



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	1	11	2018		31	10	2019

## Reference and administration details

<b>Charity name</b>	The Whitchurch Association
<b>Other names charity is known by</b>	None
<b>Registered charity number (if any)</b>	1118993
<b>Charity's principal address</b>	The Gill Nethercott Centre Winchester St WHITCHURCH Hants <b>Postcode</b> RG28 7HP

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Denyse Coles	Chair		
2	John Mariner			
3	Sandra Smith	Treasurer		
4	Paul Driver		From 28/2/2019	
5	Jackie Browne			
6	Morwenna Collins			Associate members representative
7	Brian Bent	Members Secretary		
8	Barry Carter			
9	Mary Johnston			

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Cathy Burt	
Paul Nethercott	

## Names and addresses of advisers (Optional information)

Type of advisor	Name	Address
Borough Council advisor	Clive Fortune	Basingstoke and Deane BC

## Name of chief executive or names of senior staff members (Optional information)

Julia Trinder – Community Centre Manager (From 1<sup>st</sup> March 2017)

# Structure, governance and management

## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by invitation during the year, elected annually

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

# Objectives and activities

## Summary of the objects of the charity set out in its governing document

Promote the benefit of the inhabitants of the parish of Whitchurch and the surrounding hamlets of Litchfield, Woodcott, Tufton, Dunley, Laverstoke, Freefolk and Hurstbourne Priors without distinction of any "protected characteristics" (Equalities Act 2010), by associating together the inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the inhabitants.

Secure the preservation, protection, development and improvement of features of historic or public interest and to promote high standards of planning and architecture.

Establish, or secure the establishment of, a Community Centre and to maintain and manage the same.

**Summary of the main activities in relation to these objects**

Provision of a suitable venue for public hire, and the organisation of events for public attendance.  
Management of the use and maintenance of the fabric of the centre, in co-operation with the Whitchurch Library (shared occupancy), while increasing the internal facilities.  
Managing the town website [www.whitchurch.org.uk](http://www.whitchurch.org.uk)  
Promoting tourism in the town and to the local area.  
Securing facilities to enhance the well-being of the town's inhabitants.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Trustees have contributed 1000 hours' work.

**Achievements and performance**

## Achievements and performance

### Summary of the main achievements of the charity during the year

The WA continues to manage the community website [www.whitchurch.org.uk](http://www.whitchurch.org.uk), which it has run since its launch in April 2010. It is still the only website for the town that encourages participation from all local businesses and groups and is run by the community for the community. Owing to the age of the present site, and the growth in demand for it, an amount has been budgeted for a replacement site and discussions are ongoing to bring this about.

The Association proactively works with its neighbour, Whitchurch Silk Mill.

The Gill Nethercott Centre has continued to maintain its hire target by actively encouraging business hires and enhancing services. The wider community is served from mums and babies through to the elderly and those with dementia.

#### Tourist promotion Whitchurch Walkers are Welcome (WWAW)

The “Walkers are Welcome” national town network is a community led scheme endorsed by the Ramblers Association and Visit England to help raise the profile of towns and parishes that have excellent walking hotspots.

End of year report submitted and, once again, rated as Green in all sections (the highest level in a traffic light assessment system). Continued to act as a “Walkers are Welcome” mentor, helping Alton to achieve accreditation. Liaison with Romsey as a potential new member is ongoing. Publicity via North Wessex Downs AONB and participation in the North Wessex Downs Annual Forum. Representatives attended the national WAW AGM in October.

A dedicated website [www.whitchurchwalks.net](http://www.whitchurchwalks.net) links to the town website and has its own shops, pubs and cafes and local transport links. WWAW registered with the Walking Partnership (the charitable arm of Rambler Holidays); local accommodation listing has been checked and updated. Another bus walk has been created as a downloadable PDF. Tailored walks provided for the North Wessex Downs Walking Festival and the Watership Down Beer festival. A special walk linked to the book “Watership Down” including a private visit to Laverstoke Park was organised. Research work on extending the Mill Trail done to support the Hampshire & IOW Wildlife Trust lottery project Watercress and Winterbournes.

Fly tipping reported to Basingstoke and Deane Borough Council, and litter picking walks carried out. Our work on this initiative is supported by Whitchurch Town Council.

#### Well-being of the town’s inhabitants

Heart Defibrillators –further training sessions in CPR and defibrillator use have been run. Two additional defibrillators and a secure box purchased through the Co-Op Community Fund.

Red Box (to alleviate period poverty), and Yellow Box (personal care items) – the Gill Nethercott Centre has been a collection point for items.

Whitchurch continues to be represented on the Sport and Physical Activity Alliance (SPAA) in Basingstoke by one of the trustees.

## Financial review

**Brief statement of the charity's policy on reserves**

Sufficient reserves are maintained to cover planned expenditure and anticipated costs. There is a reserves policy.  
As at May 2019 the estimated level of reserves required is £9,000 (the target). If reserves vary from this target by plus or minus 10% the Trustees should review and justify the difference and if appropriate revise the target.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

**Other optional information**

**Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s)		
Full name(s)	Margaret Denyse Coles	
Position (eg secretary, chair, etc)	Chair	
Date		



WHITCHURCH ASSOCIATION

No 1118993

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1st November 2018		31st October 2019

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall hire	32,416	-	-	32,416	28,149
Events	13,486	-	-	13,486	12,638
Membership fees	278	-	-	278	280
Grants & receipts - Singing for the Mind	-	2,804	-	2,804	2,125
Donations and other grants	330	3,498	-	3,828	2,681
Other receipts	166	177	-	343	350
<b>Sub total (Gross income for AR)</b>	<b>46,676</b>	<b>6,479</b>	<b>-</b>	<b>53,155</b>	<b>46,223</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>46,676</b>	<b>6,479</b>	<b>-</b>	<b>53,155</b>	<b>46,223</b>
<b>A3 Payments</b>					
Events	9,448	-	-	9,448	8,919
Insurance	599	-	-	599	625
Utilities including telephone	6,021	-	-	6,021	6,100
Cleaning	1,590	-	-	1,590	1,740
Stationery	606	-	-	606	652
Licences, Exam Fees & Training	1,940	99	-	2,039	869
Gill Nethercott Centre Maintenance	5,331	-	-	5,331	6,934
Advertising	330	-	-	330	320
Sundries	145	60	-	205	191
Kitchenware, equipment, installation and maintenance	1,285	1,379	-	2,664	4,973
Salary & related costs	17,357	-	-	17,357	15,835
Projects	-	-	-	-	-
Singing for the Mind	-	3,287	-	3,287	3,051
<b>Sub total</b>	<b>44,652</b>	<b>4,825</b>	<b>-</b>	<b>49,477</b>	<b>50,209</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>44,652</b>	<b>4,825</b>	<b>-</b>	<b>49,477</b>	<b>50,209</b>
<b>Net of receipts/(payments)</b>	<b>2,024</b>	<b>1,654</b>	<b>-</b>	<b>3,678</b>	<b>- 3,986</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,864</b>	<b>7,184</b>	<b>-</b>	<b>18,048</b>	<b>22,034</b>
<b>Cash funds this year end</b>	<b>12,888</b>	<b>8,838</b>	<b>-</b>	<b>21,726</b>	<b>18,048</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC Current Account	5,723	5,216	-
	HSBC Deposit Account	7,070	3,622	-
	Cash	95	-	-
	<b>Total cash funds</b>	<b>12,888</b>	<b>8,838</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Filmbank deposit	150	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

Details		Fund to which liability relates	Amount due (optional)	When due (optional)
Utilities via HCC October 2019		Unrestricted	-	when invoiced
HMRC - tax and NI		Unrestricted	-	In January 2020
Damage deposit		Unrestricted	-	After hiring
Share of GNC maintenance costs pre 2019 to be paid to HCC over 9 years at £300 a year plus VAT		Unrestricted	-	Annually when invoiced
			-	

Signed by one or two trustees on behalf of all the trustees

**Signature**

Print Name

Date of approval

no danger looks

M D COLES

S J SMITH

16/1/20
16/1/20

## **Independent Examiner's Report to the Trustees of Whitchurch Association (Charity No 1118993)**

I report to the trustees on my examination of the accounts of the Whitchurch Association (the Association) for the year ended 31 October 2019, which are set out on pages 1 to 2.

### **Responsibilities and basis of report**

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

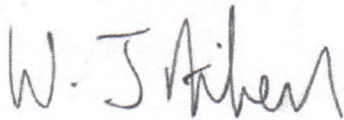
I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: WJ AIKEN

Relevant professional qualification or body: ACA

Address: Nieuwe Haven 151, 2511XJ Den Haag, Nederland

Date: 21 January 2020





WHITCHURCH ASSOCIATION

No 1118993

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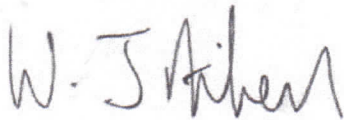
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