

THE BANGLADESH CENTRE
(A COMPANY LIMITED BY GUARANTEE AND REGISTERED AS A CHARITY)

24 Pembridge Gardens
London
W2 4DX

Directors' Report and Financial Statements
For the year ended 31 March 2019

THE BANGLADESH CENTRE**Contents**

	Page
Company Information	3
Directors' Report	4-7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to Financial Statement	11-13

THE BANGLADESH CENTRE

COMPANY INFORMATION

Council of Management: Chairperson:	Saida Muna Tanseem(High Commissioner of Bangladesh)
Vice chairpersons:	Mohammed Muhibur Rahman Shahanoor Khan Asraf Uddin Kobir Uddin Mohammed Nizam Uddin Manik Miah Gulnahe Khan
Secretary (General and Joint):	Md Delwar Hussain Mahbub Ahmed Faysal Ahmed Taraul Islam
Registered Office:	24 Pembridge Gardens London W2 4DX
Business Address:	24 Pembridge Gardens London W2 4DX
Company Registration Number:	01746353
Charity Registration Number:	291187
Bankers:	HSBC Bank PLC 25 Notting Hill Gate London W11 3JJ
Independent Examiner:	Muhit & Co Chartered Certified Accountants & Tax Advisers 80A Ashfield Street Unit 4 London E1 2BJ

THE BANGLADESH CENTRE

Trustee's Report

For the year ended 31st March 2019

The Trustees present their report and accounts for the year ended 31st March 2019.

Background Information

BANGLADESH CENTRE is a Bangladeshi community centre in the UK dedicated to cultural, educational and welfare services for the Bangladeshi community in London. All services are provided both in English and Bangla language. The organization serves Kensington, Chelsea and surrounding boroughs. No appointment is necessary for any advice. The organisation has an excellent local reputation for providing activities in culturally sensitive ways and has developed expertise in accessing and helping hard to reach people. It has also delivered educational courses to inspire, motivate and up-skill members of the local disadvantaged communities to go forward in life.

Structure, Governance and Management

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the governing rule and applicable law.

Governing document

The charity was founded in 1983 and the trust was formed through a declaration of Trusts dated in the mid-1980s as well as being registered as a company limited by guarantee under registration number 01746353. The Memorandum of Association was amended by special resolutions passed in 1984, 1991 and 1996. The Articles of Association was amended by special resolution passed in 1991. It has been registered as charity with Charity Commission in 1985.

How the Trust was founded

BANGLADESH CENTRE was founded in 1983 by the Founder Members who have been associated with this directly and indirectly to this day.

Appointment of Trustees

The Council of Management has the power to appoint additional Trustees or remove Trustees as it considers fit to do so.

Appointment of Directors

The Council of Management has the power to appoint additional members or remove members as it considers fit to do so.

The Council of Management in office in the year are set out on page 3. The Trustees and Directors have no beneficial interest in the organisation other than as members.

Council of Management

Mohammed Muhibur Rahman, Shahanoor Khan, Asfraf Uddin, Kobir Uddin, Mohammed Nizam Uddin, Manik Miah, Gulnahe Khan

Members (Founder Members)

Bashir Uddin Ahmed, Abdul Khair Chowdhury, Abul Kalam Shamsuddin Chowdhury, Khalilur Rahman Chowdhury, Aljah Khondoker Forid Uddin, Altaf Hussain, Obaid Jagirdar, Md Abdul Khalique, Aatur Rahman Khan, Alhaj Hafiz Mozir Uddin, Mohammed Eyaor Meah, Mohammed Abdul Mutalib, Ansar Rahman, Mamoon Rahman, Sultan Mahmud Shariff, Abdul Kadir

Members (Permanenet Members)

A K M Abdullah, Jobrul Islam, Dilwar Hussain, Karim Miah Shamim, Zakir Hossain, Enam UI Haque Chowdhury, Jahangir Khan, Mohammed Shahidur Rahman, Md Abdul Alim Rashid Fozlu

Members (Life Members)

Ali Ahmed Bebul, Md Nizam Uddin, Showkat Mahmud Tipu, Mohammad Shamim Ahmad, Misbabul Bor Luku, Sadik Rahman, Fokrul Islam, Anwar Ali

Company Secretary (And Joint Secretaries)

Md Delwar Hussain, Mahbub Ahmed, Faysal Ahmed, Taraul Islam

Organisation

The Trustees / Directors meet regularly in order to manage the affairs of the charity. Day to day running of the charity is the responsibility of the manager who manages the staff and volunteers reports directly to the Board of Trustees.

Permanent Members

A K M Abdullah, Jobrul Islam, Dilwar Hussain, Karim Miah Shamim, Zakir Hossain, Enam UI Haque Chowdhury, Jahangir Khan, Mohammed Shahidur Rahman, Md. Abdul Alim Rashid Fozlu

All our permanent members give at least 6 hours per week of their time. They are there to support in various activities of the charity and to gain new skills and experience to enhance their employment prospects.

Public benefit Statement

The Trustees and Directors consider that they have complied with Section 17 of the Charities Act 2011 with regards to the guidance on public benefit published by the Charity Commission.

Objectives and Activities

BANGLADESH CENTRE is a grass roots community organisation with the aims and objectives of

“To Provide an advisory and information service including casework dealing with welfare benefits, immigration and nationality, homelessness and housing, translation and interpretation, employment and training, legal and police matters, health care and general information etc”.

What the Charity offers to the community

The charity does its best to what it can offer to the local community. Despite some financial constraints the charity offers the following activities:

- To provide supplementary school program including holding classes for Bangla language as a mother tongue, Bangla language for non-Bengali people, English as second language. GCSE and 'A' level Bangla, English, Maths, Physics, Chemistry and Biology etc.
- To provide advice, guidance on health care by professional doctor(s).
- To provide ICT facilities to beneficiaries, especially from the Bangladeshi community.
- To organize cultural functions, festivals and to hold Bangladesh national events throughout the year, (e.g. Martyrs Day and International Mother Language Day, Independence and National Day, Bangla New Year, Bangladesh Victory Day, etc.). Exhibition of crafts, paintings, photographs, are a part and parcel of the cultural activities.
- To provide music school program to the interested groups including second generation Bangladeshis through providing facilities of learning Dance, Music and Drama.

- To organize get together parties every week for women and also to arrange sociocultural seminars and hold classes on painting, knitting, sewing, cooking, performing arts etc. under women's awareness program.
- To provide indoor and outdoor games facilities including table tennis, snooker, chess, carom board, badminton, football, cricket and gym etc.
- To provide hostel facilities with TV/visitors lounge, game room, kitchen and dining room etc. to the boarders' expected to come from all over the world and in particular from Bangladesh.
- To provide library facilities containing educational books, children's books, books on Bengali literature with sufficient up-to-date stock of newspapers and periodicals.
- To provide community development services and liaises with the local authorities, central government, voluntary sector organizations with the object of maintaining a good relationship between the indigenous population and the ethnic minority communities.

BANGLADESH CENTRE LONDON

The following services are provided by Bangladesh Centre London:

- Social welfare
- IT project
- Short term hostel accommodation for the newcomers
- Supplementary classes on language
- Music, drama and dance
- Healthcare advice
- Women project
- Elderly project
- Information and library services
- Youth project

RENOVATION AND SUSPENSION OF ACTIVITIES

Bangladesh Centre is currently undergoing renovation in order to fulfil the requirements of the Royal Borough of Kensington and Chelsea (RBKC) and in compliance with the standards they (RBKC) have set. Jackfruit London Enterprise drafted an agreement of 14 years with Bangladesh Centre to develop the governance and infrastructure. Jackfruit London Enterprise is also working closely with RBKC to undertake the renovation of Bangladesh Centre.

Over £45,000 was raised from membership fees from: 16 founder Members, 4 Corporate Founder members, 114 Permanent Members, 282 Life Members and 84 General Members. This resulted in profits of £22,075 for the 2018/19 financial year.

The primary goal is to carry out the renovation and so the Centre's activities are currently suspended. The office of the Centre has moved to an office in East London to carry out day-to-day affairs. By June/July 2020 the Centre will resume its activities in the new building with the aim to introduce new activities.

CELEBRATORY EVENTS

With the financial constraints and support of all members, the Centre managed to celebrate events such as Victory Day (16/12/18), Martyr's Day and International Mother Language Day (21/02/19). On 31st March 2019 the Centre organised three events together: Installation ceremony of the newly elected members of the Management Committee, Celebration of Independence & National Day and the prestigious Freedom Honour.

Small Company Provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small Companies regime.

Signed on behalf of the Board:



Delwar Hussain (General Secretary)

Approved by the Board on 31 December 2019

THE BANGLADESH CENTRE
Independent Examiner's Report to the Directors
for the year ended 31st March 2019

The financial statements laid out in this report on pages 7 have prepared under the historical cost convention and in accordance with the SORP, Accounting and Reporting by Charities Commission issued in April 2005 and applicable Accounting Standards and the Charities Act 1993.

Respective Responsibilities of the Executive Committee and the Examiner

As the Charity's Trustees, and the directors of the company for the purpose of Company Law you are responsible for the preparation of the Financial Statements. The Trustees consider that an Audit is not required for this year (under section 144 (2) of the Charities Act 2011) and that an Independent Examiner is needed.

It is our responsibility to:

- Examine the Financial Statements under section 145 of the 2011 Act.
- Follow the procedure laid down in the general directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act and
- State whether particular matters have come to our attention.

Basis of Independent Examiners' Report

The examination of the accounts was carried out in accordance with the general direction given by the Charities Commissioner. The examination includes:

- A review of the accounting records kept by the Charity.
- A comparison of the accounts presented with those records made available.
- It includes consideration of any unusual items of disclosures in the accounts.

Finally obtaining explanations from you as Trustees concerning any such matters relating to the accounts. The examination also includes examination of any such matters of evidence relevant to the account of disclosures in the financial statements. It includes assessment of the significant estimates and judgements made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances consistently applied and adequately disclosed. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiners' Statement

In connection with our examination no matter has come to our attention:

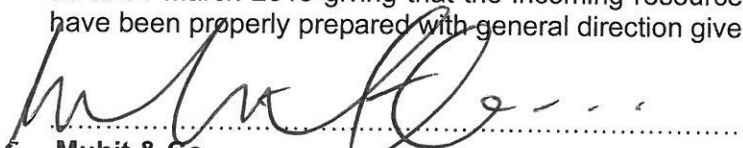
(1) Which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities. have not been met; or

(2) to which in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Opinion

In our opinion the financial statement prepared give a true and fair view of the charity's state of affairs as at 31 March 2019 giving that the incoming resources and their application in the year then ended have been properly prepared with general direction given by the Charities Commissioner.



Muhit & Co
Chartered Certified Accountants & Tax Advisers
80A Ashfield Street, Unit 4, London E1 2BJ

31 December 2019

BANGLADESH CENTRE
Statement of Financial Activities
for the year ended 31 March 2019

	Notes	Restricted £	Unrestricted £	Total 2019 £	Total 2018 £
INCOME AND EXPENDITURE					
Incoming Resources					
Income From Rental	2		26,000	26,000	28,000
Membership Fees			46,395	46,395	
Nomination Fee			7,000	7,000	
Subscription					3,500
Other Income/Sundry		-			650
Total Incoming Resources		<u>0</u>	<u>79,395</u>	<u>79,395</u>	<u>32,150</u>
Resources Expended					
Charitable Expenditure			57,320	57,320	35,869
Total Resources Expended		<u>0</u>	<u>57,320</u>	<u>57,320</u>	<u>35,869</u>
Net Incoming Resources for the year		0	22,075	22,075	(3,719)
Funds at 1 April 2018		0	201,060	201,060	204,779
Funds at 31 March 2019		<u>0</u>	<u>223,135</u>	<u>223,135</u>	<u>201,060</u>

The notes on pages 11 to 13 form part of these accounts.

BANGLADESH CENTRE
Balance Sheet
as at 31 March 2019

	Notes	£	Total 2019 £	Total 2018 £
Fixed Assets				
Tangible Assets			<u>229,557</u>	<u>229,615</u>
Current assets				
Cash at Bank: Current account			18,750	(8,349)
Cash at Bank: HSBC account			65	65
Petty Cash			192	5
Debtors			4,000	2,000
			<u>23,007</u>	<u>(6,279)</u>
Current Liabilities				
Creditors:	5		<u>(29,429)</u>	<u>(22,276)</u>
Net Current Assets/(Liabilities)			<u>(6,422)</u>	<u>(28,555)</u>
Total assets less current liabilities			<u>223,135</u>	<u>201,060</u>
Net Assets/(Liabilities)			<u>223,135</u>	<u>201,060</u>
Accumulated Funds	7			
Restricted Fund			-	
Unrestricted Fund			223,135	201,060
Capital Reserve				
Total Funds			<u>223,135</u>	<u>201,060</u>

These accounts have been prepared in accordance with special provisions relating to small companies within part 15 of the Companies Act 2006.

For the year ended 31 March 2019, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and no notice has been deposited under section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of accounts.

The financial statements were approved by the Board on 30 December 2019 and signed by:



MD DELWAR HUSSAIN
General Secretary



MAMUN RASHID
Chief Treasurer

BANGLADESH CENTRE**Notes to the Statement of Financial Activities
for the year ended 31 March 2019****1 Accounting policies**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities. They have also been prepared in accordance with the Charities Act, 1993 and comply with the Statement of Recommended Practice 'Accounting by Charities' (issued on January 2015).

Capitalisation and depreciation of tangible fixed assets:

All assets costing more than £1,000 are capitalised. The cost of tangible fixed assets is written-off by equal installments over the expected useful lives as follows:

Furniture, fittings and equipment

25% reducing balance method

Fund accounting**Unrestricted funds**

Consists of general funds which the centre may use for its purpose at its discretion.

Restricted funds

Are those where the donor has imposed restrictions on the use of the funds which are legally binding.

Incoming Resources

Income only recognised where there is entitlement for the period.

2 Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred.

3 Staff Costs

	2019 £	2018 £
Net Salaries	11,232	11,330
PAYE and NIC		
Student Loan		
Pension	257	
	<u>11,489</u>	<u>11,330</u>

4 Debtors

Trade Debtors	4,000	2,000
Other Debtors		
	<u>4,000</u>	<u>2,000</u>

5 Creditors

Suppliers	8000	
Amount Falling Due Within One Year		
Accruals	1,080	
Other Creditors	128	1,080
PAYE and NI	197	
Provision For Disability Access	5,995	5,995
Loan From Member	11,701	15,201
Net Salary	2,328	
	<u>29,429</u>	<u>22,276</u>

BANGLADESH CENTRE
Notes to the Statement of Financial Activities
for the year ended 31 March 2019

6 Tangible Assets	Vehicles	Freehold Property	Fixtures, fittings & equipment	Total 2019
		£	£	£
Cost				
At 1 April 2018	6,840	229,327	59,478	
Addition			0	
At 31 March 2019	<u>6,840</u>	<u>229,327</u>	<u>59,478</u>	<u>295,645</u>
Depreciation				
At 1 April 2018	6,840	0	59,190	59,190
Charges For The Year		0	58	58
At 31 March 2019	<u>6,840</u>	<u>0</u>	<u>59,248</u>	<u>59,248</u>
Net Book Value				
At 31 March 2019	<u>0</u>	<u>229,327</u>	<u>230</u>	<u>229,557</u>
At 31 March 2018	<u>0</u>	<u>229,327</u>	<u>288</u>	<u>229,615</u>

7 Going Concern

The financial statements have been prepared on a going concern basis with the expectation that the company would be able to obtain sufficient grants to continue its activities in the future.

8 Operative Income

	2019	2018
	£	£
The operating income is stated after charging:		
Depreciation	58	72
&		
After Crediting		
Bank interest received	0	0

9 Movement of Funds

	Restricted	Unrestricted	Total
	£	£	£
At 1 April 2018		201,060	201,060
Incoming Resources	0	79,395	79,395
Outgoing Resources	-	(57,320)	(57,320)
At 31 March 2019	<u>0</u>	<u>223,135</u>	<u>223,135</u>

INCOME

Grants:

	Restricted	Unrestricted	2019	2018
			£	£
Income From Rental		26,000	26,000	28,000
Membership Fees		46,395	46,395	
Nomination Fee		7,000	7,000	
Subscription			0	3,500
Sundry			0	650
TOTAL	<u>0</u>	<u>79,395</u>	<u>79,395</u>	<u>32,150</u>
Transfer From Reserve	-	0	0	0
Transfer To Reserve		0	0	0
Bank Interest Received		0	0	0
	<u>-</u>	<u>79,395</u>	<u>79,395</u>	<u>32,150</u>

BANGLADESH CENTRE**Notes to the Statement of Financial Activities
for the year ended 31 March 2019****EXPENDITURE**

	Restrict	Unrestricted	Total 2019	Total 2018
	£	£	£	£
<u>Direct Charitable Expenditure</u>				
Wages and Salaries		11,232	11,232	11,330
Victory Day Expenses	-	1,300	1,300	
Telephone and Fax	-	1,062	1,062	1,371
Sundry		-	-	100
Stationery and Printing		342	342	1,083
Repairs and Maintenance including PC		130	130	70
Rent		4,300	4,300	
Rates and Water Charge		4,328	4,328	12,000
Postage		524	524	
Pension		257	257	
Other Legal & Prof.		14,140	14,140	6,370
Office Expenses		254	254	
Magazine Expenses		2,000	2,000	
Household Expenses			-	9
Hall Hire		857	857	
General Expenses			-	1,936
Event Expenses		10,334	10,334	
Entertaining		24	24	
Depreciation		58	58	72
Bank Charges		770	770	513
AGM Expenses		2,234	2,234	
Advertising & PR		660	660	115
Accountancy Fees		1,080	1,080	900
Crest Expenses		1,205	1,205	
Cleaning	-	229	229	
	-	57,320	57,320	35,869
Net Surplus/(Deficit) for the year	-	22,075	22,075	(3,719)