

**THE COURTAULD INSTITUTE OF ART FUND**  
**CHARITY REGISTRATION NO. 288509**

**Report and Financial Statements**

**For the year ended 31 July 2019**

# **THE COURTAULD INSTITUTE OF ART FUND**

## **Report and Financial Statements**

<b>Contents</b>	<b>Page</b>
Trustees' report	1-4
Statement of trustees' responsibilities	5
Independent auditor report to the trustees	6-7
Statement of financial activities	8
Balance sheet	9
Notes to the financial statements	10-13

# **THE COURTAULD INSTITUTE OF ART FUND TRUSTEES' REPORT**

**1**

The trustees are pleased to present their report and audited financial statements for the year ended 31 July 2019.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

Charity Name: The Courtauld Institute of Art Trust Fund ('the Trust')  
Charity Number: 288509  
Principal Address: Somerset House, Strand, London, WC2R 0RN

## **TRUSTEES**

The trustees who held office throughout the year and since year end are listed below.

Professor Deborah Swallow (Chairman)  
Professor Antony Eastmond  
Mr Robert Thorpe

## **PROFESSIONAL ADVISORS**

### Bankers

Lloyds TSB, 22-24, Southampton St, London, WC2E 7JA  
Royal Bank of Scotland, London Drummonds, 49 Charing Cross, London SW1A 2DX

### Auditors

KPMG LLP, 15 Canada Square, London E14 5GL

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### Governing document

The Courtauld Institute of Art Trust Fund was established as a charity by a Deed of Trust dated 20 December 1983 and is registered as such with the Charity Commission.

### Appointment of trustees

As set out in the Trust Deed, trustees are appointed by the existing trustees and confirmed in post at the annual general meeting (AGM).

### Trustees' induction and training

The trust is managed by a board of trustees who meet on an annual basis to agree a grant to the Courtauld Institute of Art ('the Institute') according to the wishes of donors to the trust. All of the current trustees are current employees of the Institute and are experienced charity officials. As such no policy for the training of trustees currently exists beyond that in place for new trustees of the Institute itself. This will be reviewed as and when an independent trustee is appointed in the future.

### Organisation

The board of trustees administers the charity. The board meets annually at its AGM and more frequently on an informal basis during the year to discuss issues as they arise. All three of the current trustees are current employees of the Institute. The trust has no direct staff, with all administrative and other work in connection with the trust being carried out by employees of the Courtauld Institute of Art in the normal course of their employment with the Institute and at no additional cost to the Institute.

Risk Management

As part of the Courtauld Institute of Art group of companies, the risks faced by the Fund are considered by the Governing Board of the Institute. The trustees have a risk management strategy which comprises:

- an annual review of the risks the charity may face;
- the establishment of systems and procedures to mitigate those risks identified in the plan; and
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The key risks faced by the Fund are:

- the failure to reach fundraising targets, leaving the fund unable to fully support the work of the institute; and
- the failure to properly record restrictions placed on donations by individual donors, resulting in funds being put to a purpose that does not match the wishes of the donor.

Related parties

The trust was established in order to raise funds for the Courtauld Institute of Art, an exempt charity, and continues to be used for that purpose. The current trustees are all senior current employees of the Institute. As such the Fund considers itself to be a part of the Courtauld Institute of Art group.

SCT Enterprises Ltd is a wholly owned trading subsidiary of the Courtauld Institute of Art. Professor Deborah Swallow and Mr Robert Thorpe were Directors of SCT Enterprises Ltd throughout the year. The trust did not enter into any transaction of any kind with SCT Enterprises Ltd during the year.

**OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT**

Our objectives are set so as to reflect our aim of supporting the Courtauld Institute of Art, as noted above. In setting our objectives, our trustees have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on advancing education.

Under the terms of the Trust Deed, the main objectives of the trust are as follows:

1. The advancement of public education in the history of art and architecture.
2. The care, conservation and restoration of works of art for the public benefit.
3. The accommodation and public display of works of art.
4. The increase of public knowledge and appreciation of art and architecture.
5. The advancement of such other charitable purposes as may from time to time be promoted by the Institute.

The principal method by which the Fund seeks to achieve these aims and provide public benefit is by raising funds to support the activities of the Courtauld Institute of Art, which in turn provides Higher Education courses and public conferences, lectures and symposia in the history of art & architecture and on the subject of art conservation; conserves and displays original works of art in its public gallery; and engages with other museums, galleries, higher education institutions, schools and government department to exchange knowledge and share experiences on the subject of art and architecture.

## **ACHIEVEMENTS AND PERFORMANCE**

Over the past year, the trust raised £4,151,397 for the purpose of supporting the work of the Courtauld Institute of Art and made a grant to the Institute of £4,143,685. This included a number of grants for the Courtauld Gallery in support of temporary exhibitions, public education programmes and staff costs, and other grants in support of student scholarships, conservation work, the Institute's libraries, Courtauld Connects Project as well as unrestricted grants to be directed to those areas the Institute itself considers to be of greatest need.

The funds raised have enabled the Institute to meet its objectives by putting on a number of successful public exhibitions with loans from other galleries thus enabling the public to see works of art they might not otherwise be able to see in person; conserve and display damaged and fragile works of art that might otherwise be lost; engage with schools and members of the public through gallery tours, school visits and public lectures and provide scholarships to enable students that might otherwise be unable to attend to study at The Courtauld.

## **FINANCIAL REVIEW**

### Results for the year to 31 July 2019

The trust is wholly reliant on donations from other trusts, foundations and members of the public to meet its running costs and fund the donations made by the trust to The Courtauld. The results for the year are set out in the Statement of Financial Activities on page 8.

Total operating income for the year was £4,151,397 (2017-18: £2,046,102). This included £4,128,773 in donations including recoverable gift aid (2017-18: £2,037,451). The trust incurred costs of £7,712 during the year in the form of audit fees and bank charges (2017-18: £8,022).

Taking into account these results, trustees have approved a grant to the Institute of £4,143,685 (2017-18: £2,038,080).

### Monitoring Achievement

The Courtauld Institute of Art sets annual fundraising targets for Scholarships, Endowments and other revenue donations which in turn determine the targets for the trust as the principal fundraising vehicle for the Institute. The result for the year to 31 July 2019 was entirely consistent with expectations in a challenging economic environment.

### Principal sources of funding

The trust raises funds through voluntary donations for individuals as well as from other Trusts and Foundations.

### Grant Making Policy

The charity will make grants to The Courtauld Institute of Art in a manner consistent with the wishes of the original donor and the charity's purposes as outlined above. All funding is subject to review by the Board of Trustees.

### Reserves policy

The trust believes that it would be inappropriate to hold on to funds any longer than is absolutely necessary and has little need for permanent free reserves. The trustees aim to maintain a level of free reserves (defined as income that is not yet spent, committed or designated) in unrestricted funds of between £30,000 - £60,000 which is considered to be sufficient for its needs. However, at 31 July 2019 the trust's free reserves stood at £500,000 due to the bequest of artwork valued at £450,000 received in the 2016/17 Financial Year and retained in the fund at year end.

**PLANS FOR FUTURE PERIODS**

The aim for the future of the charity is to continue to support the objectives set out on page 2 of this report. It is the intention of the trustees that the trust will achieve these objectives by facilitating the fundraising activities of the Institute to enable the Institute to focus on delivering its full range of programmes and activities to its students and to the public at large. Individual donations will be made to the trust, and the trust will then in turn make a single donation to the Institute on behalf of the individual donors.

On 23 June 2016, the EU referendum took place and the people of the United Kingdom voted to leave the European Union. Until exit negotiations are concluded, the UK remains a full member of the European Union and all the rights and obligations of EU membership remain in force. During this period the Government will continue to negotiate, implement and apply EU legislation. It will be for the Government, to complete negotiations to exit the EU. The outcome of these negotiations will determine what arrangements apply in relation to EU legislation and funding in future once the UK has left the EU.

The effect of this result remains inherently uncertain and at this time the Trustees are unable to fully quantify the impact on the operations of the charity.

Courtauld Connects sets out our plans to redevelop our home at Somerset House and reconstruct our business model to secure a sustainable future for The Courtauld; greatly improved accessibility and delivery of an Art for All model of engagement.

**AUDITORS**

KPMG LLP have expressed their willingness to continue in office as auditors and a resolution proposing their reappointment will be proposed at the forthcoming Annual General Meeting.

Approved by the Board of Trustees and signed on their behalf

Professor Deborah Swallow  
Chairman

Registered Office: Somerset House  
Strand  
London WC2R 0RN  
11 December 2019

# **THE COURTAULD INSTITUTE OF ART FUND**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES IN RESPECT OF THE TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS**

**5**

### **Statement of Trustees' responsibilities in respect of the Trustees' annual report and the financial statements**

Under the trust deed of the charity and charity law, the trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations. The trustees have elected to prepare the financial statements in accordance with UK Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*.

The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the excess of income over expenditure for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements; and
- assess the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and
- use the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

## **Opinion**

We have audited the financial statements of the Courtauld Institute of Art Fund ("the charity") for the year ended 31 July 2019 which comprise the Statement of Financial Activity, Balance Sheet and related notes, including the accounting policies in note 1.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 July 2019 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with UK accounting standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland*; and
- have been properly prepared in accordance with the requirements of the Charities Act 2011.

## **Basis for opinion**

We have been appointed as auditor under section 144 of the Charities Act 2011 (or its predecessors) and report in accordance with regulations made under section 154 of that Act.

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the charity in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

## **The impact of uncertainties due to the UK exiting the European Union on our audit**

Uncertainties related to the effects of Brexit are relevant to understanding our audit of the financial statements. All audits assess and challenge the reasonableness of judgements made by the directors, and related disclosures, and the appropriateness of the going concern basis of preparation of the financial statements. All of these depend on assessments of the future economic environment and the charity's future prospects and performance.

Brexit is one of the most significant economic events for the UK, and at the date of this report its effects are subject to unprecedented levels of uncertainty of outcomes, with the full range of possible effects unknown. We applied a standardised firm-wide approach in response to that uncertainty when assessing the charity's future prospects and performance. However, no audit should be expected to predict the unknowable factors or all possible future implications for a company and this is particularly the case in relation to Brexit.

## **Going concern**

The trustees have prepared the financial statements on the going concern basis as they do not intend to liquidate the charity or to cease its operations, and as they have concluded that the charity's financial position means that this is realistic. They have also concluded that there are no material uncertainties that could have cast significant doubt over its ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

We are required to report to you if we have concluded that the use of the going concern basis of accounting is inappropriate or there is an undisclosed material uncertainty that may cast significant doubt over the use of that basis for a period of at least a year from the date of approval of the financial statements. In our evaluation of the trustees' conclusions, we considered the inherent risks to the charity's business model, including the impact of Brexit, and analysed how those risks might affect the charity's financial resources or ability to continue operations over the going concern period. We have nothing to report in these respects.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the absence of reference to a material uncertainty in this auditor's report is not a guarantee that the charity will continue in operation.

## **Other information**

The trustees are responsible for the other information, which comprises the Trustees' Annual Report. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. We are required to report to you if:

- based solely on that work, we have identified material misstatements in the other information; or
- in our opinion, the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements.

We have nothing to report in these respects.



**Matters on which we are required to report by exception**

Under the Charities Act 2011 we are required to report to you if, in our opinion:

- the charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in these respects.

**Trustees' responsibilities**

As explained more fully in their statement set out on page 5, the trustees are responsible for: the preparation of financial statements which give a true and fair view; such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities).

**The purpose of our audit work and to whom we owe our responsibilities**

This report is made solely to the charity's trustees as a body, in accordance with section 144 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Fleur Nieboer**  
**for and on behalf of KPMG LLP, Statutory Auditor**

*Chartered Accountants*  
15 Canada Square  
London  
E14 5GL

16 December 2019

*KPMG LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006*

**THE COURTAULD INSTITUTE OF ART FUND**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**31 JULY 2019**

**8**

	<b>Notes</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2019 £</b>	<b>Year ended 31 July 2018 £</b>
<b>INCOMING RESOURCES</b>					
<i>Incoming resources from generated funds:</i>					
Donations and Legacies:					
Donations (inc recoverable gift aid)		1,045,552	3,083,221	4,128,773	2,037,451
Other trading activities:					
Commercial Income		22,624	-	22,624	8,651
Total income and endowments		<b>1,068,176</b>	<b>3,083,221</b>	<b>4,151,397</b>	<b>2,046,102</b>
<b>EXPENDITURE ON</b>					
<i>Raising Funds:</i>					
Administration costs	7	(4,168)	-	(4,168)	(4,561)
<i>Charitable activities:</i>					
Academic and Student Support	6	-	(828,732)	(828,732)	(580,976)
Conservation funds	6	-	(32,757)	(32,757)	(75,559)
Gallery funds	6	-	(78,854)	(78,854)	(5,000)
Chairman's Circle (Visionaries)	6	-	-	-	(10,000)
Courtauld Connects	6	-	(1,819,500)	(1,819,500)	(704,750)
Wall Paintings	6	-	(50,018)	(50,018)	(55,000)
Research	6	-	(273,360)	(273,360)	(310,077)
General funds	7	(1,060,464)	-	(1,060,464)	(296,718)
Governance Costs	3, 7	(3,544)	-	(3,544)	(3,461)
Total resources expended		<b>(1,068,176)</b>	<b>(3,083,221)</b>	<b>(4,151,397)</b>	<b>(2,046,102)</b>
NET MOVEMENT IN FUNDS IN THE YEAR		-	-	-	-
FUND BALANCES BROUGHT FORWARD		500,000	-	500,000	500,000
TOTAL FUNDS CARRIED FORWARD		500,000	-	500,000	500,000

All incoming and outgoing resources derive from continuing operations. The charity has no gains or losses other than those recognised in this statement of financial activities. All of the charitable grants detailed above have been made to The Courtauld Institute of Art in accordance with the wishes of the donors.

The accompanying notes on pages 10 to 13 form an integral part of these financial statements.

**THE COURTAULD INSTITUTE OF ART FUND**  
**BALANCE SHEET**  
**31 JULY 2019**

**9**

	Notes	2019	2018
		£	£
<b>NON CURRENT ASSETS</b>			
Heritage Asset	10	450,000	450,000
<b>CURRENT ASSETS</b>			
Debtors	4	45,435	53,831
Cash and Cash Equivalents		229,544	73,617
		<u>274,979</u>	<u>127,448</u>
<b>CREDITORS: amounts falling due within one year</b>	5	<u>(224,979)</u>	<u>(77,448)</u>
<b>NET CURRENT ASSETS</b>		<u>50,000</u>	<u>50,000</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES – NET ASSETS</b>		<u>500,000</u>	<u>500,000</u>
<b>FUNDS</b>			
<b>Income funds</b>			
Restricted	6	-	-
Unrestricted	7	500,000	500,000
<b>TOTAL FUNDS</b>		<u>500,000</u>	<u>500,000</u>

These financial statements were approved by the Board of Trustees on 11 December 2019 and signed on their behalf

Professor Deborah Swallow  
Chairman

**1. ACCOUNTING POLICIES**

**(a) Basis of preparation**

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS 102)) and the Financial Reporting Standard 102 applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) issued on 16 July 2014 rather than the preceding Charities SORP (SORP 2005) which was effective from 1 April 2005 and has since been withdrawn.

The Fund has taken advantage of the exemption in Financial Reporting Standard No.1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

**(b) Going Concern**

The Fund's activities, together with the factors likely to affect the future development, performance and financial position, are set out in the Trustees' Report on pages 1 to 4, along with the Fund's objectives, policies and processes for managing its exposure to financial risk. The trustees have considered these risks and the effect of the current economic environment in their assessment of adopting the going concern basis of preparation in preparing the financial statements.

In making this assessment the trustees have considered future forecasts which show that the Fund should be able to manage its working capital and existing resources to enable it to meet its liabilities as they fall due. The trustees acknowledge that the impact of the current economic environment is uncertain and are managing this uncertainty and its impact on the forecasts on a regular basis.

Based on these factors, the trustees have prepared these financial statements on a going concern basis.

**(c) Incoming resources**

Voluntary income including legacies, donations and recoverable gift aid is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

**(d) Resources expended**

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

The charity uses transparent and accountable processes to ensure that charitable funds are distributed effectively. Grants are made in compliance with the charity's grant making policy. Grants are recognised when specific and unconditional commitment to provide grant funding is given and this has been communicated directly to The Courtauld Institute of Art, giving rise to a constructive obligation.

Governance costs comprise the costs of running the charity, including the external audit fee and all costs to comply with statutory requirements and public accountability, if any.

**(e) Financial Instruments**

Financial Instruments are classified and accounted for according to the substance of contractual arrangements, as either financial assets, financial liabilities or equity instruments.

(f) Fund structure

The charity has a number of restricted income funds to account for situations where a donor requires that a donation (or the income generated by that donation) must be spent on a particular purpose or where funds have been raised for a specific purpose.

All other funds are unrestricted income funds. The trustees intend to use part of the unrestricted funds for the purpose of supporting the work of the Courtauld Institute of Art.

(g) The Friends of the Courtauld Institute

In order to facilitate the process of online giving to The Courtauld Institute of Art group and associated entities the Fund acts as agent for online giving to the Friends of the Courtauld Institute and also from time to time receives other payments on behalf of the Friends. During the year the Fund received a total of £155,378 for The Friends' in this way. These funds were not included in the reported income of the Fund, and £14,733, which was not transferred to the Friends during the year, has been recorded as a creditor balance on the Balance Sheet to be transferred to the Friends during 2018.

(h) Taxation

The Courtauld Institute of Art Fund is considered to pass the tests set out in paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable trust for UK income tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 10 Income Tax Act 2007 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The charity is not registered for Value Added Tax and as such is unable to recover any tax on its purchases. All non-recoverable VAT is included within the appropriate expenditure headings.

(i) Tangible Fixed Assets

Heritage assets valued at £450,000 are capitalised at the value on acquisition, where such a valuation is reasonably obtainable. The last valuation of the asset took place in 2017 and future valuations will then take place every ten years. The assets are not depreciated since their long economic life and high residual value mean that any depreciation would not be material.

**2. LEGAL STATUS OF THE TRUST**

The trust is a registered charity.

**3. GOVERNANCE**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Audit fees	3,544	3,461
	<u>3,544</u>	<u>3,461</u>

Included within Audit fees above are the following amounts receivable by the external auditor:  
 -Statutory audit fee £3,544 (2018 £3,461)

The charity had no employees during the year or prior year other than trustees. No trustees received any remuneration or expenses from the charity.

**4. DEBTORS**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Gift Aid recoverable	41,370	27,576
Accrued Revenue	4,065	26,255
	<u>45,435</u>	<u>53,831</u>

**5. CREDITORS: AMOUNT FALLING DUE WITHIN ONE YEAR**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Amounts owed to the Courtauld Institute of Art	205,763	61,443
Accruals	19,216	16,005
	<u>224,979</u>	<u>77,448</u>

**THE COURTAULD INSTITUTE OF ART FUND**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JULY 2019**

**12**

	Balance as at 1 August 2018	New Funds	Grants & Transfers	Administration Costs	Governance Costs	Balance as at 31 July 2019
	£	£	£	£	£	£
<b>6. Restricted Funds</b>						
Academic & Student support	-	828,732	(828,732)	-	-	-
Conservation Funds	-	32,757	(32,757)	-	-	-
Gallery Funds	-	78,854	(78,854)	-	-	-
Chairman's Circle (Visionaries)	-	-	-	-	-	-
Courtauld Connects	-	1,819,500	(1,819,500)	-	-	-
Wall Paintings	-	50,018	(50,018)	-	-	-
Research	-	273,360	(273,360)	-	-	-
	-	<b>3,083,221</b>	<b>(3,083,221)</b>	-	-	-
<b>7. Unrestricted Funds</b>						
Tedex Conference	-	-	-	-	-	-
Heritage Asset	450,000	-	-	-	-	450,000
Annual Fund	50,000	1,045,227	(1,037,515)	(4,168)	(3,544)	50,000
General Funds	-	325	(325)	-	-	-
Commercial Income	-	22,624	(22,624)	-	-	-
	<b>500,000</b>	<b>1,068,176</b>	<b>(1,060,464)</b>	<b>(4,168)</b>	<b>(3,544)</b>	<b>500,000</b>
	<b>500,000</b>	<b>4,151,397</b>	<b>(4,143,685)</b>	<b>(4,168)</b>	<b>(3,544)</b>	<b>500,000</b>

New Funds are stated inclusive of recoverable gift aid and bank interest where applicable. Funds are treated as restricted where the donor has specified a particular purpose for the use of the funds according to the category detailed in note 6 above. The Annual Fund detailed in note 7 represents funds given in response to the Annual Fund appeal where the donor has requested that their donation be applied wherever the need is greatest. Administration costs relate to bank and credit card charges connected to the processing of donations.

**8. FUND ACCOUNTING**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**10. FIXED ASSETS**

	Heritage Assets £	Total £
<b>Valuation</b>		
As at 31 July 2018	450,000	450,000
Additions	-	-
As at 31 July 2019	<u>450,000</u>	<u>450,000</u>

**11. CAPITAL COMMITMENTS**

There were no capital commitments at the year-end (2018; NIL).

**12. CHARITABLE STATUS AND TAXATION**

The Trust is a charity registered under the Charities Act 2011 no. 288509. As such the charity is exempt from tax on income and gains falling within s505 of the Income and Corporation Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

**13. RELATED PARTY TRANSACTIONS**

All the trustees are directors, current or former employees of the Courtauld Institute of Art (refer to note 15). No Trustee or person connected to a trustee received remuneration or other benefit as a result of their work with the trust. Expenses incurred by the Charity for Trustees during the year totalled £Nil (2017-18: £Nil).

All funds received on behalf of the Courtauld Institute of Art are disbursed to the Institute in accordance with the wishes of the original donor.

SCT Enterprises Ltd is a wholly owned trading subsidiary of the Courtauld Institute of Art. Professor Deborah Swallow and Mr Robert Thorpe were Directors of SCT Enterprises Ltd throughout the year. The Trust did not enter into any transaction of any kind with SCT Enterprises Ltd during the year.

**14. AGENCY ARRANGEMENT**

In addition to donations receivable on behalf of The Courtauld Institute of Art, the Fund also receives donations on behalf of The Friends of the Courtauld Institute, a separate charity that also raises funds on behalf the Institute. All such donations are taken directly to the Balance Sheet and included within creditors until such time as they are transferred to The Friends. At 31 July 2019, the outstanding balance of these donations totalled £14,733 (31 July 2018: £11,297).

**15. CONTROLLING PARTY**

The trustees consider that the charity is controlled by the Courtauld Institute of Art, which it considers to be its immediate and ultimate parent undertaking. The Courtauld Institute of Art is a company limited by guarantee (company no. 4464432) and an exempt charity for the purposes of Charities Act 1993. Web site [www.courtauld.ac.uk](http://www.courtauld.ac.uk)

The Courtauld Institute of Art, which is a higher education institution, prepares group financial statements. The charity is exempt from disclosing transactions with its group undertakings as it is wholly controlled.

**16. STAFF COSTS**

The Trust did not employ any staff during the year (2017-18: NIL). All administrative and other work in connection with the Trust was carried out by employees of the Courtauld Institute of Art in the normal course of their employment with the Institute and at no additional cost to the Institute. On that basis the Institute took the decision not to recharge costs in connection with that work to the Trust.