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The Separated Child Foundation

(A Charity, founded in 2007)

Trustees Annual Report and Financial Statements

For the year ended 30 June 2019

Charity number 1120669

Company number 6270575

The Separated Child Foundation (1120669)

Trustees Annual Report and Financial Statements for the year ended 30 June 2019

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The Separated Child Foundation (1120669)

Trustees Annual Report and Financial Statements for the year ended 30 June 2019

Introduction

The Trustees present their report and unaudited financial statements for the year ended 30 June 2019.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's governing document, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP) issued in March 2005.

Reference and Administrative information

Charity name:	The Separated Child Foundation
Charity registration number:	1120669
Company registration number:	6270575
Registered Office:	84 Cromwell Road London SW19 8NA

Trustees

Mark Friend	(Chair)
Gloria Abramoff	(Chair of Communications Committee)
Sarah Galindo – Castro MBE	Resigned 13 th September 2019
Angela Gluck	
Michael Marx FCA	(Treasurer)
Arnaud Vervoitte	
Rachel Ouseley	(Secretary)

Patrons

Lord (Alfred) Dubs has held key positions in local and national government, and in several influential organisations. He was Labour MP (1979-87), Director of the Refugee Council (1988-95) and since 1994 a Labour life peer, Baron Dubs of Battersea. A child refugee fleeing Nazism, he champions the rights of unaccompanied refugee children; he successfully introduced an amendment to the Immigration Act 2016 to offer them safe passage to Britain during the refugee crisis.

Ama Ata Aidoo, a playwright, poet and novelist, has won many literary awards, including the 1992 Commonwealth Writers Prize for her novel *Changes*. Her writing particularly deals with the tension between Western and African world views. Many of her protagonists are women who defy stereotypical female roles. Ama Ata has spent a great deal of time lecturing in Africa, Europe and North America.

Anthony Julius is a prominent British lawyer and academic. He is Deputy Chairman of the law firm Mishcon de Reya.

The Baroness Neuberger DBE is a rabbi and social reformer, and in the period 1997-2004 she was chief executive of the King's Fund. Julia Neuberger was created a life peer in 2004 and in 2007 was appointed chair of the Commission on the Future of Volunteering. Her publications include *The Moral State We're In* (2005).

Jonathan Ross OBE is a film critic, chat show host and presenter of television and radio. His Queen's Birthday Honour in 2005 was given for services to broadcasting and he has also received awards from the entertainment industry, including BAFTA three times for television entertainment performance and, in 2008, the Sony Gold Award 'Music Radio Personality of the Year'

Bankers

CAF Bank

25 Kings Hill Avenue

Kings Hill

West Malling

Kent ME19 4JQ

Chair's Review

We have made substantial progress this year as we re-position the Separated Child Foundation for new challenges and opportunities. Over the past year we have increased our distribution of arrival and sleep packs to separated child refugees arriving in the UK with nothing and have also been able to recruit Richard Hammond as Chief Executive to drive forward projects that will support more separated children across the UK.

The Separated Child Foundation exists to offer emotional, social, financial and physical support to separated children and young people in Britain who are asylum seekers or refugees. The children we support arrive here alone, because their parents have been killed, imprisoned or otherwise are unable to leave. Many come from Eritrea, which has been condemned by the UN for gross human rights violations; others came from war torn countries including Sudan, Afghanistan, Iraq and Syria. They arrive with nothing, having fled their homeland because of war, terror or persecution.

The demand for our services is increasing. For example, demand for our arrival packs has increased by 36% on last year and demand for sleep packs has increased by 49%. I am delighted to report that due to the generosity of our donors and the unstinting hard work of our volunteers, we were able to meet this increased demand and we would like to extend our gratitude to all those who contributed to our work.

With the introduction of Richard Hammond, our new Chief Executive, we have ambitious plans for The Separated Child Foundation to support more separated children. Over the next year we plan to grow income through diversifying our income streams which will allow us to explore and implement new projects that separated child refugees tell us they need.

On behalf of the Board of Trustees, thank you to everyone who has contributed to the very real difference The Separated Child Foundation has made to the lives of the vulnerable separated children we support. Our work is only possible thanks to the generosity of donors, volunteers and trustees

Mark Friend

Chair of Trustees

Objectives and Activities

Background

The Separated Child Foundation was set up in memory of Ester Gluck who was born in 1982 and who died in 2006 at the age of 24. Compassionate and creative, Ester was deeply committed to working for the benefit of refugees and people seeking asylum. In particular, she cared about the needs of young refugees, especially those who have become separated from their parents and close family.

Charitable objectives and aims

The Separated Child Foundation has two aims:

- to offer emotional, social, financial and physical support to separated children and young people, either directly or indirectly through their carers
- to engage in educational activities that raise awareness of the needs of separated children and young people, and of refugees and people seeking asylum more generally, and that encourage positive responses to them.

Key Activities 2018/19

Recruiting a Chief Executive

The Separated Child Foundation has been run by the Board of Trustees with the support of volunteers and a self-employed youth worker. In 2018/19 we recruited our first part time Chief Executive to lead the organisation and drive the growth required to enable the charity to maximise our support for separated children. Richard Hammond commenced his role in March 2019.

Arrival Packs

In 2018/19, demand for our arrival packs increased by over 30% on the previous year and in this year we distributed 1741 arrival packs nationally. When separated children and young people arrive in Britain, it is almost always at the end of a difficult, demanding and often dangerous journey, and they lack even the most basic necessities of life. 'Arrival packs' are duffle bags containing toiletries, a towel, underwear and warm and waterproof clothing. Our Arrival Packs project is proving to be very effective: for the separated children and young people who have already received one from us, it has made an important difference to their everyday life.

Sleep Packs

Demand for sleep packs has increased by nearly 50% on the previous year and in 2018/19 we distributed 1527 sleep packs across the country. Invariably separated children arrive in Britain after a torturous journey, often walking in groups at night, sleeping during the day and taking turns to keep watch. To help them adjust from their often completely nocturnal life, in July 2016 we created Sleep Packs for the children, each of which contains a lavender pouch, a sleep mask, ear plugs, a nightlight and a 'Sweet Dreams' card.

Club Class

'Club Class' is a cross between a club and a class: a weekly educational, social and cultural programme for up to 30 separated young people aged 14-18 that includes refreshments and supper and pays the participants' travel expenses. It is accommodated at the Refugee Council Children's Section in Croydon, London.

Throughout the year, Club Class offers a range of activities to teach arts, life skills, help young refugees improve their English and to provide homework support.

Promoting Issues related to Separated Children

We have used social media to raise issues around the welfare and the needs of separated children in the UK and to promote our work.

Future plans

Growing income

In order to grow our ability to help and support more separated children, we recognise that we need to grow and diversify our income base. In 2019/20 we will develop our case for support and expand our capacity to make applications to grant making trusts and foundations. We will also explore our connections with a view to developing a major donor programme. Finally, we plan to launch a social media campaign to share our work, the plight of separated children and acquire new individual supporters.

Giving separated children a voice

There is a great need for projects that enable and empower separated children to tell their stories and to reflect on their experiences, needs and hopes in order to make their views and voices heard in the wider society.

In 2019/20 we plan to explore further a 'Children's Voices' online campaign with four objectives:

- to give separated children a voice and help change public perception through sharing short snippets of their experience in their own words;
- to raise our online profile through social media;
- to grow our social media fan base;
- to acquire new active supporters.

Launching our new website

Our current website was in need of updating and did not allow the functionality we needed in terms of a donation platform and video embedding. Early in 2019/20 we developed and launched a new website to form the basis for growth.

Developing capacity

We have identified two new posts that will add capacity and bring further expertise to the organisation. Their appointment is dependent on our ability to attract new income. A Packs Co-

ordinator to manage the sourcing, production and distribution of our arrival and sleep packs will enable us to meet the increasing demand for these packs. A Programme Manager with a strong background in the sector will bring additional expertise and the capacity to research the unmet needs of separated children and develop new services to benefit them.

We also plan to build capacity through recruiting volunteers into key roles throughout the organisation. We will develop volunteer role descriptions and launch a recruitment drive to recruit the right volunteers.

Developing new work with separated children

There are a number of programmes of new work for separated children which we are considering which will grow our reach and enable us to support more children:

Expanding Club Class

Given the success of our weekly Club Class in Croydon we are working towards extending this kind of provision to other places where there would be courses in language, sport, life skills and citizenship, as well as informal advice and counselling, and invaluable opportunities for company, meetings and friendship.

Befriending scheme

We would also like to explore a befriending scheme with volunteer adults connecting with and supporting (in the style of an aunt, uncle or godparent) separated young people over the age of 16, offering friendship and invitations for meals and outings.

Summer programmes and days out

We would like to explore developing training courses, sports and games, educational activities and programmes, outings and day trips, residential courses and short holidays for separated children to help them to become settled in their new home.

The Place

Our biggest ambition is for 'The Place'. This would be hub of our own to offer education, advice and support more freely, every single day of the year. We recognise this is likely to be some way into the future.

Financial review

The charity presently has limited financial resources. Principal funding is raised from individual donations and from sponsored or communal events. The charity is seeking to expand its funding base by applying for funds or grants from established charitable foundations and trusts.

The Income and Expenditure Account shows total Incoming Resources during the year amounting to £53,766 (2017/18 - £33,848). Resources Expended amount to £87,948 (2017/18 - £32,341), leaving a net deficit of £34,182 (2017/18 - £1,507 surplus). Total Net Assets at the year-end amounted to £61,658 (2018/19 - £95,840). Principal sources of funding continue to be private donations, grants from charitable trusts and income from fundraising events.

Reserves policy

Our cash reserves as at 30th June 2019 amounted to £66,107, representing unrestricted funds made up of Unrestricted Funds. The Trustees have agreed a policy of holding three to six months of the coming year annual expenditure by way of cash reserve. This is designed to mitigate the risk of reducing our services to separated children should we find ourselves at risk of a deficit position. This policy will be reviewed annually by the Board of Trustees.

It is estimated that our current plans will cost £120,000 in 2019/20 so it is prudent for us to carry over £66,107 into the new financial year relating to 6 months expenditure.

Structure, Governance and Management

Governing document

The organisation is a charity and a company limited by guarantee, incorporated on 6 June 2007 and registered as a charity on 24 August 2007. The charity was established under a Memorandum of Association which established its objects and powers, and is governed under its Articles of Association. In the event of it being wound up members are required to contribute an amount not exceeding £1.

Trustees Induction and Training

The Trustees have undertaken background research with regard to the subject of the asylum system as far as it pertains to children and young adults. Certain of the Trustees have attended seminars run by the Refugee Council.

Risk Management

The Trustees will limit expenditure to the funds available to them from time to time. It has no present intention to borrow any monies. Internal control risks are minimized by the implementation of procedures for authorization of all transactions and projects. Key risks are discussed at Board Meetings.

Organisational Structure

The Trustees meet bi-monthly and are responsible for the strategic policy and direction of the charity. The Secretary also attends these meetings but has no voting rights. A scheme of delegation to an individual Trustee is implemented when individual charity policies are implemented.

Public Benefit

The Trustees, having considered section 4 of the Charities Act 2006, have satisfied themselves that they have complied with the duty to have regard to the Public Benefit guidance published by the Charity Commission. The Activities and Achievements of The Separated Child Foundation are outlined in this Report and the Trustees believe, demonstrate that The Separated Child Foundation is providing public benefit. The Trustees seek to benefit primarily those separated children within the UK, wherever they reside.

Responsibilities of the Trustees

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial period. In preparing those financial statements, the Trustees should follow best practice and:

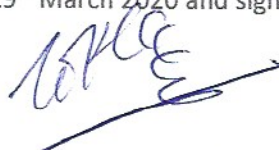
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking steps for the prevention and detection of fraud and other regularities. The Trustees who served during the period under review and up to the date of this report are set out on page 2.

Audit

Under the Charities Act 2006, an exemption is provided for an audit, since the annual turnover of The Separated Child Foundation is less than £500,000. Accordingly, in interests of cash flow preservation, the Trustees have not appointed an auditor but have appointed an Independent examiner.

Approved by the Trustees on 19th March 2020 and signed on their behalf by:
M H Marx FCA (Treasurer)



INDEPENDENT EXAMINER'S UNQUALIFIED REPORT

CHARITABLE COMPANY

Independent Examiner's Report to the Trustees of The Separated Child Foundation

I report to the trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of The Separated Child Foundation ('the charitable company') for the year ended 30th June 2019 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of charitable company you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act') and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view which is not a matter considered as part of an independent examination; or

- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Kartik Shah ACA (ICAEW)

Kajaine Accountants Limited
Chartered Accountants
42 – 46 Station Road
Edgware
Middlesex
HA8 7AB

6th March 2020

The Separated Child Foundation - Financial Statements for the year ended 30 June 2019

Income and Expenditure Account

		Restricted Funds	Unrestricted Funds	Total	Total
	Notes	2019 £	2019 £	2019 £	2018 £
Incoming resources					
Incoming resources from generated funds:-					
Voluntary income	7	-	53,693	53,693	33,807
Investment income	7	-	73	73	41
Total incoming resources		-	53,766	53,766	33,848
Resources expended					
Cost of generating voluntary income:-					
Charitable activities	5	-	87,948	87,948	32,341
Total resources expended		-	87,948	87,948	32,341
Net Inflow (outflow) movement in funds		-	(34,182)	(34,182)	1,507
Funds brought forward		-	95,840	95,840	94,333
Funds carried forward		-	61,658	61,658	95,840

Continuing Operations

All of the incoming resources and resources expended derive from continuing activities.

Total Recognised Gains and Losses

The Centre has no recognised gains or losses other than the above movement in funds for the above financial year.

The notes on pages 14 - 16 form part of these accounts.

The Separated Child Foundation

Balance Sheet as at 30 June 2019

	Note	£ 2019	£ 2018
Current Assets			
Cash at bank		66,107	98,587
Prepayments		500	100
Total current assets		<u>66,607</u>	<u>98,687</u>
Current Liabilities			
Creditors – within 1 year	4	4,949	2,847
Total current assets		<u>4,949</u>	<u>2,847</u>
Total net assets		<u>61,658</u>	<u>95,840</u>
Funds:			
Unrestricted funds	6	61,658	95,840
Restricted funds		-	-
Total Funds		<u>61,658</u>	<u>95,840</u>

These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small entities.

For the year ended 30 June 2019, the company was entitled to exemption under section 477 of the Companies Act 2006. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibility for:

- 1) Ensuring the company keeps accounting records which comply with the Companies Act 2006;
- 2) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and its profit or loss in accordance with the Companies Act 2006, and which have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on its behalf by:

M H Marx FCA, (Treasurer)

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees and directors in furtherance of the general objectives of the charity.
- Designated funds, where appropriate, are unrestricted funds earmarked by the trustees and directors for particular purposes.
- Restricted funds, where appropriate, are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied, when appropriate, to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognized when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

2. Trustees' Remuneration and Related Party Transactions

No Trustees received any remuneration during the year.

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

3. Restricted Funds

There were no Restricted Funds at the beginning, end or during the year

4. Creditors

	2019	2018
	£	£
Accruals	4,949	2,847

5. Charitable Activities

The expenditure for the year relates to costs in connection with the Arrival Packs, Sleep Packs, Club Class and sundry costs.

Charitable activities	Activities undertaken directly	Support cost	Total 2019	Total 2018
	£	£	£	£
Arrival packs	58,431	0	58,431	16,591
Sleep packs	6,963	0	6,963	4,518
Club class	2,700	0	2,700	4,139
Fundraising/ management	19,854	0	19,854	7,093
Total charitable activities	87,948	0	87,948	32,341

6. Net Assets by Funds

	Total 2019 £	Total 2018 £
Current assets	66,607	98,687
Creditors: Amounts falling due within one year	(4,949)	(2,847)
Net Assets	61,658	95,840

7. Incoming Resources

Incoming resources from generated funds	Total 2019 £	Total 2018 £
Voluntary income		
Donations	53,693	33,807
	<u>53,693</u>	<u>33,807</u>
Investment income		
Interest	73	41
	<u>73</u>	<u>41</u>
Total incoming resources	53,766	33,848

8. Analysis of Funds

	At 30 June 2018 £	Incoming Resources £	Resources Expended £	At 30 June 2019 £
Unrestricted Income Funds	95,840	53,766	87,948	61,658