

# **St John's Church Woodbridge**

**Charity Number 1128699**

## **Annual Report**

**and**

## **Financial Statements**

**of the Parochial Church Council**

**For the year ended 31 December 2019**

**Vicar: Rev. Clive Howard**

**St John's Vicarage**

**Woodbridge**

**Bankers: Bank of Scotland, London and Barclays Bank, Woodbridge**

**Independent Examiner: Ensors Saxmundham**

## St John's Church Woodbridge Annual Report 2019

### General Information

Formal name of the Charity:

The Parochial Church Council of the Ecclesiastical Parish of St John's Woodbridge

Charity Registration Number: 1128699

Church address:

St John's Church, Castle Street, Woodbridge, Suffolk

Correspondence address:

St John's Church Office

The Old Vicarage

24 St John's Hill

Woodbridge

Suffolk, IP12 1HS

PCC Members, all of whom are the Trustees of the Charity:

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

The Rev Clive Howard (Chairman)	Dave Guard (Church Warden) (Lay Chair)	Ivan Fearn (Church Warden)
Tony Allwood (Deanery Synod)	Peter Plummer (Deanery Synod)	Lyn Spall (Deanery Synod)
Ted Evans (Deanery Synod) <b>Until APCM 2019</b>	Alan Hawes (Treasurer)	David Pawson (Secretary) <b>Until APCM 2019</b>
The Rev Martin Roberts <b>Until July 2019</b>	Alan Weller (ex-officio)	The Rev Bill Herbert (ex-officio)
David Bulgin (ex-officio) <b>Until APCM 2019</b>	Gay Nichols (ex-officio)	Liz Grant (ex-officio) <b>Until APCM 2019</b>
The Rev Lorna Webber (ex-officio) <b>Until October 2019</b>	Rob Watson (ex-officio) <b>Until APCM 2019</b>	Sue Simpson <b>Until APCM 2019</b>
Alan Mutter	The Rev Andy Williams <b>(ex-officio from July 2019)</b>	Ali Buchanan <b>Until APCM 2019 (Co-opted Post APCM 2019)</b>
Gillan Scott (Deanery Synod)	Jonathan Evans	John Horsley
Michael Lyons	Nicki Pidd <b>Until January 2019</b>	Pat MacPherson <b>Until APCM 2019</b>
Mary Brown <b>From APCM 2019</b>	Mike Rugg-Gunn <b>From APCM 2019</b>	Lucy Penn <b>(Co-opted Post APCM 2019)</b>

## **Structure, Governance and Management**

The Parochial Church Council is a corporate body established by the Church of England. The

PCC operates under the Parochial Church Council Powers Measure. In February 2009 the PCC registered with the Charity Commissioners as an independent charity with all the members of the PCC as trustees of the Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of all clergy in Holy Orders licensed to the parish, churchwardens, the Readers and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

## **Objectives and Activities**

The St John's Mission Statement is: 'Loving God, Loving People, Sharing Jesus'. The objective of the PCC (as set out in the PCC (Powers) Measure 1956) is "to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical".

The PCC is responsible for maintaining the church buildings, which include:

- St John's Church
- The Old Vicarage, 24 St John's Hill, made up of meeting rooms and offices for church staff and used by Barnabas playgroup.
- The Church Hall, which is used by St John's youth, for outreach events and occasional external organisations.
- 44 Bury Hill, used as accommodation for the youth worker.
- 1 Andersons Way, used as accommodation for other church workers.

## **Achievements and Performance**

### **Worship**

Services are held at 10.30am and 7pm each Sunday and Wednesday mornings at 10.30am. As part of our vision for the next five years the PCC recognise the current Sunday morning service doesn't meet the needs of the whole congregation so are reviewing different ways of enabling worship and fellowship. The evening service is a cafe church style setting with an extended period of praise and a talk with an opportunity to respond. Once a month the evening service is replaced by a youth service called "Vision", where worship and teaching are organised and led by the Revival Youth Congregation and overseen by our Youth Pastor. Vision has recently been successfully relaunched in our remodelled church hall/youth venue. Our Wednesday morning service is a Holy Communion service using the Book of Common Prayer and traditional hymns. The congregation organise regular social events and observe the special festivals during the year. On a typical Sunday 154 adults and 24 under 16's attend the morning worship and 40-50 attend Cafe church. There is normally 20-25 at the Wednesday communion service.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and commend the person into God's keeping. During 2019 we have celebrated 1 baptism, 3 thanksgivings, 1 wedding and held 8 funerals (4 in the Church, and another 4 were conducted solely at the crematorium without a service in the Church). We are grateful to Jonathan and Rosie Evans who have led the music group this year and also to our organists for their support.

### Pastoral Care

Pastoral care was co-ordinated by a member of the church supported by a team of volunteers. There are over 160 people participating in life groups. The life group values are bible study, Prayer, fellowship, discussion and sharing, worship and Missional action. The church organises pastoral events each year for senior citizens within the parish. Some members of our church are unable to attend church due to sickness or age and they are visited by the Pastoral Visiting team when appropriate. The Pastoral Visiting team also visit the bereaved and anyone else who may request a visit and we also have a team of people who take Holy Communion to people in their homes.

### Mission and Outreach

During 2019 the church ran a Holiday Club and Life Exhibition as well as helping with the Big Family Day Out held on Kingston Playing Field in Woodbridge. Thanks to Clare Johnston, our Children and Families Worker and Andy Williams, our Youth Pastor, for their work on these projects. We have a World Mission Action Group, which meets regularly and gave £39,000 to a variety of different missions over the year.

During 2019 the church ran a number of regular activities to engage with our local community including Little Gems, Carer and Toddler group, which runs each Tuesday morning during term time and has about 40-50 families who regularly attend. This activity includes a monthly Pram Service, held after the first session of each month. We deliver assemblies in four local primary schools and in partnership with Just 42 run two Christian Unions at Farlingaye High School that attract over 30 students each week. At the beginning of 2019 some new initiatives were started such as The Hub Community Café which provides a space for people to meet for a cuppa, chat and a variety of activities, and after the first year this is thriving and attended regularly by approximately 30-40 people. On the first Monday of every month the Hub Community Café also includes a Repair Café in conjunction with Transition Woodbridge. This increases attendance to approximately 60 on the weeks this is run. On the first Saturday of each month we run 'Who Let the Dad's Out?' which is a Dad/Children's activity to encourage dads (or father figures) to come along with their children to meet, chat with each other, and play with their children; this activity is still in its infancy and the church aspires to grow this ministry during 2020. Also started during 2019 is an evening games café, this was meeting each week during term time on a Monday evening.

### Ecumenical Relationships

The church is a member of Churches Together in Woodbridge and Melton, and we worked with Churches Together to deliver Christmas cards including a list of Christmas services being held at the various churches. We also have a large involvement in three other Churches Together activities; the Woodbridge Town Pastors who go out every Friday evening in the town; the town Credit Union and Healing on the Streets and participated in the Regatta Service.

## Church Buildings

Church owned buildings continue to be maintained and updated, to look welcoming. Thanks are due to Andrew Saunders who worked as handyman during the year, to Charlotte Richards who cleaned the buildings and to the many others who do various tasks with our buildings. There has been no major building work in 2019. All the buildings remain in very good condition with minor works required that were identified during the 2018 Quinquennial report being worked through as part of the maintenance programme. During the year we have carried out routine maintenance to all properties owned or managed by St Johns PCC. During 2019 the PCC agreed to cease letting the Church Hall commercially to allow this space to be primarily used for the youth and for outreach events. The PCC agreed to enable the youth to redecorate and fit out the hall and update the kitchen to make better use of the space in line with our Vision, Mission and Values.

## Financial

Our regular giving has shown an increase of 11.71% after the reductions for the previous year. Our Income from investments has shown a small increase on the previous year. Total expenditure decreased by £9,243 as we looked to reduce costs after our projected budget was showing a significant deficit. Our diocesan quota remained unchanged and that position is likely to continue for at least another year.

We continue to monitor interest received on our Short-term deposits and a small group continues to monitor our investments. The value of our investments increased significantly towards the end of the year following the general election and overall these increased in value by £12,488. The investments give a much greater return than we can earn on cash deposits but the value of those funds is subject to greater variances in capital value. In 2020 the investment decided to change where some of the investments were held moving funds from property funds to more general investments.

The amount of cash held in unrestricted and designated funds at the end of the year amounted to £45,799 which brings the figure back close to the £40,183 we held at the end of 2017.

The PCC does produce a yearly budget and in 2019 this budget showed a considerable deficit of income over expenditure. The PCC agree not to accept this budget and to look closely at all levels of expenditure. This resulted in a reduction in expenditure and income also increased from that received in 2018.

We must be thankful for all the income we have received and are very grateful to the many who tithe regularly, as without the support from everyone we would not be able to achieve all that we do as a Church.

## Reserves Policy

The balance on our general accumulated fund in reserves is now £110,200, which is an increase over the previous year. Much of this is a result of the increase in investments (£14,452) the fall in expenditure (£8,982) and the increase in income (£18,147). Some of this income is a result of people giving their annual giving earlier than in previous years, so we have had two years giving in one year.

The other unrestricted reserves, apart from property, are minor funds allocated by the PCC for specific purposes. The property funds held in unrestricted funds are not free reserves

in that they relate to freehold property which would need to be sold to enable the funds to be available to spend.

The restricted funds are amounts that have been given to the Church for specific purposes and relate mainly to property and their future maintenance. At the year end the balance in our Fabric Fund was £175,175.

### Church Workers Pension Fund

St Johns PCC participates in the Pension Builder Scheme section of CWPf for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers. The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

### Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are contributions payable (2019: £4,952 2018: £4,817). A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. For the Pension Builder Classic section, the valuation revealed a deficit of £14.2m on the ongoing assumptions used. At the most recent annual review, the Board chose not to grant a discretionary bonus, which will have acted to improve the funding position. There is no requirement for deficit payments at the current time. For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time. The legal structure of the scheme is such that if another employer fails, St Johns PCC could become responsible for paying a share of that employer's pension liabilities.

On behalf of the PCC

  
Rev. C. Howard  
Chairman

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**STATEMENT OF FINANCIAL ACTIVITIES**  
**For the year ended 31 December 2019**

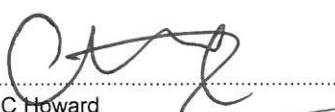
	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
					2019 £	2018 £
<b>INCOMING RESOURCES</b>						
Voluntary Income	2(a)	126,941.24	152,760.62	-	279,701.86	250,371
Activities for Generating Funds	2(b)	66.13	-	-	66.13	751
Investment Income	2(c)	2,047.11	9,850.21	148.91	12,046.23	11,396
Church Activities	2(d)	12,556.82	1,782.05	-	14,338.87	21,267
<b>TOTAL INCOMING RESOURCES</b>		<u>141,611.30</u>	<u>164,392.88</u>	<u>148.91</u>	<u>306,153.09</u>	<u>283,785</u>
<b>RESOURCES EXPENDED</b>						
Grants	3(a)	7,825.36	31,436.00	-	39,261.36	36,612
Church Activities	3(b)	111,009.79	119,810.82	148.91	230,969.52	242,862
<b>TOTAL RESOURCES EXPENDED</b>		<u>118,835.15</u>	<u>151,246.82</u>	<u>148.91</u>	<u>270,230.88</u>	<u>279,474</u>
<b>NET INCOMING/ (OUTGOING) RESOURCES</b>		<u>22,776.15</u>	<u>13,146.06</u>	<u>-</u>	<u>35,922.21</u>	<u>4,311</u>
<b>Transfers between funds</b>		1,860.36	- 1,860.36	-	-	-
Revaluation - Gains on investments	5(b)	14,451.92	- 2,705.21	741.21	12,487.92	2,526
<b>NET MOVEMENT IN FUNDS</b>		<u>39,088.43</u>	<u>8,580.49</u>	<u>741.21</u>	<u>48,410.13</u>	<u>6,837</u>
<b>BALANCES BROUGHT FORWARD AT 1 JANUARY 2019</b>		<u>478,201.27</u>	<u>439,959.14</u>	<u>4,207.72</u>	<u>922,368.13</u>	<u>915,531</u>
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2019</b>		<u>517,289.70</u> =====	<u>448,539.63</u> =====	<u>4,948.93</u> =====	<u>970,778.26</u> =====	<u>922,368</u> =====


**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
**CHARITY NUMBER 1128699**

**BALANCE SHEET**  
**AT 31 DECEMBER 2019**

	Note	TOTAL 2019 £	TOTAL 2018 £
<b>FIXED ASSETS</b>			
Tangible Fixed Assets	5(a)	438,731.15	436,237
Investment Assets	5(b)	240,588.57	225,532
		<hr/>	<hr/>
		679,319.72	661,769
		<hr/>	<hr/>
<b>CURRENT ASSETS</b>			
Debtors and Prepayments	9	11,451.86	9,444
Short Term Deposits		280,617.20	258,501
Cash at bank and in hand		20,187.73	17,560
		<hr/>	<hr/>
		312,256.79	285,505
		<hr/>	<hr/>
<b>CURRENT LIABILITIES</b>			
Amounts falling due under 1 Year	10	20,798.25	24,906
		<hr/>	<hr/>
<b>NET CURRENT ASSETS</b>			
		291,458.54	260,598
		<hr/>	<hr/>
<b>TOTAL NET ASSETS</b>			
		970,778.26	922,368
		=====	=====
<b>PARISH FUNDS</b>			
Unrestricted		517,289.70	478,201
Restricted	7	448,539.63	439,959
Endowment		4,948.93	4,208
		<hr/>	<hr/>
		970,778.26	922,368
		=====	=====

Approved by the Parochial Church Council on 9th March 2020, and signed on its behalf by:

  
 .....(Chairman)  
 Rev C Howard

  
 .....(Churchwarden)  
 Mr J Fearn

The notes on pages 10 to 15 form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended 31 December 2019**

**1 Basis of accounting**

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

**2 Funds**

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion, the income derived from the endowment funds is used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established.

The financial statements include the investments, funds, income and expenditure of the following endowed charities of which the Church Wardens are the trustees -

Cornelius Welton's Charity  
Fanny Fenella Ratcliffe Memorial Charity  
William Culham  
Titcombe Benefaction

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charge in the SOFA.

Designated Funds remain unrestricted and the PCC will move any surplus to other general funds.

**Incoming Resources**

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the income resource to which they relate is received. Grants and Legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

**Resources expended**

Grants and Donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**3 Fixed Assets**

*Consecrated and benefice property is not included in the accounts in accordance with S10(2)(a) and (c) of the Charities Act 2011.*

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Equipment used within the church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £250 or less are written off when the asset is incurred. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided as the current estimated residual value of the property is not less than its carrying value and the remaining useful life of the building exceeds 50 years, so that any depreciation charges would be immaterial. Investments are valued at market value.

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2019**

<b>2 INCOMING RESOURCES</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total Funds</b>	
				<b>2019 £</b>	<b>2018 £</b>
<b>2(a) Voluntary Income</b>					
Planned giving					
Gift Aid donations	64,664.59	73,350.81	-	138,015.40	134,916
Gift Aid recoverable	18,073.39	18,337.70	-	36,411.09	34,814
Other planned giving	40,204.94	58,857.90	-	99,062.84	76,123
Cash Collections	3,560.32	2,144.21	-	5,704.53	3,298
Donations	438.00	70.00	-	508.00	892
Legacies	-	-	-	-	328
	126,941.24	152,760.62	-	279,701.86	250,371
<b>2(b) Activities for generating funds</b>					
Church Office	66.13	-	-	66.13	751
	66.13	-	-	66.13	751
<b>2(c) Income from investments</b>					
Interest from short term deposits	1,609.04	3,735.11	-	5,344.15	4,877
Dividends on CBF Investment Funds	438.07	6,115.10	148.91	6,702.08	6,519
	2,047.11	9,850.21	148.91	12,046.23	11,396
<b>2(d) Church activities</b>					
Fees for weddings and Funerals	1,613.00	-	-	1,613.00	1,002
Church Hall lettings - Local community use	3,499.00	-	-	3,499.00	4,642
Old Vicarage Lettings- Community use	4,290.00	-	-	4,290.00	4,210
Toddlers	1,352.40	-	-	1,352.40	1,232
Marriage Course	-	570.00	-	570.00	50
FinnyMusic	-	1,212.05	-	1,212.05	50
Games and Cafe Hub	1,802.42	-	-	1,802.42	-
Parish Holiday	-	-	-	-	10,081
	12,556.82	1,782.05	-	14,338.87	21,267
<b>TOTAL INCOMING RESOURCES</b>	<b>141,611.30</b>	<b>164,392.88</b>	<b>148.91</b>	<b>306,153.09</b>	<b>283,785</b>
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**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2019**

3 RESOURCES EXPENDED	Note	Unrestricted	Restricted	Endowment	Total Funds	
		Funds	Funds	Funds	2019	2018
		£	£	£	£	£
<b>3(a) Grants</b>						
Missionary and charitable giving -	8	7,825.36	31,436.00	-	39,261.36	36,612
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		7,825.36	31,436.00	-	39,261.36	36,612
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>3(b) Church Activities</b>						
Ministry -diocesan parish share		76,234.00	-	-	76,234.00	76,234
other ministry costs		3,976.50	11,000.00	-	14,976.50	14,298
Youth and children - staff costs		-	51,858.09	-	51,858.09	50,620
Youth and children's activities		730.17	505.60	-	1,235.77	6,272
Church running expenses and Maintenance		2,323.29	14,198.85	-	16,522.14	16,094
Cost of services		2,255.46	-	-	2,255.46	1,885
Church Hall - running costs		106.52	8,500.00	-	8,606.52	10,883
Old Vicarage - running costs		1,701.58	10,000.00	-	11,701.58	8,579
Property Costs - Bury Hill		789.80	-	-	789.80	835
Property Costs - Andersons Way		841.04	-	-	841.04	670
FinnyMusic		-	749.10	-	749.10	825
Support costs - Outreach		534.48	-	-	534.48	4,574
- Marriage Course		362.49	570.00	-	932.49	152
- Toddlers		406.59	-	-	406.59	238
- Games and Café Hubs		1,580.93	-	-	1,580.93	-
- WLTDO		158.20	-	-	158.20	-
- Pastoral		203.37	240.00	148.91	592.28	826
- Bredfield		2,820.00	-	-	2,820.00	2,820
Church Office		14,058.96	22,189.18	-	36,248.14	35,364
Depreciation		1,926.41	-	-	1,926.41	1,612
Sizewell Holiday		-	-	-	-	10,081
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		111,009.79	119,810.82	148.91	230,969.52	242,862
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL RESOURCES EXPENDED</b>		118,835.15	151,246.82	148.91	270,230.88	279,474
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**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
**CHARITY NUMBER 1128699**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2019**

	2019	2018
	£	£
<b>4. STAFF COSTS</b>		
Wages and Salaries	90,747	86,481
Social Security Costs	3,160	3,443
Pension Costs	4,952	4,817
	<hr/>	<hr/>
	98,859	90,429
	=====	=====

During the year the average number of employees was 7 (2018:7), none of whom earned £50,000 p.a. or more.

**4 (b). TRANSACTIONS WITH RELATED PARTIES**

Name	Relationship	Description	2019	2018
Mr A Williams	PCC Member -	Youth Pastor	26,680	27,423

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

	2019	2018
<b>4(c). TRUSTEE EXPENSES</b>		
The number of trustees who were paid expenses were	2	2
The expenses relate to Ministers expenses and travelling and total	2,922	2,997

**5. FIXED ASSETS FOR USE BY THE PCC**

**5(a) Tangible Fixed Assets**

Cost	Freehold Property	Equipment	Fixtures & Fittings	2019 Total	2018 Total
£	£	£	£	£	£
At 1 January 2019	466,612	33,850	18,610	519,072	519,072
Additions in year	-	1,497	2,924	4,421	-
Disposals	-	356	-	356	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2019	466,612	34,991	21,534	523,137	519,072
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation					
At 1 January 2019	31,880	32,587	18,368	82,835	81,223
Charge for the year	-	1,072	855	1,927	1,612
Disposals	-	356	-	356	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 31 December 2019	31,880	33,303	19,223	84,406	82,835
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net Book Value at 31 December 2019	434,732	1,688	2,311	438,731	436,237
	=====	=====	=====	=====	=====
Net Book value at 31 December 2018	434,732	1,263	242	436,237	437,849
	=====	=====	=====	=====	=====

The freehold land and buildings comprise the Church Hall, the Old Vicarage, 44 Bury Hill and 1 Andersons Way Woodbridge, and are valued at cost. No depreciation is charged against such property except that improvements are written off over 12 years.

Equipment and Fixtures and Fittings used within PCC premises is depreciated at the following rates -

Equipment on a straight line basis at 25% per annum  
 Fixtures and Fittings on a straight line basis at 25% per annum

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
**CHARITY NUMBER 1128699**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**For the year ended 31 December 2019**

**5. FIXED ASSETS (continued)**

<b>5(b) Investment fixed assets</b>	<b>2019</b>	<b>2018</b>
<i>Movements in the year:</i>		
Market value - 1 January 2019	225,532	219,510
Purchases at cost	2,569	3,497
Net gains (losses) on annual revaluation	12,488	2,525
Market Value - 31 December 2019	240,589	225,532

During the year dividend income was reinvested in the CBF Church of England Property Fund.  
Holdings at 31 December 2019: 1,155 shares in the COIF Charities Investment Fund.

105,130.43 units in the CBF Property Fund  
900.31 Accumulation units in CBF Investment Fund  
11,801.30 Accumulation units in CBF UK Equity Fund

<b>6 ANALYSIS OF NET ASSETS</b>	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
Fixed assets for Church use	368,373	70,358	-	438,731	436,237
Investment Assets	123,916	111,723	4,949	240,588	225,532
Current assets	45,799	266,458	-	312,257	285,505
Current liabilities	-	20,798	-	-20,798	-24,906
Fund balance	517,290	448,539	4,949	970,778	922,368

Included in unrestricted funds are funds designated by the PCC for specific projects. At 31 December 2019, £407,090 had been designated (2018: £406,908)

**7. FUND DETAILS**

The endowment funds are permanent endowment which requires the income to be spent on the elderly.

The movements in restricted funds are as follows -

Fund Name	Fund Open Bal	Incoming Resources	Outgoing Resources	Gains and Losses	Fund Clos Bal
Old Vicarage Capital Fund	70,358	-	-	-	70,358
Old Vicarage Fabric Fund	62,992	2,755	-	1,904	63,843
General Capital Fund	12,393	-	-	2,181	14,574
Spire Fund	68,550	3,670	1,584	2,982	67,654
Church Fabric Fund	171,097	4,619	-	-	175,716
Property Fabric Fund	15,443	241	-	-	15,684
Outreach Fund	14,334	244	-	-	14,578
Young Peoples Fund	10,654	175	1,860	-	8,969
Pastoral Fund	1,015	17	-	-	1,032
Pastoral Transport Fund	3,019	52	240	-	2,831
Discretionary Fund	1,225	22	-	-	1,247
Leadership Training Fund	1,185	-	-	-	1,185
Concert Fund	543	-	-	-	543
FinnyMusic	3,269	1,212	749	-	3,732
WMAG Bursary Fund	3,881	2,680	900	-	5,661
Faith & Mission Fund	-	932	-	-	932
Total Restricted Funds	439,958	16,619	5,333	-2,705	448,539

**PAROCHIAL CHURCH COUNCIL OF ST JOHN'S, WOODBRIDGE**  
 CHARITY NUMBER 1128699

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2019**

**8. GRANTS**

	Grants to Institutions	Grants to Individuals
Total Value of grants	39,261	0

**8.1 GRANTS MADE TO INSTITUTIONS**

Grants to institutions in excess of £1000 are noted below -

Name of Institution	Purpose	Amount of Grant
Just 42 Ltd	Christian Youth Work in Woodbridge Area	11,214
Crosslinks	Support for Link Missionaries	5,000
TEAR Fund	Relief Work Worldwide	4,300
Stewardship	Support for Link Missionaries	2,500
Salvation Army	Relief for Needy	2,735
Cry in the Dark	Support for Special Needs Children in Romania	2,300
CPAS	Support for Education and Youth Work in UK	3,000
Overseas Missionary Fellowship	Serve the peoples of East Asia	3,000
10 Other Charities- all under £1,000		5,212
		<hr/> 39,261 <hr/>

**9 DEBTORS AND PREPAYMENTS**

	2019	2018
Prepayments and accrued income	7,447	3,969
Taxation	4,005	4,785
	<hr/> 11,452 <hr/>	<hr/> 9,444 <hr/>

**10 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2019	2018
Creditors for goods and services	18,617	22,828
Social Security and pension costs	2,181	2,078
	<hr/> 20,798 <hr/>	<hr/> 24,906 <hr/>

**11 CAPITAL COMMITMENTS**

The PCC had not authorised any capital expenditure at 31 December 2019. (2018: £Nil)

**12 COMMITMENTS**

In 2016 the PCC had authorised expenditure on a contract for three years for a family and childrens worker at a total cost of £66,448. At 31st December 2019 £0 was still due to be paid. (2018:£14,766)

**INDEPENDENT EXAMINERS REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST JOHN'S CHURCH, WOODBRIDGE**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

I report to the members on my examination of the accounts of the St John's Church Woodbridge Parochial Church Council for the year ended 31 December 2019.

**Responsibilities and basis of report**

As members of the Parochial Church Council you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act').

I report in respect of my examination of the Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- i. the accounting records were not kept in accordance with section 130 of the Act; or
- ii. the accounts did not accord with those accounting records;
- iii. the accounts did not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Carl Page FCCA  
Ensors Accountants LLP

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

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Dated: 07/04/20