

Charity registration number: 1163221

**Burbage Village Hall and Recreation
Ground Charitable Incorporated
Organisation**

Annual Report and Financial Statements

for the Year Ended 30 June 2019

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

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Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Reference and Administrative Details

Trustees	S Masey
	L Clarke
	K Jones
	H Minton
	A Fellows
	S Goodyer
Secretary	M Angell
Other Officers	L Gordon
	W Jones
	A Masey
Principal Office	Burbage Village Hall 58 - 60 Eastcourt Road Burbage Marlborough SN8 3AJ
Charity Registration Number	1163221
Independent Examiner	Sansum & Co Limited 1 Meadow View High Street Burbage SN8 3AF

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Chairs Report

Thanks are due to those individuals, Trustees, volunteers and villagers who have given so generously of their time and effort to support the charity.

During the year we have had no changes in our trustees and officers of the Burbage Village Hall committee.

The various sub-committees are led by the following:

- Finance Sally Goodyer with assistance from Wendy Jones.
- Fund-raising Helen Minton and Annie Fellows
- Maintenance Louise Clark
- Process and policy Keith Jones

A paid Bar Manager is in place and is supported by volunteers when required.

The full Burbage village hall management committee have held 8 meetings during this period, 2 of which were open to the public. Additional sub-committee meetings were held, with other communications and decisions being made via e-mail.

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 30 June 2019.

Objectives and activities

Objects and aims

The objectives of the CIO are to establish and run a village hall and recreation grounds to promote for the benefit of the inhabitants of the Administrative Parish of Burbage ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Public benefit

The charity continues to provide sporting and recreational facilities for the local community as described in objects and aims above.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Structure, governance and management

Financial instruments

Objectives and policies

The charity's activities and policies ensure that there is no significant exposure to financial risks such as credit risk, cash flow risk or liquidity risk.

The annual report was approved by the trustees of the charity on 17 October 2019 and signed on its behalf by:

.....
S Masey
Trustee

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 17 October 2019 and signed on its behalf by:

.....
S Masey
Trustee

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Independent Examiner's Report to the trustees of Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 June 2019 which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

As the charity's trustees of Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
M Sansum FCA
ICAEW

1 Meadow View
High Street
Burbage
SN8 3AF

17 October 2019

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Statement of Financial Activities for the Year Ended 30 June 2019

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:				
Donations and legacies	2	655	-	655
Charitable activities	3	17,953	-	17,953
Investment income	4	24	-	24
Total Income		18,632	-	18,632
Expenditure on:				
Raising funds		(256)	-	(256)
Charitable activities	5	(36,382)	-	(36,382)
Total Expenditure		(36,638)	-	(36,638)
Net movement in funds		(18,006)	-	(18,006)
Reconciliation of funds				
Total funds brought forward		44,703	500	45,203
Total funds carried forward	11	26,697	500	27,197
	Note	Unrestricted funds £	Restricted funds £	Total 2018 £
Income and Endowments from:				
Donations and legacies	2	215	-	215
Charitable activities	3	18,193	-	18,193
Investment income	4	19	-	19
Total Income		18,427	-	18,427
Expenditure on:				
Charitable activities	5	(17,730)	-	(17,730)
Other expenditure	6	(170)	-	(170)
Total Expenditure		(17,900)	-	(17,900)
Net movement in funds		527	-	527
Reconciliation of funds				
Total funds brought forward		44,176	500	44,676
Total funds carried forward	11	44,703	500	45,203

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2018 is shown in note 11.

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Statement of Assets and Liabilities for the Year Ended 30 June 2019

Cash funds	2017	2016
Cash and short-term deposits	27,197	45,203
	<hr/>	<hr/>
 Other monetary assets	 2017	 2016
Stocks	606	606
Debtors	45	-
	<hr/>	<hr/>
	651	606
	<hr/>	<hr/>
 Assets retained for the charity's use	 2017	 2016
Fixed assets	300,000	300,000
	<hr/>	<hr/>
 Liabilities	 2017	 2016
Other creditors	(239)	(309)
	<hr/>	<hr/>

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2019

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities Act 2011.

Basis of preparation

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation meets the definition of a public benefit entity. The accounts have been prepared on a receipts and payments basis in accordance with section 133 of the Charities Act 2011.

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context 'cash' includes cash equivalents, transactions through bank current and deposit accounts and cash accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable incorporated organisation for UK tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2019

2 Income from donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2019	2018
		£	£
Donations and legacies;			
Donations from individuals	655	655	215
	<u>655</u>	<u>655</u>	<u>215</u>

3 Income from charitable activities

	Unrestricted funds		
	General	Total	Total
	£	2019	2018
		£	£
The Village Hall	16,623	16,623	16,793
Barn Meadow	750	750	820
Red Lion Field	580	580	580
	<u>17,953</u>	<u>17,953</u>	<u>18,193</u>

4 Investment income

	Unrestricted funds		
	General	Total	Total
	£	2019	2018
		£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	24	24	19
	<u>24</u>	<u>24</u>	<u>19</u>

5 Expenditure on charitable activities

		Unrestricted funds		
		General	Total	Total
		£	2019	2018
			£	£
Staff costs		1,951	1,951	1,715
Allocated support costs		33,831	33,831	15,415
Governance costs	7	600	600	600
		<u>36,382</u>	<u>36,382</u>	<u>17,730</u>

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2019

6 Other expenditure

	Total 2019 £	Total 2018 £
Marketing and publicity	-	170
	-	170

7 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2019 £	Total 2018 £
Independent examiner fees			
Examination of the financial statements	600	600	600
	600	600	600

Burbage Village Hall and Recreation Ground Charitable Incorporated Organisation

Notes to the Financial Statements for the Year Ended 30 June 2019

8 Staff costs

The aggregate payroll costs were as follows:

	2019 £	2018 £
Staff costs during the year were:		
Wages and salaries	<u>1,951</u>	<u>1,715</u>

No employee received emoluments of more than £60,000 during the year

9 Independent examiner's remuneration

	2019 £	2018 £
Examination of the financial statements	<u>600</u>	<u>600</u>

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

11 Funds

	Balance at 1 July 2018 £	Incoming resources £	Resources expended £	Balance at 30 June 2019 £
Unrestricted funds				
General	29,703	18,632	(36,638)	11,697
Contingency reserve	<u>15,000</u>	<u>-</u>	<u>-</u>	<u>15,000</u>
Total unrestricted funds	44,703	18,632	(36,638)	26,697
Restricted funds	<u>500</u>	<u>-</u>	<u>-</u>	<u>500</u>
Total funds	<u>45,203</u>	<u>18,632</u>	<u>(36,638)</u>	<u>27,197</u>