

**VINE EVANGELICAL CHURCH (SEVENOAKS)**  
**(A COMPANY LIMITED BY GUARANTEE)**

**ANNUAL REPORT AND  
FINANCIAL STATEMENTS  
FOR  
THE YEAR ENDED  
31ST DECEMBER 2019**

**CHARITY REGISTRATION No: 1128970**  
**COMPANY REGISTRATION No: 06821266**

Independent Examiners Ltd  
Sovereign Centre  
Poplars  
Yapton Lane  
Walberton  
West Sussex  
BN18 0AS

**VINE EVANGELICAL CHURCH (SEVENOAKS)**  
**(A COMPANY LIMITED BY GUARANTEE)**

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**VINE EVANGELICAL CHURCH (SEVENOAKS)  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1128970
<b>COMPANY REGISTRATION NUMBER</b>	6821266
<b>START OF FINANCIAL YEAR</b>	1st January 2019
<b>END OF FINANCIAL YEAR</b>	31st December 2019
<b>DIRECTORS AT 31ST DECEMBER 2019</b>	C Stlven C Knight G Tainlo R Hancock (appointed 28th January 2020)
<b>COMPANY SECRETARY</b>	C Stlven
<b>REGISTERED ADDRESS</b>	Vine Evangelical Church Hitchen Hatch Lane Sevenoaks Kent TN13 3AT
<b>GOVERNING INSTRUMENT</b>	Memorandum and Articles of Association dated 17th February 2009.
<b>PRIMARY BANKERS</b>	CAF Bank
<b>INDEPENDENT EXAMINER</b>	L M Tempest Independent Examiners Ltd Sovereign Centre Poplars, Yapton Lane Walberton, West Sussex BN18 0AS

**VINE EVANGELICAL CHURCH (SEVENOAKS)  
(A COMPANY LIMITED BY GUARANTEE)  
REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

The Directors have pleasure in submitting their report and financial statements for the year ended 31st December 2019.

**Objects of the charity**

The Company seeks to demonstrate the Christian faith in action by being a church in the Sevenoaks area.

**Government**

The policy and operating decisions of the charity rest with the Directors who meet regularly to monitor the activities of the Company.

**Review of Activities**

A church is not just a company or a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the Church as a community of people, properly taught and cared for, who by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. The leaders and members of Vine Evangelical Church (Sevenoaks) are committed to the restoration of those New Testament principles. We are not alone in this, but are one of many churches in the area, the country and all over the world that are re-discovering the excitement of knowing Jesus Christ. The vision is to see the people of Sevenoaks District come into this experience of knowing Jesus as their Lord, Saviour and friend.

Although only incorporated as a company in 2009, Vine Evangelical Church (Sevenoaks) ("VEC") has inherited and carries on the rich tradition of the church community that has been meeting in its current premises for some 150 years. VEC has regularly carried out and/or participated in a number of activities during the year with a view to achieving this vision, including weekly worship services with crèche and Sunday Club activities, youth club meetings and outings, men's and women's Bible studies, small group meetings, a mother and toddler group and men's and women's teaching.

During 2019 VEC continued to provide office space without charge for the use of Sevenoaks Area Youth Trust, and to make its premises available free of charge to the Sevenoaks Branch of Crosslight (formerly West Kent Debt Advice), and to the Sevenoaks Child Contact Centre. The two latter organisations are staffed by volunteers from local churches including VEC, and all of them provide services to the public free of charge. In addition VEC serves as the registered office for Sevenoaks Welcomes Refugees, and makes its premises available free of charge for their meetings.

VEC also helps to support financially a number of Commended Workers – members or former members of the church who are engaged in full time Christian ministry in the UK and/or abroad, and who rely on donations from a wide range of supporters, both individual and institutional, including VEC. Finally, VEC is pleased to be one of the local churches participating in the governance of Trinity School, a Christian free school in Sevenoaks that opened in September 2013.

**Financial Review**

Incoming resources for the year under review amounted to some £134,000, 15% lower than the previous year. This was primarily due to the planned phasing out of donations from a former member who had moved to a different part of the country some six months before the start of the year. Expenditure for the period, at £132,000 was 15% higher than in the previous year, and this was due to a combination of a higher level of outreach and mission activity, together with needed internal repairs and refurbishments to church premises.

**VINE EVANGELICAL CHURCH (SEVENOAKS)  
(A COMPANY LIMITED BY GUARANTEE)  
REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**Directors' Responsibilities**

Charity law requires us as Directors to prepare financial statements for each accounting year which give a true and fair view of the state of the charity and of its income and expenditure for the year. This requires us to

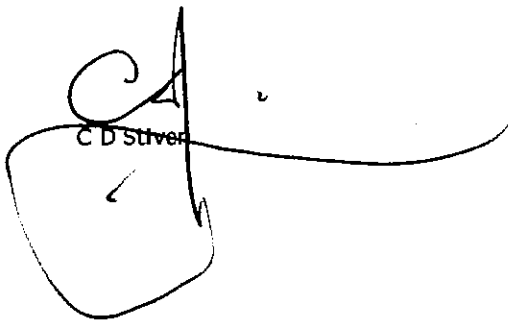
1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts.
4. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006. We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities. The importance of these assessments is highlighted by the recent developments arising from the coronavirus (COVID-19) pandemic. The trustees believe that they have sufficient reserves to meet fixed expenses for the 12 months from the signing of these accounts.

It is the policy of the charity that unrestricted funds should be maintained at a level equivalent to a minimum of six months' expenditure, which would have amounted to around £66,000 for the year under review. The directors consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Unrestricted reserves at the end of the year were £202,000 which would cover approximately 18 months' expenditure. The trustees do not consider that reserves at this level are excessive. In the light of the COVID-19 pandemic, reserves at this level will enable the charity to cover fixed overheads should income from donations fall over the coming months, which the trustees consider to be a real possibility as a result of the economic repercussions of the pandemic countermeasures.

**Approval**

Approved by the Directors and signed on their behalf on 21 April 2020 by:

  
C D Stiver

**VINE EVANGELICAL CHURCH (SEVENOAKS)**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

Incorporating Income and expenditure account

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	<b>TOTAL 2019 £</b>	<b>TOTAL 2018 £</b>
<b>INCOME AND ENDOWMENTS FROM:</b>						
Donations and Legacies	3a	118,408	-	2,575	120,983	145,182
Charitable Activities	3b	566	-	-	566	625
Trading Activities	3c	12,078	-	-	12,078	11,710
Investments	3d	270	-	-	270	109
<b>TOTAL INCOME</b>		<b>131,322</b>	<b>-</b>	<b>2,575</b>	<b>133,897</b>	<b>157,626</b>
<b>EXPENDITURE ON:</b>						
Charitable Activities	4	104,031	24,660	3,206	131,897	115,413
<b>TOTAL EXPENDITURE</b>		<b>104,031</b>	<b>24,660</b>	<b>3,206</b>	<b>131,897</b>	<b>115,413</b>
<b>NET INCOME/- EXPENDITURE</b>		<b>27,291</b>	<b>(24,660)</b>	<b>(631)</b>	<b>2,000</b>	<b>42,213</b>
Total Funds Brought Forward		98,655	101,101	1,000	200,756	158,543
Transfer between funds	5	(22,796)	22,796	-	-	-
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>103,150</b>	<b>99,237</b>	<b>369</b>	<b>202,756</b>	<b>200,756</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 8 to 13 form part of these financial statements.

**VINE EVANGELICAL CHURCH (SEVENOAKS)**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**BALANCE SHEET**  
**AS AT 31 DECEMBER 2019**

	Note	Unrestricted Funds £	Restricted Funds £	31-Dec-19 Total £	31-Dec-18 Total £
<b>Fixed Assets</b>					
Tangible assets	2	578	-	578	1,811
<b>Current Assets</b>					
Debtors	7	6,980	-	6,980	3,575
Cash at bank and In hand	6	201,132	369	201,501	196,270
<b>Total Current Assets</b>		<b>208,112</b>	<b>369</b>	<b>208,481</b>	<b>199,845</b>
<b>Creditors:</b> amounts falling due within one year	8	6,303	-	6,303	900
<b>NET CURRENT ASSETS</b>		201,809	369	202,178	198,945
<b>TOTAL ASSETS</b> less current liabilities		<b>202,387</b>	<b>369</b>	<b>202,756</b>	<b>200,756</b>
<b>NET ASSETS</b>		<b>202,387</b>	<b>369</b>	<b>202,756</b>	<b>200,756</b>
<b>Funds of the Charity</b>	5				
General Funds		103,150	-	103,150	98,655
Designated Funds		99,237	-	99,237	101,101
Restricted Funds		-	369	369	1,000
<b>Total Funds</b>		<b>202,387</b>	<b>369</b>	<b>202,756</b>	<b>200,756</b>

For the year ending 31st December 2019 the Company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Directors on 21/04/2020 and

Signed on their behalf by  C Stiven, Director

**VINE EVANGELICAL CHURCH (SEVENOAKS)**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS AT 31 DECEMBER 2019**

**1. ACCOUNTING POLICIES**

**Basis of Preparation**

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011 and in accordance with applicable accounting standards. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice - "Accounting and Reporting by Charities" (SORP 2015). The accounts have been prepared on an ongoing concern basis. The charity meets the definition of a public benefit entity under FRS102.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

**Changes in Accounting Policies and Previous Accounts**

There has been no change to the accounting policies (variation rules and methods of accounting) since last year.

**Income**

**Recognition of Income**

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Income with Related Expenditure**

Where income has a related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

**Grants and Donations**

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

**Tax Reclaims on Donations and Gifts**

Income from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate.

**Contractual Income and Performance Related Grants**

This is only included in the SOFA once the related goods or services have been delivered.

**Gifts in Kind**

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

**Donated Services and Facilities**

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.



**VINE EVANGELICAL CHURCH (SEVENOAKS)**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**AS AT 31 DECEMBER 2019**

**1. ACCOUNTING POLICIES (continued)**

**Income (continued)**

**Volunteer Help**

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report.

**Expenses**

**Governance Costs**

Include costs of the preparation and examination of statutory accounts, the costs of the Trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Assets and Liabilities**

**Fixed Assets**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over their estimated useful lives charged to the SOFA. The rates applied per annum are as follows:

Equipment	Between 15% and 33%
Land & Building	2%

**Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**2. TANGIBLE FIXED ASSETS**

		Church Building £	Motor Vehicle £	Equipment & Fittings £	TOTAL £
Cost	01-Jan-19	2,000	9,801	31,603	43,404
Additions		-	-	-	-
Disposals		-	(9,801)	-	(9,801)
Cost at	31-Dec-19	2,000	-	31,603	33,603
Depreciation	01-Jan-19	1,920	9,801	29,872	41,593
Charge		40	-	1,193	1,233
Disposals		-	(9,801)	-	(9,801)
Depreciation at	31-Dec-19	1,960	-	31,065	33,025
Net Book Value	31-Dec-19	40	-	538	578
	31-Dec-18	80	-	1,731	1,811

The Church property was transferred to the ownership of Vine Evangelical Church (Sevenoaks) in July 2012 by the previous owners of Vine Hall Trust at depreciated historic cost. The property was originally acquired in 1971 for £2,000, resulting in depreciation over the subsequent 48 years of £1,920.

**VINE EVANGELICAL CHURCH (SEVENOAKS)**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

<b>3. INCOME AND ENDOWMENTS FROM:</b>	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2019 £	TOTAL 2018 £
<b>a) Donations and Legacies</b>					
Gift Aid Donations	69,010	-	1,096	70,106	65,821
Non Gift Aid Donations	32,570	-	1,205	33,775	63,652
Tax Reclaimed	16,828	-	274	17,102	15,709
	<b>118,408</b>	<b>-</b>	<b>2,575</b>	<b>120,983</b>	<b>145,182</b>
<b>b) Charitable Activities</b>					
Other Charitable Activities	566	-	-	566	625
	<b>566</b>	<b>-</b>	<b>-</b>	<b>566</b>	<b>625</b>
<b>c) Trading Activities</b>					
Premises Hire	12,078	-	-	12,078	11,710
	<b>12,078</b>	<b>-</b>	<b>-</b>	<b>12,078</b>	<b>11,710</b>
<b>d) Investments</b>					
Interest	270	-	-	270	109
	<b>270</b>	<b>-</b>	<b>-</b>	<b>270</b>	<b>109</b>
<b>4. EXPENDITURE ON:</b>					
<b>b) Charitable Activities</b>					
Direct Charitable Costs					
Staff Costs	59,470	-	-	59,470	59,016
Commended Workers	-	11,030	-	11,030	7,313
VEC Fellowship Events	3,467	-	-	3,467	995
Youth Ministry	1,152	-	-	1,152	2,716
Professional Services	801	-	-	801	1,305
Ministry Expenses	3,559	-	-	3,559	3,205
Mothers & Others	702	-	-	702	-
Outreach and Mission	-	13,630	-	13,630	10,416
Grants Payable	-	-	2,206	2,206	1,777
Support & Administration					
Administrative Expenses	3,044	-	-	3,044	2,842
Utilities	4,027	-	-	4,027	3,433
Insurance	4,997	-	-	4,997	4,997
Depreciation	1,232	-	-	1,232	3,528
Property & Equipment	20,667	-	1,000	21,667	9,700
Building Works	-	-	-	-	3,215
Other	-	-	-	-	55
Governance Costs	913	-	-	913	900
	<b>104,031</b>	<b>24,660</b>	<b>3,206</b>	<b>131,897</b>	<b>115,413</b>

**VINE EVANGELICAL CHURCH (SEVENOAKS)**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

**5. DESIGNATED AND RESTRICTED FUNDS**

	Balance 01-Jan-19	Income	Expenditure	Transfers	Balance 31-Dec-19
	£	£	£	£	£
<b>UNRESTRICTED FUNDS</b>	<b>98,655</b>	<b>131,322</b>	<b>104,031</b>	<b>(22,796)</b>	<b>103,150</b>
<b>DESIGNATED FUNDS</b>					
Emergency Maintenance Fund	25,000	-	-	-	25,000
Building Works Fund	-	-	-	-	-
Mission Fund	-	-	-	-	-
Other Mission Fund	11,101	-	24,660	22,796	9,237
Future Ministry Support Fund	60,000	-	-	-	60,000
Arthur Duke Scholarship Fund	5,000	-	-	-	5,000
	<b>101,101</b>	<b>-</b>	<b>24,660</b>	<b>22,796</b>	<b>99,237</b>
<b>RESTRICTED FUNDS</b>					
Building Works	1,000	-	1,000	-	-
Donations for Ashburnham 2020	-	369	-	-	369
Tear Fund	-	1,306	1,306	-	-
Mission Support	-	900	900	-	-
	<b>1,000</b>	<b>2,575</b>	<b>3,206</b>	<b>-</b>	<b>369</b>
<b>TOTALS</b>	<b>200,756</b>	<b>133,897</b>	<b>131,897</b>	<b>-</b>	<b>202,756</b>

**6. CASH AT BANK AND IN HAND**

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-19 £	Total 31-Dec-18 £
Current Account	20,160	369	20,529	45,569
Deposit Account	180,972	-	180,972	150,701
	<b>201,132</b>	<b>369</b>	<b>201,501</b>	<b>196,270</b>

**VINE EVANGELICAL CHURCH (SEVENOAKS)**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

**7. DEBTORS AND PREPAYMENTS**

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-19 £	Total 31-Dec-18 £
Accrued Income: Gift Aid tax	3,248	-	3,248	3,575
Prepayments	1,132	-	1,132	-
Staff Loan	2,600	-	2,600	-
	<b>6,980</b>	<b>-</b>	<b>6,980</b>	<b>3,575</b>

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-19 £	Total 31-Dec-18 £
Independent Examiners Fees	900	-	900	900
Prepaid Income	5,403	-	5,403	-
	<b>6,303</b>	<b>-</b>	<b>6,303</b>	<b>900</b>

**9. STAFF COSTS AND NUMBERS**

The charity runs a PAYE scheme, as detailed below:

	2019 £	2018 £
Gross Salaries	30,630	36,539
Employer's National Insurance Costs	2,294	3,600
Employer's Pension Contributions	2,792	4,200
Employer's Allowance	(2,209)	(3,583)
Other Staff Costs (Rent and Rates)	25,424	17,747
Payroll Expenses	539	513
	<b>59,470</b>	<b>59,016</b>

Employees were engaged in the following activities:

	2019 TOTAL	2018 TOTAL
Activities In furtherance of organisation's objects	1.5	1.5

No employees received emoluments in the range of £50,000 to £60,000.

**10. DIRECTORS AND OTHER RELATED PARTIES**

One of the directors is also a director of Sevenoaks Area Youth Trust, to whom the church made donations during the year totalling £1,855. This is included in Outreach & Mission in Note 4.

Another director is also a director of Sevenoaks Christian Counselling Service, to whom the church made donations during the year totalling £2,335. This is also included in Outreach & Mission in Note 4. He is also treasurer (but not a director) of Sevenoaks Area Youth Trust.

A third director and his spouse are employees (but not directors) of ReachAcross (UK), to whom the church made donations during the year totalling £4,280 which is included in Commended Workers in Note 4. Until 1 November 2019 he was also a director of ReachAcross International, a charity connected to ReachAcross (UK).

Other than this, no payments were made to directors or any persons connected with them during this financial period. No material transaction took place between the organisation and a director or any person connected with them.

During the year, trustees and related persons made donations to the charity totalling £16,717 (2018: £18,800).

**VINE EVANGELICAL CHURCH (SEVENOAKS)**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

**11. RISK ASSESSMENT**

The directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

**12. RESERVES POLICY**

The directors have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The directors aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The directors will endeavour not to set aside funds unnecessarily.

**13. PUBLIC BENEFIT**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the report of the directors. The directors confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

**VINE EVANGELICAL CHURCH (SEVENOAKS)  
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2019.

**RESPONSIBILITIES AND BASIS OF REPORT**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for Independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**INDEPENDENT EXAMINER'S STATEMENT**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an Independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

L M Tempest  
Independent Examiners Ltd  
Sovereign Centre  
Poplars  
Yapton Lane  
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*L M Tempest*

Date: *27<sup>th</sup> April 2020*