

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SEAGRAVE WAR MEMORIAL HALL

I report to the trustees on my examination of the accounts of Seagrave War Memorial Hall for the year ended 30 June 2019, which are set out on pages 1 and 2.

### Responsibilities and basis of the report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature: 

Name: MRS. SUSAN MCHUGH.

Address: THE HAYLOFT BANDALLS FARM  
COTES RD COTES.  
LOUGHBOROUGH LE12 5TF.

Date: 22 / 02 / 2020

**SEAGRAVE WAR MEMORIAL HALL - FINANCIAL YEAR - 01 JULY 2018 - 30 JUNE 2019**

**INCOME AND EXPENDITURE ACCOUNT**

|                                              | <b>2019</b> |                  | <b>2018</b> |                  |
|----------------------------------------------|-------------|------------------|-------------|------------------|
| <b>INCOME</b>                                | <b>£</b>    | <b>£</b>         | <b>£</b>    | <b>£</b>         |
| Hall Hire                                    | 18,439.25   |                  | 16,599.75   |                  |
| Village Fête (September 2018)                | 7,028.20    |                  | 150.00      |                  |
| Village Fête (September 2019)                | 60.00       |                  | -           |                  |
| Wolds Challenge (November 2018)              | 13,524.13   |                  | 13,514.32   |                  |
| Interest Received                            | 20.41       |                  | 3.41        |                  |
| <b>Total Income</b>                          |             | <b>39,071.99</b> |             | <b>30,267.48</b> |
| <b>EXPENDITURE</b>                           |             |                  |             |                  |
| Gas, Electricity & Water                     | 2,891.83    |                  | 3,169.63    |                  |
| Insurance                                    | 953.68      |                  | 933.68      |                  |
| Booking Clerk/Accountancy Services           | 3,178.50    |                  | 2,340.03    |                  |
| Cleaning Services & Cleaning Materials       | 3,504.24    |                  | 4,006.53    |                  |
| Gate Keeper                                  | 520.00      |                  | 520.00      |                  |
| Repairs & Maintenance                        | 4,150.60    |                  | 4,139.15    |                  |
| Village Christmas lights                     | 381.00      |                  | 985.06      |                  |
| Wolds Challenge (November 2017)              | -           |                  | 2,846.97    |                  |
| Wolds Challenge (November 2018)              | 3,457.98    |                  | 390.41      |                  |
| Wolds Challenge (November 2019)              | 408.42      |                  | -           |                  |
| Village Fête (September 2018)                | 2,351.65    |                  | 25.00       |                  |
| Village Fête (September 2019)                | 43.05       |                  | -           |                  |
| Minor capital items                          | -           |                  | 303.59      |                  |
| Miscellaneous Expenses                       | 715.20      |                  | 265.96      |                  |
| Donations from 2017 Wolds Challenge proceeds | -           |                  | 2,982.20    |                  |
| Donations from 2017 Village Fête proceeds    | -           |                  | 6,087.00    |                  |
| Donations from 2018 Wolds Challenge proceeds | 3,663.67    |                  | -           |                  |
| Donations from 2018 Village Fête proceeds    | 3,105.00    |                  | -           |                  |
| <b>Total Expenditure</b>                     |             | <b>29,324.82</b> |             | <b>28,995.21</b> |
| <b>SURPLUS / (DEFICIT) FOR THE YEAR</b>      |             | <b>9,747.17</b>  |             | <b>1,272.27</b>  |

Rosamund Thorpe (Treasurer)  
 Seagrave War Memorial Hall  
 Registered Charity No. 218276  
 ACCOUNTS 2018-19

# SEAGRAVE WAR MEMORIAL HALL - FINANCIAL YEAR - 01 JULY 2018 - 30 JUNE 2019

## ACCUMULATED FUNDS AS AT 30 JUNE

|                                         | 2019             | 2018             |
|-----------------------------------------|------------------|------------------|
| Balance at 1 July 2018                  | 20,180.61        | 18,908.34        |
| Surplus / (Deficit) for the year        | 9,747.17         | 1,272.27         |
| Balance at 30 June 2019                 | <u>29,927.78</u> | <u>20,180.61</u> |
| Represented by:                         |                  |                  |
| Balances at Bank:                       |                  |                  |
| CAF Bank Current Account - Cash Account | 9,927.78         | 5,178.72         |
| CAF Bank Deposit Account - Gold Account | 20,000.00        | 15,001.89        |
| Total Funds:                            | <u>29,927.78</u> | <u>20,180.61</u> |

## SEAGRAVE PARISH COUNCIL - MEMORIAL HALL ACCOUNT

|                          |                  |                  |
|--------------------------|------------------|------------------|
| Balance at 30 June 2018  | 1,238.51         | 1,238.51         |
| Interest to 30 June 2019 | -                | -                |
| Balance at 30 June 2019  | 1,238.51         | 1,238.51         |
| Total Accumulated Funds: | <u>31,166.29</u> | <u>21,419.12</u> |

Rosamund Thorpe (Treasurer)  
Seagrave War Memorial Hall  
Registered Charity No. 218276  
ACCOUNTS 2018-19



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1-Jul-2018** Period start date To **30-Jun-2019**  
Period end date

**Charity name: Seagrave War Memorial Hall**

**Charity registration number: 218276**

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | <b>A hall for the purposes of physical and mental training and recreation and social moral and intellectual development through the medium of reading and recreation rooms, library facilities, lectures, classes, games, recreations and entertainments or otherwise for the benefit of the inhabitants of the parish of Seagrave and district</b> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <b>Provision of village hall as a local amenity for a range of activities</b>                                                                                                                                                                                                                                                                       |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | <b>The trustees have had regard to the guidance issued by the Charity Commission on public benefit</b>                                                                                                                                                                                                                                              |

## Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |            |
|------------------------------------------------------------------|----------------|------------|
| Policy on grant making                                           | Para 1.38      | <b>N/A</b> |
| Policy on social investment including program related investment | Para 1.38      | <b>N/A</b> |
| Contribution made by volunteers                                  | Para 1.38      | <b>N/A</b> |

|       |  |     |
|-------|--|-----|
| Other |  | N/A |
|-------|--|-----|

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <b>The charity provides the village hall as a local amenity for a range of activities – local schools and community events and for fundraising</b> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |     |
|--------------------------------------------------------------|-----------|-----|
| Achievements against objectives set                          | Para 1.41 | N/A |
| Performance of fundraising activities against objectives set | Para 1.41 | N/A |
| Investment performance against objectives                    | Para 1.41 | N/A |
| Other                                                        |           | N/A |

## Financial Review

|                                                                                  |           |                                                                                                                  |
|----------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <b>The charity had reserves at the end of the period of £29,000</b>                                              |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | <b>Reserves held for the maintenance and improvement of the village hall, and other amenities in the village</b> |
| Amount of reserves held                                                          | Para 1.22 | <b>£29,000</b>                                                                                                   |
| Reasons for holding zero reserves                                                | Para 1.22 | <b>N/A</b>                                                                                                       |
| Details of fund materially in deficit                                            | Para 1.24 | <b>N/A</b>                                                                                                       |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | <b>N/A</b>                                                                                                       |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |                                                                                                                                                                                                                              |
|---------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | <b>The principal sources of funds are the annual village fete and the annual Seagrave Wolds Challenge running and walking event</b>                                                                                          |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | <b>Reserves held as cash at bank</b>                                                                                                                                                                                         |
| A description of the principal risks facing the charity                         | Para 1.46 | <b>Risk of village fete or Seagrave Wolds Challenge not taking place, resulting in lower income</b><br><br><b>Risk of reduction in bookings from people/organisations hiring the village hall, resulting in lower income</b> |
| Other                                                                           |           |                                                                                                                                                                                                                              |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                             |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | <b>Conveyance dated 11<sup>th</sup> March 1954</b>          |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | <b>Unincorporated association</b>                           |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <b>Management Committee of not more than twelve members</b> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |            |
|-------------------------------------------------------------------------------------------|-----------|------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | <b>N/A</b> |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | <b>N/A</b> |
| Relationship with any related parties                                                     | Para 1.51 | <b>N/A</b> |
| Other                                                                                     |           |            |

## Reference and Administrative details

|                             |                                                                |
|-----------------------------|----------------------------------------------------------------|
| Charity name                | Seagrave War Memorial Hall                                     |
| Other name the charity uses | Seagrave Village Hall                                          |
| Registered charity number   | 218276                                                         |
| Charity's principal address | Green Lane, Seagrave, Loughborough, Leicestershire<br>LE12 7LU |

### Names of the charity trustees who manage the charity

|    | Trustee name      | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | John McDermott    | Chair           |                                   |                                                               |
| 2  | Charlotte Simpson | Secretary       |                                   |                                                               |
| 3  | Rosamund Thorpe   | Treasurer       |                                   |                                                               |
| 4  | Lesley Tyers      |                 |                                   |                                                               |
| 5  | Roger Brown       |                 |                                   |                                                               |
| 6  | Leena Harper      |                 |                                   |                                                               |
| 7  | Adrian Franks     |                 |                                   |                                                               |
| 8  |                   |                 |                                   |                                                               |
| 9  |                   |                 |                                   |                                                               |
| 10 |                   |                 |                                   |                                                               |

### Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
| N/A           |  |  |
|               |  |  |
|               |  |  |

### Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
| N/A          |                                   |  |
|              |                                   |  |
|              |                                   |  |

### Funds held as custodian trustees on behalf of others

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |



### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

| <b>Type of adviser</b> | <b>Name</b> | <b>Address</b> |
|------------------------|-------------|----------------|
| <b>N/A</b>             |             |                |
|                        |             |                |

#### **Name of chief executive or names of senior staff members (Optional information)**

N/A

### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/A

### **Other optional information**

N/A

### **Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                            |  |  |
|--------------------------------------------|--|--|
| <b>Signature(s)</b>                        |  |  |
| <b>Full name(s)</b>                        |  |  |
| <b>Position (eg Secretary, Chair, etc)</b> |  |  |
| <b>Date</b>                                |  |  |

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
| N/A             |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

N/A

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/A

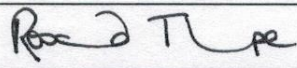
**Other optional information**

N/A

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                     |  |
|-------------------------------------|-------------------------------------------------------------------------------------|--|
| Signature(s)                        |  |  |
| Full name(s)                        | ROSAMUND THORPE                                                                     |  |
| Position (eg Secretary, Chair, etc) | TREASURER                                                                           |  |

Date

|        |
|--------|
| 6-3-20 |
|--------|