

# St James Hill Scout Group

(A Registered Charity - No. 507987)



**St. James Hill Scout Group**  
**c/o 32 Hathaway Road.**  
**Four Oaks**  
**Sutton Coldfield**  
**West Midlands**  
**B75 5JB**

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**E-mail: pammike32@sky.com**

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## **Trustees Report for the Account Year 1<sup>st</sup> Sep 2018 - 31<sup>st</sup> Aug 2019**

The Trustees have reviewed the group's activities and its use of the premises, and these continue to meet the aims and ideals of the Scouting movement, with the full support of the executive committee. To facilitate these aims new camping equipment has been provided this year, and funds made available to all sections to purchase minor items of equipment and materials for their meeting activities.

The Scouters and their helpers continued to give considerable time to both indoor and outdoor activities. Full interest in all the Group's activities is taken by the trustees and executive committee and attend as many of the events as possible. The Group has two beaver colonies, two cub packs and a scout section, with total membership numbers of 100. Scouter strength has improved this year.

The new 25 year lease agreement being negotiated with Birmingham City Council is nearing completion, after 6 long years. A draft document has been produced and is under review by the Groups Executive Committee and BCC. It is hoped that the agreement will be completed and signed by the end of the present financial year. Grant Aid for the rent under the original lease agreement is still being received.

Fund raising is difficult due lack of response from parents and the Group is relying more and more on donations for the use of our headquarters when not used for scout meetings and events. Local community groups are being encouraged to make use of the premises.

With the use of our headquarters increasing by outside groups the facilities are being updated. This year the kitchen was completely refurbished and this was largely funded by a grant from the Sutton Coldfield Charitable Trust

The attached accounts, which show the groups finances to be in a healthy state, were examined and reviewed at a meeting of the Trustees and Executive Committee held on the 17<sup>th</sup> October and accepted at the AGM on the 14<sup>th</sup> November.

**Trustees:** Mike Stanley, David Evans

**St James' Hill Scout Group (Registered Charity-No.507987)**  
**Statement of Receipts and Payments for the Year Ended 31 August 2019**

	2019	2018
<b>RECEIPTS</b>		
<b>Subscription Income</b>		
Subscriptions	10,788.33	9,497.00
Gift Aid 17/18	1,461.14	
Gift Aid 18/19	1,563.53	
	13,813.00	9,497.00
<b>Group Fund Raising</b>		
St Georges Day	-	136.80
Fund Raising (see notes)	372.60	
	372.60	136.80
<b>Other Income</b>		
Camps & Outings	3,734.40	3,132.20
Grant Aid (Rent Rebate, see notes)	-	-
Donations Hut	3,532.50	3,568.00
Donations Mini Bus	1,184.40	908.85
Other Income (see notes)	7,831.42	1,879.50
Insurance Claim		8,322.30
Bank Interest	19.83	5.71
	16,302.55	17,816.56
<b>TOTAL RECEIPTS</b>	30,488.15	27,450.36
<b>PAYMENTS</b>		
<b>Premises</b>		
Rent/ Rates(see notes re Rent)	-	-
Electric/ Water	1,522.31	1,789.57
Building/Equipment Insurance	1,514.92	1,174.04
Building Maintenance	1,757.39	2,099.10
	4,794.62	5,062.71
<b>Group Fund Raising Expenses</b>		
	-	-
<b>Other Scout Expenses</b>		
Camps & Outings	2,397.93	3,009.85
Minibus	3,237.35	1,825.68
Scout Equipment	2,873.22	2,383.95
Capitation	4,408.40	4,210.50
Training	-	-
Sectional Petty Cash	1,154.38	1,093.85
Replacement of Stolen Items (Claim)	-	8,718.93
Special projects	10,464.88	2,276.30
	24,536.16	23,519.06
<b>TOTAL EXPENDITURE</b>	29,330.78	28,581.77
(Deficit) / Surplus for the Year	1,157.37	(1,131.41)
Opening Cash Balance	7,302.74	8,434.15
Transfer from Reserve Account	2,000.00	
Transfer to Resevre Account	-2,000.00	
<b>Closing Cash Balance</b>	8,460.11	7,302.74
<b>Emergency Reserve and Sectional Accounts</b>		
Emergency Reserve Account	11,084.37	11064.31
Sectional Accounts	69.59	142.36
<b>Total Balances</b>	19,614.07	18509.41



# **St James Hill Scout Group**

## **Notes to Statement of Receipts/ Expenditure for the 12 Months Ended 31<sup>st</sup> August 2019**

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1. Where possible figures for the year ending 31<sup>st</sup> August 2018 have been shown for comparison.
2. Total income and expenditure are again high this year. This is due to the installation of a security alarm system and the refurbishment of the kitchen. Both of these projects have been supported by a grant of £9860 from the Sutton Coldfield Charitable Trust (SCCT). The final costs for the kitchen refurbishment are still to be finalised.

### **Income**

3. Subscriptions show an increase on last year due to an increase in membership. The subscription rate has been has not been increased over the last few years and is to be kept at the same level for the year 2019/2020.
4. There is a small increase in Gift Aid over last year. This could have been a lot higher if all parents/guardians that pay tax had signed the Gift Aid form.
5. The main increase in income is due to the monies received from SCCT.

### **Expenditure**

6. Mini Bus – A considerable increase in last year, was due to MOT repairs costing £1636.
7. Equipment – Major items of equipment purchased were tents, camp tables and raft barrels costing £2135. Within this heading items such as badges, small items of equipment used by sections, Group Scarves and HQ access keys for scouters, costs totalling approximately £730. During this year including expenses from sectional accounts over £350 was spent on the purchase of badges
8. Special Projects - These include costs in association with the installation of BT Internet £1280, installation of the CCTV and alarm systems £2570 and kitchen refurbishment costs £4160. (Note the last two items have been reimbursed through the SCCT grant)
9. Birmingham City Council are still, through the Youth Service, providing Grant Aid with regard to our rent of £1500 per year, and it is expected that this will continue until the lease, which lapsed in September 2015, has been renegotiated, completed and a new contract signed.
10. We have a healthy overall total cash balance of over £19800 and it is the intention of the Trustees and the Executive committee that this should be maintained and if possible raised. This is necessary in order to be prepared for any costs in connection with the renegotiation of the lease and transfer of trusteeship to the Scout Association. Unforeseen future building maintenance costs. The purchase of large items of equipment, so that a full programme of Scouting can be provided for the Beavers, Cubs and Scouts of our Group.





# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

St James Hill Scout Group

On accounts for the year  
ended

31<sup>st</sup> August 2019

Charity no  
(if any)

507987

Set out on pages

Attached Pages- Accounts Statement, Account Notes and Budget for 2018/19

Respective responsibilities  
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/10/19

Name:

Leigh Goodwin

Relevant professional  
qualification(s) or body (if  
any):

Chartered Accountant  
ACA

Address:

6 Parkside Court, Greenhough Road  
Lichfield, WS13 7UA