

**TRUSTEES' ANNUAL REPORT AND ACCOUNTS  
FOR THE PAROCHIAL CHURCH COUNCIL OF ST LEONARD'S PARISH,  
HYTHE**



**Aims and purposes**

The Parochial Church Council (PCC) of the parish of St. Leonard has the responsibility of co-operating with the incumbent, the Reverend Andrew Sweeney to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is responsible for the maintenance of the two churches of the parish, St. Leonard's and Holy Cross, and for the Parish contribution, agreed by the Joint Council, to the St. Michael's Methodist Anglican Church Centre (StMMACC).

**Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve all those who live within the parish. Our services and worship put faith into practice through sacrament, prayer and scripture.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- i) worship and prayer, and the development of spirituality through study and discussion
- ii) provision of pastoral care for people living in the parish
- iii) missionary and outreach work

To facilitate this work, it is important that we maintain the fabric of the churches in the Parish.

## **Achievements and Performance**

### ***Worship and Prayer***

The PCC is keen to offer a range of services throughout the parish that our community find both beneficial and spiritually fulfilling. Eucharist is central to our worship in the form of Sung Eucharist with choir at St. Leonard's, the Holy Communion service at Holy Cross, along with the quieter, more intimate said Holy Communion services. In addition to these, Sunday morning worship services of varying character are held at Holy Cross and at StMMACC, where Holy Communion is celebrated once a month. There is full choral evensong at St. Leonard's each Sunday. There are also weekday services throughout the parish.

All are welcome to attend our regular services. At present, there are 123 parishioners on the Church Electoral Roll. The average weekly attendance for the whole parish, counted during October, was 97 adults and 14 children under 16 but this number increased at festivals. For example, St. Leonard's was full to capacity for the Crib service held on Christmas Eve.

The membership of the boys' and girls' choirs continues to grow, some 37 in total at present and involvement of young people in the life of the church is strengthened through this.

There have been 16 baptisms, 5 weddings and 5 funerals held in the parish through the year in addition to our regular services. There have also been 9 funerals conducted on behalf of the Parish at crematoria and cemeteries.

St. Leonard's church remains open throughout the day, all year round, for any who wish to come in for private prayer or just to enjoy its peace and quietness. During the summer months, there are also, where possible, stewards on duty to welcome the many visitors to the church. The Crypt continues to be an ever-popular draw for visitors to Hythe and is manned by a committed team of volunteers.

### ***Deanery Synod***

Two members of the PCC sit on the Deanery Synod. This provides the PCC with an important link between the parish and the wider diocesan structures.

### ***Pastoral Care***

The Pastoral and Healing Team of the parish, in liaison with the clergy, ensure that all those who are unable to attend church because of age or ill health are visited and given communion, if they so wish, either in their own homes or in hospital. This provides an essential link with church life for the aged and infirm. Healing and wholeness services take place on a monthly basis either at St Leonard's or Holy Cross.

### ***Mission and Evangelism***

During 2019 we raised £1,354 which was distributed between our charities; Pilgrims Hospice, the local Dementia Forum, a local refugee initiative and the “Toilet Twinning” charity. With this we were able to twin the three toilets at St Leonard’s and Holy Cross with toilets in Bangladesh, Malawi and the Democratic Republic of Congo

Our monthly Parish Review is distributed widely in the community and is always available at the back of each church.

The clergy maintain a strong link with Hythe Bay C. of E. Primary School and hold weekly assemblies there. The school holds its end of term, Harvest and Christmas services in St. Leonard’s and 4 ‘church days’ are held each year. Through these the children become familiar and comfortable with the church and begin to learn that the church is part of their town and for them to use.

There are ever stronger links between Palmarsh School and Holy Cross Church. The school holds end of term services in Holy Cross church along with their Harvest festival and Christingle services. A weekly ‘after school club’ for children in Palmarsh School continues to be a very popular activity.

### ***Parish Office***

In 2019 the parish office was moved from the Parvis to a town centre location at 18, Prospect Road. There were a number of reasons for this venture including the need for safe office space avoiding the treacherous access to the Parvis and allowing the curate to have access to the parish office.

### ***Ecumenical Relationships***

Churches Together in Hythe and Saltwood continues to flourish with a number of events being held including the Good Friday Walk of witness. The Parish continues to work closely with other denominations in Hythe to promote the Christian message in the town.

The Hythe Anglican-Methodist Joint Council continues its work to maintain the joint use of the St. Michael’s Methodist Anglican Church Centre established when St. Michael’s was closed at the end of September, 2011. The Joint Sharing Agreement is regularly reviewed and discussion continues as to how best to meet the needs of the flourishing congregation at St Michael’s which now has regular members of both Methodist and Anglican affiliation and some newer members who do not specifically identify with a denomination..

### ***Financial Review***

Total receipts on unrestricted funds were £111,723 of which £1,362 was a gain on investments relating to the Martello Drive Fund. In addition, restricted income of £17,747 was also received and is detailed in the financial statements.

Planned giving through banker’s orders and weekly envelopes was £54,425 (£56,014 in 2018) while the plate collections at services totalled £9,878 (£10,201 in 2018).

The total expenditure for the year was £145,407 of which £139,307 was from current unrestricted funds.

A chamber pipe organ was purchased during the year for £12,000 and is recorded as fixed assets. The majority of the cost of this was met by donations.

The parish share as assessed by the Diocese of Canterbury was £84,637. The parish paid £64,000 of this leaving arrears for the year of £20,637 and ongoing arrears of £102,306.

### ***Reserves Policy***

Most of the parish reserves are unrestricted. Expenditure on the fabric of St Leonards Church requires a request for funding from the Friends of St Leonards, a separate and independent charity. At the end of the year £32,974 remained from a legacy received in 2018 and is unrestricted. There are further funds designated by the PCC for the upkeep of a residential property owned by the parish but which can be used for general purposes if the PCC sees fit. The restricted and unrestricted funds deposited with the bank totalled £45,793 as at 31 December. In addition, there are long term investments held with CBF Church of England funds totalling £7,436.

### ***Volunteers***

Our large team of volunteers is what makes the church function. These include members of the PCC, servers, church cleaners, sides persons, choir members, bell ringers, coffee makers, flower arrangers, churchyard maintenance workers and many others, all of whom add up to a band of helpers who willingly give their time for the good of our church community. A successful celebratory party, where all our volunteers were invited and thanked, was held on the evening of 9<sup>th</sup> November being the Saturday closest to St Leonard's day itself. However, this report enables us to offer heartfelt thanks to each one of them.

### ***Structure, governance and management***

The method of appointment of PCC members is set out in the Church Representation Rules. Here in the parish of St. Leonard the membership of the PCC consists of the Priest in Charge, associate and assistant clergy, the churchwardens, the reader, members of the deanery synod and members who are elected by those of the congregation who are on the electoral roll of the parish. All who are members of our congregation are encouraged to register on the electoral roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including decisions about how funds of the PCC are to be spent.

The full PCC meets ten times during the year with an average level of attendance of 70%. Committees of the PCC are the Standing and Finance and Crypt. They are all responsible to the PCC and report back to it regularly. The Anglican-Methodist Joint Council also provides regular reports to the PCC.

The parish and PCC take the issue of safeguarding very seriously and our safeguarding officer, Marilyn Johnson, has continued to promote safeguarding training throughout the parish ensuring that all who require training are able to access stage 1 and stage 2 training.

### ***Administrative Information***

The Parish of St. Leonard is part of the Canterbury Diocese within the Church of England. The correspondence address is The Vicarage, Oak Walk, Hythe, Kent CT21 5DN.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and was registered as a charity (No 1144695) on 16 November 2011.

PCC members who have served from March 2017 until the date this report was approved are:

*Ex officio members:*

Incumbent: The Reverend Andrew Sweeney  
The Reverend Louise Seear  
The Reverend Pru Dulley

Wardens: Pat Chipping  
Gill Cox

Mike Cox                      Lay Reader

Brian Bishop                  Deanery Synod and Treasurer  
Nettie Wren                    Deanery Synod

*Elected members:*

Berkeley Hill	Elected 2017-20
Roger Taylor	Elected 2017-20
John Wren	Elected 2017-20
Gillian Bastow	Elected 2018-2021
Alison Brett	Elected 2018-2021
David Fifield	Elected 2018-2021
Martin Owen	Elected 2018-2021
Jane Spencer	Elected 2018-2021
Joan Devenny	Elected 2019-2022
Marilyn Johnson	Elected 2019-2022
Derek Maynard	Elected 2019-2022

*PCC Secretary:* ,

Christine Blackman



**THE PAROCHIAL CHURCH COUNCIL OF ST. LEONARD, HYTHE**

**STATEMENT OF FINANCIAL ACTIVITIES**

for the year ended 31st December 2019

	Note	Unrestricted Funds	Restricted Funds	2019	2018
<b>Income and Expenditure</b>					
<b>Incoming Resources</b>					
Incoming resources from donors	2(a)	81,405	2,905	84,310	82,651
Other voluntary incoming resources	2(b)	3,046	13,479	16,525	84,361
Incoming resources from operating activities:-					
- to further the Council's objects	2(c)	16,106	0	16,106	16,960
- to generate funds	2(cii)	1,696	1,354	3,050	4,600
Trading receipts	2(d)	8,040	0	8,040	7,960
Income from Investments	2(e)	68	9	77	35
Other incoming resources	2(f)	0	0	0	0
<b>Total incoming resources</b>		<b>110,361</b>	<b>17,747</b>	<b>128,108</b>	<b>196,567</b>
<b>Resources Expended</b>					
Grants	3(a)	0	1,374	1,374	3,496
Support Costs	3(b)	0	0	0	0
Relating to the Work of the Church	3(c)	130,833	4,726	135,559	233,664
Church Management & Admin.	3(d)	7,702	0	7,702	4,758
Vergers House	3(e)	758	0	758	607
Other Resources Expended	3 (f)	14	0	14	0
<b>Total resources used</b>		<b>139,307</b>	<b>6,100</b>	<b>145,407</b>	<b>242,525</b>
<b>Net (outgoing)/incoming resources for the year</b>		<b>-28,946</b>	<b>11,647</b>	<b>-17,299</b>	<b>-45,958</b>
<b>Other recognised gains and losses</b>					
Gains/Losses(-) on investments		1,362		1,362	109
<b>Net Movement in Funds</b>		<b>-27,584</b>	<b>11,647</b>	<b>-15,937</b>	<b>-45,849</b>
Balances Brought Forward at 1st January, 2019 (2018)		307,068	51,008	358,076	403,925
To Correct Previous		44,155	-44,155	0	0
<b>Balances Carried Forward at 31st December, 2019 (2018)</b>		<b>323,639</b>	<b>18,500</b>	<b>342,139</b>	<b>358,076</b>

The notes on pages 8 to 13 form part of these accounts.

**THE PAROCHIAL CHURCH COUNCIL OF ST. LEONARD, HYTHE**

**BALANCE SHEET**  
at 31st December, 2019

	Note	2019	2018
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	5	391,636	382,480
Investments	6	<u>7,436</u>	<u>6,075</u>
		399,072	388,555
<b>Current Assets</b>			
Cash at Bank		42,072	54,805
Other Debtors - Income Tax recoverable		5,479	4,200
GASDS Recoverable		565	950
VAT Recoverable		0	534
Magazine Sales		<u>0</u>	<u>16</u>
		48,116	60,505
<b>Liabilities: Amounts falling due within one year</b>			
Parish Share		102,306	81,669
Insurance Premium Instalments		2,508	2,440
Sundry creditors		<u>235</u>	<u>6,875</u>
		105,049	90,984
Net current (liabilities) / assets		<u>-56,933.00</u>	<u>-30,479</u>
<b>NET ASSETS</b>		<b><u>342,139</u></b>	<b><u>358,076</u></b>
<b>Represented By</b>			
Restricted	8	18,500	51,008
Unrestricted	9	323,639	307,068
		<u>342,139</u>	<u>358,076</u>

Approved by the Parochial Church Council on 25th February 2020 and signed on its behalf by:

.....  
Rev A J Sweeney (Priest in Charge)

.....  
Dr P M Chipping (Churchwarden)

The notes on pages 8 to 13 form part of these accounts.



**THE PAROCHIAL CHURCH COUNCIL OF ST. LEONARD, HYTHE**

**NOTES TO THE FINANCIAL STATEMENTS**

for the year ended 31st December, 2019

**NOTE 1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of freehold property and investment assets, which are shown at market value.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, asset and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Incoming Resources**

**Voluntary income and capital sources**

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant or gift aid is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised as a result of specific fund raising events are accounted for gross.

Sales of books and guides are accounted for gross.

**Other ordinary income**

Rental income from the letting of church premises is recognised when the rental is due.

**Income from investments**

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

**Gains and losses on investments**

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investment on 31st December.

**Resources used**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

**Activities directly relating to the work of the Church**

The diocesan quota is accounted for when payable. Any quota unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

**Fixed Assets**

**Consecrated land and buildings and movable church furnishings**

Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

**Steinway Performance Piano**

The Steinway piano is depreciated on a straight line basis over 20 years.

**Other fixtures, fittings and office equipment**

Equipment used within the church premises is depreciated on a straight line basis over 4 years.

**Investments**

Investments are valued at market value at 31st December.

**Current assets**

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short term deposits include cash held on deposit with CBF Church of England Funds or at the bank.

**THE PAROCHIAL CHURCH COUNCIL OF ST. LEONARD, HYTHE**

**NOTES TO THE FINANCIAL ACCOUNTS**  
for the year ended 31st December, 2019 (continued)

<b>NOTE 2. INCOME</b>	Unrestricted Funds	Restricted Funds	2019	2018
<i>2(a) Incoming resources from donors</i>				
<i>Planned giving:</i>				
Gift Aid declarations	50,575		50,575	50,884
Inc. Tax recovered on gift aid	10,319		10,319	8,111
Income tax to be reclaimed	2,574	2,905	5,479	4,200
Non Gift Aid giving	3,850		3,850	5,130
Collections (open plate) at all services	9,878		9,878	10,201
Gift Aid Small Donations Scheme	1,911		1,911	1,207
GASDS to be reclaimed	565		565	950
Sundry Donations	1,733		1,733	1,968
	<b>81,405</b>	<b>2,905</b>	<b>84,310</b>	<b>82,651</b>
 <i>2(b) Other voluntary incoming resources</i>				
Donations, appeals	1,603	120	1,723	9,573
Donations for Chamber Organ		11,720	11,720	0
Inc Tax Recovered on gift aid for donations			0	1,401
Inc Tax to be recovered on donations			0	0
Legacies	200		200	33,624
Grants	1,000	1,639	2,639	17,845
Reclaimed VAT	196	0	196	19,805
Refunds	47		47	2,113
	<b>3,046</b>	<b>13,479</b>	<b>16,525</b>	<b>84,361</b>
 <i>2(c) Incoming resources from operating activities to further the Council's objects</i>				
Bible Reading Fellowship subs	97		97	95
Magazines/Books Sales	1,883		1,883	2,126
Fees	2,921		2,921	4,185
Evangelism/Retreats			0	0
Crypt	11,205		11,205	10,554
	<b>16,106</b>	<b>0</b>	<b>16,106</b>	<b>16,960</b>
 <i>2(cii) Incoming resources from operating activities to generate funds</i>				
Fund-raising Events		1,354	1,354	2,659
Magazine advertising revenue	1,337		1,337	1,310
Printing revenue	359		359	631
	<b>1,696</b>	<b>1,354</b>	<b>3,050</b>	<b>4,600</b>
 <i>2(d) Trading receipts</i>				
Vergers House - Rent	7,200		7,200	7,200
Holy Cross Church Letting Income	840		840	760
	<b>8,040</b>	<b>0</b>	<b>8,040</b>	<b>7,960</b>
 <i>2(e) Income from Investment</i>				
Dividends & Interest	68	9	77	35
	<b>68</b>	<b>9</b>	<b>77</b>	<b>35</b>
 <i>2(f) Other ordinary incoming resources</i>				
Misc Income			0	0
Insurance Claim			0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>TOTAL INCOME</b>	<b>110,361</b>	<b>17,747</b>	<b>128,108</b>	<b>196,567</b>

**THE PAROCHIAL CHURCH COUNCIL OF ST. LEONARD, HYTHE**

**NOTES TO THE FINANCIAL ACCOUNTS**  
for the year ended 31st December, 2019 (continued)

<b>NOTE 3. EXPENDITURE</b>	Unrestricted Funds	Restricted Funds	2019	2018
3(a) Grants				
Missionary & Charitable Giving:				
Church Overseas:				
- Missionary Societies			0	1,635
- Relief & Development Agencies		577	577	105
Home Missions & Other Church Societies		797	797	1,756
	<u>0</u>	<u>1,374</u>	<u>1,374</u>	<u>3,496</u>
3(b) Support Costs				
Diocesan Training Funds			0	0
Conferences			0	0
ALMs/Readers			0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
3(c) Relating to the Work of the Church				
Bible Reading Fellowship subs	97		97	95
Church Maintenance	5,843	1,122	6,965	34,792
Church Running Expenses	19,180		19,180	19,134
Clergy Expenses	3,163		3,163	4,434
Crypt	375		375	619
Depreciation	1,794	1,050	2,844	5,016
Diocesan Parish Share	84,637		84,637	80,563
Education/Spiritual Growth	186		186	305
Evangelism/Retreats	1,144		1,144	263
Fees expenses	0		0	0
Misc Printing	228		228	4,738
Organ Maintenance		2,554	2,554	70,003
Piano Maintenance			0	50
Wages & Staff Costs (see note 4)	14,186		14,186	13,652
	<u>130,833</u>	<u>4,726</u>	<u>135,559</u>	<u>233,664</u>
3(d) Church Management & Administration				
Administration	4,077		4,077	3,570
Office Rent	3,200		3,200	0
Bank Charges	0		0	0
Professional Fees	225		225	1,000
Affiliation Fees	200		200	188
	<u>7,702</u>	<u>0</u>	<u>7,702</u>	<u>4,758</u>
3(e) Vergers House				
Repairs & Maintenance	758		758	607
	<u>758</u>	<u>0</u>	<u>758</u>	<u>607</u>
3 (f) Other Resources Expended				
Misc Expenditure	14		14	0
	<u>14</u>	<u>0</u>	<u>14</u>	<u>0</u>
<b>TOTAL EXPENDITURE</b>	<b><u>139,307</u></b>	<b><u>6,100</u></b>	<b><u>145,407</u></b>	<b><u>242,525</u></b>

**THE PAROCHIAL CHURCH COUNCIL OF ST. LEONARD, HYTHE**

**NOTES TO THE FINANCIAL ACCOUNTS**  
for the year ended 31st December, 2019 (continued)

<b>NOTE 4. STAFF COSTS</b>	2019	2018
Wages & Salaries (Secretarial)	7,268	7,140
Wages & Salaries (Organ/choir)	6,918	5,821
	<u>14,186</u>	<u>12,961</u>

During the year the P.C.C. paid for the services of a Director of Music, an assistant organist,choirs and a parish secretary.

**NOTE 5. FIXED ASSETS FOR USE BY THE P.C.C. (Unrestricted)**

		Freehold Land & Buildings	Furniture & Equipment	Total
<b>COST OR VALUATION</b>	At 1 January 2019	375,000	57,681	432,681
	Revaluation/purchase	0	0	0
	Additions	0	12,000	12,000
	<u>At 31 Dec. 2019</u>	<u>375,000</u>	<u>69,681</u>	<u>444,681</u>
<b>DEPRECIATION</b>	At 1 January, 2018	0	50,201	50,201
	Charge for the year	0	2,844	2,844
	<u>At 31 Dec. 2019</u>	<u>375,000</u>	<u>53,045</u>	<u>53,045</u>
<b>NET BOOK VALUE</b>	At 31 Dec. 2018	375,000	7,480	382,480
	<u>At 31 Dec. 2019</u>	<u>375,000</u>	<u>16,636</u>	<u>391,636</u>

**NOTES:**

The freehold land and buildings comprise:

Vergers house located at Church Road, Hythe - value £375,000  
Valued December 2013

A Chamber Organ was purchased during 2019 for £12,000.

Furniture & Equipment comprises:

Chamber Organ - £12,000  
Steinway Concert Grand Piano - £1,050  
Photocopier/Printer - £3,586

<b>NOTE 6. INVESTMENTS</b>	Unrestricted Funds	Restricted Fund	2,018	Total 2017
CBF Investment Fund Units - Martello Drive	7,436	0	7,436	6,075

**THE PAROCHIAL CHURCH COUNCIL OF ST. LEONARD, HYTHE**

**NOTES TO THE FINANCIAL ACCOUNTS**  
*for the year ended 31st December, 2019 (continued)*

**NOTE 7. FUND DETAILS**

***The restricted fund comprises:***

*The Charity Account relates to funds raised for and grants made to support mission work and charities.*

*St. Leonard's Church which relates to funds donated and used for the upkeep and maintenance of that church.*

*The Organ Fund which relates to funds donated and used for the restoration and upkeep of the organ in St Leonards's Church.*

*The Churchyard Improvements Fund relates to funds donated and used for the upkeep and maintenance of the churchyard and boundary walls, railings and gates at St Leonards.*

*Holy Cross After School Club fund which relates to funds donated and used for children's work at Holy Cross Church.*

***The designated fund comprises:***

*The Vergers House fund which relates to income from renting the property and which is designated for the repair and upkeep of that property but can also be used for general purposes.*

*The Holy Cross Fund which relates to income from letting the property and which is designated for the repair and upkeep of that property.*

**THE PAROCHIAL CHURCH COUNCIL OF ST. LEONARD, HYTHE**

**NOTES TO THE FINANCIAL ACCOUNTS**  
for the year ended 31st December, 2019 (continued)

**NOTE 8. ANALYSIS OF MOVEMENTS IN RESTRICTED FIXED ASSETS**

	Balance at 1 Jan 2019	Movement in resources		Balance at 31 Dec 2019
		Incoming	Outgoing	
Steinway Performance Piano	2,100		-1,050	1,050
Chamber Organ	0	12,000		12,000
	<b>2,100</b>	<b>12,000</b>	<b>-1,050</b>	<b>13,050</b>

**NOTE 9. ANALYSIS OF MOVEMENTS IN UNRESTRICTED FIXED ASSETS**

	Balance at 1 Jan 2019	Movement in resources		Balance at 31 Dec 2019
		Incoming	Outgoing	
Vergers House	178,814			178,814
Vergers House Transfer from Unrestricted Funds		196,186		196,186
Office Photocopier/Printer	5,380		-1,794	3,586
	<b>184,194</b>	<b>196,186</b>	<b>-1,794</b>	<b>378,586</b>

**NOTE 10. ANALYSIS OF MOVEMENTS IN RESTRICTED FUNDS**

	Balance at 1 Jan 2019	Movement in resources		Balance at 31 Dec 2019
		Incoming	Outgoing	
Churchyard Improvements Fund	2,242	152	-45	2,349
Organ Fund	2,693	14,766	-14,553	2,906
Mission & Charities Fund	-132	1,374	-1,242	0
Holy Cross After School Club	0	195		195
St Leonards Fabric Fund	44,105	551	-1,077	43,579
Transfer to Unrestricted Funds			-43,579	-43,579
	<b>48,908</b>	<b>17,038</b>	<b>-60,496</b>	<b>5,450</b>

**NOTE 11. ANALYSIS OF MOVEMENTS IN UNRESTRICTED FUNDS**

	Balance at 1 Jan 2019	Movement in resources		Balance at 31 Dec 2019
		Incoming	Outgoing	
Vergers House Designated Funds	2,027	7,205	-7,362	1,870
Holy Cross Designated Funds	900	842	-657	1,085
Other unrestricted funds	119,947	103,676	-128,918	94,705
Transfer from Restricted Funds		43,579		43,579
Transfer to Fixed Assets - Others			-196,186	-196,186
	<b>122,874</b>	<b>155,302</b>	<b>-333,123</b>	<b>-54,947</b>

**NOTE 12. ANALYSIS OF NET ASSETS**

	Unrestricted	Restricted	Total
Fixed assets	378,586	13,050	391,636
Investments	7,436	0	7,436
Current assets	42,666	5,450	48,116
Current liabilities	-105,048		-105,049
	<b>323,640</b>	<b>18,500</b>	<b>342,139</b>



**Trustees Annual Report and Accounts for the PCC of St Leonards  
Parish for the financial year to 31<sup>st</sup> December 2019**

I have examined the accounts and relative documents relating to the above and would confirm that in my opinion they accurately reflect the financial position of the parish.



Kenneth Clark ASCA (retd.)