

Wheatcroft Playgroup

**Unaudited Accounts
for the year ended 31 August 2019**

Registered charity number 1031308

**Rayner & Co
Chartered Certified Accountants
6 Arundel Place
Scarborough
North Yorkshire
YO11 1TX**

Wheatcroft Playgroup

Information

Accountants

Rayner & Co
Chartered Certified Accountants
6 Arundel Place
Scarborough
North Yorkshire
YO11 1TX

Business address

St Michael's Youth Hall
Filey Road
Scarborough
North Yorkshire
YO11 3AA

Bankers

HSBC plc
33 St Nicholas Street
Scarborough
North Yorkshire
YO11 2HN

Wheatcroft Playgroup

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Wheatcroft Playgroup

Independent examiner's report to the trustees of Wheatcroft Playgroup on the accounts for the year ended 31 August 2019

I report on the accounts of Wheatcroft Playgroup for the year ended 31 August 2019 which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Robert D Thorpe
Rayner & Co
Chartered Certified Accountants
6 Arundel Place
Scarborough
North Yorkshire
YO11 1TX**

21 October 2019

Wheatcroft Playgroup

Trustees report for the year ended 31 August 2019

Registered charity number 1031308

The Trustees present their report and financial statements for the year ended 31 August 2019.

Charity Trustees who served during the year

Elected by parents/carers

Karl Ward	Chairperson and Safeguarding Officer	
Angela Smith	Vice chairperson	
Stacey Silby	Secretary	
Sarah Dennis	Treasurer	(Appointed 18 October 2018)
Amanda Campbell	Manager and committee member	
Stacey Ward	Committee member	
Harriet Smith	Committee member	
Lauren Temple	Committee member	(Appointed 18 October 2018)
Rhona Marshall	Staff member	

Type of structure

Wheatcroft Playgroup is a charity constituted as a trust. The transfer of information relative to the trust from outgoing to new trustees is done so under the guidance of the preschool manager. Where necessary, additional training is provided to enable the trustees to fulfil their duties.

Objectives and activities

Wheatcroft Playgroup aims to enhance and develop the education of children from 2 years to statutory school age, using the Early Years Foundation Stage as the curriculum basis for which to do so.

The trustees meet regularly to discuss and plan the operational activities of the charity. In planning our activities for the year, we have had regard to the guidance issued by the Charity Commission on public benefit. We work closely with parents/carers and the local community to maximise the educational benefit for the children in our care.

The trustees work on an entirely voluntary basis except the manager and one staff member. The manager takes a role on the committee so that they can co-ordinate committee roles and changeovers each AGM and as the Nominated Person for Ofsted. The manager and other staff member do not have any input or vote in any major decision making, such as wages, and understand the reasons why.

Achievements and performance

Preschool achievements:-

Results from the recent questionnaires provide evidence that families continue to be happy with the services, activities and resources available. They demonstrated through their comments that the areas we worked hard on over the year were the most popular for them and their child.

Numbers at preschool were better than usual at the beginning of September 2018 and continued to rise steadily to summer 2019 with many sessions full. This resulted in us taking on 2 staff members over the year, Georgia Campbell on a more permanent basis from January 2019 and Kate Kapuscinska as relief and temporary staff member in April 2019. At the end of December 2018, Joanna King left preschool to pursue a different challenge. At the end of the academic year in July 2019, we lost 17 children to school and 2 to another setting. Moving forward into the next academic year, we have altered staffing slightly but hope numbers continue to rise.

Families continue to recommend preschool to their families and friends and our facebook pages seem to be the most popular means of advertising. An open day in July proved successful in letting families see what we have to offer and almost all families who visited us on this day have booked their children in for sessions this term or later in the academic year.

Wednesday's Family Fun, once per month, continued until May 2019. As in previous years, numbers varied each month. Now that many of the children were accessing preschool, Family Fun was put on hold for the end of the summer term due to low numbers. Whilst we realise we lose money on these sessions, it is valuable for families whose children are due to start preschool and the sessions started up again this month.

Fundraising was successful and we continue to raise money through the Firefighters Charity and collect clothing which we get a percentage for. Over the year, this has raised £55. The usual Christmas fundraiser raised almost £240. Money raised through the easy funding website has rolled over to the following year. The fundraising money from this year, remains from the previous year and a surplus in the bank was used to replace the fence in October 2018, landscape the lower garden in summer 2019 and purchase a new home corner, blinds and soft furnishings for inside over summer 2019.

Staff have had numerous training opportunities over the year, Early Talk Boost training, Level 3 in Speech and Language, sustained shared thinking and emotional wellbeing, Prevent Duty, Food Hygiene, In the Moment Planning, Self Evaluation, SENCO, Paediatric First Aid and a number of online Educare courses which are free to members of the Early Years Alliance. Staff have also kept up to date on a variety of specific courses relating to safeguarding children. These courses have been funded by preschool, DfE, Local Authority and Coventry University.

Committee achievements:-

The committee has worked hard to ensure the smooth running of the charity and has supported the staff in the provision of childcare and education in the local community as well as in recruitment. Karl Ward led both interviews to ensure consistency and assisted Amanda Campbell in ensuring safer recruitment checks were carried out and references followed up. The committee is especially supportive in fundraising where they meet termly to brainstorm ideas and allocate roles. The committee undertook basic safeguarding training and an understanding of what it means to be on a committee through Educare. Some committee members were also available on occasion to help out when staff were unwell which was very much appreciated.

Financial review

The charity has no specific policy on reserves. However, it is a non-profit making organisation with a financial reserve allocated to redundancy (if required) or to support the setting in keeping open when numbers are very low. A large sum is currently being kept aside as the outdoor area needs some repair work carrying out over the next few years, some of this has already been started such as a fence and shed. The indoor flooring is also to be replaced at some point in the future when time allows.

This year, the Early Years Pupil Premium (EYPP) money has been used to purchase resources and support training. Two staff members are training as Early Years Communication Champions as well as one being trained to deliver the programme Early Talk Boost. Using the EYPP money, we were also able to provide Yoga and Zumba sessions to almost all the children over the spring and summer term. Assessments at the end of term highlighted the success of all the above and all children made good progress from their starting points.

The principal sources of funding are income from parental fees and NYCC for 2 year olds (in certain circumstances) as well as 3 & 4 year old universal and extended funding.

Signed on behalf of the Trustees:-

Karl Ward
Chairperson

21 October 2019

Wheatcroft Playgroup

Income and expenditure statement for the year ended 31 August 2019

	Unrestricted £	Restricted £	2019 £	2018 £
Income				
Parental fee income	17,311	-	17,311	9,590
NYCC funding	63,364	-	63,364	65,414
Family Fun	77	-	77	111
Registration fees	175	-	175	150
Fundraising				
Christmas fair	237	-	237	394
Sponsored bounce	-	-	-	215
Clothing recycling	55	-	55	75
Miscellaneous fundraising	-	-	-	22
Commission				
Photographs	-	-	-	50
Other income				
Round Table donation	-	-	-	100
101 IT donation	-	-	-	200
Miscellaneous donations	-	-	-	100
Supply cover	90	-	90	-
Uniforms	190	-	190	470
Playdale outing	-	-	-	193
Bank interest received	31	-	31	8
Total income carried forward	<u>81,530</u>	<u>-</u>	<u>81,530</u>	<u>77,092</u>

Wheatcroft Playgroup

**Income and expenditure statement (continued)
for the year ended 31 August 2019**

	Unrestricted	Restricted	2019	2018
	£	£	£	£
Total income brought forward	81,530	-	81,530	77,092
Expenses				
Wages	52,806	-	52,806	43,777
Staff pension	511	-	511	214
Rent	1,260	-	1,260	588
Water charges	192	-	192	266
Electricity	-	-	-	333
Snacks, etc	329	-	329	238
Toys, equipment and materials	4,351	-	4,351	1,493
PLA membership and insurance	718	-	718	713
Telephone	511	-	511	411
Printing, stationery and postage	138	-	138	211
Advertising	85	-	85	-
Accountancy	1,746	-	1,746	1,422
Professional fees	1,284	-	1,284	1,256
Training	544	-	544	193
Cleaning materials	338	-	338	390
Outings	29	-	29	215
Uniforms	539	-	539	577
Repairs and renewals	3,387	-	3,387	1,978
Zumba classes	440	-	440	280
Miscellaneous expenses	384	-	384	471
Depreciation on office equipment	226	-	226	289
Total expenses	69,818	-	69,818	55,315
Funds				
Surplus for the year	11,712	-	11,712	21,777
Total funds brought forward	53,512	-	53,512	31,735
Total funds carried forward	65,224	-	65,224	53,512

Signed on behalf of the Trustees:-

Karl Ward
Chairperson

Sarah Dennis
Treasurer

21 October 2019

Wheatcroft Playgroup

Balance sheet as at 31 August 2019

	2019		2018	
	£	£	£	£
Fixed assets				
Furniture and equipment at cost	1,261		1,261	
Additions at cost	1,190		-	
	<u>2,451</u>		<u>1,261</u>	
Depreciation to date	500		211	
	<u>1,951</u>		<u>1,050</u>	
Depreciation this year	226		289	
	<u>1,725</u>		<u>761</u>	
Current assets				
Cash at community account	46,179		38,369	
Cash at money manager account	20,019		17,006	
	<u>66,198</u>		<u>55,375</u>	
Current liabilities				
Loan from Church	450		1,050	
Sundry creditors and accruals	2,249		1,574	
	<u>2,699</u>		<u>2,624</u>	
Net current assets		63,499		52,751
Net assets		<u>65,224</u>		<u>53,512</u>
Reserves				
Unrestricted funds		<u>65,224</u>		<u>53,512</u>

Signed on behalf of the trustees:-

Karl Ward
Chairperson

Sarah Dennis
Treasurer

21 October 2019