



Trustees' Annual Report for the period

From	29 / 10 / 2018			To	31 / 07 / 2019		
	Day	Month	Year		Day	Month	Year

Section A Reference and administration details

Charity name

Society for the Study of Sound and Music in Games

Other names charity is known by

SSSMG

Registered charity number (if any)

1180483

Charity's principal address

SSSMG, UNIVERSITY OF CHICHESTER

BOGNOR REGIS CAMPUS, UPPER BOGNOR ROAD

BOGNOR REGIS

Postcode

PO21 1HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr MARK SWEENEY	Executive Director		Founder & Board
2	Prof STEPHEN JOHN XAVIER BAYSTED	Editor-in-chief		Board
3	Dr TIMOTHY RICHARD DAVID SUMMERS	Associate Editor		Board
4	Dr MICHAEL LEE AUSTIN	Secretary		Board
5	Dr ELIZABETH JESSYN MEDINA-GRAY	Associate Editor		Board
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Dr MARK SWEENEY

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To build an extensive and diverse body of knowledge for the advancement of the understanding of, and education in, music and sound in games, for the public benefit; in particular, but not exclusively, by the dissemination of the latest scholarly research.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our main activity is the development and launch of a new scholarly journal (Journal of Sound and Music in Games) in partnership with the University of California Press; the first issue was published in February 2020. Other activities focus on engaging the community and facilitating collaboration via our website, which provides networking, event information and bibliographic information for members.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main achievements and activities this financial year include registering the Society as a charity, signing a contract with the University of California Press (UCP) to launch the Journal of Sound and Music in Games, which is owned by the Society, and undertaking preparatory work to publish the first issue in early 2020. The agreement with UCP will provide the Society with a royalty revenue stream with which we will cover operating expenses and fund further activities in the future in line with our charitable goals.

In addition to establishing the Society as a registered charity, this year we have undertaken foundational work to put in place a range of policies and facilities for the good governance of the organisation. Key policies formally adopted by the Trustees and Executive Committee include a Code of Conduct and Financial Management Policy. We are also working on updating and expanding on the current Privacy Policy.

Section E

Financial review

Brief statement of the charity's policy on reserves

As part of our Financial Management Policy, we have agreed to establish a small reserve as soon as we begin to generate income.

Details of any funds materially in deficit

The Director, Mark Sweeney, has paid for the initial start-up costs to establish the Society as a charity and to setup and maintain the website. The Trustees have agreed to refund these costs as and when the Society is in a position to do so, but it is clear that it is effectively an unenforceable loan with no interest or expiry date.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Mark Sweeney</i>	<i>Tim Summers</i>
Full name(s)	Mark Sweeney	Tim Summers
Position (eg Secretary, Chair, etc)	Director	Associate Editor

Date



CHARITY COMMISSION
FOR ENGLAND AND WALES

Society for the Study of Sound and Music in Games

1180483

Receipts and payments accounts

CC16a

For the period
from

29/10/2018

To

31/07/2019

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
Trustee Expenses: Consultantancy	930	-	-	930	-
Trustee Expenses: Website	47	-	-	47	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	977	-	-	977	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	977	-	-	977	-
Net of receipts/(payments)	- 977	-	-	- 977	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 977	-	-	- 977	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities				
	Unenforceable interest free loan to cover setup costs from Mark Sweeney (Trustee & Director)		977	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
	Signature	Print Name	Date of approval	
	Mark Sweeney	Mark Sweeney	21/03/2020	
	Tim Summers	Tim Summers	21/03/2020	