



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 Sept 2018	To	31 August 2019

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tina Riley	Co – Chair	From 2 <sup>nd</sup> October 2018	
2	Emma Byrne	Co- Chair	From 2 <sup>nd</sup> October 2018	
3	Louise Treacy	Co- Chair	From 2 <sup>nd</sup> October 2018	
4	Lesley Murtagh	Treasurer		
5				
6				
7				
8				
9				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	All parents are members of the PTA. The Chair and Treasurer are appointed by the members.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance the education of the pupils in the school. In furtherance of this objective, the association may:

- Develop more extended relationships between the staff, parents and others associated with the school,
- Engage in activities which support the school and advance the education of the pupils attending it, and
- Provide and assist in the provision of such facilities or items of education at the school (not provided from statutory funds) as the committee in consultation with the Governing Body shall from time to time determine.

The above objectives are advanced through:

- Regular committee meetings which are open the whole parent and teaching body.
- Organising regular fundraising events

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The major fundraising events are the Christmas and Summer fairs and the school ball. Various other fundraising activities include the family quiz night, school discos and second hand uniform sales.

Each fund raising activity is hugely important as both a way of raising funds for the school and also developing relationships between the parent body, staff and children at the school.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main  
achievements of the charity  
during the year**

We are pleased to have managed to support St George & St Teresa with a donation during our financial year of £23,000 and a donation to Save the Children of £153.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The PTA's only reserves are in the form of bank deposits which are kept at a level so that events such as the Christmas and Summer fairs and annual ball can be organised.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

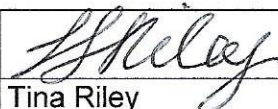
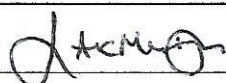
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Lesley Murtagh

Tina Riley

**Position (eg Secretary, Chair, etc)**

Treasurer

Co-Chair

**Date**

1<sup>st</sup> October 2019

St George & St Teresa  
Parent Teacher Association  
Accounts for the year ended 31 August 2019



CHARITY COMMISSION  
FOR ENGLAND AND WALES

St George & St Teresa Parent Teacher Association

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

01-Sep-18

To

31-Aug-19

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising income	26,449	-	-	26,449	20,135
Amazon Smile	24	-	-	24	-
Donations	4,150	2,000	-	6,150	-
Gift aid	194	-	-	194	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>30,817</b>	<b>2,000</b>	<b>-</b>	<b>32,817</b>	<b>20,135</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>30,817</b>	<b>2,000</b>	<b>-</b>	<b>32,817</b>	<b>20,135</b>
<b>A3 Payments</b>					
Donations	21,153	2,000	-	23,153	17,750
Toys, prizes and consumables	646	-	-	646	724
Ball expenses	2,488	-	-	2,488	4,882
Disco and Bouncy castle hire	560	-	-	560	695
Food and drink	1,133	-	-	1,133	1,016
Raffle costs	138	-	-	138	138
Subscriptions	105	-	-	105	105
Other expenses	633	-	-	633	95
	-	-	-	-	-
<b>Sub total</b>	<b>26,857</b>	<b>2,000</b>	<b>-</b>	<b>28,857</b>	<b>25,405</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>26,857</b>	<b>2,000</b>	<b>-</b>	<b>28,857</b>	<b>25,405</b>
<b>Net of receipts/(payments)</b>	<b>3,960</b>	<b>-</b>	<b>-</b>	<b>3,960</b>	<b>5,270</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>1,294</b>	<b>-</b>	<b>-</b>	<b>1,294</b>	<b>6,564</b>
<b>Cash funds this year end</b>	<b>5,254</b>	<b>-</b>	<b>-</b>	<b>5,254</b>	<b>1,294</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	5,254	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	5,254	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Lesley Murtagh	01-Oct-19	
		Tina Riley	01-Oct-19	





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
St George & St Teresa Parent Teacher Association

**On accounts for the year  
ended**

31 August 2019

**Charity no  
(if any)**

1056747

**Set out on pages**

1-2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*K Cross*

**Date:**

01.10.2019

**Name:**

Karen Cross

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Accountant (ICAS)

**Address:**

76 Slater Road

Solihull

B93 8AL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**