Charity Registration Number: 1165303

Gloucester Rugby Foundation

(formerly Gloucester Rugby Community Charity)

Report and unaudited financial statements

For the period ending 30 June 2019

1

Legal and administrative information

Trustees:	Ian Edward William Renouf-Watkins Heyma Rita Holmes Lee Ferra by
Charity Number:	1165303
Charitable Incorporated Organisation Number:	CE005261
Office:	Kingsholm Stadium Kingsholm Road Gloucester GL1 3AX
Accountants:	Hazlewoods LLP Chartered Accountants Windsor House Bayshill Road, Cheltenham GL50 3AT
Bankers:	HSBC Bank plc The Cross Gloucester GL1 2AP

Contents

	Page
Trustees Reports	4-7
Independent Examiners Report	8
Statement of Financial Activities	9
BalanceSheet	10
Notes to Financial Statements	11-18

Trustees Report for the period ended 30 June 2019

The trustees present their report together with the financial statements for the year to 30 June 2019.

The trustees have a dopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

On 23 January 2020 the charity changed its name from Gloucester Rugby Community Charity to Gloucester Rugby Foundation.

Structure, governance and management

Gloucester Rugby Foundation is a Charitable Incorporated Organization (CIO), incorporated on 25 January 2016. The company was established under a Memorandum of Association and is governed under its Articles of Association, copies of which are available for inspection at the company's office or may be obtained by writing to the secretary.

The trustees who served during the period and up to the date of this report are set out on page 5.

The goal of Gloucester Rugby Foundation is to Engage, Educate and Inspire the local community to bring about positive social impact and new opportunities for all through sport.

The mission of Gloucester Rugby Foundation is to use the power and inspiration of rugby, along with the values of Gloucester Rugby, to make a difference by:

- Delivering innovative programmes for people of all a ges
- · Developing partnerships that bring a bout success based on the needs of local people
- Providing new opportunities through sport for disadvantaged groups
- Championing equality and diversity within rugby

The Gloucester Rugby Foundation seeks to make its Board of Trustees as diverse as possible in terms of geographical knowledge, background, experience and capabilities. In this way, the requirements of the Gloucester Rugby Foundation and the community are best served. Suitable candidates are considered by the existing board of trustees.

The board of trustees has the power to appoint new trustees after due consideration by the board. Potential Trustees are recommended to the board by existing Trustees and Patrons. New trustees have normally shown particular interest in Gloucester Rugby Foundation and therefore have a clear concept of what the Charity is, what it aims to do and broadly how it goes about doing it.

New trustees spend time with the staff and Chairman to gain an in-depth knowledge of the governance and administration of the foundations activities. The foundation provides a dedicated 'Trustee pack' for new Trustees to provide a structured and more formal approach to induction.

Organisational structure

The governance of the Gloucester Rugby Foundation rests with the board of trustees. This board has a membership with no defined maximum number. The trustees meet as necessary. Meetings include input from the Head of Foundation who has no voting rights and any others who can make a contribution.

Trustees Report (continued) for the period ended 30 June 2019

The Head of Foundation is responsible for managing the operation of the Gloucester Rugby Foundation on behalf of the Trustees and reports directly to the Chairman of that Board. All other staff report to the members of the Trustee board, enabled by the Head of Foundation. The Head of Foundation is responsible for the day to day organisation of the projects, programmes, initiatives, and current applications to various funds. The Foundation Team handle all matters relating to liaison with many communities in the immediate and extended counties making them aware of the aims and objectives of The Gloucester Rugby Foundation.

Trustees

The following Trustees who have held office during the period are:

Ian Edward William Renouf-Watkins (appointed 1 March 2019) Heyma Rita Holmes (appointed 10 May 2019) Lee Ferraby (appointed 2 December 2019) Stephen Vaughan (resigned 9 August 2019) Mark Fairbrother (resigned 23 January 2020) Michael Turner (resigned May 2018)

None of the Trustees has any beneficial interest in the company.

Risk assessment

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. The trustees conduct, on an annual basis, their own review of the major risks to which the charity is exposed and put into place systems to mitigate those risks identified. The trustees entrust the financial management and reporting of the Gloucester Rugby Foundation to Gloucester Rugby Limited.

External risks to funding have led to the development of a strategic plan which will allow for diversification of funding and cooperation with other charities, voluntary bodies and statutory authorities so long as the income and property of the charity shall be applied solely towards the promotion of the objects. Internal risks are minimised by the implementation of procedures for authorization of all transactions and projects to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they meet the needs of the charity.

As it is currently difficult to evaluate all of the potential implications of the current COVID – 19 outbreak on the activities of the charity, the Trustees are monitoring expenditure and only entering into activities for which funding has been received.

Objectives and activities

The objective of the Gloucester Rugby Foundation is to promote the education, motivation and inspiration of people through the power of sport, in particular the advancement of education, the protection of good health, both mental and physical and the relief of poverty distress and disability or sickness and other exclusively charitable purposes which are in the opinion of the Trustees beneficial to our communities,

The aims of our foundation are:

- To help build a more active, inclusive and healthy community
- To improve educational standards within our community
- To help create a safer and more cohesive community

Our commitment to our community is through long-term projects that contain a focused purpose and outcome. Our community benefit greatly from the activities, and once the outcome has been achieved, the engagement vehicle of rugby allows us to further our aims of developing our brand and reputation while our Partners and Sponsors benefit from their investment.

Trustees Report (continued) for the period ended 30 June 2019

Achievements and performance

Gloucester Rugby Foundation is the official charity of Premiership Rugby side Gloucester Rugby.

Established in 2016, the Foundation has grown to become one of the leading charitable organisations in Gloucestershire, using sport as a vehicle to achieve positive social change. Every day, the Foundation's team of coaches and educators work with people of all ages, from introducing children in primary schools to rugby union, right through to using the club's proud heritage to tackle isolation in older people. Our strategy 'Your Club, Your Community' sets out a clear ambition to become a leading sports Foundation, recognised for its approach to partnership working and achieving community impact.

The three main pillars the work of Gloucester Rugby Foundation sit under are:

Participation

To ensure every person in Gloucestershire has an opportunity to play rugby in their community, regardless of age or ability.

Education

To boost education attainment, employment outcomes and improve life chances through bespoke sport based programmes delivered within schools and at Kingsholm Stadium.

Health and Wellbeing

To offer accessible opportunities that inspire people of all ages to lead healthier and more active lives.

The 2018/19 financial year has proved to be very successful, with the charity generating a surplus for the year of £64,250 (2018 - £53,304). The charity has now firmly established itself within the community and is positively influencing the lives of young people in the area.

Steps have been taken to ensure adequate policies are in place for governance, standards, safeguarding and efficiency which will facilitate the charity as it grows and develops.

Key highlights during the 2018/19 period include:

- Through the continued Premiership Rugby-funded programme called Project Rugby we have established a mixed-ability rugby team in the Gloucestershire region.
- HITZ an educational training programme for young people (aged 16-19) combining sport and physical activity with completed a ccredited educational qualifications (in partnership with Premiership Rugby Limited).
- Walking Rugby the continued delivery of the fast-growing sport of Walking Rugby to the over-50s and extended community.
- Wheelchair Rugby the Gloucester Rugby Wheelchair Rugby development programme sponsored by EDF Energy and Lanes Health. The partnership has seen the development of the adult Gloucester Rugby Wheelchair team providing opportunities for disabled people to get active and involved in the sport. Weekly club coaching sessions are held at Imjin Barracks, and the team competes in division 2 of the Super Series. There are also plans to introduce a junior team.
- Sessions with children from local schools focusing on health and well-being as well as including heritage tours.
- Move like a pro: Promoting men's health open to all members of the public, developed in association with Premiership Rugby.
- Running lines a 6-week tag rugby programme based in primary schools was run with the aim of promoting teamwork, respect, enjoyment, discipline and sportsmanship.
- Summerfield Trust 'Team Mate' is a project which was run during the year with the aim of working with vulnerable young people at risk of becoming homeless in Gloucester.

Trustees Report (continued) for the period ended 30 June 2019

Reserves policy

It is the objective of the charity to increase unrestricted funds to the level required to provide sufficient funds to cover a dministration costs for a period of three months.

Financial review

The charity's total income for the year was £384,865 (2018 - £264,657), comprising donations of £31,720 (2018 - £24,316), charitable activities of £320,588 (2018 - £158,358) and other trading activities of £32,557 (2018 - £81,983).

The charity has now firmly established itself within the community, generating a surplus of £64,250 during the year (2018 – £53,304).

Plans for the future

The charity plans continuing the activities as outlined above in the forthcoming years, subject to satisfactory funding and self-funding arrangements.

Going Concern

The trustees consider that the charity has sufficient forecast income and available resources to cover the ongoing activities of the charity for the foreseeable future

Acknowledgements

It is not practical to fully a cknowledge all the support received by the Foundation, but the Foundation could not carry out its a ctivities without the enormous unstinting effort from the professional players at Gloucester Rugby who continue to give voluntary input into the success of the Gloucester Rugby Foundation, and financial support from Gloucester Rugby Limited.

Approved by the board of Trustees on 27. Assa 49.00 and signed on its behalf by

L Ferraby

Independent examiners report to the trustees of Gloucester Rugby Community Charity

I report on the accounts of the Gloucester Rugby Foundation for the period ended 30 June 2019 which comprise the statement of financial activities, the balance sheet and the related notes,

Respective responsibilities of trustees and examiner

I report to the trustees on my examination of the accounts of the above Charity for the year ended 30 June 2019.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

The Charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives mecause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come a cross no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R Hancock On behalf of Hazlewoods LLP, Chartered Accountants

Windsor House Bayshill Road Cheltenham GL50 3 AT

Statement of Financial Activities including income and expenditure account for the period ended 30 June 2019

		Year ended 30 June 2019 Unrestricted	Year ended 30 June 2019 Restricted	Year ended 30 June 2019 Total	Year ended 30 June 2018 Total
Income from:	Notes	£	£	£	£
Charitable activities	2	20,623	299,965	320,588	158,358
Donations and legacies	3	31,720	28	31,720	24,316
Other trading activities	4	32,557		32,557	81,983
Total Income		84,900	299,965	384,865	264,657
Expenditure on					
Charitable Activities	5	20,650	299,965	320,615	211,353
Net movement in funds		64,250		64,250	53,304
Fund balances at 1 July 2018		4,500	(4)	4,500	(48,804)
Fund balances at 30 June 2019	11	68,750		68,750	4,500

Income is derived wholly from continuing activities.

The company has no recognised gains or losses other than those stated in the Statement of financial activities above.

The statement of financial activities also complies with the requirements of an income and expenditure accounts under the Companies Act 2006.

Balance Sheet as at 30 June 2019

	Notes		
		2019	2018
		£	£
Non-current Assets			
Fixed assets	9	24,214	48,427
Current Assets			
Cash at bank and in hand		41,261	17,830
Trade debtors		93,324	49,335
		134,585	67,165
Creditors: Amounts falling due within one year	10	(90,049)	(111,092)
Net assets		68,750	4,500
Represented by			
Restricted Funds		-	
Unrestricted Funds	11	68,750	4,500
		68,750	4,500

The company is entitled to exemption from audit under section 477 of the Companies Act 2006, for the year ended 30 June 2019.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 June 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- 1. Ensuring that the company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- 2. Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the companies act 2006 relating to financial statements, so far a applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the financial reporting standard for smaller entities (effective April 2008).

The financial statements were approved by the board of trustees on 4.7. And were signed on its behalf by

L Ferraby

Company Registration number CE005261

Notes forming part of the financial statements for period ended 30 June 2019

Accounting Policies

Basis of preparing the financial statements

The charity is reliant on the continued financial support of Gloucester Rugby Limited. This support is not intended to be withdrawn in the foreseeable future. On the basis, the trustees consider it appropriate to prepare the financial statements on the going concern basis.

Accounting Convention

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland EFA, the and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on the going concern basis.

Fund accounting

Unrestricted funds are a vailable for use at the discretion of the trustees in furtherance of the general objectives of the company.

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Volunteers and donated services and facilities

The value of services provided by volunteers is not incorporated into these financial statements.

Where services and facilities that would normally be purchased from a supplier are provided to the charity as a donation this contribution is included in the financial statements at an estimate based on the value of those services and facilities to the charity.

Income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Investment income is included when receivable
- Incoming resources from charitable activity are accounted for when earned
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance

Notes forming part of the financial statement for period ended 30 June 2019 (Continued)

1 Accounting Policies (continued)

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activity and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Costs of generating voluntary income represent those costs which are incurred by the charity in the course of activities, which are designed to generate additional income that can be used for charitable purposes.
- All costs are allocated between expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognized at their settlement amount after allowing for any discounts due.

Cash and cash equivalents

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Taxation

The company is not liable to taxation upon its income by reason of exemption under sections 466 to 493 of the corporation Tax Act 2013.

Tangible assets

Tangible assets are stated in the balance sheet at cost, less subsequent accumulated depreciation and subsequent a ccumulated impairment losses. The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

Depreciation

Depreciation is calculated so as to write off the cost of the asset, less its estimated residual value, over the useful economic life of the asset as follows:

Land and buildings

25% straight line

Notes forming part of the financial statement for period 30 June 2019 (Continued)

2 Income: Charitable activities

	Year ended 30 June 2019 Unrestricted	Year ended 30 June 2019 Restricted	Year ended 30 June 2019 Total	Year ended 30 June 2018 Total
	£	£	£	£
Walking Rugby	3,866	(<u>설</u>	3,866	3,139
Running Lines - Tag Rugby	12,980	(-	12,980	*
Gloucestershire Environmental Trust	-	-	-	38,700
Premier Rugby projects	-	266,844	266,844	57,148
Herita ge project	3,777	-	3,777	15,662
Sta dium Tours	-	-		270
HITZ	=	25,193	25,193	39,994
Summerfield	-	4,000	4,000	
Wheelchair Rugby	-	3,928	3,928	3,445
	20,623	299,965	320,588	158,358
2018	19,746	138,612	158,358	

3 Income: Donations and legacies

	Year ended 30 June 2019 Unrestricted	Year ended 30 June 2019 Restricted	Year ended 30 June 2019 Total	Year ended 30 June 2018 Total
Donations	31,720	•	31,720	24,316
2018	24,316	-	24,316	

Notes forming part of the financial statement for period ended 30 June 2019 (Continued)

4 Income: Other trading activities

	Year ended 30 June 2019 Unrestricted	Year ended 30 June 2019 Restricted	Year ended 30 June 2019 Total	Year ended 30 June 2018 Total
	£	£	£	£
Match Day Bucket Collections		-	-	10,128
Eco-Cups	2,158	.	2,158	1,266
PostcodeLottery	745	2	-	20,000
Walk for Men	8,843	+1	8,843	-
Other fundraising	2,556	-	2,556	20,238
Gloucester Rugby Corporate Sponsorship	19,000	+	19,000	30,351
	32,557	-	32,557	81,983
2018	61,983	20,000	81,983	

5 Expenditure: Charitable activities

Charitable activities:	Year ended 30 June 2019 Unrestricted £	Year ended 30 June 2019 Restricted £	Year ended 30 June 2019 Total £	Year ended 30 June 2018 Total
StaffCosts	13,485	195,890	209,375	105,272
Other Costs (See note 6)	7,165	104,075	111,240	106,081
	20,650	299,965	320,615	211,353
2018	52,741	158,612	211,353	

Notes forming part of the financial statement for period ended 30 June 2019 (Continued)

6 Other costs comprise:

	Year ended 30 June 2019 Unrestricted	Year ended 30 June 2019 Restricted	Year ended 30 June 2019 Total	Year ended 30 June 2018 Total
	£	£	£	£
Programme delivery	1,413	20,503	21,916	59,426
Depreciation	1,559	22,654	24,213	E
Admin costs	1,181	17,170	18,351	29,655
Sponsorship	3,012	43,748	46,760	17,000
	7,165	104,075	111,240	106,081
2018	26,471	79,610	106,081	

7 Employees

Staff costs consist of:	Year ended 30 June 2019 Total £	Year ended 30 June 2018 Total £
Wages and salaries Cost of casual coaches Social security costs	209,375	105,272
	209,375	105,272

No employees were remunerated directly through the charity. The above wages and salaries have been recharged to the charity by Gloucester Rugby Limited.

Year ended 30 June 2019 Total	Year ended 30 June 2019 Total
3	3
3	3
	30 June 2019 Total

There were no employees whose annual emoluments were £60,000 or more.

Notes forming part of the financial statement for period ended 30 June 2019 (Continued)

8 Trustees' remuneration

None of the trustees received remuneration this period. M Fairbrother and S Vaughan received remuneration for professional services through Gloucester Rugby Limited and donated their time to the Gloucester Rugby Foundation during the year.

9 Tangible Fixed Assets

Land and buildings
£
48,427
-
48,427
#
24,213
24,213
24,214

10 Creditors: amounts falling due within one year

	Year ended 30 June 2019 Total £	Year ended 30 June 2018 Total £
Trade creditors Accruals	402 3,000	2,329 3,000
Amounts due to Gloucester Rugby Limited	90,049	105,763

Notes forming part of the financial statement for period ended 30 June 2019 (Continued)

11 Movement of funds

At 1 July 2018 £	Incoming Resources £	Outgoing Resources £	At 30 June 2019 £
-	266,844	(266,844)	-
*	3,928	(3,928)	_
(a	4,000	(4,000)	-
-	25,193	(25,193)	-
-	299,965	(299,965)	<u> </u>
4,500	84,900	(20,650)	68,750
4,500	384,865	(320,615)	68,750
	4,500	2018 Resources £ - 266,844 - 3,928 - 4,000 - 25,193 - 299,965 4,500 84,900	2018 Resources £ £ - 266,844 (266,844) - 3,928 (3,928) - 4,000 (4,000) - 25,193 (25,193) - 299,965 (299,965) 4,500 84,900 (20,650)

Purpose of restricted funds

Premier Rugby Limited makes grants to the Charity to cover a proportion of the cost of the coaches delivering school and community rugby programmes (including HITZ) in line with the plan set out by the PRL. The income received from them can only be used as a contribution to salary, hence the designation of this as a restricted fund.

The Wheelchair Rugby funding relates to membership fees received from players who are part of the team. This income is allocated to the specific bank account and can only be used for the purposes of funding the Wheelchair Rugby programme.

The Summerfield Trust programme relates to a 'Team Mate' project that was run during the year to work with vulnerable young people at risk of becoming homeless in Gloucester. The income received can only be used to fund costs associated with running this project.

12 Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Fund balances at 30 June 2019 are			
Represented by:			
Non-current assets	24,214	140	24,214
Current assets	134,585	2	134,585
Creditors: amounts falling due within one year	(90,049)		(90,049)
_	68,750	(A)	68,750
_			

Notes forming part of the financial statement for period ended 30 June 2019 (Continued)

13 Related party transactions

During the period income and expenses amounting to £73,613 (2018 - £16,058) and £267,896 (2018 - £158,000) respectively were recharged from Gloucester Rugby Limited, a connected company, to the Gloucester Rugby Foundation. During the year the Gloucester Rugby Foundation paid a total of £250,000 (2018 - £120,000) to Gloucester Rugby Limited in respect of these transactions. At the year-end Gloucester Rugby Limited was owed £86,647 (2018 - £105,763) by the charity, which is disclosed within other creditors falling due in less than one year.

14 Control

The charity was controlled throughout the period by the trustees collectively.