

Thurmaston Old School Community Centre

Report of the Trustee Board for the period 1 January 2019 to 31 December 2019 inclusive

Formation and financial year

Thurmaston Old School Community Centre is a Charitable Incorporated Organisation and Registered Charity 1175521. The charity was registered with the Charity Commission for England and Wales on 2 November 2017 and this report covers the financial year 1 January 2019 to 31 December 2019 inclusive.

Ownership of the premises

The charity owns and manages the premises known as Thurmaston Old School Community Centre, situated at 736 Melton Road, Thurmaston, Leicester LE4 8BD. The Leicester Diocesan Board of Finance (Registered Charity 249100, Company number 227087) acts as Custodian Trustee for the premises on the charity's behalf.

Objects of the charity

The objects of the charity are, for the public benefit:- 1. To promote the whole mission of the Church of England, pastoral, evangelistic, charitable, social and ecumenical for the benefit of the ecclesiastical parish of Thurmaston, St Michael & All Angels; and 2. To further or benefit the residents in the ecclesiastical parish of Thurmaston, St Michael & All Angels and the neighbourhood including visitors, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation or other leisure time occupation with the objective of improving the conditions of life for the residents and visitors.

Constitution and Rules

The charity operates in accordance with a Constitution registered with the Charity Commission for England and Wales. The Trustee Board exercised its power under Article 26 of the Constitution to create Rules on 28 January 2019.

Trustee Board

The charity is led by a volunteer Trustee Board, supported by other volunteers. The charity employs no staff. Membership of the Trustee Board for the period including the financial year 1 January 2019 to 31 December 2019 inclusive is shown below.

Thurmaston Old School Community Centre

Report of the Trustee Board for the period 1 January 2019 to 31 December 2019 inclusive

Name	Category	Term
Rev Tim Day	Ex-officio (Vicar)	02/11/17 -
Cllr Andy Dent	Appointed	13/08/18 - 12/08/22
Mr Darren Gartside	Appointed	02/11/17 – 01/10/22
Miss Charlotte Harris	Appointed	13/08/18 – 15/06/19
Mr Dave Lewis	Ex-officio (Churchwarden)	02/11/17 -
Mrs Jane Parr	Appointed	07/11/18 – 06/11/22
Cllr Brenda Seaton CC	Appointed	13/08/18 – 12/08/22
Mr John Tebbutt	Ex-officio (Churchwarden)	02/11/17 -
Mrs Maureen Tebbutt	Appointed	02/11/17 – 01/10/23

Members of the Trustee Board together have a broad range of skills and experience to enable the efficient and effective strategic leadership and day-to-day management of the charity and its premises.

Officers and Executive

The Trustee Board has created the following offices and appointed the following officers in accordance with the Rules of the charity.

Office	Name
Chair	Rev Tim Day
Treasurer	Mrs Maureen Tebbutt
Secretary	Mr Darren Gartside
Lettings Officer	Mrs Maureen Tebbutt

The Trustee Board has delegated some day-to-day management functions to an Executive, comprising the Officers and other Ex-Officio Trustees.

Policies

The Trustee Board continues to develop policies for the charity. Policies required by law, including those listed below, have been adopted and are reviewed annually.

- GDPR Data Protection Policy
- GDPR Bring Your Own Device Policy
- Health and Safety Policy

Thurmaston Old School Community Centre

Report of the Trustee Board for the period 1 January 2019 to 31 December 2019 inclusive

- Fire Safety Policy

Safeguarding

The charity provides the facility of a community centre for church and community groups, family occasions, etc. The charity does not itself provide any activities for children or vulnerable adults. The charity is developing its own Safeguarding Policy, and the charity requires evidence of safeguarding arrangements from regular hirers who provide activities for children or vulnerable adults within the facility owned and managed by the charity.

Management of the premises

The premises owned by the charity were built in 1844 with subsequent extension and alterations. The charity is committed to providing a safe environment for premise users and volunteers. The following are completed in accordance with statutory / best practice requirements, and appropriate remedial actions are taken as required.

- Fire Safety Risk Assessment
- Periodic Electrical Inspection
- Portable Appliance Testing
- Gas Safety Certificate
- Asbestos Management Report

The premises and users are protected by a fire alarm system and emergency lighting which is regularly serviced and tested. The premises are inspected regularly in terms of fire safety and general health and safety compliance. Repairs and maintenance to the fabric of the premises is undertaken both reactively as required and proactively as part of a planned programme of works. A surveyor's structural survey and report will be obtained early 2020 for review by the Trustee Board and the development of an Action Plan.

Use of the premises

Thurmaston Old School Community Centre remains a popular venue for a wide variety of church and community activities and family occasions.

Thurmaston Old School Community Centre

Report of the Trustee Board for the period 1 January 2019 to 31 December 2019 inclusive

Development of the premises

The Trustee Board is developing an exciting vision for the future of the premises, working in partnership with Charnwood Borough Council and other groups as part of Charnwood Borough Council's Watermead Regeneration Strategy. Stakeholder engagement events were conducted throughout 2019 and potential sources of funding will be explored during 2020.

Community engagement

The charity has developed and maintains good working relationships with many organisations and individuals within Thurmaston and beyond. The charity maintains good working relationships with Thurmaston Parochial Church Council and the Parish Church of St Michael & All Angels, Thurmaston. Three members of the Trustee Board hold office by virtue of their appointments within the church, namely the Vicar, and two Churchwardens.

**APPROVED BY THE TRUSTEE BOARD
17 FEBRUARY 2020**

Darren Gartside
Trustee / Secretary
Email secretary@thurmastonoldschool.org

Thurmaston Old School Community Centre CIO

Registered Charity No: 1175521

Account with National Westminster Bank PLC

Syston Branch A/C [REDACTED] (Current) & [REDACTED] (Reserve) (Old Account Charity No: 1001098)

2018 to 30 Sept

Birstall Branch A/C [REDACTED] (New Account Charity No: 1175521) - from 1 Oct 2018

2018 to 30 Sept	2018 1 Oct to 31 Dec	Total 2018 1 Jan to 31 Dec	RECEIPTS	2019
£	£	£		£
4,587.00	4,059.00	8,646.00	Hirings + Rent	6,935.00
10.00	45.00	55.00	Donations	60.00
264.77	387.96	652.73	Fund-Raising	763.45
-	-	-	Car Park Fees	-
-	1,000.00	1,000.00	Grants	11,020.00
3.28	-	3.28	Bank Interest	-
10.00	-	10.00	Members' Subscriptions	-
-	-	-	Miscellaneous	38.55
			Transferred from Acct No: [REDACTED]	146.04
<u>4,875.05</u>	<u>5,491.96</u>	<u>10,367.01</u>	Total Income	<u>18,963.04</u>

PAYMENTS

-	1,221.36	1,221.36	Insurance	1,386.66
459.25	834.21	1,293.46	Maintenance & Repairs	8,115.51
1,484.74	288.44	1,773.18	Electricity	1,027.65
979.38	330.61	1,309.99	Gas	1,677.54
138.44	34.43	172.87	Water	307.42
140.96	-	140.96	PRS & PPL Licence	141.14
-	-	-	RCC Subscription	-
-	59.96	59.96	Service Fire Extinguishers	178.75
-	-	-	Electrical Inspection	810.00
2,907.20	2,442.25	5,349.45	Miscellaneous (inc. PAT testing)	9,017.26
160.00	200.00	360.00	Petty Cash	350.00
17,472.60	-	-	Transferred to Account No: [REDACTED]	-
<u>23,742.57</u>	<u>5,411.26</u>	<u>11,681.23</u>	Total Expenditure	<u>23,011.93</u>

2018 to 30 Sept	2018 1 Oct to 31 Dec	Total 2018 1 Jan to 31 Dec		
£	£	£		£
£19,013.56	£ 17,472.60	£ 19,013.56	Balance brought forward	£ 17,553.30
-£18,867.52	£ 80.70	-£ 1,314.22	Profit	-£ 4,048.89
<u>£ 146.04</u>	<u>£ 17,553.30</u>	<u>£ 17,699.34</u>	Balance carried forward	<u>£ 13,504.41</u>

£ 146.04
£ 17,553.30

£ 17,699.34

Represented by

Balances at NatWest Bank

Current Account No: [REDACTED] @ 30/09/18

Current Account No: [REDACTED] @ 31/12/18

Current Account No: [REDACTED] @ 31/12/19

£ 13,504.41

£ 13,504.41

I certify that the above Receipts and Payments Accounts and the Statement of Balances are in accordance with the books and records of the Day Centre produced to me.

[REDACTED]
Vaughan Davies Accountants

Date

12 February 2020