

West Heath Community Association

West Heath Community Association

West Heath Community Centre
Hampstead House
Conover Road
West Heath
Birmingham B31 3QY
Tel: 0121 475 2833
Email: office@westheathcommunitycentre.co.uk



West Heath Community Association

Registered Company No: 6570815

Registered Charity: 1124993

Report and Financial Statements

For the Financial Year Ending 31 March 2019

West Heath Community Association

Report and Accounts – 31 March 2019

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Legal and Administrative Information – 31 March 2019

Trustees and Management Board

Trustees and Directors and the Management Board who served during the year and up to the date of this Report, are shown below.

Trustees & Directors

Michael Bennett
Jacqueline Dando
Ashlea Green
Barry Griffin
Marie Henry
Anita Jeskins
Janice Perry
Michael Perry
Graham Routley
Theresa Salmond-Dillworth
John Gregory

Registered Office

West Heath Community Centre
Hampstead House
Condoval Road
West Heath
Birmingham B31 3QY

Banks

Barclays Bank Plc
Northfield Branch
Northfield
Birmingham B31

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

Independent Examiner

Linda Oakes

Report of the Trustees and Directors for the Year End 31 March 2019

The Trustees and Directors present their Report, together with financial statements of West Heath Community Association for the year ending 31 March 2019. The financial statements are set out on the following pages. For the year ending 31 March 2019, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts;
- These accounts have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

Principal Activities

The principal activity of the Association is to promote the well-being of the community and residents in West Heath for which purposes as may, by law, be deemed charitable. To associate local authorities, voluntary organisations and residents in common effort to advance education, to further health, to provide recreation and to foster a community spirit.

Financial Report for the Year to 31st March 2019.

The year again has been progressing in a positive manner and with some fabulous fund-raising and some handy grants during the year we were able to show an increased profit, doubling last years. However, during the year, we had a large utility cost to meet relating to previous years, but which was finally settled before year end. This impacted on bottom line. If we achieve anything like this year's figures during 2019/20, we should again be showing a further profit.

Future Developments

The continued implementation by the Trustees and Directors of the financial strategy and their new plan due to be produced in 2019.

The above report was approved by the Trustees and Directors and was signed on its behalf by:

Michael Bennett
Chair
Director & Trustee
Date:

Michael Perry
Treasurer
Director & Trustee
Date:

Independent Examiner's Report to the Directors and Trustees of West Heath Community Association

"I report on the financial statements of the Charity for the year ended 31 March 2019 which are set on the following pages.

Respective Responsibilities of the Trustees and Examiners

- The charity's trustees and directors are responsible for the preparation of the accounts. The Charity's trustees and directors consider that an audit is not required for this year under Section 145 (1) (a) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. For the year ending 31 March 2019, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.
- Under section 133 Account and Statements, an option for lower-income charities, the charity trustees have, in respect of this year, elected to prepare—
 - (a) a receipts and payments account, and
 - (b) a statement of assets and liabilities,instead of a statement of accounts under section 132(1).

It is my responsibility to:

- Examine the accounts under section 145 (1) (a) of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - a) to keep accounting records in accordance with section 130 of the Charities Act and;
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached".

Linda Oakes,
Independent Examiner –
03 /09 / 2019

Notes to the Financial Statements for the Year Ending March 2019

1 Incoming Resources and Charitable Expenditure

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs to the category.

Bank interest is shown on the basis of amounts receivable in the year.

2. Breakdown of Divisions within West Heath Community Association

The Association had 2 areas or Divisions during the year. These were Hampstead House, and West Heath Day Centre (Evergreen Club). Both Divisions are shown with their own Income & Expenditure and Balance Sheet. However, these are all amalgamated into a Combined Income & Expenditure and Balance Sheet, as shown on page 10

3. Grants received and spent 2018/19 (Restricted funds)

Grants 2018/19													
	BCC		Co-op		Co-op		Barclays Ch Trust		Moseley Round Table		TOTALS		Net
	Job Club		New Cooker		Lighting & repairs		Beer Festival		Defibrillator		Received	Paid	Total
	Rec'd	Spent	Rec'd	Spent	Rec'd	Spent	Rec'd	Spent	Rec'd	Spent			
B/fwd	£ 5,720.00		£ 1,500.00								£ 7,220.00	£ -	£ 7,220.00
Apr				£ 1,293.60							£ -	£ 1,293.60	-£ 1,293.60
May				£ 176.40							£ -	£ 176.40	-£ 176.40
Jun		£ 2,693.83									£ -	£ 2,693.83	-£ 2,693.83
Jul					£ 493.40						£ 493.40	£ -	£ 493.40
Aug											£ -	£ -	£ -
Sep		£ 370.00									£ -	£ 370.00	-£ 370.00
Oct											£ -	£ -	£ -
Nov		£ 330.00	£ -		£ 3,941.64						£ 3,941.64	£ 330.00	£ 3,611.64
Dec			£ -				£ 690.05	£ 690.05			£ 690.05	£ 690.05	£ -
Jan											£ -	£ -	£ -
Feb						£ 520.39		£ -	£ 584.00		£ 584.00	£ 520.39	£ 63.61
Mar		£ 2,326.17				£ 3,914.65				£ 642.00	£ -	£ 6,882.82	-£ 6,882.82
													£ -
Totals	£ 5,720.00	£ 5,720.00	£ 1,500.00	£ 1,470.00	£ 4,435.04	£ 4,435.04	£ 690.05	£ 690.05	£ 584.00	£ 642.00	£ 5,709.09	£ 12,957.09	-£ 7,248.00
Balance	£ -		£ 30.00		£ -		£ -		-£ 58.00				-£ 28.00

West Heath Community Association

WHCA - Hampstead House							
Income & Expenditure year ended 31st March 2019							
2017/18	INCOME			2017/18	EXPENDITURE		
£ 58,800	Room Rents	£ 69,932.53			Staff Costs		
£ 1,993	Hall Bookings	£ 2,246.30	£ 72,178.83	£ 42,303	House Wages	£ 38,532.49	
				£ 5,217	Tax & NI	£ 4,702.42	£ 43,234.91
£ 12,997	Grants rec'd	£ 5,709.09			Running Costs		
-£ 5,776	less spent to date	£ 5,767.09	-£ 58.00	£ 10,666	Utilities	£ 9,817.86	
				£ 2,084	Rates	£ 2,144.55	
£ 284	Donations	£ 583.43		£ 1,612	Insurance	£ 1,135.01	£ 13,097.42
£ 5,332	Fund Raising	£ 5,752.66	£ 6,336.09	£ 3,639	Repairs & Maintenance	£ 5,618.50	
				-£ 496	less Grant Received	£ 3,941.64	£ 1,676.86
£ 2,400	Admin (Day Centre)	£ -	£ -		Office Costs		
				£ 821	Stationery / supplies	£ 1,167.60	
£ 136	Canteen	£ 51.40		£ 847	Telephone	£ 1,005.05	£ 2,172.65
£ 40	Photocopies	£ 22.70			Miscellaneous		
£ 5	Asset Sales	£ 335.00		£ 1,519	Cleaning materials	£ 1,318.71	
£ -	Miscellaneous	£ 0.60	£ 409.70	£ 239	Food	£ 579.21	
				£ 1,710	General Expenses	£ 1,399.55	
£ 2	Bank Interest	£ 2.95	£ 2.95		Miscellaneous	£ 6,044.43	£ 9,341.90
				£ 60	Bank charges	£ 60.00	£ 60.00
£ -	CAF Cash FR				Day Centre		
				£ 4,879	Wages less income		
				-£ 4,602			£ -
					Playgroup		
				£ 2,349	Wages less income		£ -
£ 76,213	TOTAL		£ 78,869.57	£ 72,847	TOTAL		£ 69,583.74
				£ 3,366	Income over expenditure		£ 9,285.83
£ 76,213			£ 78,869.57	£ 76,213			£ 78,869.57

West Heath Community Association

WHCA - Hampstead House									
Balance Sheet as at 31st March 2019									
2017/18	B/fwd 1/4/17					2017/18			
	Bank & Cash (b/fwd)						Bank & Cash (c/fwd)		
£ 1,825	Barclays	£ 4,357.79				£ 4,358	Barclays	£ 3,373.39	
£ 9,496	CAF Bank	£ 13,574.19				£ 13,574	CAF Bank	£ 13,821.84	
£ 3,000	CAF Gold	£ 3,001.25				£ 3,001	CAF Gold	£ 3,004.47	
£ 364	Cash	£ 46.63				£ 47	Cash	£ 338.22	
	Total		£ 20,979.86				Total		£ 20,537.92
£ 3,310	Debtors		£ 4,485.13			£ 4,485	Debtors	£ 7,442.52	
	as at 31/3/18						as at 31/3/19		
£ 3,737	Creditors		£ -			-£ 405	less bad debts	£ 244.50	
	as at 31/3/18					£ 38	less adjust 2017/18	£ 64.82	£ 7,133.20
£ 3,366	Profit for Year	£ 9,285.83							
	less Utilities costs (2016-18)	£ 7,079.70	£ 2,206.13						
£ 25,098	TOTAL		£ 27,671.12			£ 25,098	TOTAL		£ 27,671.12

West Heath Community Association

WHCA - Day Centre (Evergreen Club)							
Income & Expenditure Year ended 31st March 2019							
2017/18	INCOME			2017/18	EXPENDITURE		
£ 12,365	Meals	£ 11,820.00			Staff costs		
£ 630	add Debtors	£ 720.00					
£ 318	Taxi	£ -	£ 12,540.00	£ 2,340	Wages	£ 2,239.38	
						£ 86.40	£ 2,325.78
					Running costs		
				£ 1,243	Food	£ 1,304.53	
£ 55	Donations	£ 5.00		£ 2,226	Taxi		
£ 10	Fund Raising	£ -		£ 2,400	Admin	£ 2.00	
				£ 5,948	Rent	£ 5,405.65	£ 6,712.18
	Sundry	£ 13.00	£ 18.00				
					Sundry		
				£ 62	General Expenses	£ 52.81	£ 52.81
£ 13,378	TOTAL		£ 12,558.00	£ 14,219	TOTAL		£ 9,090.77
				-£ 841	Income over expenditure		£ 3,467.23
£ 13,378			£ 12,558.00	£ 13,378			£ 12,558.00

WHCA - Day Centre (Evergreen Club)							
Balance Sheet as at 31st March 2019							
2017/18	B/fwd 1/4/17			2017/18	Bank & Cash (c/fwd)		
	Bank & Cash (b/fwd)				Bank & Cash (c/fwd)		
£ 3,071	Bank	£ 1,529.90		£ 1,529	Bank	£ 4,406.55	
£ 92	Cash	£ 162.54	£ 1,692.44	£ 163	Cash	£ 13.12	£ 4,419.67
	less						
-£ 841	Profit (loss) for year	£ 3,467.23		£ 630	Debtors		£ 720.00
					as at 31/3/19		
	Debtors adjustment	-£ 20.00					
£ 2,322	TOTAL		£ 5,139.67	£ 2,322	TOTAL		£ 5,139.67

West Heath Community Association

WHCA Combined								
Income & Expenditure 2018/19								
2017/18	INCOME			2017/18	EXPENDITURE			
£ 76,213	Hampstead House		£ 78,869.57	£ 72,847	Hampstead House			£ 69,583.74
					Utility costs 2016-18			£ 7,079.70
						Total		£ 76,663.44
£ 13,378	Day Centre		£ 12,558.00	£ 14,219	Day Centre			£ 9,090.77
£ 89,591	TOTAL		£ 91,427.57	£ 87,067	TOTAL			£ 85,754.21
£ 2,524	Income over Expenditure		£ 5,673.36					
BALANCE SHEET AS AT 31st March 2019								
	B/fwd 2017/18				C/fwd 2018/19			
1825	HH Barclays	£ 4,357.79		4357	HH Barclays	£ 3,373.39		
9496	HH CAF Bank	£ 13,574.19		13574	HH CAF Bank	£ 13,821.84		
3000	HH CAF Gold	£ 3,001.25		3001	HH CAF Gold	£ 3,004.47		
£ 364	HH Cash	£ 46.63	£ 20,979.86	£ 47	HH Cash	£ 338.22	£ 20,537.92	
£ 3,071	Day Centre Bank	£ 1,529.90		£ 1,529	Day Centre Bank	£ 4,406.55		
£ 92	Day Centre Cash	£ 162.54	£ 1,692.44	£ 163	Day Centre Cash	£ 13.12	£ 4,419.67	
£ 17,848	Total cash & bank		£ 22,672.30	£ 22,672	Total cash & bank		£ 24,957.59	
£ 3,310	Debtors	£ 4,485.13			Debtors	£ 7,133.20		
	DC adjustment	-£ 20.00	£ 4,465.13	£ 4,748		£ 720.00	£ 7,853.20	
£ 3,738	Creditors		£ -					
	(as at 31/3/19)							
£ 2,524	Profit for year		£ 5,673.36					
£ 27,420	TOTAL		£ 32,810.79	£ 27,420	TOTAL		£ 32,810.79	

For the year ending 31 March 2019, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts;
- These accounts have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

The financial statements have been approved by the Trustees and Directors on
and signed on their behalf by:

2019

Chair: Michael Bennett

Treasurer: Michael Perry

West Heath Community Association
Financial Statement at 31st March 2019

Approval

We confirm that we have available all relevant records and information for the preparation of the financial statements for the year ending 31st March 2018.

The financial statements have been approved by the Trustees and Directors on 2019
and signed on their behalf by:

Michael Bennett
Chair
Director & Trustee Date:

Michael Perry
Treasurer
Director & Trustee Date: