



Charity Name	South Moreton Pre-School	to (if any)	294754
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## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/08/2018		31/07/2019

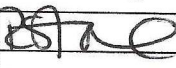
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
NEG FUNDING	82,513	-	-	82,513	70,488
FEES	21,997	-	-	21,997	24,860
DONATIONS	575	-	-	575	375
BANK INTEREST	95	-	-	95	39
FUNDRAISING	3,701	-	-	3,701	3,042
GRANT	-	-	-	-	1,950
MISC	694	-	-	694	671
SNACK FUND DONATIONS	1,309	-	-	1,309	1,550
<b>Sub total</b>	<b>110,883</b>	<b>-</b>	<b>-</b>	<b>110,883</b>	<b>102,974</b>
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-	-
<b>Total receipts</b>	<b>110,883</b>	<b>-</b>	<b>-</b>	<b>110,883</b>	<b>102,974</b>
<b>A3 Payments</b>					
SALARIES	90,715	-	-	90,715	69,236
EQUIPMENT	1,782	-	-	1,782	5,054
UTILITY (SCHOOL INC PHONE)	2,694	-	-	2,694	935
BUILDING MAINTENANCE	1,537	-	-	1,537	3,606
RENT	3,000	-	-	3,000	2,000
INSURANCE	714	-	-	714	712
SUPPLIES/CONSUMABLES	2,664	-	-	2,664	2,518
FUNDRAISING EXPENSES	536	-	-	536	388
CANTEEN & CLEAN	6,175	-	-	6,175	1,579
TRAINING	732	-	-	732	575
MISC	1,419	-	-	1,419	1,970
ADMINISTRATION	3,408	-	-	3,408	3,117
MEMBERSHIPS	360	-	-	360	214
ADVERTS	596	-	-	596	-
BANK CHARGES	2	-	-	2	-
PREPAYMENT CARD	700	-	-	700	-
<b>Sub total</b>	<b>117,035</b>	<b>-</b>	<b>-</b>	<b>117,035</b>	<b>91,905</b>
<b>A4 Asset and investment purchases, etc.</b>	-	-	-	-	-
<b>Total payments</b>	<b>117,035</b>	<b>-</b>	<b>-</b>	<b>117,035</b>	<b>91,905</b>
<b>Net of receipts/(payments)</b>	<b>- 6,151.65</b>	<b>-</b>	<b>-</b>	<b>- 6,152</b>	<b>11,069</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>101,275</b>	-	-	<b>101,275</b>	<b>77,194</b>
<b>Cash funds this year end</b>	<b>95,124</b>	-	-	<b>95,124</b>	<b>88,263</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CURRENT ACCOUNT BALANCE	47,484	-	-
	GENERAL RESERVE (DEPOSIT ACC)	47,619	-	-
	PETTY CASH	20	-	-
	<b>Total cash funds</b>	<b>95,124</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	None			
<b>B4 Assets retained for the charity's own use</b>	None			
<b>B5 Liabilities</b>	None			

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		REBECCA STONE	25/9/19



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

SOUTH MORETON PRE-SCHOOL

On accounts for the year  
ended

31/07/2019

Charity no  
(if any)

294754

Set out on pages

1

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
    - to keep accounting records in accordance with section 41 of the 1993 Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Joanne Grundonner*

Date:

12/12/19

Name:

JOANNE GRUNDONNER

Relevant professional  
qualification(s) or body  
(if any):

AAT,

Address:

43 ST HELENS WAY, BENSON, OX10 6SP



# Trustees' Annual Report for the period

		Period start date			Period end date				
From		01	08	2018	To		31	07	2019

## Section A

## Reference and administration details

Charity name

SOUTH MORETON PRE-SCHOOL

Other names charity is known by

Registered charity number (if any)

294754

Charity's principal address

c/o SOUTH MORETON PRIMARY SCHOOL

HIGH STRET

SOUTH MORETON

Postcode

OX11 9AG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanna Christie	CHAIR	05/12/18	
2	Claire Sharp	SECRETARY	05/12/18	
3	Rebecca Stone	TREASURER	05/12/18	
4	Amy Crabbe			
5	Tania Thatcher			
6	Emma Murray-Clarke			
7	Lana Cardosa Antunes			
8	David Venn			
9	Anna Beasley			
10	Lai Markham			
11	Yasmin Dance			
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PLA Model Constitution 2011 Adopted 27/09/2017
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	APPOINTED OR RE-APPOINTED ANNUALLY AT AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

THERE IS A SAFEGUARDING CHILDREN (CHILD PROTECTION) POLICY IN PLACE. DISCLOSURE AND BARRING CHECKS ARE CARRIED OUT THROUGH OFSTED FOR ALL COMMITTEE MEMBERS. SOUTH MORETON PRESCHOOL IS A MEMBER OF THE EARLY YEARS ALLIANCE. ALL TRUSTEES GIVE THEIR TIME VOLUNTARILY AND RECEIVE NO REMUNERATION OR OTHER BENEFITS.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH A COMMUNITY GROUP.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

IN PLANNING OUR ACTIVITIES FOR THE YEAR WE KEPT IN MIND THE CHARITY COMMISSIONS GUIDANCE ON PUBLIC BENEFIT AT OUR COMMITTEE MEETINGS.

THE PRESCHOOL ACHIEVES ITS AIMS BY OFFERING PLAY, EDUCATION AND CARE FACILITIES TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES IN THE PRESCHOOL INSURING THAT THE PRESCHOOL OFFERS OPPORTUNITY FOR ALL CHILDREN WHATEVER THEIR RACE/CULTURE/RELIGION/MEANS OR ABILITY.

ENCOURAGING THE STUDY OF THE NEEDS OF THEIR CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THEIR LOCAL AREA.

INSTIGATING AND ADHERING TOO AND FURTHERING THE AIMS AND THE OBJECTIVES OF THE EARLY YEARS ALLIANCE.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

SOUTH MORETON PRE-SCHOOL HAS HAD AN EXCELLENT YEAR. IT HAS CONTINUED TO PROVIDE EXCELLENT CARE AND EDUCATION FOR CHILDREN BEFORE THEY START SCHOOL. TERMS 5&6 WERE FULLY BOOKED WITH 44 CHILDREN ON ROLL.

ALL THE STAFF ARE INVOLVED IN CONTINUOUS PROFESSIONAL DEVELOPMENT TO ENSURE THAT QUALITY OF CARE AND EDUCATION IS OF HIGH QUALITY.

THE PRE-SCHOOL HAS A HEALTHY MANAGEMENT COMMITTEE AND THERE IS GOOD CO-OPERATION BETWEEN THE STAFF AND THE COMMITTEE.

A GOOD RELATIONSHIP HAS BEEN NURTURED WITH PARENTS ESPECIALLY A GROUP OF PARENTS INVOLVED IN FUNDRAISING. FOR THIS YEAR'S EVENTS WE HAVE HAD OUR ANNUAL BIKEATHON, SPORTS DAY, PUDDINGS AND QUIZ NIGHT & CHRISTMAS RAFFLE. THE ANNUAL BIKEATHON WAS EXTENDED WITH FUN DAY ACTIVITIES AND RAISED EVEN MORE THIS YEAR THAN LAST. PARENTS WERE ALSO ENCOURAGED TO GET INVOLVED IN PRE-SCHOOL'S EVERY DAY LIFE AND LEARNING ACTIVITIES BY BEING INVITED TO COME IN AND TALK TO THE CHILDREN ABOUT THEIR PROFESSIONS AND WE ALSO HELD INTERNATIONAL DAYS INCLUDING OUR PARENTS WHO ARE FROM DIFFERENT BACKGROUNDS. THEY ALSO HELP TO SUPERVISE CHILDREN ON OUR WEEKLY WOODLAND WALKS. FOLLOWING LAST YEARS SUCCESSFUL PRE-SCHOOL TRIP WE DECIDED TO DO THIS AGAIN AND THIS WAS A WONDERFUL DAY FOR ALL INVOLVED. THIS TRIP WAS SUBSIDISED BY THE FUNDRAISING GROUPS EFFORTS.

GOOD RELATIONS WITH THE LOCAL COMMUNITY HAVE BEEN MAINTAINED THROUGHOUT THE SCHOOL YEAR WITH PERFORMANCES OF OUR NATIVITY AND THE END OF SUMMER PRODUCTION 'THE GRUFFALO', BOTH WERE HELD AT SOUTH MORETON CHURCH. WE REGULARLY ATTEND THE NORTH MORETON PARISH COUNCIL MEETINGS AND HOLD OUR COMMITTEE AND FUNDRAISING MEETINGS AT THE LOCAL PUBLIC HOUSE HELPING US TO SUPPORT LOCAL BUSINESSES.

WE ALSO ANNUALLY HOLD A CHARITY DAY FOR OUTSIDE CHARITIES SUCH AS CRACKERJACKS, A CHILDRENS CHARITY.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

GENERAL RESERVE – THE PURPOSE OF THE ORGANISATION IS TO PROVIDE PRE-SCHOOL LEARNING TO CHILDREN. THE FUNDING COMES FROM THE LOCAL EDUCATION AUTHORITY IN THE FORM OF A GRANT AND ALSO FROM FEES FROM ATTENDEES. CHANGES IN GOVERNMENT POLICY CAN SIGNIFICANTLY INFLUENCE THE LEVELS OF FEES AND GRANTS THAT THE PRESCHOOL RECEIVES. THE PRIMARY EXPENSE INCURRED BY THE ORGANISATION IS STAFF SALARIES.

THE LEVEL OF FEES INCOME CAN VARY DEPENDING UPON THE NUMBER OF ATTENDEES IN ANY TERM, BUT A REDUCTION IN ATTENDEES DOES NOT NECESSARILY RESULT IN AN EQUIVALENT REDUCTION IN STAFF OR OTHER COSTS.

AS A RESULT THE TRUSTEES FEEL IT IS PRUDENT TO MAINTAIN A GENERAL RESERVE SO AS TO SECURE THE CONTINUED OPERATION OF THE ORGANISATION SHOULD THERE BE A MATERIAL REDUCTION IN FEES OR OTHER UNFORESEEN EXPENDITURE IN FUTURE PERIODS. THE PRESCHOOL HAS WORKED TOWARDS HOLDING 6 MONTHS FULL RUNNING COSTS PLUS REDUNDANCY PAYMENTS IN GENERAL RESERVE AND IN ADDITION 18 MONTHS RENT PAYMENTS.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

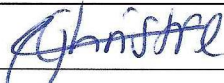
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOANNA CHRISTIE	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	25/02/2020	