

From: [Mike & Di Nicholls](#)
To: [Deb Heath](#)
Subject: Fwd: Selsey Community Forum Annual Report
Date: 02 April 2020 14:53:11

Sent from my iPad

Begin forwarded message:

From: Mike & Di Nicholls <mdnicholls@mac.com>
Date: 26 December 2019 at 15:08:08 GMT
To: Mike & Di Nicholls <mdnicholls@me.com>
Subject: Selsey Community Forum Annual Report

Selsey Community Forum has continued in 2019 to encourage partnership working so residents can discern and meet their own needs.

Led by a trustee committee of 8 the charity has operated its fundraising policy faithfully and ensured all safeguarding and staff needs have been met. Adequate insurance and fiscal probity have been ensured. Trustees Fred Allen, Brian Hall, Simon Keen, John Fletcher, Karen Pirks, Colin Rickman and Mike Nicholls have ensured compliance with charity governance.

Six forums have met on a total of 47 occasions to plan work for young people, adult social care, seeking funding, sharing organisational information, encouraging leadership and exercising oversight.

Selsey Care Shop, has seen 6000 calls made and 3000 visitors enquire for information. Newcomers, tourists, outside agencies and older people have been served. The service now copes with dementia, Carers, Wellbeing and activity support. 21 different events are run each month.

Nine working groups

Progressed a commuter cycle route to Chichester

Organised a Christmas Day lunch

Administered a £20000 grant fund on behalf of Ferry Farm Community Solar.

Encouraged SCF Workshops.

Formed SCF Catering

Provided Selsey Befrienders for combatting loneliness

Undertaking Forget me not Selsey to create a dementia friendly service and community.

Oversee Selsey Dementia Action Alliance and Carers Support Selsey.

We are grateful to those who engage in fundraising activities, grant givers like local Councils, Allen Lane Foundation, Awards for All, Kleinwort Foundation, Sussex Community Foundation, Big Lottery Fund, Chichester District Council, Operation Watershed and local commercial sponsors and in kind funders.

We appreciate £18000 worth of volunteer time given by 80 people.

We are grateful for other communities who seek our advice and use our structures.

Thank you to all who support our endeavours.

Mike Nicholls

Chairman

**SELSEY COMMUNITY FORUM
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

Phoenix Accounting Services Ltd
MAAT

3 Selsey Business Centre
The Bridleway
Selsey
West Sussex
PO20 0RS

**Selsey Community Forum
Contents of Unaudited Account
For The Year Ended 31 December 2019**

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Selsey Community Forum
Business Details
For The Year Ended 31 December 2019

Trustees	Mr Michael Nicholls Mr Brian Hall John Fletcher Colin Rickman Simon Keen Richard Lamdin Karen Perks Elizabeth Ball Nicola Collins
Treasurer	Deborah Heath
Business	121 High Street Selsey West Sussex PO20 0QG
Accountants	Phoenix Accounting Services Ltd MAAT 3 Selsey Business Centre The Bridleway Selsey West Sussex PO20 0RS

**Selsey Community Forum
Accounts Approval Statement
For The Year Ended 31 December 2019**

I approve these un-audited accounts which comprise a Profit and Loss Account, Balance Sheet and related notes.

I acknowledge my responsibility for the accounts including the provision of all the information and explanations necessary for the completion.



Date

**Selsey Community Forum
Accountants Report
For The Year Ended 31 December 2019**

In accordance with the engagement letter, we have prepared the accounts, which comprise the Profit and Loss account, the Balance Sheet and the related notes, from the accounting records, information and explanations provided to us.

This report is made to you in accordance with the terms of our engagement. Our work has been undertaken to enable us to prepare the accounts on your behalf and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than to you, the client, for our work or for this report.

You have approved and acknowledged your responsibility for these accounts.

We have not been instructed to complete an audit of the accounts. For this reason, we have not verified the accuracy or completeness of the accounting records, information or explanations you have provided. Therefore we do not express any opinion on the accounts.

Signed



Phoenix Accounting Services Ltd MAAT
3 Selsey Business Centre The Bridleway
Selsey
West Sussex PO20 0RS

Selsey Community Forum
Profit & Loss Account
For The Year Ended 31 December 2019

	2019	2018
	£	£
Income		
Donations	13,150	2,328
Grants – see note 3	124,054	45,750
Fundraising Activities	5,279	-
Ferry Farm	11,000	20,000
Selsey Dementia Alliance	-	19,871
Selsey Carers	-	6,410
Bank Interest	-	6
	<u>153,483</u>	<u>94,365</u>
Payments		
Purchases	14,130	2,095
Computer software, IT consumables and maintenance	405	126
Grants allocated	49,999	
	<u>64,534</u>	<u>2,221</u>
GROSS PROFIT	<u>88,949</u>	<u>92,144</u>
Other Income		
Bank interest receivable	102	79
	<u>89,051</u>	<u>92,223</u>
Expenditure		
Wages and salaries	44,510	18,835
Staff expenses	-	180
Travel expenses	370	41
Rent	5,730	2,945
Light and heat	1,220	883
Other premises costs	216	2,545
Insurance	370	97
Printing, postage and stationery	2,594	827
Telecommunications and data costs	714	1,378
Repairs & renewals	70	-
Accountancy fees	565	319
Legal fees (DBS checks)	797	224
Partnership projects – see note 6	-	13,750
Ferry Farm Grant Fund - see note 4	11,000	20,000
Selsey Dementia Alliance - see note 7	-	9,571
Selsey Carers - see note 7	-	2,194
Sundry expenses	65	(1)
	<u>68,221</u>	<u>73,788</u>
	<u>20,830</u>	<u>18,435</u>
Depredation		
Depreciation	417	200
	<u>417</u>	<u>200</u>
NET PROFIT	<u><u>20,413</u></u>	<u><u>18,235</u></u>

**Selsey Community Forum
Balance Sheet
For The Year Ended 31 December 2019**

		2019		2018	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible Assets					
CURRENT ASSETS	2		1,268		600
Cash at bank and in hand		85,926		49,283	
Prepayments and accrued income		<u>1,425</u>		<u>0</u>	
		87,351		49,283	
CURRENT LIABILITIES					
Members Funds see note 5		0		23,504	
Accruals and deferred income		<u>2,784</u>		<u>162</u>	
		2,784		23,666	
NET CURRENT ASSETS			<u>84,567</u>		<u>25,617</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>85,835</u>		<u>26,217</u>
			<u>0</u>		
NET ASSETS			<u>85,835</u>		<u>26,217</u>
CAPITAL ACCOUNT					
Balance at 1 January 2019			26,217		22,819
Reserves movement			39,205		(315)
Profit/(Loss) for the period/year			<u>20,413</u>		<u>3,713</u>
Balance Carried Forward	3		<u>85,835</u>		<u>26,217</u>

Selsey Community Forum
Notes to the Accounts
For The Year Ended 31 December 2019

1 Accounting Policy

These unaudited accounts have been completed in accordance with UK Generally Accepted Accounting Practice guidelines and provides sufficient and relevant information to enable completion of a tax return.

2

Tangible Assets	Plant & Machinery
	£
Cost	
As at 1 January 2019	1,000
Additions	1,085
As at 31 December 2019	<u>2,085</u>
Depreciation	
As at 1 January 2019	400
Provided during the period	417
As at 31 December 2019	<u>817</u>
Net Book Value	
As at 31 December 2019	<u>1,268</u>
As at 31 December 2018	<u>600</u>

3

Grants	
Alzheimers society	180
Carers Support	11000
Chichester District Council	37751
East Midland Tea Party/Trip	1405
Ferry Farm	10820
Grant	7500
Groundworks	2000
Hobden Asset	800
Irwin Mitchell	850
Kleinwort Hambros	2500
Lottery	20000
Sussex Community Forum	15000
Sussex Policy	4500
Selsey Community Watch	50
Selsey Business Partnership	4720
Selsey Town Council	350
Support Peer Group	120
CAF	2258
West Sussex County Council	2250
	<u>124054</u>

4

Ferry Farm Community Fund is responsible for the distributions of funds received from the Ferry Farm Solar Fund. It has received £11800 and will be allocated by the Selsey Community Forum as follows:-

Youth Dream	1000
Selsey Community Forum	1000
Sidlesham Football & Social Club	750
Brent Lodge Bird and Wildlife Trust	1000
Auntie Ro's Playgroup	800
The Venture Club	750
Crabland Bowling and Tennis Club	1000
Phoenix Snax Shack	500
Sidlesham Community Association	1000
Selsey Men in Sheds	1000
Sidlesham Parish Council	500
Arts Dream Selsey	1000
Selsey Magic Basketball Club	500
Selsey community Nursery	1000
	<u>11800</u>

Independent examiner's report on the accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Selsey Community Forum

**On accounts for the year
ended**

31st December 2019

**Charity no
(if any)**

1156460

Set out on pages

1 - 3

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. The charity's gross income did not exceed £250,000 but for transparency an independent examination has been performed. I am qualified to undertake the examination by being a suitably qualified independent person

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:**Date:**

02.04.20

Name:

Karen Pearce

**Relevant professional
qualification(s) or body
(if any):**

--

Address:

67 Gainsborough Drive

Selsey

West Sussex, PO20 0HH

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

There is nothing of concern to report regarding the Selsey Community Forum Charity. The bookwork is of an excellent standard and reconciled at every eventuality.