



Trustees' Annual Report for the period

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|------|-------------------|-------|------|----|-----------------|-------|------|
| From | Period start date | | | To | Period end date | | |
| | Day | Month | Year | | Day | Month | Year |
| | 01 | 08 | 2018 | | 31 | 07 | 2019 |

Section A Reference and administration details

Charity name

HAINAULT & CHIGWELL MUSLIM ASSOCIATION

Other names charity is known by

Registered charity number (if any)

1135397

Charity's principal address

628 New North Road

Hainault

Essex

Postcode

IG6 3TQ

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------------|-----------------|-----------------------------------|---|
| 1 | Dr Syed Ejazul Haq | Chairman | | |
| 2 | Mr Majid Malak | Secretary | | |
| 3 | Mr Mohamed Akram Mughal | Treasurer | | |
| 4 | Dr Sohail Hameed | | | |
| 5 | Mr Arshad Hussain Khan | | | |
| 6 | Dr Mohammad Islam Chaudhary | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--------------------------------|
| Type of governing document (eg. trust deed, constitution) | Trust Deed |
| How the charity is constituted (eg. trust, association, company) | Trust |
| Trustee selection methods (eg. appointed by, elected by) | Appointed by existing trustees |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

- 1) The advancement of Islamic faith in accordance with the holy Quran.
- 2) The advancement of religious and general education.
- 3) The relief of need for the local community with a view to helping them participate more fully in their society by providing advice and advocacy.
- 4) The preservation and protection of health.
- 5) To assist or provide facilities in the interest of social welfare for recreation or other leisure time occupation of individuals who have a need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their condition of life to a time they may think fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Association:

- a) organised fund raising and arranged Friday prayers in a hired hall on a regular basis.
- b) arranged the collection and distribution of charity funds according to the Islamic faith for the benefit of the poor and needy.
- c) produced accounts for the year to 31/07/2019 which show a surplus for the year of £24,924.
- d) has a Tuition centre, GP/Well person clinic, Law centre, quiet room and Women & Senior Citizens circles. This is a multifaith centre and is used for the benefit of the community and local residents.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year to 31/07/2019 the charity raised £93,945 in donations.

The charity was able to meet all its running expenses from the donations and other income received during the year to 31/07/2019.

It also paid out £23,020 for the benefit of the poor and needy.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have reviewed the reserves of the charity. Their policy is to hold sufficient funds to meet three months operating costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|--------------|------------|
| Signature(s) | | |
| Full name(s) | Dr S E Haq | M A Mughal |
| Position (eg Secretary, Chair, etc) | Chairman | Treasurer |
| Date | 4 March 2020 | |

Charity number
1135397

HAINAULT & CHIGWELL MUSLIM ASSOCIATION

Receipts & Payments Account

Year ended 31 July 2019

Receipts & Payments Account
For the year ended 31 July 2019

| | £ | £ |
|--|------------|-----------------------|
| Receipts | | |
| Donations | | 93,945 |
| Rent from tuition centres | | 6,650 |
| Hire of hall | | 4,985 |
| Gift Aid reclaim | | 4,753 |
| Other income | | <u>1,078</u> |
| | | 111,411 |
| Payments | | |
| Rent and rates for centre | 31,123 | |
| Hire of hall | 6,540 | |
| Prayer leaders | 5,636 | |
| Purchase of equipment | 199 | |
| Donations paid | 23,020 | |
| Insurances | 940 | |
| Light, heat and water | 3,740 | |
| Repairs and maintenance | 9,840 | |
| Website fee | 120 | |
| Telephone | 907 | |
| Professional fee | 1,908 | |
| Refund of rent deposit from tuition centre | 1,854 | |
| Sundry expenses | <u>660</u> | |
| | | 86,487 |
| Surplus for the year | | <u>24,924</u> |
| Bank balance b/fwd at 01/08/2018 | | <u>83,811</u> |
| Bank balance c/fwd at 31/07/2019 | £ | <u><u>108,735</u></u> |

We, the trustees, approve these accounts.

.....
Chairman (Dr S E Haq)

.....
Treasurer (M A Mughal)

4 March 2020
.....
Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
HAINAULT & CHIGWELL MUSLIM ASSOCIATION

**On accounts for the year
ended**

31 July 2019

**Charity no
(if any)**

1135397

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 07 / 2019**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

5 March 2020

Name:

Mrs N S Khan

**Relevant professional
qualification(s) or body
(if any):**

Address:

5 Sutton Road, London E17 5QA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.