965	174,167	177,132
Expiring over 5 years	-	54,250	54,250	-	69,750	69,750
	<u>16,417</u>	<u>284,416</u>	<u>300,833</u>	<u>6,389</u>	<u>328,605</u>	<u>334,994</u>

23 CONTROL RELATIONSHIP

The company is controlled by its members. No individual member has overall control.

24 PRIOR YEAR RESTATEMENT

The charity has included a valuation for donated stock in accordance with SORP (FRS 102) for the first time in the year ended 31 March 2019

Reconciliation of total charity funds

Adjustments to previously reported total charity funds at the end of the comparative period were as follows

Total Charity Funds as 31 March 2018	5,493,579
Donated stock Valuation	20,225
Total Charity Funds as 31 March 2018 under SORP (FRS 102)	<u>5,513,804</u>

Reconciliation of comparative period net income / expenditure

Adjustments to previously reported net income / expenditure in the comparative period were as follows

Net income / expenditure for the period ended 31 March 2018	327,661
Donated stock Valuation	20,225
Net income / expenditure for the period ended 31 March 2018 under SORP (FRS 102)	<u>347,886</u>