# ST GILES' BRAMHOPE PARISH CHURCH



# ANNUAL REPORT and FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2019

**Charity Reg Number: 1129657** 

#### St Giles' Parochial Church Council, Bramhope Annual Report for year ending 31 December 2019

#### **Vision Statement**

The vision of St Giles' is to be a church that worships, welcomes and shares God with all our community and beyond.

#### **Mission Statement**

St Giles' exists in order to

- Worship God Father, Son and Holy Spirit
- Proclaim the gospel of Jesus Christ
- Look for God's kingdom in the world
- Nurture the family of the church
- Work for peace and justice

#### **Background**

St Giles' Parochial Church Council (PCC) is responsible for promoting the work in the Parish of the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also responsible for the maintenance of the church, church grounds and the adjoining church hall. The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council Powers Measure.

#### **Administrative Information**

St Giles Church is situated on the junction of Church Hill, Bramhope and the main A660 road from Leeds to Otley. It is part of the Diocese of Leeds within the Church of England and the correspondence address is St Giles Parish Church, Church Hill, Bramhope, LS16 9BA. The church is registered as a charity, charity number 1129657.

#### **Parochial Church Council**

The Vicar, the two churchwardens and the Reader are ex-officio members of the PCC. They are joined by 15 lay members of the congregation who are elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. Lay members serve for 3 years, with a maximum of two terms, and 5 retire on a rolling basis each year.

Incumbent Inter regnum (until 31 January 2019), Revd Tom Lusty (from 31

January 2019)

Churchwardens Mrs Joanne Dawdry and Mrs June Pickles (until May 2019)

Mr Nick Pinches (Vice-Chair, from May 2019)

Mrs Angela Smith (from May 2019)

Secretary Mrs Miranda Reynard (until May 2019)

Mrs Jenni Hall (from May 2019)

Reader Mr Jonathan Slater (ex-officio)

#### Elected Lay Members from April 2019

Dr Sue Ball retires 2020
Mrs Jude Jones retires 2020
Ms Krystyna Novak retires 2020
Mrs Lesley Reeves retires 2020
Mrs Eddie Whitehead retires 2020
Mr Bernard Williams (Treasurer) retires 2021
Mrs Joy Smith (Deanery Synod) retires 2021

Mrs Jean Bradshaw resigned November 2019

Mrs Miranda Reynard retires 2021
Mr Alan Tomkins retires 2021
Mrs Catherine Shields retires 2022
Mrs Sheila Williams retires 2022
Mrs Jenni Hall retires 2022

Mrs Karen Giles resigned October 2019

Dr John Grahame resigned November 2019

The PCC thanks the three members who resigned during the year for their service to the PCC and the church. They also are very mindful of the work done by the two retiring churchwardens, Joanne Dawdry and June Pickles, both during the inter regnum and before, and of Miranda Reynard as Secretary for many years..

The Deputy Wardens were Hazel Lee, Jean Bradshaw, Jean Weatherill, Stephen Giles (resigned December 2019), Marion Skirrow and John Grahame (resigned November 2019). The PCC thanks the two Wardens who resigned during the year.

#### **PCC Meetings**

The PCC met in January, March, May, July, September and November. All meetings were chaired by the Vicar with the exception of the January and May meetings. The average attendance at these meetings was 82%.

#### **Committees**

The PCC does its work with the help of a number of committees who report to the PCC on a regular basis. The Vicar is an ex officio member of all these committees.

**Standing Committee** consists of the Vicar, the 2 churchwardens, the Treasurer and the Secretary. This committee transacts PCC business if necessary between PCC meetings.

**Finance Committee** has as its members the Treasurer (Bernard Williams), Revd Tom Lusty (ex officio), Angela Smith, Joanne Dawdry, and Gillian and Andrew Taylor. This Committee covers all aspects of church finance and insurance including Stewardship and Collection envelopes.

**Hall Management Committee** deals with maintenance and bookings for the church hall. Its members are Tony North, Julie Tomkins (Bookings Secretary), Bernard Williams and Nick Pinches. During the year this committee welcomed Lisa Wright as Housekeeper. Thanks are due to Krystyna Novak who fulfilled this role previously.

Communications Team organises the distribution of information throughput the parish and beyond, including noticeboards, website, magazine, website and social media. Its membership was Karen Giles, Fiona Rockett-Taylor and Bill Cunliffe. Thanks are due to Karen Giles who inspired much of this work. Sarah Shay took over the lead of this committee in November. Bill Cunliffe's important role on this committee is in maintaining a photographic record of the church and its activities. Louise Wem, the editor of the parish magazine (St Giles Review) retired in June, and the magazine is now edited in turn by three editors, Tom Lusty, Gill Pinches and Jenni Hall. As well as being a useful community asset, its advertising and cover price provide income for the church (a profit of £1460 in 2019). Thanks to Louise for her many years work as Editor. The PCC is extremely grateful to the team of volunteers who deliver the magazine throughout the village and beyond, each and every month.

**Church Grounds Team** This team is led by Alan Tomkins who organises a team of volunteers to maintain the church grounds, keeping them in excellent order.

**Risk Management** This team establishes and documents risk assessment procedures, and reviews annually the risks in the Church and the Church Hall. With the resignations of John Grahame and Steve Giles towards the end of 2019, this work is being undertaken by the churchwardens at the moment.

**Ministry Leadership Team** The membership of this team is Jonathan Slater, Sue Osborne (resigned October 2019), Bryan Bundey, Angela Smith, Nick Pinches, and Alan Tomkins. The MLT reports to the PCC on aspects of worship and services at St Giles. Grateful thanks to Sue for her contribution over the year.

**Safeguarding** Safeguarding is an essential aspect of the church's work, enabling children and vulnerable adults to be safe. The PCC were delighted to appoint Liz Johnson as Safeguarding Officer in November 2019, following the resignation of Matthew Laird in April. Liz chairs the Safeguarding Committee which comprises Angela Smith, Miranda Reynard and Lesley Reeves.

**Fabric Committee** is responsible for planning and carrying out the maintenance and repair of the church and the hall. Its members are Nick Pinches (Convenor), Bernard Williams and Joanne Dawdry (Secretary).

**General Data Protection Regulation (GDPR) Team** is responsible for ensuring St Giles' complies with legislation on data protection. Its members are Miranda Reynard (Data Protection Lead), Catherine Shields and Karen Giles (resigned October 2019).

**Social Committee** helps with organising social events both for mutual enjoyment and for fundraising for charities, and church funds. This committee has fallen into abeyance recently, the lead being now taken by the vicar and the churchwardens on an ad hoc basis, with enthusiastic support from parishioners.

#### Main PCC Activities during 2019

**A. Responding to Change** This initiative was outlined by Bernard Williams at the September PCC. St Giles now has a part time vicar, and in order to fulfil our mission and to

grow our church, we must expect a much greater degree of lay involvement and responsibility. Bernard outlined 5 particular areas where work needs to be done – Outreach, Worship, Pastoral Care, Communications and Work with Children and Young People. Teams have been established to work in these areas and report to the PCC. **Outreach** work has unfortunately not started as yet, due to lack of manpower. Work on **Worship** is continuing with MLT. One new initiative will be a 5<sup>th</sup> Sunday morning communion service using contemporary music delivered jointly by the choir/organ and the Band. The first of these services will be in March 2020. A **Pastoral Care** Team has been set up by June Pickles and enthusiastic and well planned work is under way. Work on **Communications** was already well established by Karen Giles and has been carried on by Sarah Shay with extensive work on social media in the period immediately prior to Christmas. Work with **Children and Young People** is being co ordinated by Gill Pinches. An initial survey of the work we already do has led to a proposed resiting of our children's area in church to enable children to be more integrated into our acts of worship. The work carries on in all these fields.

- **B. Safeguarding** This vital aspect of church work was taken on by Angela Smith prior to Liz Johnson being appointed as Safeguarding Officer. There was a considerable backlog in DBS clearances and Safeguarding Training to be done. The clearances are almost up to date and the training, provided by the diocese, is under way.
- **C. Fabric** During the year the external woodwork and rainwater goods on the church were redecorated as required by the 2015 Quinquennial Inspection. This required scaffolding to be erected to reach high levels on the north and east ends of the building. This gave an opportunity to inspect the roofing slates, the cross on the Chancel roof and the bell, and effect repairs where found necessary. During this period vandals accessed the flat roof above the kitchen and corridors (not via the scaffolding) and caused considerable damage in removing a small amount of lead flashing to easily accessible areas. This resulted in an insurance claim. The church hall roof continues to spring leaks from time to time and the PCC are considering a proposal to relay these roofing slates and at the same time to increase the insulation in the ceiling. The condition of the skylight in the flat roof above the altar in the chapel is also of concern. These may well be the focus for the next year or two. The next Quinquennial Inspection is due n 2020.
- **D. Finances** Church income continues to fall due largely to a decline in congregational numbers and to our failure to attract young families with children. One initiative was the

purchase of a card reader, to enable people without cash to make contributions eg at baptism and wedding services. This has been a success. However, for the first time, the PCC decided to not pay the full parish share this year because of other financial commitments, mainly fabric expenditure. Finances remain a worry. It is anticipated that the full share can be paid next year, unless there should be over riding other expenditure.

**E. Parish Boundary** The ecclesiastical boundary of St Giles does not include the new housing development on the A660 which comes within the parish of Adel. The PCC has requested our vicar to seek agreement with the Rector of Adel and their PCC to amend the ecclesiastical boundary to be coterminous with the civic parish boundary and thus include this housing within our parish. If Adel agree to this, the matter would then need to be discussed at a future meeting of the Leeds Area Mission and Pastoral Committee.

#### **Church Services**

Church services follow the same pattern as in previous years with a new style 5<sup>th</sup> Sunday communion service to start in March 2020. The Vicar and the Reader lead the services and a number of guest preachers have also been invited. One of our own congregation, Peter Vickers, has also preached at the morning service.

There is a said BCP communion service on 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Sundays at 8.15am. The 9.30am service is a CW communion with choir and organ on 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Sundays. On 2<sup>nd</sup> Sundays there is a non-eucharistic all.together service, led by the Band, aimed at families with young children. On 4rth Sunday mornings there is a shorter CW Family Communion service, led by the Band. There are services of Choral Evensong at 6.30pm on 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Sundays, and CW communion at 6.30pm on 2<sup>nd</sup> and 4rth Sundays. There is also a said BCP communion service on Thursdays at 10.30am. Healing Ministry is also offered at some morning and evening services.

Special services were held during the year to mark Remembrance, Bereavement, St Giles Patronal Festival (marked by an outdoors communion), Harvest Thanksgiving, Toy Service and Blessing of the Backpacks. The major festivals of Ash Wednesday, Maundy Thursday, Good Friday, Easter Day, Pentecost and Christmas were celebrated. The Maundy Thursday service took place as a shared meal in the church hall. There were choir led Advent and Nine Lessons and Carols Services. Both choir and band contributed to the Civic Parish Council Carol Service held in the Puritan Chapel in December.

Two Christingle Services were held on Christmas Eve to raise funds for the Children's Society and were very well attended as always. Bramhope Primary School used the church for Easter and Christmas services.

As well as regular and special services, we enable our community to celebrate and thank God at the milestones of the journey through life. Church baptisms, weddings and funerals provide incalculable support to our local community. There have been 14 baptisms and 15 funerals in the church over the past year. Probably due to the inter regnum, there were no wedding services during the year, although there was one service of prayer and dedication after a civil marriage. There are bookings for weddings in 2020.

The church continues to support residents of Ashcroft House, the local residential home for the elderly. The Reader takes and leads a monthly service there. Communion is on offer to residents on a personal basis. We also put on a Christmas Carol Service for Ashcroft House and this is much appreciated by residents and staff.

We welcome Bob Baker who has been appointed as our organist this year. We are grateful to him, the choir, and the band for their differing contributions to our worship together. The vicar, a keen musician himself, is active in supporting the music in the church.

**Church Attendance** The Annual Parish Returns figures for 2019 showed an encouraging rise in attendance. By their very nature these figures should be viewed with caution, however the trend is in the right direction.

Attendance	2017	2018	2019
Christmas	729	574	624
Easter	192	134	244 (incl baptism)
Average Week (Oct)	107	96	130 (incl baptism)
Usual Sunday	100	72	89

#### **Worshipping Community (attend at least monthly)**

0-17	36	22	1*
18-69	67	54	40
70 +	70	72	86

#### **Usual Sunday Attendance**

Adults	98	69	86
Children	2	3	3

#### **Average Weekly Attendance (Annual)**

Adults	97	90	110
Children	9.8	6.3	20*

\*The significant difference between these figures can be explained by the way the information is presented. The CofE recognises that active Christians do not necessarily attend church every Sunday. These tend to include mainly the younger generations whose lifestyles and commitments do not necessarily include regular, routine Sunday worship and may consider their Christian expression in other ways. The CofE calls these 'Fresh Expressions'. Some examples of these at St Giles are CATS Toddler Praise (in the meeting room), Kidzclub (at Bramhope Primary School), and Pizza Sunday (joint with the Methodist Church). Children who attend these Fresh Expressions have been included in the Annual Average Weekly Attendance figure, but not the Worshipping Community figure.

**Deanery Synod** John Grahame (resigned November 2019) and Joy Smith were our representatives on the Deanery Synod during the year. There will be elections for a new Synod in 2020. St Giles has 4 places to fill. Membership of the Deanery Synod provides St Giles with an important link with the wider structures of the church.

**Home Groups** The Lent Group this year followed a course entitled "Receiving Christ in Five Different Ways" written by Canon John Young. The Advent course was run jointly with Bramhope Methodist Church and looked at seasonal poems from 'Haphazard by Starlight' by Janet Morley. Meetings were held both in the church hall and the loft at the Fox and Hounds.

**Social Events** Despite the lack of a formal committee, St Giles has continued to have a social life together. An opportunity to benefit from the passing of the Tour de Yorkshire through Bramhope in May was not missed, and the church was used as a social hub for the event. This was a collaborative effort with Bramhope Primary School and Bramhope Methodist Church and was the brainchild of the vicar. A very successful Harvest Lunch was

held in October and raised over £1750 for church funds, including financial support from Barclays Bank organised by David Shay.

Work with Children and Young People The Carers And ToddlerS (CATS) group continues to meet on Wednesdays during term time and attracts some 30 children with a similar number of parents/carers at a time. Almost half of our Baptisms come from this source. On the first Wednesday of the month there is a CATS Toddler Praise service. This service in particular has proved nurturing for some of the CATS members who are now occasionally attending church services. We do hope that with the support and encouragement of the congregation, these young families will grow to become full members of the St Giles community. Kidzclub continues at Bramhope Primary School on Tuesdays with a devoted band of volunteers and about 10 children attending. The attendance at young people's activity mornings at Easter and Christmas were disappointing. However, with better publicity, we are convinced that the format of the Christmas 'Meet the Cast' should in the future prove successful in attracting people and telling the Christmas story. A new initiative jointly with Bramhope Methodist Church has been Pizza Sunday, a youth club type activity, held on a Sunday afternoon once every half term, alternating between St Giles and the Methodist Church. There have been two sessions to date, both attracting some 40 children, and this will carry on in 2020.

**Mothers Union** St Giles' Mothers' Union has continued to thrive with 28 members, two of whom are new. They have supported the work of the MU Overseas and Relief funds plus the 'Away from it All' Caravan which has given 80 vulnerable families a much needed break on the East coast. In addition they supported St Giles and two primary schools (Bramhope Primary and St Peter's Burmantofts) by giving them each a set of books to support children dealing with such issues as bereavement, cancer, divorce and death of a pet.

**Meet and Eat and Open House** These two initiatives use the church hall and are valuable in outreach to the elderly/vulnerable communities. Meet and Eat is a PCC sponsored lunch club meeting on the first Wednesday of the month providing a hot meal and companionship to the local community. It is very popular and has an attendance of about 40. Open House, sponsored by St Giles' Mothers' Union, provides a meeting place on one afternoon a month for conversation and refreshments. It usually attracts some 15 people.

**Community Links** The church hall continues to be used by community groups such as Circle Dancing, Brownies, Guides (until October 2019), Women's Fellowship, Men's Supper

Club and Women's Institute. In addition there are bookings by fitness classes and private parties.

**Charities** St Giles continues to support Christian Aid and organised a street collection with the Methodist Church during Christian Aid Week in May. The total raised was £3033 (plus £228 from collecting used printer cartridges). The church is active in its support for the Children's Society. The Box opening in November raised in excess of £2000. The two Christingle services raised nearly £1200. The Toy Service in December collected toys for Leeds Social Services and a collection of toiletries before Christmas raised goods for St George's Crypt.

**Financial Summary** There are two main issues arising from the 2019 Annual financial Statements. The first concerns payment of Parish Share and the second is the continuing decline in income.

For the first time we have not paid our Parish Share in full. Payment of £63,500 was made to the Diocese in 2019 compared to their request for £84,500 – a shortfall of £21,000. This was in accordance with a decision of the PCC not to use financial reserves which would otherwise have been required. During 2018, £11,345 of reserves were used in order to meet our Parish Share liability. It was considered that continued use of our reserves for this purpose was simply not sustainable.

Our income has continued to decline year on year. In 2016 our income was £112,000, in 2017 it was 108,000, in 2018 it was £99,500 and in 2019 it was £95,903. These reductions reflect falling church attendance which was particularly noticeable during the year-long interregnum. The importance of reversing this decline and achieving church growth should of course continue to be a top priority for St Giles.

During 2019, the church participated in a Diocesan pilot scheme for 'Parish Giving'. Key features of the scheme include switching Planned Giving from Standing Orders to Direct Debit, free national administration of the scheme by the Diocese in Gloucester, monthly tax refund claims for gift aid, and the option for inflation proofing giving should donors so wish. The pilot has proven to be problem free and successful and the scheme has now

been rolled out to the whole of the Diocese. Where possible, all church members are encouraged to support the new scheme.

At the year end reserves held in our deposit account amounted to £67,523. Of this sum, £41,978 is held in the Witham Trust Fund whose purpose has been designated for use on the church fabric. It is possible that significant expenditure will be required in the near future for repairs/replacement to our buildings and this could include a new roof for the church hall. The balance of remaining funds available within the deposit account amount to £15,545 which equates to only two months expenditure. Balances are therefore considered reasonable to meet future shortfalls in income or increased expenditure.

**Conclusion** St Giles continues to provide a Christian presence in Bramhope, despite problems hanging over from the inter regnum and severe financial restraints. We look forward to continuing with this under the leadership of our new vicar. Further details of all that goes on at St Giles' can be found on our parish website (stgilesbramhope.org.uk).

31 December 2019

# **St Giles Bramhope PCC**

# **Annual Financial Statements**

## **Year Ending 31st December 2019**

#### Introduction

The Annual Financial Statements have been prepared on a Receipts and Payments basis and comply with the Statement of Recommended Practice of the Charities Act 2011. Account headings are based upon the Church of England Annual Return of Parish Finance Report.

The financial statements were approved by the PCC at their meeting held on Monday 9<sup>th</sup> March 2020, and will be presented by them to the APCM for adoption.

## **Receipts and Payments Account**

	Unre	stricted Total	Designate Prior yea		estricted End	lowment	
		funds funds	func total func		funds	funds	
Receipts							
Planned giving	43,128	-	_	_	_	43,128	42,403
Collections and other giving	8,083	-	_		_	8,083	8,738
Other voluntary receipts	1,137	•	6	6,825	_	7,978	9,848
Gift Aid recovered	12,668	-	_		_	12,668	15,170
Other receipts	78	-	_	1,472	_	1,551	283
Activities for generating funds	13,310 504	-	_	3,144	_	16,454	16,128
Investment Income Receipts from church activities	2,908	-	_	2,625	_	504 5,533	403 6 505
Total receipts	81,820		  6	14,067		95,903	6,595 <b>99,572</b>
Payments							
Cost of generating funds	1,679	_	_	1,160	_	2,839	1,740
Missionary and Charitable Giving	1,075		_	1,100	_	2,000	1,740
Parish Share	63,500	-		_	_	63,500	85,610
Clergy and Staffing costs	2,373	-	_	_	_	2,373	2,117
Church Running Expenses	12,249	6′	6	2,367	_	15,233	13,398
Hall Running Costs	3,319	-	_	_	_	3,319	3,721
Church Repairs & Maintenance	942	-	_	7,613	_	8,556	· —
Hall Repairs & Maintenance	_	-	_	_	_	_	4,329
New Building work	_	-	_	_	_	_	_
Governance Costs							
Total payments	84,063	61	16 1	11,141	_	95,821	110,917
Excess of receipts over payments before transfer	(2,242)	(60	0)	2,925	_	82	(11,345)
Transfers							
Gross transfers between funds - in	4,285	-	_	1,168	_	5,453	_
Gross transfers between funds - out	(1,168)	-		4,285)	_	(5,453)	
Excess of receipts over payments before other gains / losses	874	(60	0)	(191)	_	82	(11,345)
Net movement in funds	874	(60	0)	(191)		82	(11,345)
							86,570
Bank accounts at 01 January 2019	24,636	43,27		7,317	_	75,225	
Bank accounts at 31 December 2019	25,511	42,67	70	7,125	_	75,307	75,225
Represented by							
Unrestricted							
General fund	25,511	-	_	_	_	25,511	24,636
Designated							
Asbestos	_	-		_	_	_	_
Flower	_	69	92	_	_	692	1,292
Kitchen	_	-		_		_	
Witham	_	41,97	78	_	_	41,978	41,978
Restricted							
Children	_	-	_	665	_	665	244
Church Hall Boiler Appeal	_	-	_		_		
Elderly Services	_	-	_	1,430	_	1,430	1,026
Fabric	_	-	_	5,029	_	5,029	6,047
Lighting	_	-	_	_	_	_	_
Rydal Hall	_	-	_	_	_	_	_

#### Statement of assets and liabilities

			General	Designated	Restricted	Endov	vment '	This
year		]	Last year					
Current assets - Current assets								
Bank current account		(166)	69	2 7,1	25	_	7,651	8,118
Bank deposit account		25,549	41,97	8		_	67,527	67,023
CCLA (CBF) deposit account		_	_	_	_	_	_	_
Cash in hand		128	_	_	_	_	128	84
Accounts Receivable		_	_	_	_	_	_	
	Totals	25,511	42,67	0 7,1	25	_	75,307	75,225
Liabilities - Liabilities								
Agency collections		_	_	_	_	_	_	_
Accounts Payable		_	_	_	_	_	_	_
	Totals	_	-	_	_	_	_	_
	Grand total	25,511	42,67	0 7,1	25	_	75,307	75,225

# Fund movement by type

				coming Out	tgoing Trans	fers	
Asbestos - Asbestos			3/1055 <b>-</b> 55	01001119			
Designated					_		
	Sub-total for Asbestos	_	_	_	_	_	_
Boiler - Church Hall B	Boiler A						
Restricted							
	Sub-total for Boiler	_	_	_	_	_	_
Children - Children							
Restricted		244	1,250	829	_	_	665
	Sub-total for Children	244	1,250	829	_	-	665
Elderly - Elderly Servi	ices						
Restricted		1,026	774	370	_	_	1,430
	Sub-total for Elderly	1,026	774	370	_	_	1,430
Fabric - Fabric							
Restricted		6,047	12,042	9,942	(3,117)	_	5,029
	Sub-total for Fabric	6,047	12,042	9,942	(3,117)	_	5,029
Flower - Flower							
Designated		1,292	16	616	_	_	692
•	Sub-total for Flower	1,292	16	616	_	_	692
Kit - Kitchen							
Designated	<u></u>	_	_	_	_	_	
	Sub-total for Kit	_	-	_	_	-	_
Ltg - Lighting							
Restricted							
	Sub-total for Ltg	_	_	_	_	_	_
Property - Witham							
Designated		41,978					41,978
	Sub-total for Property	41,978	_	_	_	_	41,978

Rydal - Rydal Hall Restricted		_	_	_	_	_	
	Sub-total for Rydal	_	_	-	_	_	_
General - General fund							
Unrestricted		24,636	81,820	84,063	3,117	_	25,511
	Sub-total for General	24,636	81,820	84,063	3,117	_	25,511
	Grand total	75,225	95,903	95,821	_		75,307

#### **NOTES**

#### Independent examiner's report to St Giles Bramhope PCC

I report to the PCC on my examination of the accounts of St Giles Bramhope for the year ended 31 December 2019

#### Responsibilities and basis of report

As the charity trustees of St Giles Bramhope you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

Joya & Lildle

I have completed my examination . I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of St Giles Bramhope as required by section 130 of the Act; or
- 2. The accounts do not accord with those records .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached .

Joyce R Liddle

FCA, CTA

2 The Rowans

Bramhope

Leeds

LS16 9DZ

18 February 2020