

Company registration number: 03047967

Charity registration number: 1046115

# North East Lincolnshire Carelink

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2019

Forrester Boyd  
Chartered Accountants  
26 South Saint Mary's Gate  
Grimsby  
North East Lincolnshire  
DN31 1LW

# **North East Lincolnshire Carelink**

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## **North East Lincolnshire Carelink**

### **Reference and Administrative Details**

<b>Trustees</b>	M Cracknell L Lee S Wakefield S Leary L Slater (resigned 9 November 2018) D Batty
<b>Principal Office</b>	Centre 4 17A Wootton Road Grimsby N.E.Lincolnshire DN33 1HE
<b>Registered Office</b>	Centre 4 17A Wootton Road Grimsby N.E.Lincolnshire DN33 1HE
<b>Company Registration Number</b>	03047967
<b>Charity Registration Number</b>	1046115
<b>Independent Examiner</b>	Forrester Boyd Chartered Accountants 26 South Saint Mary's Gate Grimsby North East Lincolnshire DN31 1LW

# **North East Lincolnshire Carelink**

## **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2019.

### **Objectives and activities**

#### ***Objects and aims***

Our main objectives and activities are to provide 24 hour telephone based support to anyone who is vulnerable by provision of alarm equipment and associated peripherals via a computerised telephonic system. The aims of the charity are to provide the service and liaise with other organisations to provide the appropriate response to any situation and to keep the cost to the service users as low as possible while still providing a quality service.

#### ***Objectives, strategies and activities***

Our objective is to provide a robust and cost effective telephonic response service for our clients and we have been providing telecare installation and monitoring in N E Lincs for 23 years.

We send out a survey annually to 10% of our clients to get feedback on the quality of the service they have received in terms of speed of response and action taken and also, if they self – fund, whether they feel they get 'value for money'.

Any formal or informal complaints are investigated and dealt with in a timely manner but fortunately these are very few which also reflects on the success of our service and the professionalism of the staff.

We also value feedback on how we could improve what we do and how we do it. The views of those who use our service are invaluable and much appreciated and suggestions will always be looked at in respect of changes to service provision.

We continue to have an excellent reputation with others working in Health & Adult Social Care and work closely with them to support those who are most vulnerable in the community.

All our services currently are provided by paid staff however as the demands on the telecare operators increase we are looking at what volunteers could do to help us continue providing the 'extras' that are so appreciated by our clients e.g. calls on birthdays and weekly calls to check on their welfare as well as the annual checks we make on all clients to ensure their information is current and accurate.

#### ***Public benefit***

The governing document of our organisation allows us to provide our service to anyone in the community who feels vulnerable for whatever reason. Though the majority of our service users are older people we have continued to support those who have been victims of crime including domestic abuse and those who are at risk of becoming isolated.

We know from feedback that it is not only the service users who benefit from the reassurance gained by having the service installed; family, friends and carers also get some peace of mind and respite, knowing that help can be summoned quickly and simply around the clock.

The lack of eligibility criteria for self funded equipment means that our service can be accessed by anyone who feels they would benefit and we are endeavouring to keep our charges as low as possible to make Carelink accessible to all.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

# North East Lincolnshire Carelink

## Trustees' Report

### **Achievements and performance**

#### CCG Contract requiring Trusted Assessor Role

We have an existing contract with our local CCG providing equipment and monitoring to those who meet the social care threshold to be funded to receive free telecare. This contract was renewed with the stipulation that we provide a Trusted Assessor role when we install from April 2019. Referrals are made from social care and our staff now undertake in depth assessments and use their skills and knowledge to agree equipment which best suits the individual's needs. This involved us changing our processes for how we undertook installations as well as receiving training in understanding about mental capacity. We also provide a 6 week review call and annual face to face review to ensure the equipment is meeting need. We are very pleased with the results of this change and our Installers have been able to extend their skills and utilise the knowledge they have to offer a more responsive person centred service.

#### Crime Reduction Project - SecureUS

We received funding from our local Safer Communities Partnership to provide telecare and monitoring support for up to 90 individuals within a specific local area who may have experienced or been at risk of crime which we have been preparing to go live in October. We have been meeting with partners who are involved with victims of crime, including: the Police, Victim Support, Anti-Social Behaviour Team and Housing Officers to help start the project.

### **Financial review**

#### ***Policy on reserves***

The charity continues to prudently view its resources and remains ever mindful of the potential for income streams to be variable. The most appropriate and positive action to protect our relationship with the bodies and individual clients which provide our income is to ensure we provide a quality service and meet all their requirements.

Total reserves at 31 March 2019 stand at £361,591 (2018: £44,456). These are made up of restricted funds of £13,900 (2018: £17,200) and unrestricted funds of £347,691 (2018: £397,256). Of these funds £118,236 (2018: £131,033) can only be realised by disposing of tangible fixed assets. After accounting for this, the total amount of free reserves is £243,355 (2018: £283,423).

Total reserves equate to approximately 9 month's running expenses, which is slightly above the charity's reserves policy to ensure there are sufficient funds available to meet the anticipated expenditure requirements for a maximum of the following 6 months.

# North East Lincolnshire Carelink

## Trustees' Report

### Plans for future periods

#### *Aims and key objectives for future periods*

NEL Carelink Plans for forthcoming year October 2019 to September 2020

We are proposing to undertake the following activities in the coming year:

Embed new management and staff structure.

We will continue to recruit to ensure we are at full capacity and will implement regular supervision and training for all staff. We will review how well the new structure is meeting our needs after 6 months.

Strengthen our Governance Structures

We will arrange a Trustee day in January 2020 to focus on the challenges we face and explore solutions. We will also look at how we can strengthen our Trustees, looking to recruit new people with varying skills.

Create greater links with local organisations to improve our local offer.

We will use the Installer Promotor role to start embedding closer working ties. Our Control Centre Manager will attend strategic meetings to see how we can play a greater role in improving the local area and create formal partnerships to meet common needs.

Fully understand our costs and make savings.

We will, with our financial team, assign costs to specific contracts to help fully understand how much our services cost. We will explore any further cost savings we can make to be better placed to bid for future tenders and provide a competitive service.

Explore the use of grants to help with impact of costs and add benefits.

We will explore how we can use our charity status to access grants to enable us to manage threats such as digital as well as see how we can add benefit to the call centre service we provide.

Review all Policies and Procedures

In light of the Management restructure, we will undertake a review of all policies to ensure this change is reflected and we are meeting best practice.

Utilise our Jontek system to be more effective in monitoring our performance.

We will review how we use our Jontek system to ensure we are using it to its full capacity to manage our processes including referrals, monitor performance and control our stock.

Clarify our position in managing the Digital switchover.

We will undertake more research and provide a paper to our Trustees to agree a way forward for us to manage the threat of Digital to our costs and operating processes.

Undertake and review the impact of the SecureUs project.

We will undertake the SecureUs project and review its impact in order to see if we can extend it.

### Structure, governance and management

#### *Nature of governing document*

North East Lincolnshire Carelink is a company limited by guarantee governed by its Memorandum and Articles of Association dated 20 April 1995 and updated in 1997 and 1998.

#### *Recruitment and appointment of trustees*

Whilst there is no upper limit to the amount of Trustees who may be appointed, the number is generally between 9 and 12 consequent upon the balance between retirees and new appointments. The Board meets quarterly and may call additional meetings when special circumstances arise.

# North East Lincolnshire Carelink

## Trustees' Report

### ***Induction and training of trustees***

New Trustees undergo informal orientation sessions which include invitation at a Board meeting prior to becoming a Trustee, visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Memorandum and Articles of Association and financial performance are also covered.

Trustees are encouraged to attend external training events which assist them in undertaking their role.

### ***Organisational structure***

Day to day operational matters, which include finance, employment and delivery of services are delegated to the Chief Officer.

The quality assurance standards of the organisation are set by the Telecare Services Association (TSA). Carelink became accredited to the TSA in October 2006 and is, as a consequence inspected on an annual basis to ensure standards are set and maintained.

The continued operation of the organisation regardless of the circumstances is crucial due to the type of service provided. The TSA requires the provision of a business continuity capability that is assessed on a regular basis to confirm that it is fit for purpose.

The TSA is an organisation that was formed to oversee the activities of those organisations providing Telecare and Telehealth services to the vulnerable. It works closely with the Department of Health and other relevant bodies to ensure the level and standard of service provision.

The charity has reviewed its major risks and systems and procedures have been established to manage those risks.

### ***Principal risks and uncertainties***

The future, as we know, is going digital in respect of telephone provision with analogue expected to be switched off by 2025. Suppliers of equipment have been somewhat slow to get on board with the need to provide alternatives and with over 1.7 million telecare users in the UK the implications are serious, if solutions cannot be provided economically to allow a gradual phase out of existing equipment [ in a similar vein to the digital TV wheel out and government subsidy]. We do not yet know what the financial cost to Carelink is likely to be in terms of our calls handling stations or the equipment we have installed in the community; however, this is something we need to be aware of as the costs could be significant.

The annual report was approved by the trustees of the charity on 9 December 2019 and signed on its behalf by:

.....  
S Wakefield  
Trustee

## **North East Lincolnshire Carelink**

### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of North East Lincolnshire Carelink for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 9 December 2019 and signed on its behalf by:

.....  
S Wakefield  
Trustee



## **North East Lincolnshire Carelink**

### **Independent Examiner's Report to the trustees of North East Lincolnshire Carelink**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2019 which are set out on pages 8 to 19.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees of North East Lincolnshire Carelink (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of North East Lincolnshire Carelink are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since North East Lincolnshire Carelink's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of North East Lincolnshire Carelink as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
C Jensen ACA  
Chartered Accountants  
ICAEW

26 South Saint Mary's Gate  
Grimsby  
North East Lincolnshire  
DN31 1LW

9 December 2019

# North East Lincolnshire Carelink

## Statement of Financial Activities for the Year Ended 31 March 2019 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	706	16,700	17,406
Charitable activities	4	540,677	-	540,677
Investment income	5	2,346	-	2,346
Total income		543,729	16,700	560,429
<b>Expenditure on:</b>				
Charitable activities	6	(610,495)	(2,800)	(613,295)
Total expenditure		(610,495)	(2,800)	(613,295)
Net (expenditure)/income		(66,766)	13,900	(52,866)
Net movement in funds		(66,766)	13,900	(52,866)
<b>Reconciliation of funds</b>				
Total funds brought forward		397,256	17,200	414,456
Total funds carried forward	17	330,490	31,100	361,590

	Note	Unrestricted funds £	Restricted funds £	Total 2018 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	67	20,000	20,067
Charitable activities	4	522,156	-	522,156
Investment income	5	588	-	588
Total income		522,811	20,000	542,811
<b>Expenditure on:</b>				
Charitable activities	6	(536,350)	(2,800)	(539,150)
Total expenditure		(536,350)	(2,800)	(539,150)
Net (expenditure)/income		(13,539)	17,200	3,661
Net movement in funds		(13,539)	17,200	3,661
<b>Reconciliation of funds</b>				
Total funds brought forward		410,795	-	410,795
Total funds carried forward	17	397,256	17,200	414,456

**North East Lincolnshire Carelink**  
**(Registration number: 03047967)**  
**Balance Sheet as at 31 March 2019**

	Note	2019 £	2018 £
<b>Fixed assets</b>			
Tangible assets	13	118,235	131,033
<b>Current assets</b>			
Stocks	14	490	490
Debtors	15	14,143	11,586
Cash at bank and in hand		<u>257,401</u>	<u>293,026</u>
		272,034	305,102
<b>Creditors: Amounts falling due within one year</b>	16	<u>(28,679)</u>	<u>(21,679)</u>
<b>Net current assets</b>		<u>243,355</u>	<u>283,423</u>
<b>Net assets</b>		<u><u>361,590</u></u>	<u><u>414,456</u></u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		31,100	17,200
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>330,490</u>	<u>397,256</u>
<b>Total funds</b>	17	<u><u>361,590</u></u>	<u><u>414,456</u></u>

For the financial year ending 31 March 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 477; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 8 to 19 were approved by the trustees, and authorised for issue on 9 December 2019 and signed on their behalf by:

.....  
S Wakefield  
Trustee

## **North East Lincolnshire Carelink**

### **Notes to the Financial Statements for the Year Ended 31 March 2019**

#### **1 Charity status**

The charity is a charity limited by guarantee in England and consequently does not have share capital. The registered office of the charity is Centre 4, 17A Wootton Road, Grimsby, N E Lincolnshire, DN33 1HE.

Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

These financial statements were authorised for issue by the trustees on 9 December 2019.

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

##### **Basis of preparation**

North East Lincolnshire Carelink meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling, rounded to the nearest pound and cover the individual entity.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

##### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## North East Lincolnshire Carelink

### Notes to the Financial Statements for the Year Ended 31 March 2019

#### **Deferred income**

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

#### **Charitable activities**

Income is mainly generated from the operation and provision of monitoring of lifeline alarm equipment and associated products in order to provide support to the vulnerable at a low cost.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £400.00 or more are initially recorded at cost.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

##### **Asset class**

Equipment, units and furniture  
Leasehold property

##### **Depreciation method and rate**

3, 4, 5 or 7 years straight line  
10 years straight line

## **North East Lincolnshire Carelink**

### **Notes to the Financial Statements for the Year Ended 31 March 2019**

#### **Stock**

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised at the transaction price, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised at the transaction price.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme. Contributions are charges in the statement of financial activities as they become payable in accordance with the rules of the scheme.

# North East Lincolnshire Carelink

## Notes to the Financial Statements for the Year Ended 31 March 2019

### 3 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	General £	£	£	£
Donations and legacies;				
Donations from individuals	706	-	706	67
Grants, including capital grants;				
Grants from other charities	-	16,700	16,700	20,000
	<u>706</u>	<u>16,700</u>	<u>17,406</u>	<u>20,067</u>

### 4 Income from charitable activities

	Unrestricted funds	Total 2019	Total 2018
	General £	£	£
Equipment rental and monitoring service	491,656	491,656	484,584
Sale of equipment	49,021	49,021	37,572
	<u>540,677</u>	<u>540,677</u>	<u>522,156</u>

### 5 Investment income

	Unrestricted funds	Total 2019	Total 2018
	General £	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	2,346	2,346	588
	<u>2,346</u>	<u>2,346</u>	<u>588</u>

# North East Lincolnshire Carelink

## Notes to the Financial Statements for the Year Ended 31 March 2019

### 6 Expenditure on charitable activities

		Unrestricted funds		Total 2019	Total 2018
	Note	General £	Restricted funds £	£	£
Equipment rental and monitoring service		17,534	-	17,534	18,504
Sale of equipment		36,595	-	36,595	37,712
Depreciation, amortisation and other similar costs		25,040	2,800	27,840	24,941
Staff costs		436,260	-	436,260	375,867
Allocated support costs	7	77,838	-	77,838	79,181
Governance costs	7	17,228	-	17,228	2,945
		<u>610,495</u>	<u>2,800</u>	<u>613,295</u>	<u>539,150</u>

£610,495 (2018 - £536,350) of the above expenditure was attributable to unrestricted funds and £2,800 (2018 - £2,800) to restricted funds.



# North East Lincolnshire Carelink

## Notes to the Financial Statements for the Year Ended 31 March 2019

### 7 Analysis of governance and support costs

#### Support costs allocated to charitable activities

	Basis of allocation	Governance costs £	Administration costs £	Premises costs including depreciation £	Total 2019 £	Total 2018 £
Equipment rental and monitoring service	A	<u>17,228</u>	<u>28,329</u>	<u>49,509</u>	<u>95,066</u>	<u>82,136</u>

#### Basis of allocation

Reference	Method of allocation
A	Allocated as spent

#### Governance costs

	Unrestricted funds General £	Total 2019 £	Total 2018 £
Independent examiner fees			
Examination of the financial statements	2,900	2,900	2,500
Professional fees	<u>14,328</u>	<u>14,328</u>	<u>445</u>
	<u>17,228</u>	<u>17,228</u>	<u>2,945</u>

### 8 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2019 £	2018 £
Depreciation of fixed assets	<u>27,840</u>	<u>24,941</u>

### 9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

## North East Lincolnshire Carelink

### Notes to the Financial Statements for the Year Ended 31 March 2019

#### 10 Staff costs

The aggregate payroll costs were as follows:

	2019 £	2018 £
<b>Staff costs during the year were:</b>		
Wages and salaries	408,445	349,489
Social security costs	21,766	20,641
Pension costs	6,049	5,737
	<u>436,260</u>	<u>375,867</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2019 No	2018 No
Charitable activities	17	17
Administration	6	6
	<u>23</u>	<u>23</u>

20 (2018 - 20) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £6,049 (2018 - £5,737).

No employee received emoluments of more than £60,000 during the year.

#### 11 Independent examiner's remuneration

	2019 £	2018 £
Examination of the financial statements	<u>2,900</u>	<u>2,500</u>

# North East Lincolnshire Carelink

## Notes to the Financial Statements for the Year Ended 31 March 2019

### 12 Taxation

The charity is a registered charity and its activities are exempt from taxation.

### 13 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
<b>Cost</b>			
At 1 April 2018	64,175	295,102	359,277
Additions	-	15,042	15,042
At 31 March 2019	64,175	310,144	374,319
<b>Depreciation</b>			
At 1 April 2018	25,670	202,574	228,244
Charge for the year	6,418	21,422	27,840
At 31 March 2019	32,088	223,996	256,084
<b>Net book value</b>			
At 31 March 2019	32,087	86,148	118,235
At 31 March 2018	38,505	92,528	131,033

Included within the net book value of land and buildings above is £Nil (2018 - £Nil) in respect of freehold land and buildings and £32,087 (2018 - £38,505) in respect of leaseholds.

### 14 Stock

	2019 £	2018 £
Stocks	490	490

### 15 Debtors

	2019 £	2018 £
Trade debtors	6,329	5,266
Prepayments	7,814	6,320
	14,143	11,586

# North East Lincolnshire Carelink

## Notes to the Financial Statements for the Year Ended 31 March 2019

### 16 Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors	9,615	6,439
Other taxation and social security	15,704	11,458
Other creditors	117	120
Accruals	3,000	3,000
Deferred income	243	662
	<u>28,679</u>	<u>21,679</u>
		<b>2019</b>
		£
Deferred income at 1 April 2018		(662)
Resources deferred in the period		(243)
Amounts released from previous periods		662
Deferred income at 31 March 2019		<u>(243)</u>

Deferred income relates to payments that have been received after a contract has ended which then need to be returned to the customer.

### 17 Funds

	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Balance at 31 March 2019 £
<b>Unrestricted funds</b>				
General	397,256	543,729	(610,495)	330,490
<b>Restricted funds</b>	<u>17,200</u>	<u>16,700</u>	<u>(2,800)</u>	<u>31,100</u>
<b>Total funds</b>	<u>414,456</u>	<u>560,429</u>	<u>(613,295)</u>	<u>361,590</u>
	Balance at 1 April 2017 £	Incoming resources £	Resources expended £	Balance at 31 March 2018 £
<b>Unrestricted funds</b>				
General	410,795	522,811	(536,350)	397,256
<b>Restricted funds</b>	<u>-</u>	<u>20,000</u>	<u>(2,800)</u>	<u>17,200</u>
<b>Total funds</b>	<u>410,795</u>	<u>542,811</u>	<u>(539,150)</u>	<u>414,456</u>

## North East Lincolnshire Carelink

### Notes to the Financial Statements for the Year Ended 31 March 2019

#### 18 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Tangible fixed assets	121,035	(2,800)	118,235
Current assets	272,034	-	272,034
Current liabilities	(28,679)	-	(28,679)
Total net assets	<u>364,390</u>	<u>(2,800)</u>	<u>361,590</u>

#### 19 Related party transactions

There were no related party transactions in the year.