

Trustees' Annual Report for the period

Period start date
1 September 2018

Period end date
31 August 2019

Section A: Reference and administration details

Charity name

Allfarthing School PTA

Other names charity is known by

Friends of Allfarthing School

Registered charity number (if any)

1055327

Charity's principal address

Allfarthing Primary School

St Ann's Crescent

London

Postcode

SW18 2LR

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Zulu Smith	Chair	Until 18/09/19	AGM
Janet Kelly	Vice Chair	Until 18/09/19	AGM
Helen Antoniou	Treasurer	From 15/10/18	AGM
Sarah Perkins		From 15/10/18	AGM
Ashley Ward		Until 18/09/19	AGM
Emma McVittie		Until 18/09/19	AGM
Janet Rawlings		Until 18/09/19	AGM
Sara Donnelly	Chair	From 18/09/19	AGM
Lauren Philip	Vice Chair	From 15/10/18	AGM
Naomi Thrower		From 18/09/19	AGM
Melissa McCormack		From 18/09/19	AGM
Faye Sharpe		From 18/09/19	AGM
Eleanor Tremlett		From 18/09/19	AGM
Clare Wood		From 18/09/19	AGM
Chloe Anderson Curtis		From 18/09/19	AGM

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Tom Holmes (School head)	
James Heale	From 15/10/18 (Teacher representative)
Carley Flitter	From 15/10/18 (Teacher representative)
Hannah Brien	From 15/10/18 (Teacher Representative)

Section B: Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	AS PTA is governed by a 2012 constitution as amended by resolution at the AGM held on 26 September 2013, the AGM held on 14 October 2015 and further amended at the AGM on 18 September 2019.
How the charity is constituted <small>(eg. trust association, company)</small>	AS PTA is constituted as an association consisting of the parents and guardians of pupils attending the school and all the current teaching and non-teaching staff.
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees are appointed/reappointed annually at AGM (typically held in September or early October). The General Committee is authorised to appoint additional or replacement trustees outside the AGM and these appointments must be ratified at the next AGM.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>The day to day affairs of AS PTA are managed by the General Committee, which includes parents and school representatives.</p> <p>The head teacher of Allfarthing School (or the head's representative) is consulted directly on education related matters and the PTA upholds the values of the school and substantially follows school policies in matters such as safeguarding.</p> <p>AS PTA is a member of ParentKind (formerly PTA UK) through which it also obtains public liability insurance.</p> <p>All trustees and committee members give their time voluntarily and receive no remuneration. AS PTA policy is that it will reimburse out of pocket expenses incurred in the course of putting on events (for example the hire cost of fairground rides) and of administering the association (such as printing and postage) but it does not reimburse for travel costs or personal time.</p>
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Section C: Objectives and activities

Summary of the objects of the charity set out in its governing document	<p>The principle objectives of AS PTA are to advance the education of the pupils in Allfarthing Primary School through:</p> <ul style="list-style-type: none">• developing more extended relationships between staff, parents and others associated with the school;• engaging in activities to support the school;• assisting in the provision of facilities or items for education at the school.
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Membership of the General Committee was stable throughout the year. The focus of activities remained similar to prior years and had due regard to the AS PTA purpose and requirement to act for the 'public benefit'.

Key activities are:

- Organising school Christmas and Summer fairs, with the dual purpose of fundraising and providing seasonal events for school members and the wider community. Both are well attended and financially successful.
- Providing financial support to Allfarthing Primary School for both out of school trips and in school activities which help expand and enhance the quality of education the school provides. This takes a variety of forms including paying for coaches, theatre groups, dance troupes, entrance fees and news subscriptions. There is an agreed approach to help determine what activities AS PTA helps fund with an objective of making this balanced across year groups.
- Providing classroom & IT resources. This year £8k was spent on the following: reading including EYFS kits and music resources (£2.2k); and 30 chrome books plus licences (£5.6k)
- Fundraising in the previous year, 1718, for the top hall and to develop a ground floor resource library, was utilised in FY1819 as follows:
- Resource Room: £3.5K plus a further £2.5K remains allocated from commissions received directly for this project which are to be utilised now the resource room is complete on materials for the area in FY1920.
- Top Hall: £36K was spent in the year to complete the refurbishment of the hall and it is fully in use.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The ongoing success of the AS PTA is underpinned by:

- The support and goodwill of the school's leadership team and other staff.
- An active parent body – some 60 or more individuals are involved in organising and running the various AS PTA activities during the year and many more attend its flagship events such as the summer and Christmas fairs.
- The support and contribution, in money and in kind, of various local businesses and community members.

All of whom support and participate on a purely voluntary basis.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- School trip and activity funding throughout the year (see Section C)
- Monthly cakes stalls to provide teachers with income for classroom sundries
- Other fundraising and support activities as follows:
 - October 2018 Quiz Night
 - November 2018 Xmas Shopping Night
 - December 2018 30 Chrome books & licences, music resources
 - December 2018 Christmas cards, movie event
 - December 2018 Crackers & decorations for school Xmas lunch
 - December 2018 Xmas Fair
 - January 2019 Book trolleys for resource room purchased
 - March 2019 Mothers' day stall
 - March 2019 Top hall refurbishment completed
 - April 2019 Cook Book produced and sold
 - June 2019 Summer Fair
 - July 2019 EYFS kits purchased
 - July 2019 Ice lolly sales

Section E: Financial review

Brief statement of the charity's policy on reserves

The AS PTA accounts are drawn up on an income and expenditure basis and show a loss for the year of £26,316.

At the year end AS PTA held cash at hand of £57,278 all of which is in unrestricted funds.

In general AS PTA operates a prudent reserves policy of holding sufficient funds in reserve to cover at least one year's worth of ongoing financial commitment to the school plus unforeseen expenditure. This recognises that school budgets are under significant pressure and it relies on PTA funding for a number of regular activities. This allows the school to plan its budgets with some certainty for the year ahead and for AS PTA for to be confident of meeting its commitments even should one of the two flagship fundraisers fail (for example due to bad weather).

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any



ethical investment policy
adopted.

Section F: Other optional information

Section G: Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sara Donnelly	Helen Antoniou
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	23.01.2020	



Allfarthing School PTA

Income receipts and cash expenditures

1 September 2018 – 31 August 2019

Summary accounts	Petty cash	Bank account	Total receipts	Petty cash	Bank account	Total Payments	Net cash income/(expenditure)
Summer Fair	544	9,995	10,539	2,162	2,645	4,807	5,732
Christmas Fair	501	7,089	7,590	1,359	1,721	3,079	4,511
Fundraising and social events	3,091	2,483	5,574	774	1,964	2,737	2,837
Income from other activities	0	225	225	0	0	0	225
Donations and commissions received	65	20,092	20,157	0	96	96	20,061
Other fundraisers	545	0	545	26	433	459	86
Trips and workshops	0	0	0	0	11,540	11,540	(11,540)
School activities and resources	40	0	40	250	47,398	47,648	(47,608)
Sports and clubs support	0	0	0	0	0	0	0
Charitable and other donations	0	0	0	0	0	0	0
Fixed assets	0	0	0	0	0	0	0
Classroom sundries	0	0	0	0	0	0	0
Administration	0	140	140	113	647	760	(620)
Bank/Cash contra							
	4,787	40,024	44,810	4,683	66,444	71,127	(£26,316)

Chair: Sara Donnelly

Treasurer: Helen Antoniou

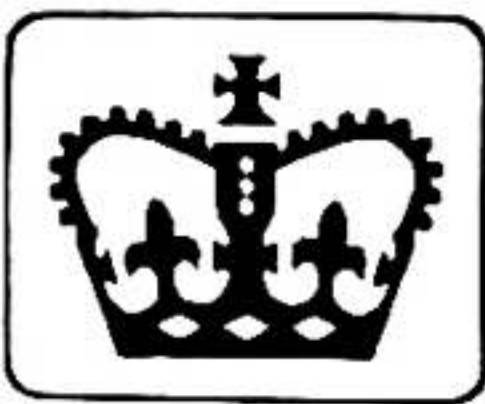
Independent reviewer: Debbie Tyson-Gooden

Cash at hand:

Bank	56,953.00
Uncleared chq	(513.46)
Petty cash	838.58
Total	£57,278.12

If you have a query please email: pta@allfarthing.wandsworth.sch.uk

Registered address: Allfarthing Primary School, St Ann's Crescent, Wandsworth, SW18 2LR, Charity number: 1055327



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Allfarthing School PTA

**On accounts for the year
ended**

31 August 2019

**Charity no
(if any)**

1055327

Set out on pages

Pages 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2019**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

6 / 1 / 20

Name:

Debbie Tyson-Gooden

**Relevant professional
qualification(s) or body
(if any):**

Address:

**Allfarthing Primary School, St. Ann's Crescent
Laudon, SW18 2LR**

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



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