



education
otherwise

Education Otherwise Association Ltd

Trustees Annual Report for the year ended 30 June 2019

Company Registration Number: 01917107 Charity Registration Number: 1055120

The Trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements for the charitable company for the year ended 30 June 2019. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their annual accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and activities

Purposes of the charity

To promote, maintain, improve, and advance public education, particularly by the provision of information, support and facilities to enable parents to make educational provision for their children otherwise than through full time state or private educational institutions.

Summary of main activities

Education Otherwise is a membership organisation for the public benefit, which provides support and information for families whose children are being educated outside school, and for those who wish to uphold the freedom of families to take direct responsibility for the education of their children.

Our principal aims are:

- To encourage learning outside the school system.
- To re-affirm that parents have the primary responsibility for their children's education and that they have the right to exercise this responsibility by educating them out of school.
- To establish the primary right of children to have full consideration given to their wishes and feelings about their education.
- To promote knowledge, understanding and acceptance of education otherwise than at school in the world at large.

These aims are met via our network of volunteers and public website as well as through the public helpline, internet support lists and a Facebook group. Support and information is provided to members, home educators, the media, local and national government and other interested parties including voluntary agencies. We also signpost to other services. In addition, members receive a quarterly newsletter and have access to specialist contacts, the member home area of website and Internet support.. Local Home Education Groups organised by EO members may take advantage of reduced premiums for Public Liability Insurance through EO's Policy.

The main activities undertaken by the charity are in furtherance of the public benefit. In organising these activities, trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Education otherwise is entirely run and managed by volunteers and the trustees acknowledge and applaud the vast contribution made by our volunteers. The value of this contribution far exceeds any financial statement.

Achievements and Performance

The charity continues to make a difference through the support given. The telephone helpline receives in the order of 100 calls per month and families are reassured and supported by the information they receive. The website also receives a steady flow of traffic reading the support pages and downloading information sheets. The number of active volunteers continues to decline and it is clear that trustees need to take positive action to improve the recruitment and retention of volunteers. Groundwork for a recruitment campaign has begun and this work will be a priority for the trustees in 2019/20.

Considerable progress has been made in the provision of a new phone system for helpline volunteers and local contacts. The new system is now running alongside the existing one and we expect to move live operations across in a matter of weeks. Our planned move from Basecamp to Office 365 has been cancelled as we found that the tools available in Office 365 did not give us the flexibility offered by Basecamp. We are continuing to evaluate lower cost alternatives.

We applied to the Charity Commission for the change to CIO status after the last AGM. However, the Commission rejected our application due to some differences in wording between our current governing documents and the CIO constitution. As a result we will be tabling resolutions at the next AGM to bring the wording into line.

Following the release of new home education guidelines by the Department for Education, it was decided to invest in legal advice about the implications of the new regime. This advice has now been received and we will be updating our documents to reflect the new guidance and the advice received over the next few months.

Financial Review

Income

Income from all sources is slightly more than the previous year. This is primarily because of a one-off donation that was received from an alternative education charity that was closing down and chose us as the beneficiary of its remaining funds. Membership income, continues to show a steady decline from £8,024 last year to £6574 this year. Given the current economic climate and the lack of highly visible activity by the charity, this is not unexpected. However, we do need to be more visible in the future so that families can see the benefit of supporting our work through membership.

Expenditure

Once again, we have been able to reduce ordinary operating expenditure this year from £5,709 last year to £4,638. The addition of one-off legal expenses of £3,000 brings our overall costs this year to £7,638, which is still lower than last year's figure of £9,192.

Balances

Overall, the charity made a small surplus of £1,266 this year. Overall, funds held amount to some £38,252, which is more than three year's turnover at current levels.

Principal sources of funds

The principal source of funds remains the sale of memberships. Many members also round-up their membership fees to provide a small donation. The charity also charges a small fee for local groups to be included under the cover of its insurance policy and a significant portion of the annual insurance fee is covered by this income.

The charity did not undertake any other fundraising activities during this period.

Principal Risks

Income from memberships continues to decline steadily and the most common reason given for not renewing is that the member felt that they received little of any value from their membership. Of course, we do have the funds to weather a decline in membership for quite some time to come. However, your

trustees are concerned that the charity must continue to update and strive to do more in providing value both to the members and to the general public.

Reserves

The charity currently holds reserves amounting to approximately three years' expenditure. The trustees consider this to be more than adequate and are considering ways in which some of these funds could be put to better use.

Going concern

The charity's financial position remains secure and so there is no uncertainty about continuing as a going concern at the present time.

Structure, Governance and Management

Constitution

Education Otherwise Association Ltd is currently a charitable company limited by guarantee and is governed by its Memorandum and Articles of Association. A resolution was passed at a previous AGM to begin the process of converting to a Charitable Incorporated Organisation and the trustees continue to work towards that goal. The charity is not linked with any other organisation.

Membership

Membership is by annual subscription, and is open to persons and organisations who are involved or have an interest in home education. Family members are eligible to sign up as Guarantors of the Company, with voting rights, and are recorded in the Register of Members.

Recruitment and Appointment of Trustees

Trustees are recruited from signed-up members (Guarantors) who have usually been involved as volunteers at a local or national level. Potential trustees are proposed to the AGM for membership of Council. Trustees are appointed for a term of three years. Trustees can be co-opted between AGMs but must either stand down or stand for election at the next AGM. A third of elected trustees are required to stand down by rotation at each AGM.

There is policy in place to ensure that potential trustees meet basic eligibility criteria before being proposed for election or co-opted.

Trustee Induction and Training

New trustees are provided with information about their role and responsibilities as Trustees and Company Directors via the Trustee forum and electronic documentation from Companies House and the Charity Commission.

Reference and Administration

Trustees for the period 1st July 2018 to 30th June 2019

Joined during the period

- None

Continuing in post throughout the period

- S. Willans (elected 24/01/2018)
- T. Crellin (co-opted 04/04/2016, elected 22/10/2016 & 14/04/2019)
- F. Mukwamba-Sendall (elected 01/12/12, 24/10/2015 & 14/04/2019)
- G. Evans (co-opted 0/08/2016, elected 22/10/2016 & 14/04/2019)

Retired during the period

- None

Trustees responsibilities for the preparation of the financial statements

The trustees (who are also directors for the purpose of company law) are responsible for preparing the trustees report and financial statements in accordance with applicable law and United Kingdom accounting standards. Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources, including income and expenditure of the charitable company for that period. In preparing those statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare financial statements on the going concern basis unless it is inappropriate to presume the company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware, there is no relevant information of which the company's independent examiners are unaware; and the trustees have taken all reasonable steps they ought to have taken to make themselves aware of any relevant information and to establish that the examiners are aware of the information.

The accounts have been prepared in accordance with the provisions of the Companies Act 2006 and the Charities SORP.

Declarations

The trustees declare that they have approved the trustees report above

Fe Mukwamba-Sendall, Tom Crellin, Graeme Evans, Sarah Willans

30th September 2019

Education Otherwise Association Ltd		Charity No	1055120	
		Company No	1917107	
Annual accounts for the period				
Period start date	01/07/2018	To	Period end date	30/06/2019

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Unrestricted	Restricted	Endowment	Total funds	Prior year
	funds	income	funds	funds	funds
	£	£	£	£	£
	F01	F02	F03	F04	F05
Income (Note 4)					
Income and endowments from:					
Donations and legacies	2,215	-	-	2,215	356
Charitable activities	6,574	-	-	6,574	8,024
Other trading activities	-	-	-	-	-
Investments	115	-	-	115	57
Separate material item of income	-	-	-	-	-
Other	-	-	-	-	-
Total	8,904	-	-	8,904	8,437
Expenditure (Notes 5)					
Expenditure on:					
Raising funds	-	-	-	-	-
Charitable activities	4,638	-	-	4,638	5,709
Separate material expense item (See note 6)	3,000	-	-	3,000	3,483
Other	-	-	-	-	-
Total	7,638	-	-	7,638	9,192
Net income/(expenditure) before tax for the reporting period	1,266	-	-	1,266	- 755
Tax payable	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	1,266	-	-	1,266	- 755
Net gains/(losses) on investments	-	-	-	-	-
Net income/(expenditure)	1,266	-	-	1,266	- 755
Extraordinary items	-	-	-	-	-
Transfers between funds	-	-	-	-	-
Other recognised gains/(losses):					
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
Net movement in funds	1,266	-	-	1,266	- 755
Reconciliation of funds:					
Total funds brought forward	36,986	-	-	36,986	37,741
Total funds carried forward	38,252	-	-	38,252	36,986

Section B Balance sheet

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets					
Intangible assets	-	-	-	-	-
Tangible assets	-	-	-	-	-
Total fixed assets	-	-	-	-	-
Current assets					
Debtors (Note 7)	-	-	-	-	-
Cash at bank and in hand (Note 9)	38,252	-	-	38,252	36,986
Total current assets	38,252	-	-	38,252	36,986
Creditors: amounts falling due within one year (Note 8)	-	-	-	-	-
Net current assets/(liabilities)	38,252	-	-	38,252	36,986
Total assets less current liabilities	38,252	-	-	38,252	36,986
Creditors: amounts falling due after one year (Note 8)	-	-	-	-	-
Provisions for liabilities	-	-	-	-	-
Total net assets or liabilities	38,252	-	-	38,252	36,986
Funds of the Charity					
Endowment funds (Note 10)	-	-	-	-	-
Restricted income funds (Note 10)	-	-	-	-	-
Unrestricted funds	38,252	-	-	38,252	36,986
Revaluation reserve	-	-	-	-	-
Fair value reserve	-	-	-	-	-
Total funds	38,252	-	-	38,252	36,986

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy
Fe Mukwamba-Sendall	
Tom Crellin	

Signature of director authenticating accounts being sent to Companies House

Signature	Date dd/mm/yyyy
Tom Crellin	
	Print name

Section C

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014

and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)

and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

Note 2

2.2 INCOME

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none">• the charity becomes entitled to the resources;• it is more likely than not that the trustees will receive the resources;• the monetary value can be measured with sufficient reliability.
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
Government grants	The charity has not received government grants in the reporting period
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.
Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

2.3 EXPENDITURE

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability
Redundancy cost	The charity made no redundancy payments during the reporting period.
Deferred income	No material item of deferred income has been included in the accounts.
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.4 ASSETS

Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity of less than one year held for investment purposes rather than to meet short-term cash commitments as they fall due.

Note 3 Transactions with trustees and related parties

3.1 Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

3.2 Trustees' expenses

Type of expenses reimbursed		This year	Last year
		£	£
Travel		535	211
Subsistence		79	16
Accommodation		193	50
Other (phone calls)			39
TOTAL		807	316

The number of trustees reimbursed for expenses or who had expenses paid by the charity was four.

Note 4

Income

Analysis of income		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
					£	£
Donations and legacies:	Donations and gifts	270	-	-	270	356
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	270	-	-	270	356
Charitable activities:	Membership Subscriptions	6,249	-	-	6,249	7,659
	Insurance Subscriptions	325	-	-	325	365
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	6,574	-	-	6,574	8,024
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	
Income from investments:	Interest income	115	-	-	115	57
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	115	-	-	115	57
Separate material item of income	Donation from Red River charity	1,945	-	-	1,945	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	1,945	-	-	1,945	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
		Total	-	-	-	-
TOTAL INCOME		8,904	-	-	8,904	8,437

Other information:

All income in the prior year was unrestricted

Note 5

Expenditure

Analysis of expenditure		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Expenditure on raising funds:		-	-	-	-	-
Total expenditure on raising funds		-	-	-	-	-
Expenditure on charitable activities	Newsletter printing and postage costs	1,002	-	-	1,002	1,975
	Office costs	303			303	638
	Advertising and Promotion	57			57	32
	Insurance	866			866	1,014
	Communications inc website	1,366			1,366	1,554
	Trustees and Volunteer Expenses	807			807	581
	Room Hire for AGM	30			30	
	Bank Charges	-	-	-	-	-
	Merchant Charges	207	-	-	207	265
	Sundry Expenses	3,000	-	-	3,000	3,483
Total expenditure on charitable activities		7,638	-	-	7,638	9,542
Separate material item of expense		-	-	-	-	-
Total		-	-	-	-	-
Other	Independent Examination Fees		-	-	-	350
	Total other expenditure	-	-	-	-	350
TOTAL EXPENDITURE		7,638	-	-	7,638	9,892

Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Newsletter printing and postage costs	1002				1975
Office costs	303				638
Advertising and Promotion	57				32
Insurance	866				1014
Communications	1366				1554
Trustees and Volunteer Expenses	807				581
Room Hire for AGM	30				
Bank Charges					
Merchant Charges	207				265
Sundry Expenses	3000				3483
Total	7638				9542

Note 6 Extraordinary items

	Description	This year £	Last year £
Extraordinary item 1	Legal Advice obtained in response to new DfE guidelines	3,000	-
Extraordinary item 1	Legal Fees in relation to employment dispute		3,483

Note 7 Debtors and prepayments**Analysis of debtors**

	This year £	Last year £
Trade debtors	-	-
Prepayments and accrued income	-	-
Other debtors	-	-
Total	-	-

Note 8 Creditors and accruals**Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related	-	-	-	-
Accruals and deferred income	-	-	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
Total	-	-	-	-

Note 9 Cash at bank and in hand

	This year £	Last year £
Short term cash investments (less than 3 months maturity date)	-	-
Short term deposits	37,182	31,180
Cash at bank and on hand	1,070	5,806
Other	-	-
Total	38,252	36,986

Note 10 **Charity funds**

10.1 Details of material funds held and movements during the CURRENT reporting period

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Funds	UR		36,986	8,904	- 7,638	-	-	38,252
<i>Other funds (balancing figure)</i>	N/a	N/a	-	-	-	-	-	-
Total Funds as per balance sheet			36,986	8,904	- 7,638	-	-	38,252

Fund balances carried forward include assets and liabilities denominated in a foreign currency Yes* No*

10.2 Details of material funds held and movements during the PREVIOUS reporting period

** Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
General Funds	UR		37,741	8,437	- 9,192	-	-	36,986
<i>Other funds (balancing figure)</i>	N/a	N/a	-	-	-	-	-	-
Total Funds as per balance sheet			37,741	8,437	- 9,192	-	-	36,986

Fund balances carried forward include assets and liabilities denominated in a foreign currency Yes* No*